



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, April 25, 2017
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Ray Giglio	General Counsel
Katherine Jackson	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS	
1. Approval of Agenda	<i>Action</i>
E. RECOGNIZE DISTRICT STAFF	
F. PUBLIC COMMENT	
G. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
1. Minutes of April 11, 2017	3 <i>Action</i>
H. GENERAL MANAGER'S REPORT	
1. May/June Proposed Meeting Schedule	12
2. General Manager Ad	13
3. IT Services Update	15
I. BUDGET AND FINANCE REPORT	
1. Fiscal Year 2018 Budget Calendar	16
2. Insurance Deductible Payment for Sewer Backup Claim on Oct. 12, 2016	18 <i>Action</i>
3. Life Insurance Policy for KLWTD Employees / Commissioners	22 <i>Action</i>
J. ADMIN AND CUSTOMER SERVICE REPORT	
1. Code Compliance List – April 2017	24
2. New Parcels to be Considered for Unique Project	26
3. Pennekamp Waiver per Easement Agreement	30 <i>Action</i>
RESOLUTION NO. 14-04-17	
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, APPROVING THE REQUEST OF BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND OF THE STATE OF FLORIDA FOR THE REMOVAL OF ONE TAX PARCEL FROM THE 2012 NON-AD VALOREM ASSESSMENT; PROVIDING FOR AN EFFECTIVE DATE.	
K. OPERATIONS REPORT	
L. CONSTRUCTION REPORT	
M. ENGINEER'S REPORT	
N. LEGAL REPORT	
1. Lake Surprise V. KLWTD Settlement Update	49
2. Attorney Matrix	
O. COMMISSIONER'S ITEMS	
1. Florida Keys Day 2017 Update (Commissioner Majeska)	50
P. ROUNDTABLE DISCUSSION	
1. Unfinished Business	
2. Internship and Apprenticeship Comment (Commissioner Heim)	
3. Education Policy (Commissioner Heim)	
4. Staff Changes Prior to Budget (Commissioner Heim)	

Q. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.