AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

BOARD MEMBERS:
David Asdourian  Chairman
Andrew Tobin    Vice Chairman
Susan Heim      Commissioner
Stephen Gibbs   Commissioner
Robert Majeska  Commissioner

DISTRICT STAFF:
Peter Rosasco   General Manager
Nick Mulick     General Counsel
Diane Bockelman District Clerk

MISSION STATEMENT:
“The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service.”
Please mute cell phones
After each report, staff will give a verbal update and be available for questions

D. AGENDA ADDITIONS, CORRECTIONS OR DELETIONS
1. Approval of Agenda

E. PUBLIC COMMENT

F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
1. Minutes of August 7, 2018

G. GENERAL MANAGER’S REPORT
1. General Manager’s Contract
2. FY2019 Proposed Staffing Summary and Organization Chart
3. 457(b) Plan - Discretionary Non-Elective Defined Contribution

H. BUDGET AND FINANCE REPORT
1. Army Corp of Engineer FY18 Reimbursement Request Update

I. ADMIN AND CUSTOMER SERVICE REPORT

J. OPERATIONS REPORT

K. CONSTRUCTION REPORT

L. ENGINEER’S REPORT

M. LEGAL REPORT
1. Public Hearing to Consider Assessing Parcels for the First Time
   Time Certain 5:00 PM
   a. 2018 Assessment Resolution
      RESOLUTION 07-08-18
      A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT RELATING TO SYSTEM DEVELOPMENT CHARGES AND ASSESSMENTS FOR 2018 FOR FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE ANNUAL INTEREST RATE FOR UNPAID ASSESSMENTS FOR 2018; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF ANY PROPOSED SPECIAL ASSESSMENTS; ESTABLISHING THE METHOD OF COLLECTION; AND PROVIDING AN EFFECTIVE DATE.
   b. 2005 Assessment Roll Amendment Resolution
      RESOLUTION 08-08-18
      A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2005 FINAL ASSESSMENT RESOLUTION (RESOLUTION 10-08-05) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.
   c. 2006 Assessment Roll Amendment Resolution
      RESOLUTION 09-08-18
      A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2006 FINAL ASSESSMENT RESOLUTION (RESOLUTION 28-08-06) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE
DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

d. **2007 Assessment Roll Amendment Resolution**
RESOLUTION 10-08-18
A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2007 FINAL ASSESSMENT RESOLUTION (RESOLUTION 11-08-07) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

e. **2008 Assessment Roll Amendment Resolution**
RESOLUTION 11-08-18
A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2008 FINAL ASSESSMENT RESOLUTION (RESOLUTION 12-06-08) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

f. **2009 Assessment Roll Amendment Resolution**
RESOLUTION 12-08-18
A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2009 FINAL ASSESSMENT RESOLUTION (RESOLUTION 20-05-09) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

N. COMMISSIONER’S ITEMS

O. ROUNDTABLE DISCUSSION
1. Unfinished Business

P. ADJOURNMENT
PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305-451-4019 at least 48 hours in advance to request accommodations.
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: August 21, 2018
Agenda Item Number: F-1

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Action: Approval

Department: Legal
Sponsor: Nicholas Mulick

Subject: Minutes of August 7, 2018

Summary of Discussion:
Staff to present the minutes of the previous board meeting to the Board for approval.

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<tr>
<th>Reviewed / Approved</th>
<th>Financial Impact</th>
<th>Attachments</th>
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Approved By: ___________________________ Date: 8-16-18
General Manager
MINUTES

CALL TO ORDER (A)
Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)
Mr. Nick Mulick led the Pledge of Allegiance.

ROLL CALL (C)
Present were Chairman Asdourian and Commissioners Susan Heim, Robert Majeska and Stephen Gibbs. Absent was Commissioner Andrew Tobin. Also present were General Manager, Peter Rosasco, General Counsel, Nicholas Mulick, District Clerk, Diane Bockelman, and other appropriate District Staff.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
- Commissioner Majeska requested the addition of a discussion on manhole covers under Operation’s Report as Item J-3.
- Commissioner Gibbs requested the addition of a discussion on the General Manager’s Contract under Commissioner’s Items as Item N-1.
- Chairman Asdourian requested the addition of a discussion on video conferencing under Commissioner’s Items as Item N-2.
- Ms. Bockelman requested the addition of the following items:
  1) Government Technology IT Award as Item G-1a
  2) Report on Solar Array Project approval by DEP as Item H-1
  3) Renumbered July 2018 Monthly Report from Item G-1 to Item G-1b
  4) Renumbered 457(b) Plan – Discretionary Non-elective Defined Contribution – from Item H-1 to Item H-2.

Approval of Agenda (D-1)
Motion: Commissioner Gibbs made a motion to approve the agenda as amended and Commissioner Majeska seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)
No speakers.
APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)
Minutes of July 24, 2018 (F-1)

Motion: Commissioner Heim made a motion to approve the minutes of July 24, 2018 and Commissioner Gibbs seconded the motion. The motion passed without objection.

GENERAL MANAGER’S REPORT (G)
Government Technology IT Award (G-1a)
Mr. Rosasco displayed the award from Government Technology received by the District in the Operations category for remote monitoring of Plant operations.

June 2018 Monthly Report (G-1b)
Jered Primicerio, Plant Operations Manager, presented the wastewater treatment plant section. Peter Rosasco, Utility Manager, presented the field operations section in the absence of the Field Operations Manager. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Ed Castle, District Engineer, presented the construction section. Kevin Becerra, Senior Support Analyst, presented the IT section. Diane Bockelman, Customer Service Manager, presented the administration and customer service section. Connie Fazio, Senior Finance Manager, presented the finance section.

