AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:

David Asdourian       Chairman
Andrew Tobin          Vice Chairman
Susan Heim            Commissioner
Stephen Gibbs         Commissioner
Robert Majeska        Commissioner

DISTRICT STAFF:

Peter Rosasco         General Manager
Nick Mulick           General Counsel
Diane Bockelman       District Clerk

MISSION STATEMENT:
“The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service.”
D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS
   1. Approval of Agenda
      Action

E. PUBLIC COMMENT

F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
   1. Minutes of September 18, 2018
      3 Action
   2. Minutes of October 2, 2018
      9 Action

G. GENERAL MANAGER’S REPORT
   1. Update from Cynergy Consulting
   2. FDEP Solar Loan Program Demonstration Project
      25

H. BUDGET AND FINANCE REPORT
   1. Health Insurance Renewal for 2019
      27

I. ADMIN AND CUSTOMER SERVICE REPORT

J. OPERATIONS REPORT
   1. Synagro Request for Cost per Ton Increase
      31 Action

K. CONSTRUCTION REPORT

L. ENGINEER’S REPORT
   1. Update on Monroe Park Sewer Project
      32

M. LEGAL REPORT

N. COMMISSIONER’S ITEMS
   1. The Problem with Ambiguous Contracts (Tobin)
      33

O. ROUNDTABLE DISCUSSION
   1. Unfinished Business

P. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305-451-4019 at least 48 hours in advance to request accommodations.
Meeting Date: October 16, 2018

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Action: Approval

Department: Legal
Sponsor: Nicholas Mulick

Subject: Minutes of September 18, 2018

Summary of Discussion:
Staff to present the minutes from the September 18, 2018 board meeting to the Board for approval.

Reviewed / Approved
Operations: ________
Administration: ________
Finance: ________
District Counsel: ________
District Clerk: ________
Engineering: ________

Financial Impact
Operations: $
Finance: Funding Source:
District Counsel: Budgeted:
District Clerk: N/A

Attachments
Minutes

Approved By: ________________ Date: /0-11-18
General Manager
MINUTES

CALL TO ORDER (A)
Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)
Commissioner Majeska led the Pledge of Allegiance.

ROLL CALL (C)
Present were Chairman Asdourian and Commissioners Andrew Tobin, Susan Heim, Robert Majeska and Stephen Gibbs. Also present were General Manager, Peter Rosasco, General Counsel, Nicholas Mulick, District Clerk, Diane Bockelman, and District Managers.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
Approval of Agenda (D-1)

Commissioner Tobin requested the deletion of Item N-3.

Mr. Rosasco requested G-3 be moved to Item G-1.

Motion: Commissioner Heim made a motion to approve the agenda as amended, and Commissioner Gibbs seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)
No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)
Minutes of September 4, 2018 (F-1)

Motion: Commissioner Gibbs made a motion to approve the minutes of September 4, 2018, and Commissioner Majeska seconded the motion. The motion passed without objection.

GENERAL MANAGER’S REPORT (G)
Discussion of Legal Counsel Contract (G-1)
Mr. Rosasco presented an amended legal counsel contract and opened the topic for Board discussion. This item will be brought back for action at the next Board meeting.
Notification of Emergency Purchase – Mixer Float/Volute Assembly (G-2)
Mr. Rosasco informed the Board that an emergency purchase was made for an intake volute assembly as recommended by District Engineer Ed Castle.

Office Available for Board Members (G-3)
Mr. Rosasco informed the Board that an office is available for use by the Commissioners.

BUDGET AND FINANCE REPORT (H)
Fiscal Year 2019 Proposed Budget (H-1)
Mr. Rosasco and Ms. Connie Fazio, Senior Finance Manager, presented the fiscal year 2019 budget for the Board’s consideration.

Motion: Commissioner Gibbs made a motion to approve the proposed fiscal year 2019, and Commissioner Heim seconded the motion.

Vote on Motion

<table>
<thead>
<tr>
<th>Commissioner Gibbs</th>
<th>Aye</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioner Heim</td>
<td>Aye</td>
</tr>
<tr>
<td>Commissioner Majeska</td>
<td>Aye</td>
</tr>
<tr>
<td>Commissioner Tobin</td>
<td>Aye</td>
</tr>
<tr>
<td>Chairman Asdourian</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Motion Passed: 5 to 0

ADMIN AND CUSTOMER SERVICE REPORT (I)
2018 Tax Roll Update (I-1)
Ms. Bockelman informed the Board that wastewater assessment installments have been processed and provided to the Monroe County Tax Collector for inclusion on the 2018 tax bill.

