



Key Largo Wastewater Treatment District
Board of Commissioner's Meeting
Tuesday, February 19, 2019
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian	Chairman
Stephen Gibbs	Vice Chairman
Susan Heim	Commissioner
Robert Majeska	Commissioner
Andrew Tobin	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Nick Mulick	General Counsel
Diane Bockelman	District Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones

After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS

1. Approval of Agenda *Action*

E. PUBLIC COMMENT

F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. Minutes of February 5, 2019 3 *Action*

G. GENERAL MANAGER'S REPORT

1. Mucarsel-Powell Plan to Invest in Infrastructure Resiliency 7

H. BUDGET AND FINANCE REPORT

I. ADMIN AND CUSTOMER SERVICE REPORT

J. OPERATIONS REPORT

K. CONSTRUCTION REPORT

L. ENGINEER'S REPORT

1. Solar Array Project Update 9

M. LEGAL REPORT

1. Calusa Campground Maintenance and Service Agreement 10

N. COMMISSIONER'S ITEMS

O. ROUNDTABLE DISCUSSION

1. Unfinished Business

P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:
February 19, 2019

Agenda Item Number: F-1

Agenda Item Type:
Information / Presentation

Agenda Item Scope:
Review / Discussion

Recommended Action:
Action: Approval

Department:
Legal

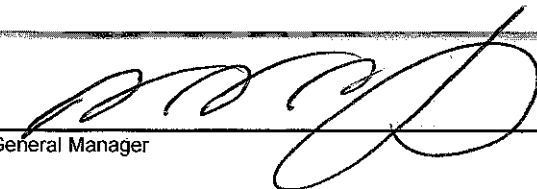
Sponsor:
Nicholas Mulick

Subject:
Minutes of February 5, 2019

Summary of Discussion:

Staff to present the minutes from the previous board meeting for approval.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	Minutes
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____		
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:  _____
General Manager

Date: 2-14-19



MINUTES

CALL TO ORDER (A)

Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Mr. Nick Rodriguez led the Pledge of Allegiance.

ROLL CALL (C)

Present were Chairman David Asdourian and Commissioners Stephen Gibbs, Robert Majeska, Andrew Tobin, and Susan Heim. Also present were General Manager, Peter Rosasco, General Counsel, Nicholas Mulick, District Clerk, Diane Bockelman, and District Managers.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Motion: Commissioner Heim made a motion to approve the agenda as proposed, and Commissioner Majeska seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of January 22, 2019 (F-1)

Motion: Commissioner Gibbs made a motion to approve the minutes of January 22, 2019, and Commissioner Heim seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

December Monthly Report (G-1)

Jered Primicerio, Plant Operations Manager, presented the wastewater treatment plant section. Mike Dempsey, Field Operations Manager, presented the field operations section. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Ed Castle, District Engineering, presented the construction section. Kevin Becerra, Senior Support Analyst, presented the IT section. Diane Bockelman, Customer Service Manager, presented the administration and customer service section. Connie Fazio, Senior Finance Manager, presented the finance section.

Florida Keys Day (G-2)

Mr. Rosasco announced that he and Commissioners Gibbs and Majeska will attend Florida Keys Day in Tallahassee and presented the 2019 Sponsorship Packages.

Motion: Commissioner Tobin made a motion to approve sponsorship in the amount of \$500.00, and Commissioner Gibbs seconded the motion.

Vote on Motion:

Commissioner Tobin - Aye
Commissioner Gibbs - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

March Board Meeting Schedule (G-3)

Mr. Rosasco presented a modified Board Meetings schedule for March 2019 with meetings moved to March 12th and March 26th.

Motion: Commissioner Gibbs made a motion to approve the modified schedule, and Commissioner Tobin seconded the motion. The motion passed without objection.

BUDGET AND FINANCE REPORT (H)

KLWTD FY19 – 1st Quarter Financial Reports (H-1)

Ms. Fazio presented the financial reports for the 1st quarter of fiscal year 2019 and answered questions from the Board.

ADMIN AND CUSTOMER SERVICE REPORT (I)

No report.

OPERATIONS REPORT (J)

Purchase of Vacuum Pits (J-1)

Mr. Mike Dempsey requested the purchase of vacuum pits for current and future projects and repairs.

Motion: Commissioner Tobin made a motion to approve the request, and Commissioner Gibbs seconded the motion.

Vote on Motion:

Commissioner Tobin - Aye
Commissioner Gibbs - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

CONSTRUCTION REPORT (K)

No report.

ENGINEER’S REPORT (L)

No report.

LEGAL REPORT (M)

Intent to Award – Buffer Tank Agreement – 104700 Overseas Hwy (Amended) (M-1)

At its January 22, 2019 meeting, the Board approved, as agenda Item L-3, an estimate by J.A. LaRocco in the amount of \$18,250.00 for the installation of a buffer tank to be supplied by the District to service the proposed Key Largo Baptist Church facility. At the February 5, 2019 meeting, Mr. Mulick presented a revised estimate in the amount of \$18,250.00 for installation of the buffer tank to be supplied by L.A. LaRocco. Staff recommends that the previous vote be rescinded and the revised estimate approved.

Motion: Commissioner Heim made a motion to rescind the January 22, 2019 vote for Item L-3 and approve Exhibit “A” (the revised estimate).

