AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:
David Asdourian  Chairman
Andrew Tobin  Vice Chairman
Susan Heim  Commissioner
Stephen Gibbs  Commissioner
Robert Majeska  Commissioner

DISTRICT STAFF:
Peter Rosasco  General Manager
Nick Mulick  General Counsel
Katherine Jackson  District Clerk

MISSION STATEMENT:
“The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service.”
Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS
   1. Approval of Agenda  Action

E. PUBLIC COMMENT

G. GENERAL MANAGER REPORT
   3. IT Services Proposals  26  Action

F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
   1. Minutes of June 20, 2017  3  Action

G. GENERAL MANAGER’S REPORT

J. OPERATIONS REPORT
   3. Low Vacuum Issue at Vacuum Station D
      1. Vehicle Purchase  99  Action
      2. CMMS  107

G. GENERAL MANAGER’S REPORT
   2. Legal Counsel Employment Contract  21
   4. General Manager Position Discussion  40
   5. Review of Assessment Resolutions  42

H. BUDGET AND FINANCE REPORT
   1. Rate Study Proposals  80

I. ADMIN AND CUSTOMER SERVICE REPORT

K. CONSTRUCTION REPORT

L. ENGINEER’S REPORT

M. LEGAL REPORT
   1. Wild Bird Center Resolution  136  Action
      RESOLUTION NO. 21-07-17
      A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER
      TREATMENT DISTRICT, CREATING AND ESTABLISHING THE TERMS FOR THE ACCEPTANCE
      OF WASTEWATER FROM THE FLORIDA KEYS WILD BIRD REHABILITATION CENTER, LLC;
      AND PROVIDING FOR AN EFFECTIVE DATE.

N. COMMISSIONER’S ITEMS
   1. Request to Include in District’s Records (Commissioner Tobin)  140
   2. Legal Department Discussion (Commissioner Tobin)  142
   3. Proposed Changes to Board Practices and Procedures (Commissioner Heim)  145

O. ROUNDTABLE DISCUSSION
   1. Unfinished Business
   2. Commercial Use of Residential Property (Commissioner Majeska)
3. E-mails (Chairman Asdourian)

P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.