MINUTES
Key Largo Wastewater Treatment District (K LWTD)
Transition Meeting

November 13, 2012
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:10 PM. Present were Chairman Majeska, Commissioners, Steve Gibbs, Norman Higgins, and Andy Tobin. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Steve Gibbs led the Pledge of Allegiance.

PUBLIC COMMENT
Name & Address
Ted Blackburn, Islamorada, FL

Subject
Islamorada Sewer Project Update

APPROVAL OF AGENDA
General Manager General Margaret Blank removed the item RFP for Accounting & Payroll Software.

Motion: Commissioner Higgins made a motion to approve the agenda as amended. Commissioner Tobin seconded the motion.

Vote on Motion

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Motion passed 3 to 0

BULK ITEMS
Minutes of Nov. 7, 2012
RESOLUTION NO. 70-11-12
A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF TWO TAX PARCELS FROM THE 2007 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE
RESOLUTION NO. 71-11-12
A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF ONE TAX PARCEL FROM THE 2006 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

KLWTD Board of Commissioners
Board Meeting
Nov. 13, 2012
RESOLUTION NO. 72-11-12
A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF
ONE TAX PARCEL FROM THE 2007 NON-AD VALOREM ASSESSMENT; AND PROVIDING
FOR APPLICABILITY AND AN EFFECTIVE DATE.

Motion: Commissioner Tobin made a motion to approve Commissioner Gibbs
seconded the motion.

Vote on Motion

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Motion passed 3 to 0

LEGAL COUNSEL REPORT
Special Elections
Ray Giglio explained the order from the Governor’s office that the District has to hold a Special
Election to replace Commissioner Hammaker. The Governor cannot fill the vacancy.

Commissioner Higgins disagrees with the Governor’s office.

District Counsel Ray Giglio will work on a timeline of events that show there was no time to put
a candidate on the ballot for the election in a draft appeal.

Gift Policy
District Counsel Ray Giglio will work on a No Gift Policy.

COMMISSIONER’S ITEMS
Commissioner’s Procedures and Guidelines
Commissioner Tobin reviewed the Commissioner’s Procedures and Guidelines and explained the
reason behind them. There will be some sort of mediation alternative when a person leaves
employment. The Chairman seconding a motion will be put into the Commissioner’s Procedures
and Guidelines.

SWEARING IN CEREMONY
Judge Garcia swore in Commissioner Steve Gibbs and Commissioner Robbie Majeska.

GENERAL MANAGER REPORT
Unique Properties Package
Diane Oberheu reviewed the information package.

ELECTION OF OFFICERS
Chairman
Commissioner Gibbs nominated Commissioner Majeska for Chairman.
Commissioner Tobin seconded the nomination.
Vote

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Passed 3 to 1

Vice-Chairman
Commissioner Majeska nominated Commissioner Tobin for Vice Chairman
Commissioner Gibbs seconded the nomination

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Passed 4 to 0

Secretary-Treasurer
Commissioner Tobin nominated Commissioner Higgins for Secretary Treasure.
Commissioner Gibbs seconded the nomination

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Passed 4 to 0

COMMISSIONER'S ROUNDTABLE
Commissioner Tobin would like to do something to honor past Commissioners.

ADJOURNMENT
The KLWTD Board adjourned the Board Meeting 6:14 PM.

The KLWTD meeting minutes of Nov. 13, 2012 were approved on Nov. 20, 2012.

Chairman

Carol Walker, CMC District Clerk