Reversal of Waiver - AK#1549550 – 118 Harry Harris Drive (I-2)
Ms. Bockelman presented a request by the owner of the property located at 118 Harry Harris Drive for reversal of waiver and reinstatement of wastewater service. Staff recommended approval of request.

Motion: Commissioner Tobin made a motion to approve Staff’s recommendation, and Commissioner Majeska seconded the motion.

Vote on Motion

<table>
<thead>
<tr>
<th>Commissioner Tobin</th>
<th>Aye</th>
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<tr>
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<td>Aye</td>
</tr>
<tr>
<td>Commissioner Gibbs</td>
<td>Aye</td>
</tr>
<tr>
<td>Commissioner Heim</td>
<td>Aye</td>
</tr>
<tr>
<td>Chairman Asdourian</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Motion Passed: 5 to 0
OPERATIONS REPORT (J)
No report.

CONSTRUCTION REPORT (K)
No report.

ENGINEER’S REPORT (L)
Deep Injection Well Mechanical Integrity Testing Proposal (L-1)
Mr. Castle gave a presentation on the Deep Injection Well Mechanical Integrity Testing project and recommended that the District award the project to the highest ranked proposer, A.C. Schulties of Florida, Inc., in the amount of $38,100.00.

Motion: Commissioner Heim made a motion to award the Deep Injection Well Mechanical Integrity Testing project to A.C. Schulties of Florida, Inc., in the amount of $38,100.00, and Commissioner Tobin seconded the motion.

Vote on Motion
  Commissioner Heim - Aye
  Commissioner Tobin - Aye
  Commissioner Gibbs - Aye
  Commissioner Majeska - Aye
  Chairman Asdourian - Aye
Motion Passed: 5 to 0

Weiler Work Authorizations (L-2)
Mr. Castle presented Weiler Work Authorizations for Capital Projects & Construction Services, WWTP Engineering Services, Field Ops Engineering Services and Admin Engineering Services and requested approval.

Commissioner Tobin left the meeting at 5:49 PM.

Motion: Commissioner Majeska made a motion to approve Weiler’s Work Authorizations, and Commissioner Heim seconded the motion.

Vote on Motion
  Commissioner Majeska - Aye
  Commissioner Heim - Aye
  Commissioner Gibbs - Abstain
  Chairman Asdourian - Aye
Motion Passed: 3 to 0

LEGAL REPORT (M)
No report.
COMMISSIONER’S ITEMS (N)

*Emails (Commissioner Heim) (N-1)*
Commissioner Heim requested that this item be discussed at the next Board meeting.

*Ray Giglio Phone (Commissioner Heim) (N-2)*
Commissioner Heim withdrew her request.

*Part-time Employment of Ray Giglio, Esq. (Commissioner Tobin) (N-3)*
Item was deleted due to the absence of Commissioner Tobin.

ROUNDTABLE DISCUSSION (O)

*Unfinished Business (O-1)*
None.

ADJOURNMENT (P)
The Meeting was adjourned at 5:53 PM.

__________________________  ________________________________
David Asdourian, Chairman  Diane Bockelman, Clerk

Seal
Handout Item G-2
Notification of Emergency Purchase
Key Largo Wastewater Treatment District  
Board of Commissioners Meeting  
Agenda Item Summary

Meeting Date: October 16, 2018  
Agenda Item Number: F-2

Agenda Item Type: Information / Presentation  
Agenda Item Scope: Review / Discussion  
Recommended Action: Action: Approval

Department: Legal  
Sponsor: Nicholas Mulick

Subject: Minutes of October 2, 2018

Summary of Discussion:  
Staff to present the minutes of the previous board meeting to the Board for approval.

<table>
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<td>Administration: ______</td>
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<tr>
<td>Finance: ________</td>
<td>Funding Source:</td>
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<tr>
<td>District Counsel: ______</td>
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<td></td>
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<tr>
<td>District Clerk: ______</td>
<td>Budgeted: N/A</td>
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<tr>
<td>Engineering: ________</td>
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Approved By: ___________________  
Date: 10-11-18  
General Manager
MINUTES

CALL TO ORDER (A)
Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)
Mr. Paul Christian led the Pledge of Allegiance.

ROLL CALL (C)
Present were Chairman Asdourian and Commissioners Andrew Tobin, Susan Heim, Robert Majeska and Stephen Gibbs. Also present were General Manager, Peter Rosasco, General Counsel, Nicholas Mulick, District Clerk, Diane Bockelman, and District Managers.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

- Commissioner Heim requested the addition of a discussion on the November 6, 2018 Board Meeting under Commissioner’s Items as M-2.
- Mr. Rosasco requested the addition of two discussion items under General Manager’s Report: 1) Doc's Diner Thank You Card (F-3), 2) FKWQIP Update (F-4).

