



MINUTES

The Key Largo Wastewater Treatment District Board of Commissioners met for their regular scheduled meeting at 4:00 PM. Present were Chairman David Asdourian, Commissioners Stephen Gibbs, Robert Majeska and Norman Higgins. Also present were General Manager Paul Christian, Chief Information Officer Rob Bulkiewicz, General Counsel Ray Giglio, Finance Manager Connie Fazio, Operations Manager Daniel Saus, Finance Director Peter Rosasco with Bishop Rosasco and Company, Ed Castle with Weiler Engineering, District Clerk Mariela Montedeoca and other appropriate District Staff. Commissioner Andrew Tobin arrived at 4:06PM

Recognized were representatives from Monroe County: Monroe County Commissioner Sylvia Murphy, County Administrator Roman Gastesi, County Engineer Kevin Wilson, and County Sr. Director of Strategic Planning Kevin Madok.

Commissioner Sylvia Murphy led the pledge of allegiance.

APPROVAL OF AGENDA

- Commissioner Robert Majeska added an item to discuss the vacuum station ventilation upgrade bid and an item to discuss the invoice sent to Mr. Edward Ellis.

Motion: Commissioner Majeska made a motion to approve the agenda as amended and Commissioner Higgins seconded the motion. The motion passed without objection.

BULK ITEM

Minutes of April 14, 2015

Motion: Commissioner Gibbs made a motion to approve the Bulk Item. Commissioner Higgins seconded the motion. The motion passed without objection.

PUBLIC SPEAKERS

Name and Address

Subject

Howard Gelbman
Key Largo, FL

Proposed plant location on Cross Key, utilization of reuse water, and the Florida Sunshine Law.

GENERAL MANAGER'S REPORT

Interlocal Agreement with Monroe County

General Manager Paul Christian presented the Interlocal Agreement between KLWTD and Monroe County.

The Interlocal Agreement provides that KLWTD will assign its restricted Mayfield Grant Funds to the County and that the County will replace those funds with less restricted County funding that can be used by KLWTD to pay down debt.

Chairman Asdourian requested that paragraph 5, a) 1) e) be removed from the Interlocal Agreement as it was redundant and unnecessary. Mr. Ray Giglio and Mr. Christian agreed.

Commissioner Majeska stated that, while he agreed that the Interlocal Agreement was beneficial to the District, he objected to paragraph 16 in its entirety.

Chairman Asdourian indicated that paragraph 16 was unnecessary and should be removed; but that he was willing to vote in favor of the ILA even if paragraph 16 were left in.

Mr. Christian then presented to the Board a proposed Resolution approving and adopting the Interlocal Agreement with Monroe County.

Motion: Commissioner Gibbs made a motion to adopt a resolution of the Board of Commissioners of the Key Largo Wastewater Treatment District approving the terms of the Interlocal agreement with Monroe County as amended to remove paragraph 5, a) 1) e) to redistribute and reallocate shares to be distributed pursuant to the "State Wastewater funding distribution Agreement for 'Year Two of Four'" dated the 20th day of February 2013, as amended by a subsequent Interlocal agreement dated the 17th Day of September 2013: and providing for an effective day. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Gibbs	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Majeska		X	
Chairman Asdourian	X		

Motion passes 4 to 1

Mr. Christian thanked representatives of the County including the Board of County Commissioners, Mr. Gastesi and his staff and Mr. Bob Shillinger County Attorney, who was not present at the meeting, for their cooperation and willingness to negotiate this agreement.

Motion: Commissioner Tobin made a motion that at least 90 percent of the money received through the Interlocal Agreement with Monroe County be used for debt reduction. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Gibbs	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Majeska	X		
Chairman Asdourian	X		

Motion passes 5 to 0

Minutes of April 14, 2015

Motion: Commissioner Tobin made a motion to reconsider the adoption of the Minutes of April 14, 2015. He asked that the minutes be brought back at the next Board Meeting, at which time he would present his proposed amendments. Commissioner Higgins seconded the motion. The motion passed without objection.

- Commissioner Andrew Tobin requested an item be added to Commissioner's Roundtable to discuss the New Administrative Office Layout

Code Compliance List – April 2015

Chief Information Officer Rob Bulkiewicz presented a list of files to be turned over to Code Compliance in April of 2015 and answered questions from the Board.

FINANCE REPORT

KLWTD 2nd Quarter 2015 Financial Report

Mr. Peter Rosasco with Bishop, Rosasco and Company, presented the Quarterly Financial Report for review and discussion and answered questions from the Board.

Financial Audit Results /CAFR Presentation for FY 2014

Mr. Tony Grau with Grau and Associates presented the KLWTD Comprehensive Annual Finance Report and the financial audit results for Fiscal Year 2014. Mr. Grau also answered questions from the Board.

OPERATION'S REPORT

Vacuum Station Ventilation Upgrade Bid Update

Mr. Ray Giglio informed the Board that Overholt Construction Corp had requested changes to our bid contract and that their suggestions were untimely and unacceptable. For that reason, Overholt Construction Corp was deemed to have abandoned their bid. Accordingly staff is considering options and will keep the Board informed.

Update of Digester Construction Project

Mr. Daniel Saus gave a presentation on the status of the digester project and answered questions from the Board.

Proposed Elevated Walkway from new Digester to SBR #1

Mr. Daniel Saus discussed a proposed change to the existing design that would add an elevated walkway between the existing SBR number 1 and the new digester tank. He explained that the elevated walkway would cross over the existing traffic way and would be a safer and more efficient way to move between the two tanks. Mr. Saus also answered questions from the Board.

Mr. Saus will evaluate the costs and bring this item back before the Board for consideration

COMMISSIONER'S ITEM / ROUNDTABLE

Mr. Edward Ellis

Commissioner Majeska summarized a conversation he had with Mr. Edward Ellis, a C905 Resident. He indicated that Mr. Ellis had questions about the fact that the invoice he received for the work on his property was higher than had been discussed during his hearing before the Board.

Mr. Christian reported to the Board that he was aware of the invoice discrepancy and that he had already authorized a credit of the difference to Mr. Ellis's account in order to expedite the project.

Motion: Commissioner Majeska made a motion to extend the meeting for five minutes. Commissioner Gibbs seconded the motion. The motion passed without objection.

New Administrative Office Layout

Commissioner Tobin wanted a clarification on the addition of the folding walls to the plans for the new administrative office. Commissioner Tobin also indicated that he would like updates on future designs and changes to the building.

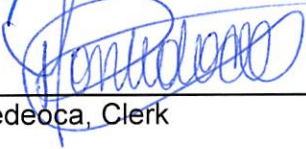
Mr. Christian agreed to instruct the architect to add the folding walls to the plan.

ADJOURNMENT

The Meeting was adjourned at 6:06PM.



David Asdourian, Chairman



Mariela Montedeoca, Clerk