Vote on Motion:

- Commissioner Heim - Aye**
- Commissioner Tobin - Aye**
- Commissioner Gibbs - Aye**
- Commissioner Majeska - Aye**
- Chairman Asdourian - Aye**
- Motion Passed: 5 to 0**

Calusa Campground Status Report (M-2)

Mr. Mulick provided an update on the status of the Maintenance and Service Agreement between the District and Calusa Campground Condominium Association and informed the Board that he will consult with outside counsel. The Board agreed to direct questions to Mr. Mulick only.

COMMISSIONER’S ITEMS (N)

No report.

ROUNDTABLE DISCUSSION (O)

Unfinished Business (O-1)

ADJOURNMENT (P)

The Meeting was adjourned at 6:00 PM.

David Asdourian, Chairman

Diane Bockelman, Clerk

Seal

**Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary**

Meeting Date:
February 19, 2019

Agenda Item Number: G-1

Agenda Item Type:
Information / Presentation

Agenda Item Scope:
Review / Discussion

Recommended Action:
Discussion

Department:
General Manager

Sponsor:
Peter Rosasco

Subject:
Mucarsel-Powell Plan to Invest in Infrastructure Resiliency

Summary of Discussion:

Mr. Rosasco to provide an update on Congresswoman Mucarsel-Powell's call for plan to invest in South Florida's infrastructure.

Reviewed / Approved

Financial Impact

Attachments

Operations: _____
Administration: _____
Finance: _____
District Counsel: _____
District Clerk: _____
Engineering: _____

\$ _____
Funding Source:
Budgeted:
N/A

Email from Fred Hicks

Approved By: _____
General Manager

Date: 2-14-19



Key Largo Wastewater
Treatment District

Fwd: Mucarsel-Powell References FKWQIP In House Committee Hearing

From: "fred b. hicks" <fbhicks@aol.com>
Date: February 11, 2019 at 11:39:40 AM EST
To: "Peter L. Rosasco" <peter@keyscpa.com>
Subject: Mucarsel-Powell References FKWQIP In House Committee Hearing

Peter,

Congresswoman Mucarsel-Powell is a newly appointed Member of the House Committee on Transportation and Infrastructure which is the Committee that has jurisdiction over the Army Corps of Engineers. Last week the T&I Committee held its first hearing of the 116th Congress entitled "The Cost of doing Nothing: Why Investing In Our Nation's Infrastructure Cannot Wait." She used her "question time" of witnesses to, among other things mention the FKWQIP and the investment of the local communities of the Keys in sewers. Pleased that the FKWQIP is already on her radar screen!

Thanks and FYI.

Fred

In First T&I Hearing, Mucarsel-Powell Calls for Plan to Invest in South Florida's Infrastructure

Resiliency

February 7, 2019

Press Release

WASHINGTON, DC – Today, **U.S. Rep. Debbie Mucarsel-Powell (FL-26)**, a member of the Transportation & Infrastructure Committee, participated in her first committee hearing focused on the cost of doing nothing for our country's infrastructure. In her opening statement, she spoke about the eroding infrastructure in her district that is worsened by hurricanes and flooding. She called for investments in Florida's infrastructure resiliency that can withstand storms that becoming stronger and more frequent as a result of climate change.

"My community in the Keys has really seen the cost of not investing in our Infrastructure," **said Mucarsel-Powell.** "Our local governments have fronted significant funds towards the implementation of the Florida Keys Water Quality Improvement Program. As a result, Keys residents have footed a majority of the bill for the water treatment system in the region."

Mucarsel-Powell also noted issues with leaky sewage systems in her district:

"We also have issues of leaky septic tanks in the Southern part of Miami-Dade County, and we have seen the consequences of having an insufficient system. It is unacceptable that in our country and South Florida only half of the septic tanks function during parts of the year."

A downloadable version of her opening statement and line of questioning can be found here:

https://drive.google.com/file/d/1Hxc0Lkb5fcsPmIog_7Kds_NziR4wHUKN/view?usp=sharing

**Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary**

Meeting Date:
February 19, 2019

Agenda Item Number: L-1

Agenda Item Type:
Information / Presentation

Agenda Item Scope:
Review / Discussion

Recommended Action:
Discussion

Department:
Engineering

Sponsor:
Ed Castle

Subject:
Solar Array Project Update

Summary of Discussion:

Mr. Castle to provide an update on the solar array project.

Reviewed / Approved

Financial Impact

Attachments

Operations: _____

\$

Administration: _____

Finance: _____

Funding Source:

District Counsel: _____

District Clerk: _____

Budgeted:

Engineering: _____

N/A

Approved By: _____
General Manager

Date: 2-14-19

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:
February 19, 2019

Agenda Item Number: M-1

Agenda Item Type:
Information / Presentation

Agenda Item Scope:
Review / Discussion

Recommended Action:
Discussion

Department:
Legal

Sponsor:
Nicholas Mulick

Subject:
Calusa Campground Maintenance and Service Agreement

Summary of Discussion:

Mr. Mulick to present an update on the Calusa Campground negotiation.

Reviewed / Approved

Financial Impact

Attachments

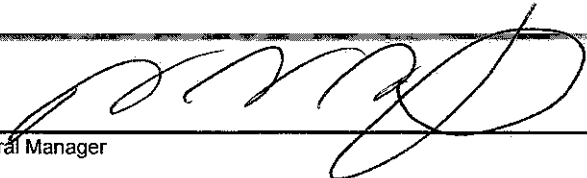
Operations: _____
Administration: _____
Finance: _____
District Counsel: _____
District Clerk: _____
Engineering: _____

\$ _____
Funding Source:

Budgeted:
N/A

Calusa Campground Maintenance
and Service Agreement letter

Approved By: _____
General Manager



Date: 2-14-19