Approval of Agenda (D-1)

Motion: Commissioner Gibbs made a motion to approve the agenda as amended, and Commissioner Majeska seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)
No speakers.

GENERAL MANAGER’S REPORT (F)

August 2018 Monthly Report (F-1)
Jered Primicerio, Plant Operations Manager, presented the wastewater treatment plant section. Mike Dempsey, Field Operations Manager, presented the field operations section. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Steve Suggs, representative from Weiler Engineering, presented the construction section in the absence of the District Engineer. Kevin Becerra, Senior Support Analyst, and Ernesto Milian, IT Manager, presented the IT section. Diane Bockelman, Customer Service Manager, presented the administration and customer service section. Connie Fazio, Senior Finance Manager, presented the finance section.
Legal Counsel Contract (F-2)
Mr. Rosasco presented a revised amended agreement for legal services for the Board’s consideration.

Motion: Commissioner Majeska made a motion to approve the amended agreement for legal services and Commissioner Heim seconded the motion.

Vote on Motion
  Commissioner Majeska - Aye
  Commissioner Heim - Aye
  Commissioner Gibbs - Aye
  Commissioner Tobin - Nay
  Chairman Asdourian - Aye
Motion Passed: 4 to 1

Doc’s Diner Thank You Card (F-3)
Mr. Rosasco presented a thank you letter to the District from Doc’s Diner for staff’s prompt response to a potential sewage back-up.

FKWQIP Update (F-4)
Mr. Rosasco provided an update on the funding for the Florida Keys Water Quality Improvement Program (FKQWIP) and shared email updates from Mr. Fred Hicks, the District’s Federal Lobbyist.

BUDGET AND FINANCE REPORT (G)
No report.

ADMIN AND CUSTOMER SERVICE REPORT (H)
Code Compliance List – October 2018 (H-1)
Ms. Bockelman informed the Board that the parcel on the District’s October Code Compliance list signed a contract with a plumber and will not be turned over to Monroe County Code Compliance at this time.

Reversal of Waiver - AK#1650315 – Vacant Parcel – Holiday Homesites (H-2)
Ms. Bockelman presented a request by the owner of the vacant parcel located at Block 8, Lot 11 in Holiday Homesites, for reversal of waiver and reinstatement of wastewater service. Staff recommended approval of the request.

Motion: Commissioner Gibbs made a motion to approve Staff’s recommendation, and Commissioner Majeska seconded the motion.
Vote on Motion
Commissioner Gibbs - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Commissioner Tobin - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

Continuing Database Solutions RFQ (H-3)
Ms. Bockelman and Mr. Rosasco presented an update on the Continuing Database Solutions Request for Qualifications (RFQ) and provided the Board with the ranking scores and cost per module in the three proposals received in response to the RFQ. Chairman Asdourian instructed Mr. Rosasco to enter into negotiations with geex.Online and report back to the Board.

OPERATIONS REPORT (J)
No report.

CONSTRUCTION REPORT (K)
No report.

ENGINEER’S REPORT (L)
Disinfection Basin Repairs and Modification RFP (K-1)
Mr. Suggs gave a presentation on a proposed Disinfection Basin Repairs and Modification project and requested approval to publish a Request for Proposals.

Commissioner Tobin left the meeting at 5:56 PM.

EXTENSION 6:00 PM
Motion: Commissioner Heim made a motion to extend the meeting 30 minutes. The motion passed without objection.

Motion: Commissioner Heim made a motion approve the request, and Commissioner Gibbs seconded the motion.

Vote on Motion
Commissioner Heim - Aye
Commissioner Gibbs - Aye
Commissioner Majeska - Aye
Chairman Asdourian - Aye
Motion Passed: 4 to 0

LEGAL REPORT (M)
No report.
COMMISSIONER’S ITEMS (N)
Emails (Commissioner Heim) (M-1)
Item was moved to November 6, 2018 meeting to be discussed immediately following approval of minutes.

November 6, 2018 Board Meeting (Commissioner Heim) (M-2)
Commissioner Heim announced that she will leave the November 6, 2018 Board Meeting early due to Election Day.

ROUNDTABLE DISCUSSION (N)
Unfinished Business (N-1)
None.

ADJOURNMENT (O)
The Meeting was adjourned at 6:11 PM.