LEGAL REPORT (M)
Public Hearing to Establish the Annual Interest Rate, 2018 Assessment Charges, Consider Assessing Parcels for the First Time and Increased Assessments for two parcels. (M-1) - 5:00 PM Time Certain

Regular Meeting Closed and Public Hearing Opened: 5:01 PM
Chairman Asdourian closed the regular meeting and opened the Public Hearing to consider establishing the annual interest rate, 2018 assessment charges, imposition of non-ad valorem assessments for the first time against certain tax parcels and increasing the assessment of two parcels.

No comments were received from the public.

Public Hearing Closed and Regular Meeting Reconvened: 5:02 PM
FY2019 Proposed Staffing Summary and Organizational Chart (G-2)
Mr. Rosasco presented an overview of the proposed FY2019 organizational chart, staffing summary and hourly pay scale and answered questions from the Board. Item will be brought back at the next Board meeting for action.

5 MINUTE BREAK: 5:50 PM
EXTENSION 6:00
Motion: Commissioner Gibbs made a motion to extend the meeting 30 minutes. The motion passed without objection.
**BUDGET AND FINANCE REPORT (H)**

Solar Array Project approval by DEP (H-1)

Mr. Rosasco informed the Board that the District’s application for grant funding of the Solar Array project was approved by DEP. Upon Board approval, the final paperwork will be signed and submitted for completion.

**Motion:** Commissioner Gibbs made a motion to approve submittal of the executed Grant Agreement and Commissioner Heim seconded the motion.

**Vote on Motion**

- Commissioner Gibbs - Aye
- Commissioner Heim - Aye
- Commissioner Majeska - Aye
- Chairman Asdourian - Aye

Motion Passed: 4 to 0

**457(b) Plan – Discretionary Non-elective Defined Contribution (H-2)**

Mr. Rosasco and Ms. Fazio presented options for the 457(b) retirement plan and opened the topic for Board discussion. This item will be brought back for action at the next Board meeting.

**ADMIN AND CUSTOMER SERVICE REPORT (I)**

No report.

**OPERATIONS REPORT (J)**

*Wastewater Treatment Plant Report (J-1)*

Mr. Rosasco provided an update on the incident that occurred at the Plant on July 26, 2018 involving mishandled chemicals by a chemical delivery vendor. Quick action taken by District Staff and Key Largo Fire & EMS limited potential hazards and prevented injuries.

**EXTENSION 6:30**

Motion: Commissioner Heim made a motion to extend the meeting 30 minutes. The motion passed without objection.

**Thank you letter Key Largo Fire & EMS (J-2)**

Mr. Rosasco requested approval to send a thank you letter signed by the Chairman on behalf of the District to the Key Largo Fire & EMS for their hard work and professionalism during the incident at the Plant. There were no objections.

**Manhole Covers (Commissioner Majeska) (J-3)**

Commissioner Majeska was informed by a customer that the manhole covers on Gasparilla Lane are ill-fitting, causing a noise to emanate when vehicles are driven over them. Mr. Rosasco informed the Board that he will instruct District staff to inspect the manhole covers and recommend appropriate action to address the matter.
EXTENSION 7:00
Motion: Commissioner Heim made a motion to extend the meeting 30 minutes. The motion passed without objection.

CONSTRUCTION REPORT (K)
No report.

ENGINEER'S REPORT (L)
No report.

LEGAL REPORT (M)
*Time certain item was heard at 5:01 PM during General Manager's Report.*

COMMISSIONER'S ITEMS (N)
*General Manager's Contract (Commissioner Gibbs) (N-1)*
Motion: Commissioner Gibbs made a motion to accept Mr. Rosasco's contract and make him the permanent General Manager and Commissioner Heim seconded the motion for discussion.

Mr. Mulick informed the Board that a contract must be submitted before it can be approved.

Commissioner Heim withdrew her second, Commissioner Gibbs withdrew his motion. Motion failed.

Commissioner Gibbs requested the addition of General Manager's contract to the August 21, 2018 agenda for action.

*Video Conferencing (Chairman Asdourian) (N-2)*
Chairman Asdourian discussed the feasibility of installing video conferencing equipment to accommodate Commissioners who are unable to attend Board meetings in person.

ROUNDTABLE DISCUSSION (O)
*Unfinished Business (O-1)*
None.

ADJOURNMENT (P)
The Meeting was adjourned at 7:16 PM.

________________________________  _________________________________  
David Asdourian, Chairman        Diane Bockelman, Clerk  
Seal  

KLWTD Minutes  
August 7, 2018
STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Standard Grant Agreement  

This Agreement is entered into between the Parties named below, pursuant to Section 215.971, Florida Statutes:

1. Project Title (Project): Key Largo Wastewater Treatment District Solar Arrays  
   Agreement Number: LP44063  

2. Parties:  
   State of Florida Department of Environmental Protection  
   3900 Commonwealth Boulevard  
   Tallahassee, Florida 32399-3000  
   (Department)  
   
   Grantee Name: Key Largo Wastewater Treatment District  
   Grantee Address: Post Office Box 491, Key Largo, Florida 33037  
   (Grantee)  

3. Agreement Begin Date:  
   Date of Expiration: June 30, 2021  
   Lat/Long: (25.1006, -80.4310)  

4. Project Number:  
   (If different from Agreement Number)  
   Project Location(s):  
   Project Description: The Grantee will install a solar arrays (solar panels with inverters) and a utility power interface over disinfecting basin structures at the Key Largo Wastewater Treatment Plant.  

