The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:06 PM. Present were Chairman Majeska, Commissioners, Norman Higgins, Andy Tobin (arrived at 4:10 PM), David Asdourian, and Steve Gibbs. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Robby Majeska led the Pledge of Allegiance.

APPROVAL OF AGENDA
Commissioner Gibbs added an item to the Roundtable concerning attendance at staff meetings by Commissioners and a discussion on a District Newsletter. Commissioner Asdourian requested that the District Attorney explain the results of talking to the Governor’s office concerning his appointment. Commissioner Higgins added an item on Buttonwood Bay’s water bill. General Manager Margaret Blank pulled the Mayfield grant from the agenda.

Motion: Commissioner Gibbs made a motion to approve the agenda as amended. Commissioner Asdourian seconded the motion.

Vote on Motion

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<th>Member</th>
<th>Yes</th>
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<td>Commissioner Higgins</td>
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Motion passed 5 to 0

LEGAL COUNSEL
Ray Giglio explained that the Governor’s office decided to issue Commissioner Asdourian’s commission.

Motion: Commissioner Tobin made a motion to recognize that David Asdourian has been a KLWTD Commissioner since his appointment by the Board and he should be compensated from that point. Commissioner Gibbs seconded the motion.
Vote on Motion

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Motion passed 4 to 0

PUBLIC COMMENT

Name & Address
Burke Cannon, Tavernier, FL

Subject
Commented on General Manager’s explanation of funding.

PRESENTATION

Coastal Barrier Resources System
Mayte Santamaria, Townsley Schwab, and Emily Schemper from Monroe County attended the meeting.

Margaret Blank and Ray Giglio explained the conflict with Monroe County over putting the sewer within the Coastal Barrier Resources System.

Please see Exhibit “A”; two emails.

BULK ITEMS

Minutes of Dec. 18, 2012
Resolution No. 01-01-13
Change in EDU Assignment for FL Keys Elks Lodge Inc.
Assessment Adjustment for Michael Blondin
Change in EDU Assignment for Keys Lake Villas, LLC, AK 9091107
Change in EDU Assignment for Keys Lake Villas, LLC. AK 1092631

Motion: Commissioner Gibbs made a motion to approve Bulk Items. Commissioner Asdourian seconded the motion.

Vote on Motion

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Motion passed 5 to 0
FINANCIAL REPORT
Report of Cash, Revenues, and Expenditures

Motion: Commissioner Asdourian made a motion to approve the Report of Cash, Revenues, and Expenditures contingent upon the availability of funds. Commissioner Gibbs seconded the motion.

Vote on Motion

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Motion passed 5 to 0

COMMISSIONER'S ITEMS
Waiving Insurance Premiums
Commissioner Tobin explained that he would like to see the District continue with the payment of an employee’s insurance premium if they become extremely ill and cannot work.

The Board directed staff to work out the fine points and bring it back to the January 22, 2013 meeting.

Buttonwood Bay Condominium’s Water Bill
Commissioner Higgins discussed the high water bill that they now have at Buttonwood Bay. The Board asked that Commissioner Higgins bring back a water bill from one of the residence at a future point.

ENGINEER’S REPORT
Dan Saus, Operations Manager reported that there has not been a problem with odor at the plant or vacuum stations.

LEGAL COUNSEL
District Counsel, Ray Giglio, explained that there should only be one Board member at the Staff meetings because of the FL Sunshine Law.

The Board decided that for the next month Commissioner Gibbs and Commissioner Asdourian will alternate attending the meetings and if they cannot make a meeting they will email the Clerk.

GENERAL MANAGER REPORT
Sales Tax Report
Margaret Blank reported that there is nothing new on the Sales Tax issue currently.
General Manager Contract
Ms. Blank explained that her current contract had expired on December 1, 2012. The Board directed that the contract issue be put on the next Transition meeting for discussion.

Mayfield Inter-Local
Margaret Blank reviewed some of the changes in the agreement. It will be brought back at a later date.

Commissioner’s Portraits
The Board directed staff to make the arrangements for the official portraits.

COMMISSIONER’S ROUNDTABLE
District Newsletter
Commissioner Gibbs discussed having a newsletter and the Board agreed to have staff produce one in the future when there is time and staff to do it.

ADJOURNMENT
The KLWTD Board adjourned the Board Meeting 6:22 PM.

The KLWTD meeting minutes of Jan. 8, 2013 were approved on Jan. 15, 2013.

[Signatures]
Chairman Majeska

Carol Walker, CMC District Clerk