AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian       Chairman
Andrew Tobin          Vice Chairman
Susan Heim             Commissioner
Stephen Gibbs          Commissioner
Robert Majeska        Commissioner

DISTRICT STAFF:

Peter Rosasco         General Manager
Nick Mulick           General Counsel
Katherine Jackson     District Clerk

MISSION STATEMENT:
“The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service.”
D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS
   1. Approval of Agenda  Action

E. PUBLIC COMMENT

F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
   1. Minutes of December 5, 2017  3  Action

G. GENERAL MANAGER’S REPORT
   1. HR Update  13

H. BUDGET AND FINANCE REPORT
   1. K LWTD FY17 Financial Reports  14

I. ADMIN AND CUSTOMER SERVICE REPORT
   1. District’s Intent to use Uniform Method of Collecting Non-Ad Valorem Assessments – Time Certain 5:00 PM
      RESOLUTION NO. 35-12-17
      A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, KEY LARGO, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM ASSESSMENTS LEVIED WITHIN THE UNINCORPORATED AREA OF THE ISLAND OF KEY LARGO; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.  21  Action

J. OPERATIONS REPORT

K. CONSTRUCTION REPORT

L. ENGINEER’S REPORT
   1. Emergency Standby Generator for Administration Building  25
   2. Hydrogen Sulfide Monitoring for Vacuum Stations  28

M. LEGAL REPORT

N. COMMISSIONER’S ITEMS
   1. Budget-to-Debt Ratio (Commissioner Heim)
   2. Compensation for Staff (Commissioner Gibbs)

O. ROUNDTABLE DISCUSSION
   1. Unfinished Business
   2. Federation Meeting (Commissioner Heim)
   3. 2018 Board Meeting Schedule (Commissioner Heim)

P. ADJOURNMENT
   PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.