5. Total Amount of Funding: $458,250.00  
   Funding Source?  
   Award #s or Line Item Appropriations: FY17-18 GAA Line Item 1593A  
   Amount per Source(s): $458,250.00  
   Total Amount of Funding + Grantee Match, if any: $458,250.00  

6. Department’s Grant Manager: Lisa Mecca  
   Name: Lisa Mecca or successor  
   Address: Florida Dept. of Environmental Protection  
   3900 Commonwealth Blvd., MS3505  
   Tallahassee, FL 32399-3000  
   Phone: (850) 245-2924  
   Email: Lisa.Meccu@dep.state.fl.us  

   Grantee’s Grant Manager: Connie Fazio  
   Name: Connie Fazio or successor  
   Address: Key Largo Wastewater Treatment District  
   Post Office Box 491  
   Key Largo, Florida 33037  
   Phone: (305) 451-4019 ext. 214  
   Email: Connie.fazio@klwtd.com  

7. The Parties agree to comply with the terms and conditions of the following attachments and exhibits which are hereby incorporated by reference:  
   - Attachment 1: Standard Terms and Conditions Applicable to All Grants Agreements  
   - Attachment 2: Special Terms and Conditions  
   - Attachment 3: Grant Work Plan  
   - Attachment 4: Public Records Requirements  
   - Attachment 5: Special Audit Requirements  
   - Attachment 6: Program-Specific Requirements  
   - Attachment 7: Grant Award Terms (Federal) *Copy available at https://facts.fiefs.com, in accordance with §215.985, F.S.  
   - Attachment 8: Federal Regulations and Terms (Federal)  
   - Additional Attachments (if necessary):  
     - Exhibit A: Progress Report Form  
     - Exhibit B: Property Reporting Form  
     - Exhibit C: Payment Request Summary Form  
     - Exhibit D: Quality Assurance Requirements for Grants  
     - Exhibit E: Advance Payment Terms and Interest Earned Memo  
     - Additional Exhibits (if necessary):
8. The following information applies to Federal Grants only and is identified in accordance with 2 CFR 200.331(a)(1):

| Federal Award Identification Number(s) (FAIN): |  |
| Federal Award Date to Department: |  |
| Total Federal Funds Obligated by this Agreement: |  |
| Federal Awarding Agency: |  |
| Award R&D? | □ Yes □ N/A |

IN WITNESS WHEREOF, this Agreement shall be effective on the date indicated by the Agreement Begin Date above or the last date signed below, whichever is later.

Key Largo Wastewater Treatment District

Grantee Name

By

(Authorized Signature)

Date Signed

Peter Rosasco, KLWTD General Manager

Print Name and Title of Person Signing

State of Florida Department of Environmental Protection

DEPARTMENT

By

Secretary or Designee

Date Signed

Trina Vielhauer, Director of Water Restoration Assistance

Print Name and Title of Person Signing

☑ Additional signatures attached on separate page.

DEP Agreement No. LP44063

Rev. 6/20/18
DWRA Additional Signatures

Lisa Mecca, DEP Grant Manager

Sandy Waters, DEP QC Reviewer
ATTACHMENT 3
GRANT WORK PLAN

PROJECT TITLE: Key Largo Wastewater Treatment District Solar Arrays.

PROJECT LOCATION: The Project will be located at the Key Largo Wastewater Treatment Plant in the City of Key Largo, in Monroe County, Lat/Long (25.1006, -80.4310). See Figures 1 and 2 for a location map and site plan.

PROJECT BACKGROUND: The Key Largo Wastewater Treatment District (Grantee) Solar Arrays project, will entail the installation of solar arrays (solar panels with inverters) over disinfection basin structures. The solar arrays will have 180-miles per hour rated frameworks supporting solar panels, with inverters and utility power interface. The solar arrays will block UV exposure to the disinfection basin structures, which will reduce algae growth and the loss of chlorine residual within the disinfection basin structures. The Grantee will also install a solar array on the roof of the Operations Building for electricity generation and to increase the building’s energy efficiency.

PROJECT DESCRIPTION: The Grantee will install solar arrays (solar panels with inverters) and a utility power interface over disinfecting basin structures and on the Operations Building at the Key Largo Wastewater Treatment Plant. The project will provide electricity generation, improved energy efficiency, and improved chlorine residual production at the Key Largo Wastewater Treatment Plant.

The project will positively impact the water quality of the adjacent nearshore waters, which include Florida Bay and the Atlantic Ocean within the Florida Keys National Marine Sanctuary and surrounding the Florida Keys Area of Critical Concern.

TASKS:

Task 1: Construction

Deliverables: The Grantee will construct solar arrays over the disinfection basin structures and the Operations Building at the Key Largo Wastewater Treatment Plant in accordance with the construction contract documents.

Documentation: The Grantee will submit a signed acceptance of the completed work to date by the Grantee and the Engineer’s Certification of Payment Request.

Performance Standard: The Department’s Grant Manager will review the documentation to verify that the deliverables are completed as described above. Upon review and written acceptance by the Department’s Grant Manager of all, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by, and all documentation received by, the corresponding task end date.

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<th>Task Title</th>
<th>Budget Category</th>
<th>Budget Amount</th>
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<th>Task End Date</th>
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<td>Solar Arrays</td>
<td>Contractual Services</td>
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<td>7/1/2018</td>
<td>12/31/2020</td>
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Total: $458,250
August 7, 2018

RE: Chemical Incident Thursday, July 26, 2018
Location: KLWTD Plant, 100301 Overseas Highway, Key Largo, FL 33037
Time: Approximately 10:40 AM
State Watch incident # 2018-4673
National Response incident # 1219682

At approximately 10:40 AM on Thursday, July 26th I was notified by one of the day shift operators that the chemical delivery driver potentially pumped Aluminum Sulfate into our 8,000 gallon Sodium Hypochlorite tank. I immediately responded to the scene of the potential contamination. In route, I noticed a chlorine gas odor. I then immediately began an evacuation of all District personnel. I directed the Plant Lead Operator to get the proper PPE consisting of rubber gloves, rubber boots, gas masks and meet me at the Hypochlorite tank.

