

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



January 3, 2012
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:03 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin, Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, District Counsel Thomas Dillon, District Clerk Carol Walker, and other appropriate District Staff.

Richard Crow led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Higgins added a discussion item on the Island Dolphin Care and the Key Largo Post Office. Commissioner Hammaker reported a correction to be added to the Dec. 20, 2011 minutes. Chairman Majeska pulled the Minutes of Dec. 20, 2011 from Bulk Items. Margaret Blank, General Manager, added an item on the FCAA Paving Inter-Local Agreement and a discussion item on the Bishop, Rosasco & Company Consultant Agreement

Motion: Commissioner Brooks made a motion to approve the agenda as amended. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

PUBLIC COMMENT

The following persons address the Board:

Name: Burke Cannon, Tavernier, FL
Sue Heim, Key Largo, FL
Martin Waits, Islamorada, FL

Subject: Rosasco contract
Assessments, FCAA Report
Finance Priorities

BULK ITEMS

Minutes of Dec. 6, 2011

Minutes of Dec. 12, 2011

RESOLUTION NO. 01-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF SEVENTEEN TAX PARCELS FROM THE 2007 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 02-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF FORTYNINE TAX PARCELS FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 03-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF FORTYFIVE TAX PARCELS FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 04-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF FORTYFIVE TAX PARCELS FROM THE 2010 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 05-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF FORTYEIGHT TAX PARCELS FROM THE 2011 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 06-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF PATRICIA L. CUMMINGS FOR REMOVAL OF TWO TAX PARCELS FROM THE 2007 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

RESOLUTION NO. 07-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF GENA GAY FOR REMOVAL OF ONE TAX PARCEL FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

RESOLUTION NO. 08-01-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF JEAN CHARLES BERRUET FOR REMOVAL OF FIVE TAX PARCELS FROM THE 2005 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

COPIER REPLACEMENT FOR WEILER COPIER

Motion: Commissioner Brooks made a motion to approve Bulk Items. Commission Higgins seconded the motion

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		

Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

Minutes of Dec. 20, 2011

Commissioner Hammaker reported that on page 3 on the top FSD is suppose to be FASD. Under Commissioner’s Round Table she added the wording “and she challenged Commissioner Tobin to do the same.”

Chairman Majeska clarified that at the last meeting when he said that he wanted a report of the amount of money that was not collected in the FKAA late sewer billing bill he actually meant that he would like a complete and comprehensive report with a time line, how late was the billing, projected revenue, the neighborhoods that were affected and the number of connections that were affected.

Motion: Commissioner Brooks made a motion to approve the Minutes of December 20, 2011 as amended. Commission Hammaker seconded the motion

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

FINANCE

Report of Cash, Revenues, and Expenditures

Motion: Commissioner Brooks made a motion to approve the Cash, Revenues, and Expenditures for January 3, 2012 contingent upon the availability of funds. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

ENGINEER’S REPORT

Ed Castle, Weiler Engineering gave a report on the digester system.

GENERAL MANAGER’S REPORT

FKAA Paving Inter-Local Agreement

Margaret Blank presented the documentation to piggyback onto the contractors paving contract. Mr. Dillon explained that we are getting a good price by piggybacking onto a FKAA contract. The District will pay \$6.50 for the original and \$9.80 for the new stuff.

Motion: Commissioner Tobin made a motion to approve. Commissioner Brooks seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

Bishop, Rosasco & Company Consultant Agreement

Margaret Blank, General Manager presented the Financial Director Scope of Work to the Board for review.

Commissioner Tobin would like to see primary duties listed, then over site and then advice. The General Manager will be the primary contract.

Commissioner Brooks has trouble with the over site duties.

Commissioner Hammaker would like to see a memo of understanding. Commissioner Hammaker would like to see training in the contract.

Commissioner Higgins stated he voted no originally because he would like to keep it local.

COMMISSIONER’S ROUND TABLE

Island Dolphin Care

Commissioner Higgins asked if anything has been settled. Nothing has been settled yet.

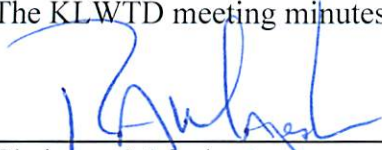
Key Largo Post Office

Commissioner Higgins stated he talked to the Post Office and we should send the notice to the Manager of the Key Largo Post Office.


ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 5:36 PM.

The KLWTD meeting minutes of January 3, 2012 were approved on January 17, 2012.



Chairman Majeska



Carol Walker, CMC District Clerk