

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Meeting



September 6, 2011
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:04 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin, Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, District Clerk Carol Walker, and other appropriate District Staff. District Counsel Thomas Dillon was not present.

Doug Manson led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Tobin requested that the Islamorada Item be moved to the front of the agenda. Commissioner Brooks objected to moving the Islamorada Item before the budget. General Manager Margaret Blank suggested that the Islamorada Item be divided into two sections, the ILA and the payment to Doug Manson. Commissioner Hammaker will be doing a report on the Breather Sticker. Chairman Majeska will be giving a report on sludge and he requested that Items 1, 2, 3, and 4 be Bulked. He also said that Item 6 should come right after Item 7.

Motion: Commissioner Tobin made a motion to approve the agenda as amended. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks		X	
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 4 to 1

PUBLIC COMMENT

The following persons addressed the Board:

Name:

Burke Cannon, Tavernier
 Martin Waits, Islamorada
 Pauline Klein, Key Largo
 Kay Thacker, Key Largo
 Burke Cannon, Tavernier
 David Asdourian, Key Largo

Subject:

Complaint Form
 Islamorada
 Islamorada
 Islamorada (Exhibit "A")
 Islamorada
 Islamorada

COMMISSIONER’S ITEMS

Islamorada Inter-Local Agreement (ILA)

Commissioner Brooks stated that he thinks that Commissioner Hammaker engaging Mr. Manson to review the ILA was against the Boards direction and unethical. He pointed out that Commissioner Hammaker had voted against repaying Commissioner Tobin for the purchase of a pen for the outgoing General Manager, Charles Fishburn that the Board had not agreed to purchase.

Doug Manson explained the difference in the agreement with Islamorada. The Board discussed the ILA.

Motion: Commissioner Hammaker made a motion to move forward with a contract with Islamorada. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins		X	
Chairman Majeska	X		
Commissioner Brooks		X	
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 3 to 2

Motion: Commissioner Hammaker made a motion increase Doug Manson’s contract by \$10,000. Commissioner Tobin seconded the motion.

Commissioner Brooks amended Commissioner Hammaker’s motion to \$15,000. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

Councilman Don Achenberg from Islamorada thanked the Board.

Chronological Procedures Regarding Previous Commitments

Chairman Majeska stated he agrees with Commissioner Brooks on what Commissioner Hammaker did by contacting Mr. Manson. The Board voted as a group not to go to Mr. Manson and Commissioner Hammaker went ahead and did it anyway; and this was not the first time she has done it and she was not censured the first time. It seems to be the modus operandi of the Board to go off as Commissioners to try and charge ahead and change things. I think Commissioner Hammaker did it to save Margaret Blank from having to do it, as the General Manager she would have had the right to do it.

Commissioner Tobin stated that he thinks that Commissioner Hammaker was asking for help and should not be censured for the action.

Motion: Commissioner Brooks made a motion to censure Commissioner Hammaker. Motion died due to a lack of a second.

BULK ITEMS

*Minutes of Aug. 16, 2011
Report of Cash, Revenues & Expenditures
Grau & Co. Fee Schedule
Clean Water Revolving Fund Loan 46401P*

Motion: Commissioner Higgins made a motion to approve Bulk Items with Cash, Revenues, and Expenditures Report contingent upon the availability of funds. Commissioner Hammaker seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

FINANCIAL REPORT

Proposed FY 2012 Administrative, Operating, and Capital Budgets
CFO, Sal Zappulla reviewed each of the Budgets and answered questions.

Motion: Commissioner Brooks made a motion to approve the FY 2012 Administrative, Operating, and Capital Budgets. Commissioner Tobin seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

Motion: Commissioner Brooks made a motion to approve the Budget Advertisement with necessary modifications. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		

Commissioner Tobin		X	
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 4 to 1

ENGINEER'S REPORT

Ed Castle, Weiler Engineering, answered questions on his monthly report.

The Board directed Mr. Castle to bring back a report on the Islamorada issue (concerns and cost) to the September 20 meeting.

GENERAL MANAGER'S REPORT

Fountain Engineering Change Order No. 12

Margaret Blank introduced the Change Order.

Motion: Commissioner Brooks made a motion to move the Fountain Engineering Change Order No. 12. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Tobin	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		

Motion passed 5 to 0

COMMISSIONER'S ROUND TABLE

Commissioner Hammaker gave a brief report on what glue it to be used for the information sticker on the breathers.

ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 7:33 PM.

The KLWTD meeting minutes of Sept. 6, 2011 were approved on Nov. 1, 2011.



Chairman Majeska



Carol Walker, CMC District Clerk