The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Stephen Gibbs, Commissioners Andrew Tobin, Norman Higgins, David Asdourian and Robert Majeska. Also present were General Manager Margaret Blank, Chief Information Officer Paul Christian, General Counsel Ray Giglio, Deputy Clerk Melissa Cornelison, Ed Castle with Weiler Engineering, and other appropriate District Staff.

Ms. Connie Fazio led the Pledge of Allegiance.

APPROVAL OF AGENDA
Commissioner Tobin added a discussion of the General Manager’s Resignation and appointment of a new General Manager.

Motion: Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion and the motion passed 5 to 0.

ENGINEERING REPORT
On-Site Chemical Generation Presentation by Derek Lubie, President of Electrolytic Technologies Corporation
Mr. Derek Lubie gave a presentation on the On-Site Chemical Generation System and answered questions from the Board regarding the technology and safety factors. Ed Castle explained the savings it would provide for the District.

COMMISSIONER'S ITEMS
Discussion of On-Site Systems
Margaret Blank explained that the On-Site System Program would be for those properties that are not being served by central wastewater. Ms. Blank and Mr. Christian answered questions from the Board about the Assessment notification that was sent to the On-Site System property owners. Mr. Christian explained this program would be voluntary and that the assessment would be removed should they opt-out.

GENERAL PUBLIC COMMENT
Name & Address  Subject
John Siler, 11175 CR905, Key Largo  On-Site System
Nicholas W. Mulick, 91645 Overseas Hwy, Tavernier  On-Site System
Robert C. Davis, 21 Carysfort Cir, Key Largo  On-Site System
PUBLIC HEARING OPENED AT 5PM

RESOLUTION NO. 19-08-14

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING AND RESTATING PRELIMINARY ASSESSMENT RESOLUTION (RESOLUTION NO. 11-05-14) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED SPECIAL ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR NOTICE AND ADOPTION OF ASSESSMENT ROLLS AND FOR CORRECTION OF ERRORS AND OMISSIONS; DIRECTING THE PROVISION OF NOTICE IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

PUBLIC COMMENT

Name & Address                      Subject
Robert C. Davis, 21 Carysfort Cir, Key Largo     Public Hearing-Final Assessment Resolution
France Harzouka, 360 Sound Dr, Key Largo        Public Hearing-Final Assessment Resolution
Linda Popp, 95500 Overseas Hwy, Key Largo       Public Hearing-Final Assessment Resolution
Elizabeth A. McInerny, 95525 Overseas Hwy, Key Largo (Written comment read into Record by the Clerk) Public Hearing-Final Assessment Resolution

PUBLIC HEARING CLOSED 5:17 PM

Motion

Commissioner Tobin made a motion to approve Resolution No. 19-08-14 as amended with no new Assessments. Commissioner Higgins seconded the motion.

Vote on Motion

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Motion passed 5 to 0

COMMISSIONER’S ITEMS

Meeting in November 2014 between BOCC and KLWTD at the Murray Nelson Government Center and Authorizing Peter Rosasco to Prepare a Funding Analysis Report

Commissioner Tobin stated that he would like to get a funding analysis reporting the numbers between the County and unincorporated Key Largo out to the Public. Commissioner Tobin
withdrew his request for a meeting between the BOCC and KLWTD in November and requested Bishop, Rosasco & Co to prepare a funding analysis in a presentable binder. Commissioner Majeska suggested presenting the funding analysis at the November BOCC meeting during Public Comment.

Motion: Commissioner Tobin made a motion requesting a proposal from Bishop, Rosasco & Co to prepare a funding analysis. Commissioner Higgins seconded the motion.

Vote on Motion

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Motion passed 5 to 0

LEGAL COUNSEL REPORT
Update on KLWTD Low Income Charter Amendment

Ray Giglio informed the Board the Referendum is on the Democratic, Republican and Non Partisan ballot for August 26, 2014.

RESOLUTION NO. 20-08-14
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, AMENDING SECTION 10.06(l)(i)(3)(a)(vi) OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, GENERAL RULES AND REGULATIONS, AS AMENDED JUNE 18, 2013; AND PROVIDING AN EFFECTIVE DATE.

"Mr. Ray Giglio suggested the Board go on the Record that the intention of the Board is that this be applied retroactively to situations coming before the Board, and in particular to the Snapper’s situation."

Motion: Commissioner Asdourian made a motion to approve Resolution No. 20-08-14. Commissioner Majeska seconded the motion.

Vote on Motion

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Motion passed 5 to 0
RESOLUTION NO. 21-08-14
A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE KEY LARGO WASTEWATER TREATMENT DISTRICT RULES AND REGULATIONS AND RETIRING RESOLUTION NO. 06-03-13 REGARDING TAX PARCELS PURCHASED BY MONROE COUNTY FOR CONSERVATION PURPOSES; AND PROVIDING AN EFFECTIVE DATE.

Mr. Christian presented to the Board proposed changes to the Key Largo Wastewater Treatment District’s Rules and Regulations, which will govern assessments. After discussion, the Board directed the clerk to move this to action at the August 19, 2014 meeting.

MEETING EXTENSION
Motion: Commissioner Asdourian made a motion to extend the meeting until 6:30pm
Commissioner Higgins seconded the motion.

GENERAL MANAGER'S REPORT
Hibiscus Marketing Contract

Margaret Blank discussed the progress she has made working with Hibiscus Marketing. Chairman Gibbs requested that a copy of the Letter to the Editor that Hibiscus Marketing wrote, outlining the District’s funding disparity, be passed out to the Board. After discussion, the Board directed Staff to change the Hibiscus Marketing contract from one year to six months and to change the job functions to focus on funding disparity and public relations. Commissioner Asdourian requested that the term of the contract be changed to reflect the fact that it shall begin on August 5, 2014

Motion: Commissioner Asdourian made a motion to approve the Hibiscus Marketing Contract as is. Commissioner Higgins seconded the motion.

Motion failed for lack of a vote and Commissioner Asdourian amended his Motion.

Motion: Commissioner Asdourian made a motion to approve the Hibiscus Marketing Contract as written, changing the contract to six months including Exhibit A.
Commissioner Higgins seconded the motion.

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Motion passed 4 to 1

MEETING EXTENSION
Motion: Commissioner Asdourian made a motion to extend the meeting until 7:00 PM. Commissioner Tobin seconded the motion.
Letter to the Editor

Motion: Commissioner Majeska made a motion to adopt the Letter to the Editor and forward it to local media for publishing.
Commissioner Asdourian seconded the motion.

Vote on Motion

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Motion passed 4 to 1

After the Motion Commissioners’ Higgins, Majeska, and Asdourian requested Chairman Gibbs sign the letter.

Motion: Commissioner Tobin made a motion to have the General Manager sign the Letter to the Editor.
No Second. Motion failed.

COMMISSIONER'S ROUNDTABLE

General Manager’s Position

Commissioner Higgins recommended that Paul Christian be appointed General Manager to fill the vacancy left by Margaret Blank’s recent resignation announcement.
Chairman Gibbs suggested that Mr. Christian act as a stand-by Manager during the transition.
Commissioner Asdourian and Commissioner Majeska suggested bringing the item back to the August 12, 2014 meeting.

Commissioner Tobin withdrew his item regarding the acceptance of the General Manager’s Notice of Termination/Resignation effective immediately and the appointment of an acting Manager.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:55 PM.

The KLWTD meeting minutes of August 5, 2014 were approved on September 2, 2014.

Chairman Gibbs

Melissa Cornelison Deputy Clerk