Once I knew the Plant and surrounding grounds had been evacuated, we started to assess the situation. According to the delivery driver 200 gallons of Aluminum Sulfate had been introduced into the Hypochlorite tank. I called the Fire Department and referred to the MSDS for both Alum and Hypochlorite.

I determined that mixing Alum and Sodium Hypochlorite causes an exothermic reaction. I was concerned that the building pressure from the reaction could either cause an explosion or melt the tank. I decided to relieve the pressure and drain the chemical through a drain pipe located at the bottom of the tank. We diluted the chemical over the ground with 4 outstretched reuse water hoses directed right at the chemical exiting the tank.

Once the Fire Department arrived, they took control of the scene. This gave us time to contact other District management, Hazmat, and confirmed that all District personnel had evacuated. It was determined that unbolting the manway at the top of the Sodium Hypochlorite tank would relieve more pressure and vent the tank faster. At that point, we closed the drain at the bottom of the tank and continued to run reuse water to the surrounding area. A few minutes later, the Fire Department applied a large quantity of Class B neutralizing foam to the surrounding area as well.

Once the Fire Department released the scene back to the District, I began an internal investigation to find out the cause of this incident. It was determined that the chemical delivery driver breached our locking mechanism, hooked up his hoses to the Sodium Hypochlorite line and began pumping the Alum without permission and/or direction failing to follow the standard...
procedure. It was also determined that 200 gallons of Aluminum Sulfate had been pumped into approximately 2000 gallons of Sodium Hypochlorite.

The delivery company contacted a mitigation team to come and assess the situation and schedule the clean up.

Alpha Omega arrived onsite for a coordination meeting on July 30th. The following day mitigation was started. The first step was diluting the chemical mixture in the tank. Step two was transferring the chemical from the tank to multiple totes for removal from site. Step three flushing the tank and feed lines to both the tank and chemical feed pumps. Step testing the pH of the soil to identify the area of contamination followed by removal of the contaminated soil. That work was completed Friday August 3rd.

Alpha Omega will complete the mitigation process this week. Soil samples are being collected and will be analyzed to ensure all contaminated soil has been removed. Once samples are confirmed they will back fill the soil followed by laying new sod.

Thank you,

Jered Primicerio
(Plant Operations Manager)
Key Largo Waste Water Treatment District
786-236-4974
jered.primicerio@klwtd.com
Notice of Submission

Pursuant to Section 403.077, F.S., the Department of Environmental Protection has received the following Public Notice of Pollution for a reportable release. All information displayed was submitted by the reporting party.

Type of Notice: Initial Report
Date of Notice: 07/27/2018

Incident Information
Name of Incident: Key Largo Wastewater Treatment Plant
State Watch Office Case Number: 20184673
Start of Incident: 07/26/2018 10:40
End of Incident: 07/26/2018 14:30

Incident Description
Approximately 10:40 am on Thursday, July 26, 2018 we had a delivery of Aluminum Sulfate arrive at KLWTD Plant. The delivery driver took it upon himself to circumvent our locks and hooked up to the wrong tank. He introduced approximately 200 gallons of Aluminum Sulfate into our sodium hypochlorite tank which contained approximately 2000 gallons. The Plant Manager immediately evacuated all employees from the building and surround property. He then needed to release the liquid combination by opening a drain. The liquid combination was routed and contained over ground. The reason for releasing this chemical over ground was to prevent possible explosion that would occur if the temperature continued to rise and pressure continued to build. With the assistance of the local fire department, the lid to the tank was accessed and opened allowing the gases to vent and the drain was closed. Approximately 1000 gallons of the 2200 total was drained over ground.

Incident Location
Facility/Installation Name: Key Largo Wastewater Treatment Plant
Address Line 1: 100301 Overseas Highway
Address Line 2: 
Directions: US1 mile marker 100 ocean side.
City: Key Largo
State: FL
Zip Code: 33037
**Coordinates (in decimal degrees):**
Lat: 24.94457737693015, Long: -80.76499895065933  
[Click to view Incident Location](#)  
**Impacted Counties:** Monroe

**Incident Reported By**
- **Name:** Jered Primicerio  
- **Title:** KLWTD Plant Manager  
- **Phone:** (305) 451-4019  
- **E-mail Address:** jered.primicerio@klwtd.com

**On-Site Contact**
- **Name:** Jered Primicerio  
- **Phone:** (305) 451-4019  
- **Ext:**  
- **E-mail Address:** jered.primicerio@klwtd.com

To view a list of all received Public Notices of Pollution or to modify your e-mail subscription settings, please click the link below:  
[Public Notice of Pollution](#)

Florida Department of Environmental Protection
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: August 21, 2018

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion

Agenda Item Number: G-1

Recommended Action: Action: Approval

Department: Sponsor:
General Manager Peter Rosasco

Subject: General Manager's Contract

Summary of Discussion:
Mr. Rosasco to present a proposal for the General Manager's contract.

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<tr>
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Reviewed / Approved: 

Financial Impact: $ 

Attachments: General Manager's Contract

Approved By: [Signature]
General Manager

Date: 8-16-18
CONSULTANT AGREEMENT

THIS AGREEMENT is made and entered into as of the ______ day of August, 2018 by and between the Key Largo Wastewater Treatment District ("District") and Bishop, Rosasco & Company ("Consultant").

DISTRICT AND CONSULTANT agree as follows:

1. CONSULTANT DUTIES. During the term of this Agreement, Consultant shall act as, and discharge the duties of the District's General Manager and Finance Director. Consultant agrees that the person designated to act as, and discharge the duties contemplated herein shall be Peter Rosasco who may be assisted by Jennifer Johnson.

2. SERVICES. Consultant agrees to perform the services described in ATTACHMENT A to this Agreement. The express terms of this Consultant Agreement shall control and supersede any inconsistent terms in ATTACHMENT A.

