



MINUTES

CALL TO ORDER (A)

Chairman Asdourian called the meeting to order at 4:02 PM.

PLEDGE OF ALLEGIANCE (B)

Ms. Diane Bockelman led the Pledge of Allegiance.

ROLL CALL (C)

Present were Chairman David Asdourian and Commissioners Andrew Tobin, Susan Heim, Robert Majeska and Stephen Gibbs. Also present were General Manager, Peter Rosasco, General Counsel, Nicholas Mulick, District Clerk, Diane Bockelman, and District Managers.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Motion: Commissioner Gibbs made a motion to approve the agenda as proposed, and Commissioner Majeska seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of December 4, 2018 (F-1)

Motion: Commissioner Majeska made a motion to approve the minutes of December 4, 2018, and Commissioner Gibbs seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

Time in Service Award (G-1)

Mr. Ryan Dempsey was presented with a time in service award for 10 years with the District.

Revisions to Fiscal Year 2019 Organizational Chart (G-2)

Mr. Rosasco presented a revised organizational chart for fiscal year 2019 and job description for the Plant Operations Supervisor position.

BUDGET AND FINANCE REPORT (H)

No report.

ADMIN AND CUSTOMER SERVICE REPORT (I)

SDC Adjustment – 1117 Heron Road – AK# 1595501 (I-1)

Ms. Bockelman presented a request by the owner of the property located at 1117 Heron Road for an assessment adjustment. Staff recommended reducing the Dwelling Unit assignment associated with the parcel's assessment from 2.0 to 1.0.

Motion: Commissioner Heim made a motion to approve Resolution 20-12-18, and Commissioner Tobin seconded the motion. The motion passed without objection.

Exemption from Assessment - Vacant Land - AK# 1641367 (I-2)

Ms. Bockelman presented a request by the owner of vacant land located at AK#1641367 for an exemption pursuant to the Key Largo Wastewater Treatment District's Rules and Regulations, Section 10.05(c).

Motion: Commissioner Heim made a motion to approve Resolution 21-12-18 with the condition that the District not provide a refund, and Commissioner Gibbs seconded the motion. The motion passed without objection.

OPERATIONS REPORT (J)

Purchase of Parts for Vacuum Station E Pumps (J-1)

Mr. Ryan Dempsey requested the purchase of materials to replace vacuum pump components in Vac Station E.

Motion: Commissioner Gibbs made a motion to approve Staff's recommendation, and Commissioner Heim seconded the motion. The motion passed without objection.

CONSTRUCTION REPORT (K)

No report.

ENGINEER'S REPORT (L)

No report.

LEGAL REPORT (M)

No report.

COMMISSIONER'S ITEMS (N)

Florida Keys Coastal Storm Risk Management Feasibility Study (N-1)

Commissioner Heim gave a presentation on the effects of climate change and sea level rise in the Florida Keys and Key Largo.

ROUNDTABLE DISCUSSION (O)

Unfinished Business (O-1)

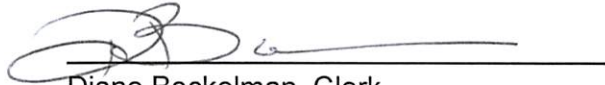
None.

ADJOURNMENT (P)

The Meeting was adjourned at 5:15 PM.



David Asdourian, Chairman



Diane Bockelman, Clerk

Seal



RESOLUTION NO. 20-12-18

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT (“THE BOARD”) ADOPTING THE KEY LARGO WASTEWATER TREATMENT DISTRICT (“KLWTD”) STAFF’S RECOMMENDATION TO RECALCULATE THE SYSTEM DEVELOPMENT CHARGE (“SDC”) FOR THE RESIDENTIAL TAX PARCEL LOCATED AT 1117 HERON ROAD, KEY LARGO, FLORIDA, WITH PARCEL IDENTIFICATION NUMBER 00485920-000000; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Philip H. McKenna Revocable Trust dated 6-29-15 is the owner of real property located at 1117 Heron Road, Key Largo, Florida, with Parcel Identification Number 00485920-000000, legally described in Exhibit “A” attached hereto and made a part hereof by reference (“the Subject Tax Parcel”); and

WHEREAS, the Subject Tax Parcel is currently classified as Residential as that term is defined in Article XIII of the KLWTD General Rules and Regulations (“KLWTD R&Rs”); and

WHEREAS, in accordance with the provisions of Section 10-01(b)(1) of the KLWTD R&Rs, each residential tax parcel located within the service area of KLWTD shall be assessed an SDC based on the number of residential dwelling units located thereon; and

WHEREAS, the Subject Tax Parcel had been assigned two dwelling units based on the state of development of the Subject Tax Parcel at the time of the original calculation of the SDC assessment, as reflected in the Final Assessment Resolution adopted on May 19, 2009; and

WHEREAS, the owner of the Subject Tax Parcel has requested a recalculation of the SDC assessment to reflect the existence of one dwelling unit on the Subject Tax Parcel; and

WHEREAS, KLWTD staff, having reviewed the current state of development of the Subject Tax Parcel, has recommended that the SDC assessment imposed on the Subject Tax Parcel be recalculated based on one dwelling unit; and

WHEREAS, the Board has considered the staff’s recommendation at a regular meeting of the Board held on December 18, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, AS FOLLOWS:

Section 1. *Recitals.* The above recitals are true and correct and incorporated into this Resolution by reference.