________________________________  _________________________________
David Asdourian, Chairman    Diane Bockelman, Clerk

Seal
AMENDED AGREEMENT FOR LEGAL SERVICES
BETWEEN
NICHOLAS W. MULICK, ESQ.
AND
KEY LARGO WASTEWATER
TREATMENT DISTRICT

THIS AGREEMENT is entered into between Nicholas W. Mulick, Esq. (“the Attorney”), and the Key Largo Wastewater Treatment District (“the District”). This Agreement is effective as of October 1, 2018, and shall run month-to-month until terminated by either party.

The District agrees to pay the Attorney, and the Attorney agrees to accept, a monthly fee of SIX THOUSAND, FIVE HUNDRED ($6,500.00) DOLLARS, in consideration of which, the Attorney shall provide the following legal services to the District:

1. Serve as General Counsel to the District;

2. Provide legal advice and counsel to the District Board of Commissioners (“the Board”) pertaining to the conduct of its business;

3. Prepare and/or review for legal sufficiency, Board Resolutions, legal memoranda, contracts, and correspondence as directed by the Board or General Manager;

4. With the consent of the General Manager, secure and supervise outside counsel, as necessary;

5. Confer with the General Manager pertaining to the conduct of the District’s business; and

6. Confer with individual Board members pertaining to the conduct of the District’s business.

7. Prepare for and attend all Staff and Board meetings.

The Attorney shall be compensated at the rate of $225.00 per hour for time expended on matters outside the scope of this Agreement provided that the Board or General Manager authorizes such additional services in advance.

In addition to the monthly fee shown above, the District agrees to reimburse the Attorney for travel costs, including mileage, meals, and lodging, at rates approved by the District and consistent with the policies of the District and the rates allowed for travel by District employees, as set out in the District Travel Expense Policy. Quarterly, the Attorney shall deliver to the District a detailed statement showing reimbursable charges or expenses incurred during
the preceding three months. Payment of such charges or expenses shall be due within 30 days after receipt of an invoice. If any part of the charges or expenses is disputed, the District shall promptly pay the Attorney the undisputed amounts and advise the Attorney of any amounts in dispute.

This Agreement shall not act to confer any benefits of any type or nature upon the Attorney, including but not limited to any collective bargaining agreement now or hereafter in effect between the District and its employees.

The Attorney is a public officer and a local government attorney, as those terms are used in §112.313 of the Florida Statutes, and is subject to all ethical and other legal constraints applicable to public officers and government attorneys.

This is an at-will Agreement. Either party may terminate this agreement upon 30 days’ written notice to the other party. In case of termination, the Attorney shall cooperate with District in transferring responsibility for legal issues to a successor attorney selected by the District. The Attorney will return all District documents, records and equipment in the Attorney’s possession to the District, and the District will compensate the Attorney at the rates shown above for all services rendered prior to the effective date of termination.

THE PARTIES’ CONTACT INFORMATION IS, AS FOLLOWS:

<table>
<thead>
<tr>
<th>Peter Rosasco</th>
<th>Nicholas W. Mulick, Esq.</th>
</tr>
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<tr>
<td>KLWTD General Manager</td>
<td>NICHOLAS W. MULICK, PA</td>
</tr>
<tr>
<td>103355 Overseas Hwy (PO Box 491)</td>
<td>91645 Overseas Hwy</td>
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<tr>
<td>Key Largo, FL  33037</td>
<td>Tavernier, FL  33070</td>
</tr>
<tr>
<td>305-451-4019 ext.  220</td>
<td>305-852-9292</td>
</tr>
<tr>
<td>305-453-5804 facsimile</td>
<td>305-852-8880 facsimile</td>
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<tr>
<td><a href="mailto:peter.rosasco@klwtd.com">peter.rosasco@klwtd.com</a></td>
<td><a href="mailto:lisa@mulicklaw.com">lisa@mulicklaw.com</a></td>
</tr>
</tbody>
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The parties hereby acknowledge and accept the terms of this Agreement by their signatures below.

NICHOLAS W. MULICK, PA

By: ____________________________

Nicholas W. Mulick, Esq.

Dated: October ________, 2018

KEY LARGO WASTEWATER TREATMENT DISTRICT

By: ____________________________

Peter Rosasco, General Manager

Dated: October ________, 2018
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6. Confer with individual Board members pertaining to the conduct of the District’s business.

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The Attorney shall be compensated at the rate of $225.00 per hour for time expended over 40 hours per month, provided that the Board or General Manager authorizes such additional services in advance.

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**NICHOLAS W. MULICK, PA**

By: Nicholas W. Mulick, Esq.

