MINUTES

CALL TO ORDER (A)
Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)
Mr. Chuck Meier led the Pledge of Allegiance.

ROLL CALL (C)
Present were Chairman Asdourian and Commissioners, Susan Heim, Stephen Gibbs and Robert Majeska. Commissioner Andrew Tobin appeared telephonically. Also present were General Manager Peter Rosasco, District Clerk Diane Bockelman and other appropriate District Staff.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
- Commissioner Heim requested the addition of a discussion on conducting business with local companies under Commissioner’s Items as N-1.

Approval of Agenda (D-1)
Motion: Commissioner Gibbs made a motion to approve the agenda as amended and Commissioner Majeska seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)
No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)
Minutes of June 5, 2018 (F-1)
Motion: Commissioner Majeska made a motion to approve the minutes of June 5, 2018 and Commissioner Heim seconded the motion. The motion passed without objection.

GENERAL MANAGER’S REPORT (G)
Board Room Audio Update (G-1)
Mr. Kevin Becerra, Senior Support Analyst, gave a presentation on the audio system in the District’s meeting room, and answered questions about the two proposals that were provided for a new audio system. The Board directed staff to invite the bidders to present their proposals and answer questions at the July 10, 2018 Board meeting.
BUDGET AND FINANCE REPORT (H)
Additional Debt Reduction Payment (H-1)
Mr. Rosasco recommended the Board approve a debt payment in the amount of $1,000,000.00 be made with the next scheduled loan payment on July 15, 2018.

Motion: Commissioner Gibbs made a motion to approve a debt payment be made on July 15, 2018 in the amount of $1,000,000.00, and Commissioner Heim seconded the motion.

Vote on Motion
Commissioner Gibbs - Aye
Commissioner Heim - Aye
Commissioner Majeska - Aye
Commissioner Tobin - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

Diesel Fuel Purchase for Hurricane Season (H-2)
Mr. Rosasco requested approval for the purchase of diesel fuel to replenish supply for the District’s generators before hurricane season.

Motion: Commissioner Gibbs made a motion to approve the purchase of diesel fuel from the lowest bidder, and Chairman Asdourian seconded the motion.

Vote on Motion
Commissioner Gibbs - Aye
Chairman Asdourian - Aye
Commissioner Heim - Aye
Commissioner Majeska - Aye
Commissioner Tobin - Aye
Motion Passed: 5 to 0

OPERATIONS REPORT (K)
No Report.

ADMIN AND CUSTOMER SERVICE REPORT (I)
EDU Adjustment - 98801 Overseas Hwy (I-1)
Ms. Bockelman presented a request by the owner of the property located at 98801 Overseas Highway for an EDU adjustment from 2 EDUs to 1.

Motion: Commissioner Majeska made a motion to approve the EDU adjustment for 98801 Overseas Highway, and Commissioner Heim seconded the motion.
Vote on Motion
Commissioner Majeska - Aye
Commissioner Heim - Aye
Commissioner Gibbs - Nay
Commissioner Tobin - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

Billing EDU Adjustment - The Encore and The Fish House Restaurants (L-2)
Ms. Bockelman presented a request by an owner of the property located at 102341 Overseas Highway for a billing EDU adjustment for The Encore. Per KLWTD General Rules and Regulations, water usage calculations of all qualified meters associated to a parcel are reviewed during an adjustment. Staff recommended reducing the billed EDU assignment of The Encore from 8.8 to 0.1 EDU and The Fish House from 20.2 to 16.1 EDU.

Motion: Chairman Asdourian made a motion to approve the proposed billing EDU adjustments for The Encore and The Fish House, and Commissioner Tobin seconded the motion.

Vote on Motion
Chairman Asdourian - Aye
Commissioner Tobin - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Commissioner Gibbs - Aye
Motion Passed: 5 to 0

Monroe County Sewer Connection Assistance Program (L-3)
Ms. Bockelman and Mr. Rosasco provided information on the sewer connection assistance program that's managed by Monroe County's SHIP program.

OPERATIONS REPORT (J)
No report.

CONSTRUCTION REPORT (K)
No report.

ENGINEER'S REPORT (L)
Photovoltaic Arrays Proposal (L-1)
Mr. Castle, District Engineer, gave a presentation on the Photovoltaic Arrays proposal and recommended that the District award the project to SALT Energy LLC. (SALT) in the amount of $366,300.00. Chuck Meier of SALT answered questions.
Motion: Commissioner Tobin made a motion to award the Photovoltaic Arrays project to SALT Energy LLC. in the amount of $366,300.00 and authorize the General Manager to finalize the contract, subject to the project's qualification for grant funding, and Commissioner Majeska seconded the motion.

Vote on Motion

Commissioner Tobin - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Commissioner Gibbs - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

LEGAL REPORT (M)
No report.

COMMISSIONER'S ITEMS (N)
Conducting Business with Local Companies (Commissioner Heim) (N-1)
Commissioner Heim asked if a company's location could be one of the factors used while evaluating a vendor. Mr. Rosasco confirmed that working with local vendors is preferred and attempted within reason and time permitting.

ROUNDTABLE DISCUSSION (O)
Unfinished Business (O-1)
No Discussion.

ADJOURNMENT (P)
The Meeting was adjourned at 5:37 PM.

[Signatures]
David Asdourian, Chairman
Diane Bockelman, Clerk

Seal

KLWTD Minutes
June 19, 2018