3. COMPENSATION. Consultant shall be compensated at the flat rate of SEVENTEEN THOUSAND TWO HUNDRED FIFTY ($17,250.00) DOLLARS per month, with no benefits of any kind. Consultant is entitled to reimbursement for out-of-pocket expenses incurred on behalf of the District, specifically including travel expenses.

4. TERM & TERMINATION. This Agreement shall begin on the day and date first above written, and shall run month-to-month until terminated by either party. This is an “at will” agreement, and either party may terminate this Agreement for any reason or for no reason, upon SIXTY (60) DAYS’ written notice to the other party.

5. COMPLIANCE WITH LAW. Consultant agrees to render services in a manner that complies with all applicable laws, rules, and regulations, including ethics laws, rules and regulations. Consultant acknowledges that its designee, Peter Rosasco, is a Public Official, as that term is used in the Florida Statutes, and is subject to all ethical and other legal constraints imposed on Public Officials.

6. INDEPENDENT CONTRACTOR. Consultant agrees that it is an independent contractor. The District is interested only in the results of Consultant's efforts, and Consultant shall be solely responsible for the method of performance of its duties under this Agreement, and for all withholding taxes, including all federal, state and local taxes, and all worker's compensation insurance.

Consultant Agreement
7. PAYMENT OF COMPENSATION. It shall not be necessary for Consultant to invoice the District in order to receive payment for flat rate compensation as defined above. However, out-of-pocket expense reimbursements will be invoiced to the District with appropriate supporting documentation. Payment shall be made to Consultant on a monthly basis during the term of this Agreement.

8. DOCUMENTS. All documents generated by Consultant in the course of providing services to the District are public records. Consultant will provide copies of such records to the District promptly upon request.

9. NON-WAIVER OF IMMUNITY. Notwithstanding the provisions of §768.28, Florida Statutes, the participation of the District in this Agreement shall not be deemed a waiver of immunity to the extent of liability coverage, nor shall any contract entered into by the District be required to contain any provision for waiver.

10. ASSIGNMENT. This is an agreement for personal services, and the District has determined to hire Consultant, based in part, on Consultant's representation that Peter Rosasco will be designated as, and will be performing the duties enumerated in ATTACHMENT A to this Agreement. Neither Consultant, nor Peter Rosasco, may assign or delegate their rights or obligations under this Agreement; nor may Consultant substitute or designate a person other than Peter Rosasco to perform the duties of General Manager or Jennifer Johnson to assist him in the performance of his duties without specific written consent by the Board of Commissioners, and any purported assignment or delegation of any such right or obligation without such consent shall be null and void.

11. GOVERNING LAW. This Agreement shall be governed by the laws of the State of Florida. The parties agree that venue will lie in the appropriate court or before the appropriate administrative body in Monroe County, Florida.

12. ENTIRE AGREEMENT. The foregoing contains the entire agreement of the parties hereto and supersedes any and all prior written or oral agreements between the parties relating to the subject matter hereof. No modification of this Agreement shall be binding upon the parties unless the same is in writing signed by the parties.

EXECUTED this __________ day of August, 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT

By: ________________________________
   David Asdourian, Chairman

BISHOP, ROSASCO & COMPANY

By: ________________________________
   Peter Rosasco, President
ATTACHMENT A

MANAGEMENT DUTIES

A. Manage the day-to-day operations of the District in accordance with the District Charter and all applicable laws.

B. Attend all District Board meetings and prepare District Board meeting agendas in consultation with the District's Board of Commissioners.

C. Manage and oversee the District's Capital Improvement projects.

D. Provide to the District Board or individual members thereof, upon request, information, advice, recommendations and data concerning or related to all areas of District operation, including construction, operations, administration and finance.

E. Serve as intergovernmental liaison between the District and local, state and federal governmental entities including, without limitation, coordination of wastewater treatment service extensions with applicable Comprehensive Land Development Plans, and communication with Public Officials on all matters pertaining to the District.

F. Coordinate and consult with the District’s Engineer and Counsel.

G. Ensure complete, accurate and timely governmental filings.

H. Monitor the operations and billing functions of the District and ensure compliance with the Board's policies and directives.

I. Coordinate preparation and submittal of annual reports.

J. Ensure compliance with funding and grant requirements.

K. Manage and oversee all debt agreements and finance instruments.

L. Act as custodian of the District’s books and records in accordance with Florida Statutes, §189.9.

M. Provide management oversight over District employees, including employment, termination, compensation, discipline, and all other aspects of District employment.

N. Assist staff and coordinate with District consultants regarding assessments and rate structure.
FINANCIAL DUTIES

A. Maintain Accounting System in compliance with Governmental Accounting Standards Board (GASB), the Uniform Accounting System prescribed by the Florida Department of Banking, Finance for Government Accounting, the Rules of the Auditor General and any other applicable state and federal regulations.

B. Prepare Public Depositor’s Report and distribute to the State Treasurer.

C. Coordinate with local, state and federal agencies for collection of Key Largo Wastewater Treatment District revenues, including assessments, fees and charges.

D. Maintain proper asset and fund accounting procedures.

E. Assist in the preparation of the District’s annual operating and capital budgets.

F. Prepare quarterly financial reports showing revenues and expenses to date in comparison with budget predictions.

G. Assist the District’s auditors by providing requested documentation and information in support of the annual audit and preparation of the District’s Comprehensive Annual Financial Report.

