

MINUTES
Key Largo Wastewater Treatment District (KLWTD)
Transition Meeting



December 11, 2012
 98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:03 PM. Present were Chairman Majeska, Commissioners, Steve Gibbs, Norman Higgins, and Andy Tobin. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

David Asdourian led the Pledge of Allegiance.

PUBLIC COMMENT

Name & Address

Subject

N/A

APPROVAL OF AGENDA

Commissioner Tobin removed his item for waiving insurance premiums until the January 8, 2012 meeting. Commissioner Gibbs removed the minutes from Bulk. Paul Christian added an item to introduce two new employees.

Motion: **Commissioner Gibbs made a motion to approve the agenda as amended. Commissioner Tobin seconded the motion.**

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Gibbs	X		

Motion passed 4 to 0

NEW EMPLOYEES

Ashley Velez will be working at the plant and Jennifer Torrey is the new Customer Service Coordinator.

BULK ITEMS

Minutes of Dec. 4, 2012

Commissioner Gibbs pointed out the voting boxes still said Commissioner Brooks not Commissioner Gibbs.

Motion: Commissioner Gibbs made a motion to approve the Minutes of Dec. 4, 2012 as corrected. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Gibbs	X		

Motion passed 4 to 0

FINANCIAL REPORT

Accounting & Payroll Software RFP

Paul Christian explained the RFP. The Board asked that staff give the Board specific examples of savings when the RFP results are brought back for review.

The Board gave direction to staff to release the Accounting Payroll RFP.

LEGAL COUNSEL REPORT

Ray Giglio has sent a legal analysis of the District's position of the bases of the appointment of a commissioner to the State.

The consensus of the Board is to have the Governor issue David Asdourian's commission.

GENERAL MANAGER REPORT

Margaret Blank reported that she and Ray Giglio will be going to the BOCC meeting Wednesday in support of moving forward with sewerage all of C905.

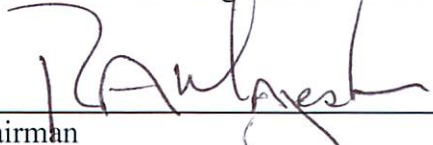
COMMISSIONER'S ROUNDTABLE

Commissioner Gibbs reported that he spoke at Leadership Monroe and it went well.

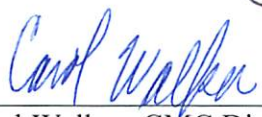
ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 5:22 PM.

The KLWTD meeting minutes of Dec. 11, 2012 were approved on Dec. 18, 2012.



Chairman



Carol Walker, CMC District Clerk