Dated: October __________, 2018

**KEY LARGO WASTEWATER TREATMENT DISTRICT**

By: Peter Rosasco, General Manager

Dated: October __________, 2018
A huge thank you to all at the Waste Water Treatment Facility, on Tues, Sept. 18th.

Lazy Lagoon Condo Association,

Doc's Diner, Balini Optometry,

Keys Diver & Remedies) are located in Key Largo. We were beginning to experience back-ups in all of our bathrooms. After investigating, we realized the problem was at the main line. I called Rudy Perez, with the team had KLWWD within minutes. Rudy introduced himself, all toilets were back to normal. They finished a thorough job, cleaned up and remaining odor by the line! Thank you!
September 28, 2018

The Honorable Rickey Dale “RD” James
Assistant Secretary of the Army for Civil Works
Headquarters, US Army Corps of Engineers
441 G. Street, NW
Washington, DC 20314-1000

Dear Secretary James:

We are writing to respectfully request FY19 Environmental Infrastructure funding for the Section 219 Florida Keys Water Quality Improvement Program (FKWQIP) in your FY 2019 Work Plan, so that the Village of Islamorada, City of Marathon and the Key Largo Wastewater Treatment District may stay on track with this successful project.

The FKWQIP provides short and long-term public benefits including employment, and measurable improvements to public and environmental health through the construction of advanced wastewater treatment systems. The replacement of outdated and problematic sewage treatment systems with state of the art central sewer collection and wastewater treatment systems is benefiting both residents and visitors to the Florida Keys and the National Marine Sanctuary ecosystem. Moreover, these projects are being constructed in a sustainable, cost efficient and transparent manner.

FKWQIP local sponsors in the Keys, including the Village of Islamorada, City of Marathon and Key Largo Wastewater Treatment District, have been working cooperatively with the Corps of Engineers since Congress authorized the project in 2000. Collectively, we have received more than $57 million in Corps of Engineers Environmental Infrastructure funding to date. This has provided jobs, stimulated the regional economy, and helped to meet the required FKWQIP water quality standards designed to protect/restore the near shore waters of the Florida Keys National Marine Sanctuary.
The Sanctuary is the flagship marine space in the DOC/NOAA program. Congress established the Sanctuary in 1990 to protect the only living barrier coral reef in the continental U.S. and it remains the world’s third largest coral reef system. Unfortunately, its existence is in serious jeopardy due to the effects of South Florida’s land-based pollutants, primarily wastewater discharge and storm water runoff.

The environmental protections resulting from Federal/State mandates will require that Keys residents pay for water treatment standards that are four times more stringent than most any other location in the nation to protect the Sanctuary and coastal areas that are 95% owned by Federal and State governments.

As the Army Corps of Engineers reviews projects for its FY 2019 Work Plan we ask that you recognize the ongoing success of the FKWQIP thus far and that you give full and fair consideration to our efforts to obtain Environmental Infrastructure funding. With additional funding, we can continue to protect a vital national resource.

Sincerely,

City of Marathon
Michelle Coldiron
Mayor

Key Largo Wastewater Treatment District
David Asdourian
Chairman

Islamorada, Village of Islands
Chris Sante
Mayor
Peter L. Rosasco <peter@keyscpa.com>  
To: Diane Bockelman <diane.bockelman@klwtd.com>  
Tue, Oct 2, 2018 at 2:11 PM

Sincerely,  
Peter Rosasco, CPA

Begin forwarded message:

From: "fred b. hicks" <fbhicks@aol.com>  
Date: September 10, 2018 at 5:32:59 PM EDT  
To: "Peter L. Rosasco" <peter@keyscpa.com>  
Subject: FY19 Energy and Water Development Conference Funding

Peter,

Earlier today House and Senate conferees approved the conference report for the FY19 Energy and Water Appropriations bill.

This includes $77,000,000 for Environmental Infrastructure. You will recall that the House funding level for this program was $80,000,000 and the Senate level of $70,000,000.

The $77,000,000 final funding figure is a nice compromise between the two versions.

The House is supposed to take up the conference report later this week. Not sure yet about the Senate and haven't heard from President Trump as to whether he will sign the bill but he likely will.

Bottom line is that there will almost certainly be $77,000,000 for the FKWQIP to compete for during the FY19 cycle.

FYI. We'll keep you updated as the bill makes it through the final stages before it becomes law.

Thanks.