H. Manage and administer the District’s financing activities including bank loans, SRF loans, and bonds.
PETER L. ROSASCO, CPA

Education
*University of Florida B.S. in Accounting*

Certification
*Certified Public Accountant, State of Florida, 1979*

Professional Experience

Peter Rosasco, CPA, has over 38 years of experience in public accounting. He has been providing financial and accounting services to local businesses, individuals, governments, and not-for-profit organizations in the Florida Keys since 1980. Mr. Rosasco’s governmental accounting experience includes, yet is not limited to, the following:

- Key Largo Wastewater Treatment District General Manager, February 2017 to present
- Key Largo Wastewater Treatment District, Finance Director since December, 2012
- City of Marathon, Finance Director since 2003 – 2014 (Jennifer Johnson of the Firm presently serves as Marathon’s Finance Director, please see below).
- Obtained the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the City’s annual Comprehensive Annual Financial Report (CAFR) for each fiscal year since 2003
- Prepared and administered the City of Marathon’s Budgets from 2003-2014
- Acting City Manager of the City of Marathon from November 2009 – February 2010
- Together with the Consulting Engineers and City of Marathon staff created and implemented the City of Marathon’s wastewater and stormwater utility projects. Mr. Rosasco was responsible for design and implementation of the financing plan for the projects including: State Revolving Fund (SRF) loans, bank loans and bonds, state and federal grants, and user assessments and rates
- Provided contract administration and oversight for all wastewater and stormwater utility construction and other contracts
- Supervised the administration and reporting associated with the City of Marathon’s wastewater and stormwater loans and grants
- Together with City of Marathon staff implemented and managed the City’s non ad-valorem assessment and rate revenue collection for the wastewater and stormwater utility projects
- Mr. Rosasco has directly participated in both federal and State of Florida lobbying activities which resulted in over $26,000,000 in grant funding for the City of Marathon’s wastewater and stormwater utility projects
- Key Largo Fire Rescue & Emergency Medical Services District, Finance Director since 2005
- Village of Islamorada, Finance Director and Consultant at various dates throughout 1998 – 2011
• Assisted Monroe County in its annual budget process for the 2008 fiscal year

• Over the course of his career Mr. Rosasco has served as auditor and or financial consultant on various of these governmental engagements:
  
  o Utility Board of the City of Key West “Keys Energy Service” in addition to performing annual audits Mr. Rosasco served as a consultant and assisted the Utility Board in acquiring over $100,000,000 in tax exempt bonds to construct the electric tie line between Marathon and Key West, Florida
  
  o Monroe County, Florida
  
  o City of Key West, Florida
  
  o Key West Housing Authority
  
  o Monroe County Housing Authority
  
  o Monroe County Comprehensive Land Authority

**Professional/Community Affiliations**

• Florida Institute of Certified Public Accountants

• Government Financial Officers Association (GFOA)

• Florida Government Finance Officers Association (FGFOA)

• Mote Marine Laboratory Trustee

• Big Pine Neighborhood Charter School/ Big Pine Academy Founding Director

• Rotary Paul Harris Fellow and Treasurer of Marathon Rotary Club
Jennifer Johnson

Education

*University of Central Florida*

*B.S. in Accounting*

*M.S. in Accounting*

Professional Experience

Jennifer Johnson has over ten years of experience in public accounting. Prior to joining Bishop, Rosasco & Co. she spent four years in the audit and assurance department at Berman Hopkins Wright & LaHam CPAs and Associates, LLP, where her major client industries included Government and Not-for-Profit Organizations, home builders, Universities and private schools. Jennifer resides and is a homeowner in Key Largo, Florida.

Ms. Johnson’s governmental accounting experience includes, yet is not limited to, the following:

- Finance Director of the City of Marathon, February 2014 to present
- City of Marathon, Deputy Finance Director, February 2009 - 2014
- Acting Finance Director of the City of Marathon from November 2009 – February 2010
- Key Largo Fire Rescue & Emergency Medical Services District, Deputy Finance Director, February 2009 – present
- Key Largo Wastewater Treatment District, Deputy Finance Director, December 2012 -- present
- Conducting financial, federal and state single audits of various Governmental and Not-for-profit organizations
- Preparing annual budgets that include setting the annual ad valorem millage rates for government entities, and completing the Florida Department of Revenue TRIM compliance requirements
- Preparing comprehensive annual financial reports (CAFR’s) for Government entities which resulted in the entity obtaining the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting
- Performs oversight of the general ledgers of government entities in accordance with the State of Florida’s Uniform Chart of Accounts, and manages staff of the finance departments
- Prepares State and Federal Compliance and Annual Financial Reports as required by legislative statutes, bond and grant coverage, and agencies
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: August 21, 2018
Agenda Item Number: G-2

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion
Recommended Action: Discussion

Department: General Manager
Sponsor: Peter Rosasco

Subject:
FY2019 Proposed Staffing Summary and Organizational Chart

Summary of Discussion:
KLWTD's FY2019 proposed staffing summary and organizational chart will be presented to the board for discussion.

Reviewed / Approved

Financial Impact

Attachments

Operations:  
Customer Service:  
Finance:  HR Dept  Funding Source: Rate Revenue
District Counsel:  
District Clerk:  
Engineering:  

Approved By:  
Date: 8-16-18

General Manager
Key Largo Wastewater Treatment District
FY19 Organizational Chart

- Commissioner
- Commissioner
- Chairperson
- Vice Chair
- Secretary / Treasurer

General Counsel
(Contracted Position)

Director of Finance
(Contracted Position)

IT Helpdesk Management - Support Level I
(Contracted Position)

General Manager
(Contracted Position)

Engineer
(Contracted Position)

District Clerk / Customer Support

Finance Manager

IT Helpdesk Management - Support Level II

Human Resources Manager
(Contracted Position)

Field Operations Manager

Plant Operations Manager

Maintenance Manager

Senior Administrative Coordinator

Customer Support Specialist
N19 - N14

Customer Support Specialist
N8 - N10

System Area Supervisor
N15 - N17

System Area Supervisor
N15 - N17

Collector Inspector
N32 - N35

WWT Plant Operator III (20)
N55 - N59

Plant Operator Trainee
N8 - N10

Secretary Maintenance Tech
N31 - N37

Maintenance Tech
N31 - N34

Maintenance Tech
N31 - N34

Maintenance Tech
N31 - N34

Field Operations

Plant Operations

Maintenance

FY18 TOTAL FTE = 36
FY19 TOTAL FTE = 32

Legend:
- Dark Blue = 5 Contracted positions
- Green = 2 Part-time Non-Exempt positions
- Light Blue = 26 Hourly Non-Exempt positions
- Red = Communication Chain
- Yellow = Supervisory Chain

