

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



Dec. 20, 2011

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:05 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin, Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, District Counsel Thomas Dillon, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Brooks led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Hammaker added an item on joining Marathon and Key West in a joint project to obtain money from the Army Corp of Engineers. She will also make an announcement under Commissioners Items. Commissioner Higgins added items on Island Dolphin Care, the Post Office hook up, and Islamorada. Commissioner Tobin moved Peter Rosasco's presentation to the front of the agenda. Chairman Majeska placed Mr. Rosasco under Round Table also, and items on odor, paving, billing, and assessments. General Manager moved the Overholt Change Order to the front of the agenda before the Finance Report.

Motion: Commissioner Higgins made a motion to approve the agenda as amended. Commissioner Brooks seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker		X	
Commissioner Tobin	X		

Motion passed 4 to 1

Commissioner Hammaker stated she voted no because she would like Mr. Rosasco's presentation after the agenda items.

PUBLIC COMMENT

The following persons address the Board:

Name:

Sue Heim, Key Largo

Subject:

Agenda Back up & Assessments

GENERAL MANAGER

Overholt Change Order

Motion: Commissioner Hammaker made a motion to approve the Overholt Change Order. Commission Brooks seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

FINANCIAL REPORT

Cash, Revenues, and Expenditures Report

Motion: Commissioner Brooks made a motion to approve the Cash, Revenues, and Expenditures Report of December 20, 2011 contingent upon the availability of funds. Commission Tobin seconded the motion

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

GENERAL MANAGER

Peter Rosasco Presentation

Motion: Commissioner Brooks made a motion to suspend the two meeting rule for action items and engage the Bishop, Rosasco's & Co. to serve as the District's Finance Director with a Letter of Engagement and with the direction that a scope will be brought back at the first meeting in January. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins		X	
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 4 to 1

COMMISSIONER'S ITEMS

FASD

Commissioner Hammaker told the Board that the dues for the FASD are coming due. The General Manager will look into the need to belong again this year.

Marathon and Key West, Army Corp of Engineers

Commissioner Hammaker introduced the email from Fred Hicks on working with Marathon, and Key West to get ACOE funding.

The Board directed the General Manager to respond positively to the email and work with Mr. Rosasco.

GENERAL MANAGER'S REPORT

Cost of Running Plant

Margaret Blank presented the report.

Island Dolphin Care

Ms. Blank has nothing new to report.

Key Largo Post Office Hook Up

They have not hooked up yet.

Odor

Mr. Brush reported that the odor is coming from Vacuum Station E and the improvements should be done by January 15, 2011.

Paving

FCAA had a disagreement with the paving contractor over the paving. It is now settled.

Billing

Chairman Majeska would like a complete report on how much money was not collected and could be collected on back billing.

COMMISSIONER'S ROUND TABLE

Commissioner Hammaker announced that Commissioner Tobin's brother has entered the police academy and she challenged Commissioner Tobin to do the same.

Islamorada

Commissioner Higgins stated that he will be calling to end business with Islamorada at the next meeting.

Assessments Update

Margaret Blank gave a report on what staff is doing.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:15 PM.

The KLWTD meeting minutes of Dec. 20, 2011 were approved on Jan. 3, 2012.



Chairman Majeska



Carol Walker, CMC District Clerk

