The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:05 PM. Present were Chairman Majeska, Commissioners, Andy Tobin, Norman Higgins, David Asdourian, and Steve Gibbs. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Ms. Giglio led the Pledge of Allegiance.

**APPROVAL OF AGENDA**
Commissioner Gibbs added an item to Commissioners Roundtable on protocol. Commissioner Higgins added an item under roundtable on purchasing an office building. Paul Christian added the introduction of the Summer Intern.

**Motion:** Commissioner Gibbs made a motion to approve the agenda as amended. Commissioner Tobin seconded the motion.

**Vote on Motion**

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Motion passed 5 to 0

**PUBLIC COMMENT**

Name & Address | Subject
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N/A

**ACTION ITEMS**

*Minutes of Aug. 6, 2013*

**Motion:** Commissioner Tobin made a motion to approve the minutes. Commissioner Gibbs seconded the motion.
Vote on Motion

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Motion passed 5 to 0

DISCUSSION ITEMS

Waiver Reversal
The Board discussed the proposed Form-21 “Reversal of Waiver of Wastewater Service and Acknowledgement of Costs and Assessments.” This is the form that will be used in situations where owners who have previously requested that the District exclude their Parcel from the District’s Assessment roll subsequently request that the District reinstate, and again provide, wastewater service to the previously waived Parcel.
The Board directed staff to modify paragraph “4” to make it clear that in such cases, the System Development Charge will have to be paid in full; and to more specifically indicate and clarify the costs the owners of the parcels will incur.

Anti-Shushing Law
District Counsel gave a presentation on the new “Anti-Shushing” law (Chap 2013-227 Laws of Florida; section 286.0114, F.S.). District Counsel explained that this new law creates what amount to “minimum standards” for allowing public comment at government meetings; however, because the KLWTD is so far above these “minimum standards,” the new law should have no effect on the District or the conduct of its BOC meetings.
The Board decided to keep the public comment speaking format the same for all meetings. There will be public comment on non-agenda items at the beginning of the meeting and then public comment before each agenda item.

COMMISSIONER’S ROUNDTABLE
Commissioner Gibbs stated that the Board should follow the protocol of sending people with complaints to staff first by calling the office.

Commissioner Higgins stated that the District should purchase an office building. The Board discussed different options.

ADJOURNMENT
The KLWTD Board adjourned the Board Meeting at 5:35 PM.
The KLWTD meeting minutes of Aug. 13, 2013 were approved on Aug. 20, 2013.

Carol Walker, CMC District Clerk

KLWTD Board of Commissioners
Board Meeting
Aug. 13, 2013