Fred
Fwd: D.C. Updates
1 message

Peter Rosasco <peter.rosasco@klwtd.com>
To: Diane Bockelman <diane.bockelman@klwtd.com>  

Sent from my iPad

Begin forwarded message:

From: "fred b. hicks" <fbhicks@aol.com>
Date: September 24, 2018 at 1:42:15 PM EDT
To: peter.rosasco@klwtd.com
Subject: D.C. Updates

Peter,

Just a quick update. President Trump signed the FY19 Energy and Water Appropriations bill into law this past Friday, September 21. That means that the 60 day clock for the Corps to produce a Work Plan for the funding included in the bill began running on September 21.

If the Corps sticks strictly to the 60 days it would deliver the Work Plan to the Congress the day before Thanksgiving. This seems unlikely, particularly since the Congress does not hold the Corps to a completely strict time-table. But it does tell us to expect the Work Plan some time in late November. This, by the way, is the earliest that the Energy and Water Bill has been signed into law in roughly two decades, so definitely not business as usual.

I have joined with Marks and Davenport in reaching out to Congressman Curbelo and asking that he write to the Corps of Engineers adding his support for our effort to secure FY19 funding. We'll work with his office in getting a letter out ASAP.

In other news, the House will return to session tomorrow after their "District Work Period" of last week with a goal of passing a Continuing Resolution by Friday that will keep the Federal government open a week from today. The betting is that this will be accomplished despite complaints from President Trump concerning too much spending in some accounts and not enough funding for issues such as a border wall. After the House passes the CR no later than Friday they are expected to adjourn pretty much for the rest of the period leading up to November 6 and election day.

FYI.

Thanks.

Fred
Sincerely,
Peter Rosasco, CPA

Begin forwarded message:

From: "fred b. hicks" <fbhicks@aol.com>
Date: September 26, 2018 at 2:36:14 PM EDT
To: "Peter L. Rosasco" <peter@keyscpa.com>
Subject: Congressman Curbelo Agrees to Lead FY19 House Funding Effort

Peter,

It will hardly be a surprise to you but I did want to confirm that Congressman Curbelo has agreed to lead the House of Representatives effort to help secure FY19 Corps Environmental Infrastructure Funding for the FKWQIP. We have provided his staff with a draft letter from which to work off of. This letter should be ready for his signature in the near future and in plenty of time for it to be transmitted to the Assistant Secretary of the Army for Civil Works.

Hope and trust that the folks from Islamorada delivered to you the suggested draft letter that we put together up here intended to be signed by the three local sponsors and also sent to the Assistant Secretary of the Army for Civil Works. The third week of November will be here before we know it so it's helpful if these two letters can be sent in the near future.

Thanks.

Fred
Sincerely,
Peter Rosasco, CPA

Begin forwarded message:

From: "fred b. hicks" <fbhicks@aol.com>
Date: September 28, 2018 at 11:24:40 AM EDT
To: "Peter L. Rosasco" <peter@keyscpa.com>
Subject: Fwd: Letter to Sec. James - Florida Keys Water Quality Improvement Program

Peter,

The signed letter looks great from all three of you local sponsors. A copy has already been shared with Congressman Curbelo and with both Senators.

BTW, Senator Nelson has agreed to write a letter of support for the FKWQIP and to send it to the Army Corps. Senator Rubio will include our FY19 funding request in his master letter to the Army Corps. So clicking on all the cylinders at the moment.

Thanks and FYI.

Fred

2 attachments

2018-09-28_FKWQIP_FY19_Funding_Request.pdf 130K
ATT00001.htm 1K
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: October 16, 2018
Agenda Item Number: G-1

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Discussion

Department: General Manager
Sponsor: Peter Rosasco

Subject: Update from Cynergy Consulting

Summary of Discussion:
Ms. Cynthia Henderson and Ms. Lauren Henderson of Cynergy Consulting to provide an update to the Board.

Reviewed / Approved
Operations: [Blank]
Administration: [Blank]
Finance: [Blank]
District Counsel: [Blank]
District Clerk: [Blank]
Engineering: [Blank]

Financial Impact
Operations: $
Administration: 
Finance: Funding Source:
District Counsel: 
District Clerk: Budgeted:
Engineering: N/A

Attachments

Approved By: ___________________________ Date: 10-11-18
General Manager
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: October 16, 2018
Agenda Item Number: G-2

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Discussion

Department: General Manager
Sponsor: Peter Rosasco

Subject: FDEP Solar Loan Program Demonstration Project

Summary of Discussion:
Mr. Ed Castle to provide an update on the FDEP solar loan program.

