

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



Nov 1, 2011

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:01 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin, Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, District Counsel Thomas Dillon, District Clerk Carol Walker, and other appropriate District Staff.

James Brush led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Hammaker added an item on the workshop she attended. Commissioner Tobin added an item on the District Drug Policy. Commissioner Higgins added an item Update on Island Dolphin Care. General Manager Margaret Blank added her employment contract for discussion, and news about the DEP Permit. Ms. Blank pointed out that additional backup for item 4, sludge processing, was on the table.

Motion: Commissioner Tobin made a motion to approve the agenda as amended. Commissioner Brooks seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

PUBLIC COMMENT

The following persons address the Board:

Name:

Martin Waits, Islamorada

Subject

The District did a good job on the sewers, (refurbishing)

BULK ITEMS

Minutes of October 18, 2011

Minutes of Sept. 6, 2011

Motion: Commissioner Brooks made a motion to approve Bulk Items. Commission Higgins seconded the motion

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

FINANCIAL REPORT

Report of Cash, Revenues, and Expenditures

CFO Sal Zappulla reported that the District will be getting \$1,962,520.00 in revenue from the SRF so the District will not need to do a draw down from BB&T for funds.

Motion: Commissioner Brooks made a motion to approve the Report of Cash, Revenues, and Expenditures contingent upon the availability of funds. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

Assessment Refund to Cemex

Motion: Commissioner Brooks made a motion to approve the Assessment Refund to Cemex. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

Sal Zappulla was directed to run an ad and have the applicants apply to Fl One Stop.

COMMISSIONER'S ITEMS

Commissioner Hammaker reported on the first responder class she attended.

GENERAL MANAGER REPORT

Weiler Work Authorization for Sludge Processing

Ed Castle, Weiler Engineering, gave an over view of the need for sludge processing.

Motion: Commissioner Higgins made a motion to approve the Weiler Engineering Work Authorization for Sludge Processing. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

Weiler Work Authorization for CR-905

Motion: Commissioner Brooks made a motion to table the Work Authorization for CR-905 and to have the General Manager bring the item back preferably by the end of January, 2012. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

District Manager's Employment Contract

Margaret Blank presented her employment contract which is up for renewal December 1, 2011.

Commissioner Brooks presented a 22 month contract with no raise at the current time. He would like the odor problem to be the number one concern. Commissioner Higgins agreed with no raise at the current time.

Commissioner Tobin does not want the General Manager to be working at any other job. He would also like "10 a" to read "regarding appointments or terminations of senior management personnel".

Commissioner Tobin and Commissioner Hammaker would like a year contract.

Intent to Issue DEP Permit

The permit to operate the plant with the current employee levels has been approved.

Island Dolphin Care

Island Dolphin Care would like a \$140,000 settlement to include entire property landscaped.

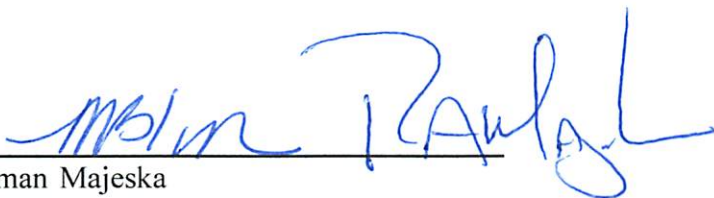
COMMISSIONER'S ROUND TABLE

Commissioner Tobin talked about getting a labor employment lawyer.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 6:44 PM.

The KLWTD meeting minutes of NOV. 1, 2011 were approved on Nov. 7, 2011.



Chairman Majeska



Carol Walker, CMC District Clerk