Revised 08/02/2018
### KLWTD FY2018 Staffing Summary

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
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<tbody>
<tr>
<td>Commissioners</td>
<td>N/A</td>
<td>$ 46,328.07</td>
<td>$ 5,686.81</td>
<td>$ 52,014.88</td>
<td>$ 62,605.00</td>
<td>$ 10,345.00</td>
<td>$ 72,950.00</td>
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<tr>
<td>Administration</td>
<td>11</td>
<td>$ 448,211.92</td>
<td>$125,263.12</td>
<td>$ 573,475.04</td>
<td>$ 619,100.00</td>
<td>$ 206,348.00</td>
<td>$ 825,448.00</td>
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<tr>
<td>Plant Operations</td>
<td>6</td>
<td>$ 323,707.28</td>
<td>$ 93,911.37</td>
<td>$ 417,618.66</td>
<td>$ 325,018.00</td>
<td>$ 118,282.00</td>
<td>$ 443,300.00</td>
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<td>$ 686,444.28</td>
<td>$209,856.09</td>
<td>$ 896,300.37</td>
<td>$ 715,914.00</td>
<td>$ 266,475.00</td>
<td>$ 982,389.00</td>
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<tr>
<td>Maintenance</td>
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<td>$ 262,060.63</td>
<td>$ 73,713.20</td>
<td>$ 335,773.83</td>
<td>$ 266,667.00</td>
<td>$ 98,666.00</td>
<td>$ 365,333.00</td>
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<td><strong>KLWTD TOTAL</strong></td>
<td>36</td>
<td>$1,766,752.18</td>
<td>$508,430.59</td>
<td>$2,275,182.77</td>
<td>$1,989,304.00</td>
<td>$ 700,116.00</td>
<td>$2,689,420.00</td>
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**TOTAL ESTIMATED** $2,275,182.77

**TOTAL BUDGET** $2,689,420.00

### KLWTD FY2019 Proposed Staffing Summary

<table>
<thead>
<tr>
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<th></th>
<th></th>
<th></th>
<th></th>
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<tbody>
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<td>$ 51,586.80</td>
<td>$ 5,026.81</td>
<td>$ 3,946.39</td>
<td>$ 60,560.00</td>
<td>$ 72,950.00</td>
<td>-$ 12,390.00</td>
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<td>$ 466,736.25</td>
<td>$125,359.02</td>
<td>$ 35,705.32</td>
<td>$ 627,800.59</td>
<td>$ 825,448.00</td>
<td>-$197,647.41</td>
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<td>Plant Operations</td>
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<td>$ 359,983.18</td>
<td>$ 95,034.14</td>
<td>$ 27,538.71</td>
<td>$ 482,556.03</td>
<td>$ 443,300.00</td>
<td>+$ 39,256.03</td>
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<tr>
<td>Field Operations</td>
<td>14</td>
<td>$ 751,803.15</td>
<td>$213,812.14</td>
<td>$ 57,512.94</td>
<td>$1,023,128.23</td>
<td>$ 982,389.00</td>
<td>+$ 40,739.23</td>
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<tr>
<td>Maintenance</td>
<td>5</td>
<td>$ 271,814.26</td>
<td>$ 76,659.66</td>
<td>$ 20,793.79</td>
<td>$ 369,267.71</td>
<td>$ 365,333.00</td>
<td>+$ 3,934.71</td>
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<tr>
<td><strong>KLWTD TOTAL</strong></td>
<td>32</td>
<td>$1,901,923.64</td>
<td>$515,891.77</td>
<td>$145,497.15</td>
<td>$2,563,312.56</td>
<td>$2,689,420.00</td>
<td>-$126,107.44</td>
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</tbody>
</table>

**KLWTD FTE Department Details:**

**Administration:**
Reduction of Finance Admin Assistant and Geodatabase Administrator positions. Added Customer Support Specialist. Re-allocated GM to contracted position and HR Manager to part-time.

