



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, November 7, 2017
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Nick Mulick	General Counsel
Katherine Jackson	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones

After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS

1. Approval of Agenda *Action*

E. PUBLIC COMMENT

F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. Minutes of October 17, 2017 3 *Action*

G. GENERAL MANAGER'S REPORT

1. September 2017 Monthly Report 7
2. Board Meeting Schedule 22 *Action*
3. Wastewater Utility Manager Position 25

H. BUDGET AND FINANCE REPORT

1. FY2017 Budget Amendment 27 *Action*
RESOLUTION NO. 34-11-17
A RESOLUTION OF THE BOARD OF COMMISSIONERS ADOPTING AN AMENDMENT TO THE KEY LARGO WASTEWATER TREATMENT DISTRICT FISCAL YEAR 2017 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.
2. Health Insurance Renewal 2018 37 *Action*

I. ADMIN AND CUSTOMER SERVICE REPORT

J. OPERATIONS REPORT

1. Intent to Award – Buffer Tank Installation – 101000 Overseas Highway 41 *Action*
2. Hurricane Irma Emergency Repairs 48 *Action*

K. CONSTRUCTION REPORT

L. ENGINEER'S REPORT

M. LEGAL REPORT

1. Weiler Work Authorizations 53 *Action*
RESOLUTION NO. 33-11-17
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, APPROVING THE FISCAL YEAR 2018 WEILER WORK AUTHORIZATIONS BETWEEN THE DISTRICT AND WEILER ENGINEERING; AUTHORIZING THE WASTEWATER UTILITY MANAGER TO EXECUTE THE WORK AUTHORIZATIONS AND EXPEND THE BUDGETED FUNDS ON BEHALF OF THE DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.
2. General Manager Contract

N. COMMISSIONER'S ITEMS

O. ROUNDTABLE DISCUSSION

1. Unfinished Business

P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.