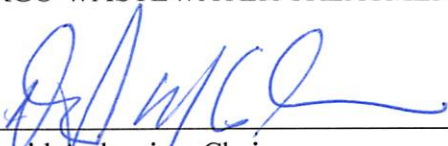
- Section 2. *Adoption of Recommendation.* The Board finds that there is good and sufficient cause to adopt the staff's recommendation to recalculate the SDC assessment imposed on the Subject Tax Parcel based on a single dwelling unit.
- Section 3. *Recalculation of SDC.* As of the effective date of this Resolution, the SDC assessment imposed on the Subject Tax Parcel shall be recalculated based on a single dwelling unit.
- Section 4. *Effective Date.* This Resolution shall be effective upon adoption by the Board.
- Section 5. *Implementation.* The General Manager and/or his designee is authorized to take all actions necessary to implement the terms of this Resolution.

The foregoing Resolution was offered by Commissioner Heim, who moved for its approval. The motion was seconded by Commissioner Tobin, and being put to a vote, the result was as follows:

	AYE	NAY
Chairman Asdourian	<u> / </u>	_____
Commissioner Gibbs	<u> / </u>	_____
Commissioner Heim	<u> / </u>	_____
Commissioner Majeska	<u> / </u>	_____
Commissioner Tobin	<u> / </u>	_____


The Chairman thereupon declared this Resolution duly passed and adopted the 18th day of December 2018.

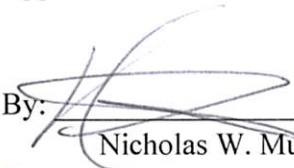
KEY LARGO WASTEWATER TREATMENT DISTRICT

By: 
David Asdourian, Chairman

Approved to as to form and legal sufficiency:

ATTEST:

By: 
Diane Bockelman, Clerk

By: 
Nicholas W. Mulick, General Counsel

SEAL



EXHIBIT “A”

RESOLUTION NO. 20-12-18

RE NO. 00485920-000000

AK NO. 1595501

Lots 16 and 17, Block 5, LIME GROVE ESTATES, according to the Plat thereof, as recorded in Plat Book 5, at Page 54, of the Public Records of Monroe County, Florida.

RESOLUTION NO. 21-12-18

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT (“THE BOARD”) APPROVING THE REQUEST OF DEBORAH M. AYOTTE AND JOHN POLIVICK FOR THE EXCLUSION OF ONE TAX PARCEL FROM THE 2008 NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Deborah M. Ayotte and John Polivick, husband and wife, are the owners of real property having Parcel Identification Number 00522140-000000, legally described in Exhibit “A” attached hereto and made a part hereof by reference (“the Subject Tax Parcel”); and

WHEREAS, the Subject Tax Parcel was assessed a System Development Charge (“SDC”) as reflected in the 2008 Final Assessment Resolution No. 12-06-08 adopted on June 17, 2008; and

WHEREAS, In accordance with the provisions of Section 10.04(a) of Key Largo Wastewater Treatment District’s General Rules and Regulations (“KLWTD R&Rs”), the owners have submitted a request that the Subject Tax Parcel be excluded from the 2008 Final Assessment and classified as Exempt on the ground that it cannot be improved consistent with existing zoning or other legal constraints, pursuant to KLWTD R&Rs, Section 10.05(c); and

WHEREAS, pursuant to Section 10.04(d) of the KLWTD R&Rs, the owners have certified and agreed that if they or any subsequent owner later desire wastewater service to the Subject Tax Parcel, they must pay the full direct and indirect District costs of providing the same.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT THAT:

- Section 1. *Recitals.* The above recitals are true and correct and incorporated into this Resolution by reference.
- Section 2. *Approve Exemption.* The Board finds that there is good and sufficient cause to approve the owner’s request to exclude the Subject Tax Parcel from the 2008 Final Assessment Roll.
- Section 3. *Exempt Tax Parcel.* As of the effective date of this Resolution, the SDC assessment imposed on the Subject Tax Parcel shall be removed and the property classified as Exempt.
- Section 4. *Effective Date.* This Resolution shall be effective upon adoption by the Board.

Section 5. *Implementation.* The General Manager and/or his designee is authorized to take all actions necessary to implement the terms of this Resolution.

The foregoing Resolution was offered by Commissioner Heim, who moved for its approval. The motion was seconded by Commissioner Gibbs, and being put to a vote, the result was as follows:

	AYE	NAY
Chairman Asdourian	<u>✓</u>	_____
Commissioner Gibbs	<u>✓</u>	_____
Commissioner Heim	<u>✓</u>	_____
Commissioner Majeska	<u>✓</u>	_____
Commissioner Tobin	<u>✓</u>	_____

The Chairman thereupon declared this Resolution duly passed and adopted the 18th day of December, 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT

By: [Signature]
David Asdourian, Chairman

Approved to as to form and legal sufficiency:

By: [Signature]
Nicholas W. Mulick, General Counsel

ATTEST:

By: [Signature]
Diane Bockelman, Clerk

SEAL



EXHIBIT “A”

RESOLUTION NO. 21-12-18

RE NO. 00522140-000000

AK NO. 1641367

Lot 9, Block 5, HARBOR SHORES, according to the Plat thereof, as recorded in Plat Book 3, at Page 44, of the Public Records of Monroe County, Florida.