

MINUTES

Key Largo Wastewater Treatment District (KLWTD) Board of Commissioners Meeting



July 24, 2007

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular meeting on July 24, 2007 at 4:00 PM. Present were Commissioners Susan Hammaker, Andrew Tobin, Norman Higgins, Claude Bullock (arrived at 4:06 pm), and Chairman Gary Bauman. Also present were District Counsel Thomas Dillon, General Manager Charles F. Fishburn, Acting District Clerk Maureen Schneider, and all other appropriate District Staff.

The Pledge of Allegiance was led by Chairman Bauman.

PUBLIC COMMENT

The following persons addressed the Commission: Burke Cannon, Hammer Point, Tavernier, FL. about Legislative Representative and Calusa Campground.

COMMISSIONER ITEMS

Tallahassee Representation

Mr. Levy explained that the State wants to deal with one entity that will collate all of the wastewater plans and present it to the State by September.

Commissioner Tobin questioned the phrase "one entity" and what it meant. Mr. Levy explained that the State does not have a definition for the "one entity", they know that they do not want to deal with five or six entities.

Motion: Commissioner Higgins made a motion to extend the Legislative Representatives contract through September, 2007. Commissioner Bullock seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		
Commissioner Higgins	X		
Commissioner Tobin		X	
Commissioner Bullock	X		

Motion passed 4 to 1

Motion: Commissioner Tobin made a motion to ask the Legislative Representatives for a written report on a plan of action for preparation of the September deadline.

Chairman Bauman asked Mr. Levy and Mr. Betz to prepare the report.

Calusa Campground Association

Mr. Miguel Diaz De La Portilla, attorney for the Calusa Campground Association asked the District for a reprieve from the monthly sewer billing until they are hooked up to the system (approximately 14 to 18 months.)

Commissioner Tobin requested that the Calusa request be presented to staff in writing as a petition for relief.

FKNMS-WQPP Steering Committee

Chairman Bauman reported that the District will be getting \$500,000 from the Army Corp. soon. There is no money in the State DEP for any projects this year.

Resolution for Extension of Time

Commission Tobin suggested that this item be postponed.

Efficiency Conservation

Commissioner Bullock explained that this item is a mission to reduce electrical consumption and energy consumption. Commissioner Bullock stated that the District should attempt to follow the program.

Commissioner Hammaker explained that the Governor is backing efficiency, conservation, and renewable recourses.

Washington DC Trip

Commissioner Bullock explained that it is to late to get in on the 2008 budget put not for the 2009 budget. Unity within Monroe County is the key at the Federal level. Commissioner Bullock stated that the trip was worth it.

GENERAL MANAGER'S REPORT

Basin "C" Engineering Contract

Motion: Commissioner Bullock made a motion to approve the Engineering Contract for Basin "C" with Wade Trim Inc. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		
Commissioner Higgins	X		

Commissioner Tobin	X		
Commissioner Bullock	X		

Motion passed 5 to 0

BULK ITEMS

Pending Payments

Motion: Commissioner Higgins made a motion to approve the Bulk Items with the Pending Payments contingent upon the availability of funds. Motion seconded by Commissioner Hammaker.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Bullock	X		

Motion passed 5 to 0

ENGINEER'S REPORT

Monthly Status Report

Mr. Castle reported that Construction in Basin A Phase I was moving along well. Basin A Phase 3 is slated to start on July 25, 2007. The next area that is about ready to start is Basin D Phase 2.

The 30% design documents for Basin B have been received. The 95% design documents for the Regional Plant have been received. Haskell is scheduled to be on site July 30 to resolve some of the problems.

Todd Heltd, Weiler Engineering, reported that the GIS training is about a month behind schedule but is moving forward.

Lateral Connection Status

The lateral connections were reported to the Board.

FINANCE REPORT

North Components Project Status Report

Mr. Waits presented the written report. He pointed out that he is currently forecasting the total project to cost \$55 million,

FY 2007 Consolidated Revenues & Expenses Report

Mr. Waits presented the written report on all funds coming in and going out of the District.

MSTU Funding Status Report

Mr. Waits presented the written report. This is the last year of MSTU funding and the funding should last until March of 2009.

Preliminary Administration & Construction Management Budget/5 Year Projection

Mr. Waits presented the budget and projections.

Proposed 2007 Assessment

Mr. Waits presented his written summary of the KLWTD Assessment Program explaining what the assessment means.

LEGAL REPORT

RESOLUTION NUMBER NO. 09-07/07

A PRELIMINARY RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED SPECIAL ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR NOTICE AND ADOPTION OF ASSESSMENT ROLLS AND FOR CORRECTION OF ERRORS AND OMISSIONS; DIRECTING THE PROVISION OF NOTICE IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Motion: Commissioner Higgins made a motion to approve Resolution No. 09-07-07. Commissioner Bullock seconded the motion.

Vote on Motion

Member	Yes	No	Other
Chairman Bauman	X		
Commissioner Hammaker	X		
Commissioner Higgins	X		
Commissioner Tobin	X		
Commissioner Bullock	X		

Motion passed 5 to 0

COMMISSIONER'S ROUND TABLE

N/A

Adjournment

The KLWTD Board adjourned the Board Meeting at 6:45 PM.

The KLWTD meeting minutes of July 24, 2007 were approved on August 7, 2007



Chairman Gary Bauman



Carol Walker, CMC
District Clerk

