MINUTES

CALL TO ORDER (A)
Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)
Commissioner Rodriguez led the Pledge of Allegiance.

ROLL CALL (C)
Present were Chairman David Asdourian, and Commissioners Nicolas Rodriguez, Andrew Tobin and Susan Heim. Commissioner Robert Majeska was not present. Also present were General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Diane Bockelman; and District Managers.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
Approval of Agenda (D-1)
- Mr. Mike Dempsey requested the deletion of Item J-1, which will be brought back at a future meeting.

Motion: Commissioner Heim made a motion to approve the agenda as amended, and Commissioner Rodriguez seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)
No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)
Minutes of July 2, 2019 (F-1)

Motion: Commissioner Heim made a motion to approve the minutes of July 2, 2019, and Commissioner Rodriguez seconded the motion. The motion passed without objection.

GENERAL MANAGER’S REPORT (G)
BS&A Database Presentation (G-1)
Mr. Rosasco introduced Mr. Steve Rennell, Account Executive for BS&A Software who presented information about a solution for the District’s database needs. This item will be brought back to the next meeting for action.
Ms. Fazio presented the financial reports for the 3rd quarter of fiscal year 2019.

No report.

Mr. Rosasco reported that the District will engage an independent engineer who specializes in fire prevention and suppression systems to review the Fire Safety Request for Proposal ("RFP") and response. Action on the RFP is tabled until further notice. An analysis report is expected to be brought to the Board at the August 20, 2019 meeting.

No report.

This item was discussed as part of Item L-1.

Unfinished Business (O-1)

The Meeting was adjourned at 5:12 PM.

David Asdourian, Chairman
Diane Bockelman, Clerk

Seal

Seal
Agenda

- BS&A Overview
- Project Scope
- Costs
- Benefits
B&A Vision

In 1987, BS&A Software began with a vision to create software systems to meet the needs of computerizing property information for the smallest units of government.

Vision Expanded to Include

- Local Government Units with Population from 1,000 to 100,000
- Full Suite of Financial Management, Utility Management, Personnel and Community Development Solutions
- Provide Unparalleled Customer Support
BS&A Nationwide Clients

- 1800+ Clients
- Over 850 Financial Management Customers
- Customers in 17 Eastern & Central States
Financial System - Today

- Payroll & HR
- General Ledger
- Fixed Assets
- Accounts Payable
- Cash Receiving
- Miscellaneous Receivables
- Purchase Order
- Online Portals
To Be System

Customer Service
- Balance Manager
- Billing Cycle Manager
- Audit Trail
- Account Flags
- Paperless Billing
- Rates and Billing Structure
- Work Order System
- History Screen

Utility Billing

Assessments

Work Orders

Inspections & Filed Work

Customer Complaints

On-Line Portals

BS&A SOFTWARE
BS&A Benefits

✓ Eliminate Custom Developed Code
✓ Flexible Reporting
✓ Ease of Use, Common User Interface
  - Integration with Excel & Outlook
✓ Flexible Permissions
✓ One Integrated Solution Financials, Customer Service, Assessments
  - Eliminate Entering the Same Data in two Places
  - Eliminate Data Entry Errors
✓ Decentralize Processes & Unlimited Users
✓ Allow for Emailing Reports
✓ Allow for On-line Issues Reporting & Assessment Payments
## Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Software</td>
<td>$27,310</td>
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<td>Data Conversion</td>
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<td>Customizations</td>
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<td>Project Management</td>
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<td>Training</td>
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<td>Contingency</td>
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<td>Travel</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$155,910</strong></td>
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Ongoing Costs $7,225 in year 2 and beyond