

MINUTES

Key Largo Wastewater Treatment District Board (KLWTD) Meeting



Oct. 1, 2013
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:07 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, David Asdourian, Andy Tobin, and Steve Gibbs. Also present were the General Manager, Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Ted Blackburn led the Pledge of Allegiance.

APPROVAL OF AGENDA

Margaret Blank placed an item about changing the Oct. 8th meeting date on the agenda. Paul Christian placed RBC contract on the agenda for action.

Motion: **Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Gibbs seconded the motion.**

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

PUBLIC COMMENT

Name & Address

John Hammerstrom, Key Largo
Sue Heim, Key Largo

Howey Well, Key Largo
Kay Thacker, Key Largo
D.A Aldridge, Key Largo
Curtis Durham, Key Largo

Subject

Grinder Pump Amendment Resolution
Commissioner Gibbs' mileage reimbursement,
Resolution 32-10-13, & 33-10-13 Exhibit "A"
Grinder Pump Amendment Resolution
Grinder Pump Amendment Resolution
Grinder Pump Amendment Resolution
Grinder Pump Amendment Resolution

BULK ITEMS

Minutes of Sept. 17, 2013

Motion: Commissioner Tobin made a motion to approve the Bulk Items. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

RESOLUTION NO. 32-10-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS A PARCEL EXCLUDED FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

RESOLUTION NO. 33-10-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF 1 TAX PARCEL (DESIGNATED AS MARINA AND USED AS A BOAT SLIP) FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

Motion: Commissioner Tobin made a motion to approve Resolutions No. 32-10-13 & 33-10-13. Commissioner Higgins seconded the motion. Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

FINANCIAL REPORT

Pending Payments

Connie Fazio reviewed the Pending Payments and answered Commissioners questions.

Motion: Commissioner Asdourian made a motion to approve the pending payments of Oct. 1, 2013 contingent on the availability of funds. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

RBC Contract

The Board discussed the contract. District Counsel was directed to negotiate prior approval of expenses and travel with RBC.

Motion: Commissioner Tobin made a motion to approve the RBC Contract subject to prior approval of expenses and travel. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		

Motion passed 5 to 0

Grinder Pump Amendment Resolution

After Board discussion staff was directed to make the following changes along with the presented changes:

- Definition of access point
- Check easement language on page 7 see if it is same as in easement
- Looking to vandalization issue
- 12 hour notice changed to 24 hour
- 30 day notice changed to 180 day notice
- Customer ending agreement inclusion
- Dog issue

Staff was directed to inform the unique property owners using grinder pumps by letter notifying them of the meeting on the Grinder Pump Amendment Resolution. Staff will use all of the standard methods of notification.

COMMISSIONER’S ROUNDTABLE

Meeting Date Change for Oct. 8th.

After discussion the Board decided not to change the meeting date.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:25 PM.

The KLWTD meeting minutes of Oct. 1, 2013 were approved on October 8, 2013.



Chairman Majeska



Carol Walker, CMC District Clerk