



Key Largo Wastewater Treatment District  
Board of Commissioner's Meeting  
Tuesday, March 7, 2017  
4:00 PM

---

## AGENDA

Board of Commissioners Meeting  
103355 Overseas Highway  
Key Largo, FL 33037

### A. CALL TO ORDER

### B. PLEDGE OF ALLEGIANCE

### C. ROLL CALL

#### BOARD MEMBERS:

---

David Asdourian	Chairman
Andrew Tobin	Vice Chairman
Susan Heim	Commissioner
Stephen Gibbs	Commissioner
Robert Majeska	Commissioner

#### DISTRICT STAFF:

---

Peter Rosasco	General Manager
Ray Giglio	General Counsel
Katherine Jackson	District Clerk

#### *MISSION STATEMENT:*

*"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."*

**Please mute cell phones**  
After each report, staff will give a verbal update and be available for questions

**D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS**

1. Approval of Agenda *Action*

**E. RECOGNIZE DISTRICT STAFF**

**F. PUBLIC COMMENT**

**G. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

1. Minutes of February 21, 2017 3 *Action*

**H. COMMISSIONER'S ITEMS**

1. Hiring of a New General Counsel (Commissioner Gibbs) 26  
2. Proposed Amendment to Practices and Procedures Manual (No 29 *Action*  
Vote) (Commissioner Gibbs)  
3. Proposed Amendment to Practices and Procedures Manual 34 *Action*  
(Commissioner Tobin)  
4. Washington, D.C. Trip (Chairman Asdourian) 39 *Action*  
5. Proposed Agenda Format Changes (Commissioner Heim) 40

**I. CONSTRUCTION REPORT**

**J. OPERATIONS REPORT**

1. Monthly Operations Report 12

**K. ENGINEER'S REPORT**

**L. ADMIN / CUSTOMER SERVICE REPORT**

1. Review of McInerney Waggle Inc, Contiguous Vacant Waiver 16  
2. MCLA Conservation Waiver of Assessment – Winston Park 21 *Action*  
**RESOLUTION DRAFT NO. 10-03-17**  
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER  
TREATMENT DISTRICT APPROVING THE REQUEST OF MONROE COUNTY LAND AUTHORITY  
FOR REMOVAL OF ONE TAX PARCEL AS CONSERVATION LAND FRO THE 2006 NON-AD  
VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

**M. GENERAL MANAGER'S REPORT**

1. Florida Keys Day 43  
2. March Middle Meeting 45  
3. Lobbyist Reporting

**N. LEGAL REPORT**

**O. BUDGET AND FINANCE REPORT**

**P. ROUNDTABLE DISCUSSION**

1. Unfinished Business  
2. KLWTD Property (Commissioner Heim)  
3. Check Register (Commissioner Heim)  
4. Bob Manley – 563 Palm Drive  
5. Hiring of a New General Counsel (Commissioner Gibbs) 26

## Q. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.