AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL

BOARD MEMBERS:
David Asdourian       Chairman
Andrew Tobin          Vice Chairman
Susan Heim            Commissioner
Stephen Gibbs         Commissioner
Robert Majeska        Commissioner

DISTRICT STAFF:
Peter Rosasco          General Manager
Nick Mulick           General Counsel
Katherine Jackson     District Clerk

MISSION STATEMENT:
“The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service.”
D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS
   1. Approval of Agenda  Action

E. RECOGNIZE DISTRICT STAFF
   1. Time in Service Recognition
   2. Operator Achievement Presentation
   3. Employee of the Quarter

F. PUBLIC COMMENT

G. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
   1. Minutes of September 5, 2017  Action

H. GENERAL MANAGER’S REPORT
   1. Wastewater Utility Manager Position
   2. Emergency Compensation
   3. September Billing

I. BUDGET AND FINANCE REPORT
   1. 457(b) Plan – Discretionary Non-Elective Defined Contribution  Action
      RESOLUTION NO. 31-10-17
      A RESOLUTION OF THE BOARD OF COMMISSIONERS ADOPTING A 457(B) PLAN NON- 
      ELECTIVE DEFINED CONTRIBUTION OF 3 PERCENT FOR ALL EMPLOYEES OF THE KEY
      LARGO WASTEWATER TREATMENT DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.
   2. FY18 Engineering Services for Capital Improvements  Action
   3. FY18 Engineering Services for WWTP Operations  Action
   4. FY18 Engineering Services for Field Operations  Action
   5. FY18 Engineering Services for Administration  Action
   6. FY18 Engineering Services for Maintenance Operations  Action
   7. Hurricane Irma Emergency Equipment Purchase  Action

J. ADMIN AND CUSTOMER SERVICE REPORT

K. OPERATIONS REPORT
   1. Calusa Campground Update  Action

L. CONSTRUCTION REPORT

M. ENGINEER’S REPORT

N. LEGAL REPORT
   1. General Counsel Contract Review  Action

O. COMMISSIONER’S ITEMS
   1. Vacuum Station I Residence (Commissioner Majeska)

P. ROUNDTABLE DISCUSSION
   1. Unfinished Business

Q. ADJOURNMENT
PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305-451-4019 at least 48 hours in advance to request accommodations.