



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, April 11, 2017
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Ray Giglio	General Counsel
Katherine Jackson	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS

1. Approval of Agenda *Action*

E. PUBLIC COMMENT

F. ADMIN AND CUSTOMER SERVICE REPORT

1. Contiguous Vacant Waiver – McInerny Waggle Inc AK#1599352 69 *Action*
RESOLUTION NO. 13-04-17
A RESOLUTION OF THE BOARD OF COMMISSIONER APPROVING THE REQUEST OF MCINERNY WAGGLE INC FOR THE REMOVAL OF ONE TAX PARCEL FROM THE 2016 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

G. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. Minutes of March 14, 2017 3 *Action*

H. GENERAL MANAGER'S REPORT

1. February 2017 Monthly Report 13
2. FY2018 FKWQIP 23
3. M-Files Records Software Update 29
4. EssentialNet Solutions (ENS) Service Agreement 32
5. General Manager Job Description 65

I. BUDGET AND FINANCE REPORT

J. OPERATIONS REPORT

K. CONSTRUCTION REPORT

L. ENGINEER'S REPORT

M. LEGAL REPORT

1. Lake Surprise V. KLWTD Settlement

N. COMMISSIONER'S ITEMS

O. ROUNDTABLE DISCUSSION

1. Unfinished Business
2. Solar Energy (Commissioner Gibbs)
3. Commissioner Life Insurance (Chairman Asdourian)

P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.