Reviewed / Approved
Operations:
Administration:
Finance:
District Counsel:
District Clerk:
Engineering:

Financial Impact
$ Funding Source:
Budgeted: N/A

Attachments

Approved By: [Signature] Date: 10-11-14

General Manager
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: October 16, 2018
Agenda Item Number: H-1

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Discussion

Department: Finance
Sponsor: Peter Rosasco

Subject: Health Insurance Renewal for 2019

Summary of Discussion:
Health Insurance renewal rates will be presented to the Board.

Reviewed / Approved
- Operations: ________
- Customer Service: ________
- Finance: CF/KC
- District Counsel: ________
- District Clerk: ________
- Engineering: ________

Financial Impact
- Funding Source: ________
- Budgeted: ________
- Financial Impact: $ ________
- Budgeted: N/A

Attachments
- Memo from Finance & Human Resources Departments
- 2019 Rate Quote for Medical and Prescription Drug Benefit Coverage
- Group Health details for 2019

Approved By: ____________________________ Date: 10-11-18
General Manager
October 10, 2018

TO:            K LWTD Board   
FROM:        Connie Fazio & Kim Carpenter
CC:            Peter Rosasco

SUBJECT:   Health Insurance Renewal for 2019

Florida League of Cities has notified the District of the health insurance renewal rates, effective January 1, 2019. The rates from 2018 to 2019 have increased by 2.90% from $815 per employee to $838 per employee per month.

For comparison, the monthly rates for providing health coverage per employee for the past 5 years from Florida League of Cities is listed below:

<table>
<thead>
<tr>
<th>Year</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>$825</td>
</tr>
<tr>
<td>2016</td>
<td>$801 (3% decrease)</td>
</tr>
<tr>
<td>2017</td>
<td>$864 (8% increase)</td>
</tr>
<tr>
<td>2018</td>
<td>$815 (6% decrease)</td>
</tr>
<tr>
<td>2019</td>
<td>$838 (2.9% increase)</td>
</tr>
</tbody>
</table>

Staff recommends continuation of the current coverage with Florida League of Cities. The renewal deadline for 2019 health insurance coverage is Thursday, November 15.

Respectfully submitted,

Connie Fazio
Finance Manager

Kim Carpenter
Human Resources Manager
### Current Rates - UnitedHealthcare Choice Plus Plan 4

<table>
<thead>
<tr>
<th>Contract Type</th>
<th>Enrollment</th>
<th>01/01/2018-12/31/2018</th>
<th>Monthly Premium</th>
<th>Annual Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>29</td>
<td>$814.66</td>
<td>$23,625.14</td>
<td>$283,501.68</td>
</tr>
<tr>
<td>EE + Spouse</td>
<td>0</td>
<td>$1,751.52</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>EE + Children</td>
<td>0</td>
<td>$1,507.12</td>
<td>$0.00</td>
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</tr>
<tr>
<td>Family</td>
<td>0</td>
<td>$2,443.98</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total</td>
<td>29</td>
<td></td>
<td>$23,625.14</td>
<td>$283,501.68</td>
</tr>
</tbody>
</table>

### Renewal Rates - UnitedHealthcare Choice Plus Plan 4

<table>
<thead>
<tr>
<th>Contract Type</th>
<th>Enrollment</th>
<th>01/01/2019-12/31/2019</th>
<th>Monthly Premium</th>
<th>Annual Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>29</td>
<td>$838.29</td>
<td>$24,310.41</td>
<td>$291,724.92</td>
</tr>
<tr>
<td>EE + Spouse</td>
<td>0</td>
<td>$1,802.32</td>
<td>$0.00</td>
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<tr>
<td>EE + Children</td>
<td>0</td>
<td>$1,550.83</td>
<td>$0.00</td>
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<tr>
<td>Family</td>
<td>0</td>
<td>$2,514.86</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total</td>
<td>29</td>
<td></td>
<td>$24,310.41</td>
<td>$291,724.92</td>
</tr>
</tbody>
</table>

### Percent Change

2.90%

### Medicare Exchange Available

### Prescription Drug Copays

- Retail: $10/$35/$60
- Mail Order: $25/$87.50/$150
| **Key Largo Wastewater Treatment District**  
| United Health Care Insurance through FL League of Cities  
| Group Health Details  
| Effective Date: 1/1/2019 |

