



MINUTES

The Key Largo Wastewater Treatment District Board of Commissioners met for their regular scheduled meeting at 4:04 PM on October 17, 2017. Present were Commissioners Andrew Tobin, Susan Heim, Robert Majeska and Stephen Gibbs. Chairman Asdourian was absent. Also present were General Manager Peter Rosasco with Bishop, Rosasco & Co., General Counsel Nicholas Mulick, District Clerk Katherine Jackson and other appropriate District Staff.

Commissioner Tobin led the Pledge of Allegiance.

APPROVAL OF AGENDA (D-1)

Motion: Commissioner Gibbs made a motion to approve the agenda and Commissioner Heim seconded the motion. The motion passed without objection.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of September 26, 2017 (F-1)

Motion: Commissioner Majeska made a motion to approve the minutes of the September 26, 2017 meeting, as amended to reflect that the vote on Item G-2 was 4-0 in favor and Commissioner Gibbs seconded the motion. The motion passed without objection.

Minutes of October 3, 2017 (F-2)

Motion: Commissioner Gibbs made a motion to approve the minutes of the October 3, 2017 meeting and Commissioner Majeska seconded the motion. The motion passed without objection.

Minutes of October 9, 2017 (F-3)

Motion: Commissioner Majeska made a motion to approve the minutes of the October 9, 2017 meeting and Commissioner Gibbs seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

Additional Cost to Provide Service (G-1)

Mr. Rosasco submitted a memorandum on the District's rules regarding assessment of impact fees and payment of costs to provide service to new and re-developed parcels.

In the instance of AK#1095931, 101000 Overseas Highway, the District's Rules and regulations require the parcel owner to pay the assessment increase (\$39,450) and cost to provide service (\$19,941) in full before the installation of a buffer tank.

Staff answered questions from the Board and the Board agreed that staff should follow the existing Rules and Regulations and proceed with the next steps in the process of installing the buffer tank for AK#1095931.

LEGAL REPORT (M)

Emergency Pay Compensation Policy (M-1)

Mr. Mulick introduced Resolution No. 32-10-17 and explained that its purpose is to formalize the District's emergency Compensation Policy discussed at the previous Board meeting. Following the discussion, the Board instructed staff to prepare a comprehensive emergency compensation policy for the Board's consideration.

Staff answered questions from the Board.

Motion: Commissioner Heim made a motion to table Resolution No. 32-10-17 and for staff to bring it back with revisions at a future meeting. Commissioner Majeska objected and the motion passed.

Motion: Commissioner Gibbs made a motion to ratify the payment of the overtime in accordance with the previous policy, as approved by the manager, prior to the declaration of the emergency, and Commissioner Heim seconded the motion.

Vote on Motion

Commissioner Gibbs –	Aye
Commissioner Heim –	Aye
Commissioner Majeska –	Aye
Commissioner Tobin –	Aye
Chairman Asdourian –	Absent

Motion Passed: 4 to 0


COMMISSIONER'S ITEMS (N)

Solar Energy (Commissioner Gibbs) (N-1)


Commissioner Gibbs urged the Board to move forward with the development and implementation of a solar energy plan. Commissioner Tobin suggested that Commissioner Gibbs, Mr. Rosasco and Mr. Castle form a committee to discuss this project and bring it to the Board at a future meeting and the Board agreed.

ADJOURNMENT (P)

The Meeting was adjourned at 5:02 PM.



David Asdourian, Chairman



Katherine Jackson, Clerk