### IN NETWORK BENEFITS:

<table>
<thead>
<tr>
<th>Benefit</th>
<th>In-Office</th>
<th>Out-Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calendar Year Deductible</td>
<td>$500.00</td>
<td></td>
</tr>
<tr>
<td>Per Family</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td>Co-insurance Percentage</td>
<td>20%</td>
<td></td>
</tr>
<tr>
<td>Out-of-Pocket Maximum</td>
<td>$3,000.00</td>
<td></td>
</tr>
<tr>
<td>Per Family</td>
<td>$6,000.00</td>
<td></td>
</tr>
<tr>
<td>Lifetime Maximum Benefits</td>
<td>Unlimited</td>
<td></td>
</tr>
<tr>
<td>Primary Office Visit</td>
<td>$25.00</td>
<td></td>
</tr>
<tr>
<td>Preventative Care</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Specialist Office Visit</td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>Inpatient Hospital</td>
<td>Calendar Year Deductible/Coinsurance 20%</td>
<td></td>
</tr>
<tr>
<td>Outpatient Surgical</td>
<td>Calendar Year Deductible/Coinsurance 20%</td>
<td></td>
</tr>
</tbody>
</table>

**Emergency Medical Services:**
- **Emergency Room Facilities:** $150.00 Copay per visit (deductible does not apply)
- **Urgent Care Centers:** $50.00 Copay per visit (deductible does not apply)

**Prescription Drug Program:**
- **Calendar Year Deductible:** N/A
- **Tier 1:** $10.00
- **Tier 2:** $35.00
- **Tier 3:** $60.00
- **Tier 4 (Mail Order):** $25/$87.50/$150

### OUT OF NETWORK BENEFITS:

(see attachment for details on out of network benefits/limitations)

<table>
<thead>
<tr>
<th>Benefit</th>
<th>In-Office</th>
<th>Out-Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calendar Year Deductible</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td>Per Family</td>
<td>$2,000.00</td>
<td></td>
</tr>
<tr>
<td>Co-insurance Percentage</td>
<td>30%</td>
<td></td>
</tr>
<tr>
<td>Out-of-Pocket Maximum</td>
<td>$6,000.00</td>
<td></td>
</tr>
<tr>
<td>Per Family</td>
<td>$12,000.00</td>
<td></td>
</tr>
<tr>
<td>Lifetime Maximum Benefits</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

**Health Insurance Monthly Premium:**
- **Employee Only:** $838.29 (premium paid by KLWTD)
- **Spouse:** $964.03 (premium paid by employee)
- **Children:** $712.54 (premium paid by employee)
- **Family (spouse and children):** $1,676.57 (premium paid by employee)

**Other Optional Insurance Coverages:**
(dental & vision monthly premiums paid by employee)
- **Dental: Employee:** $31.87 (PPO) $14.82 (DMO)
- **Dental: Employee + Spouse:** $63.68 (PPO) $25.78 (DMO)
- **Dental: Employee + Children:** $67.52 (PPO) $31.70 (DMO)
- **Dental: Employee + Family:** $104.15 (PPO) $40.59 (DMO)
- **Vision: Employee:** $5.94
- **Vision: Employee + Family:** $19.98
Synagro Request for Cost per Ton Increase

Summary of Discussion:

The District’s three year contract with Synagro, for dewatering, hauling and disposal of biosolids, is scheduled to expire October 31, 2018. Synagro granted a six month extension subject to an increase of cost per ton from $865.00 to $885.77 to account for an increase in costs of business.

Staff estimates 150 dry ton will be hauled during that time, for a difference of $3,115.50.

Staff requests approval of a six month extension and rate increase to give the District time to put this service out to bid.
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: October 16, 2018

Agenda Item Number: L-1

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Discussion

Department: Engineering
Sponsor: Ed Castle

Subject:
Update on Monroe Park Sewer Project

Summary of Discussion:

Mr. Ed Castle to provide an update on the Monroe Park sewer project per the Board's request.

Reviewed / Approved

<table>
<thead>
<tr>
<th>Reviewed / Approved</th>
<th>Financial Impact</th>
<th>Attachments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operations:</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Administration:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finance:</td>
<td>Funding Source:</td>
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</tr>
<tr>
<td>District Counsel:</td>
<td></td>
<td></td>
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<tr>
<td>District Clerk:</td>
<td>Budgeted: N/A</td>
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<tr>
<td>Engineering:</td>
<td></td>
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</tbody>
</table>

Approved By: General Manager
Date: 10-11-18
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: October 16, 2018
Agenda Item Number: N-1

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Discussion

Department: Commissioner's Item
Sponsor: Commissioner Tobin

Subject: The Problem with Ambiguous Contracts

Summary of Discussion:

<table>
<thead>
<tr>
<th>Reviewed / Approved</th>
<th>Financial Impact</th>
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</tr>
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<tbody>
<tr>
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<td>Budgeted: N/A</td>
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<tr>
<td>Engineering:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Approved By: [Signature] General Manager
Date: 10-11-18