**Plant Operations:**
No FTE changes. Addition of part-time Lab Technician.

**Field Operations:**
No FTE changes.

**Maintenance:**
No FTE changes.

Additional notes regarding 2019 proposed amounts:
Includes 3.0% cost of living increase. A Health Insurance premium increase of 8.0%. Includes additional 3.0% 457(b) contribution.
| Duration          | N20 | N19 | N18 | N17 | N16 | N15 | N14 | N13 | N12 | N11 | N10 | N9  | N8  | N7  | N6  | N5  | N4  | N3  | N2  |
|-------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| < 2 years         | 29.23 | 28.73 | 27.73 | 26.85 | 25.96 | 25.57 | 24.91 | 24.19 | 23.86 | 23.63 | 23.07 | 22.56 | 21.76 | 21.05 | 19.54 | 18.12 | 16.73 | 15.40 | 11.50 |
| <4 years          | 31.65 | 31.08 | 30.37 | 29.84 | 29.13 | 28.54 | 28.04 | 27.56 | 27.15 | 26.89 | 26.49 | 26.10 | 25.49 | 24.98 | 23.72 | 22.60 | 21.59 | 11.59 | 0.00  |
| <5 years          | 32.29 | 31.60 | 30.98 | 30.45 | 29.84 | 29.25 | 28.76 | 28.30 | 27.91 | 27.64 | 27.28 | 26.92 | 26.60 | 26.33 | 25.19 | 24.08 | 23.08 | 11.60 | 0.00  |
| <6 years          | 33.60 | 33.04 | 32.45 | 31.93 | 31.44 | 30.87 | 30.41 | 29.96 | 29.59 | 29.24 | 28.91 | 28.60 | 28.31 | 28.06 | 27.04 | 26.05 | 25.10 | 11.70 | 0.00  |
| <7 years          | 34.28 | 33.60 | 33.04 | 32.50 | 31.97 | 31.42 | 30.94 | 30.49 | 30.05 | 29.64 | 29.25 | 28.88 | 28.62 | 28.38 | 27.43 | 26.50 | 25.62 | 11.80 | 0.00  |
| <8 years          | 34.97 | 34.35 | 33.81 | 33.29 | 32.77 | 32.24 | 31.75 | 31.25 | 30.82 | 29.42 | 29.05 | 28.68 | 28.44 | 28.22 | 27.30 | 26.42 | 25.57 | 11.90 | 0.00  |
| <9 years          | 35.67 | 35.13 | 34.61 | 34.09 | 33.60 | 33.11 | 32.63 | 32.15 | 31.70 | 29.51 | 29.27 | 28.91 | 28.65 | 28.43 | 27.56 | 26.72 | 25.88 | 12.00 | 0.00  |
| <10 years         | 36.39 | 35.89 | 35.39 | 34.89 | 34.41 | 33.94 | 33.49 | 33.05 | 32.54 | 30.85 | 30.60 | 29.93 | 29.69 | 29.47 | 28.63 | 27.83 | 27.05 | 12.10 | 0.00  |
| <11 years         | 37.12 | 36.66 | 36.17 | 35.68 | 35.22 | 34.78 | 34.34 | 33.89 | 33.45 | 31.99 | 31.76 | 31.13 | 30.90 | 30.68 | 29.94 | 29.21 | 28.51 | 12.20 | 0.00  |
| <12 years         | 37.88 | 37.44 | 36.97 | 36.51 | 36.07 | 35.65 | 35.22 | 34.79 | 34.35 | 33.00 | 32.78 | 32.16 | 32.05 | 31.94 | 31.33 | 30.75 | 30.19 | 12.29 | 0.00  |
| <13 years         | 38.65 | 38.24 | 37.80 | 37.36 | 36.94 | 36.53 | 36.12 | 35.70 | 35.28 | 33.96 | 33.76 | 33.16 | 33.07 | 33.00 | 32.40 | 31.83 | 31.28 | 12.38 | 0.00  |
| <14 years         | 39.48 | 39.09 | 38.70 | 38.28 | 37.88 | 37.49 | 37.10 | 36.72 | 36.35 | 35.06 | 34.88 | 34.31 | 34.24 | 34.19 | 33.63 | 33.09 | 32.56 | 12.48 | 0.00  |

KLWTD FY19 Hourly Pay Scale
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: August 21, 2018
Agenda Item Number: G-3

Department: Finance
Sponsor: Peter Rosasco

Subject:
457(b) Plan - Discretionary Nonelective Defined Contribution

Summary of Discussion:
The current 457(b) plan and discretionary nonelective defined contribution options will be discussed.

Reviewed / Approved
Operations: 
Administration: 
Finance: □
District Counsel: 
District Clerk: 
Engineering: 

Financial Impact
Operations: 
Administration: 
Finance: $
District Counsel: 
District Clerk: 
Engineering: 

Attachments
Updated Retirement Program Cost Spreadsheet

Approved By: General Manager
Date: 8/16/18
## KLWTD 457(b) Plan Options for FY2019  *(updated 8/14/18)*

<table>
<thead>
<tr>
<th>Option</th>
<th>Additional Benefit: Percentage or Flat Amount</th>
<th>KLWTD 457(b) Plan Options for FY19:</th>
<th>Estimated Annual Budgeted Amount / Cost to District:</th>
<th>Add'tl Cost to District compared to Option 4: 6% Match for FY19:</th>
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</thead>
<tbody>
<tr>
<td>Option 1:</td>
<td>%</td>
<td>Current Plan Includes Maximum 6% Employer Match. Option to Add 3% Non-Elective Contribution for All Employees:</td>
<td>$170,934.88</td>
<td>$56,779.88</td>
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<tr>
<td>Option 2:</td>
<td>% with not to exceed / capped amount of $1,500</td>
<td>Current Plan Includes Maximum 6% Employer Match. Option to Add 3% Non-Elective Contribution with a cap of $1,500.00:</td>
<td>$153,420.85</td>
<td>$39,285.85</td>
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<tr>
<td>Option 3:</td>
<td>$1,500 Flat Amount</td>
<td>Current Plan Includes Maximum 6% Employer Match. Option to Add Non-Elective Contribution of $1,500.00:</td>
<td>$161,956.61</td>
<td>$47,801.61</td>
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<tr>
<td>Option 4:</td>
<td>Retain existing 457(b) Plan with no changes:</td>
<td>$113,956.59</td>
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<td></td>
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</tbody>
</table>

### Notes: Amounts are Based on Estimated FY19 Payroll of $1,901,923.64

Non-Elective Contributions must be given to all eligible employees: Eligibility requirements: all employees who would qualify for KLWTD employer matching (after 6 months of employment), even if they don’t currently participate in employee contributions.

Vesting schedule applies to both employer match and non-elective contributions.
Employer Matching Contribution

Types of Formulas:

- Dollar-For-Dollar- The company will match employee contributions dollar-for-dollar up to a certain percentage of the employee’s total compensation (ex. 100% up to 3% of the employee’s compensation)
- Stretch- The company matches a percentage of the employee’s contributions up to a certain percentage of the employee’s total compensation. (Ex. 50% match up to 8% of the employee’s compensation for a total maximum contribution of 4% of the employee’s compensation.
- Flat Dollar Amount- The company determines a set dollar amount to match and contribute to each employee who defers. (ex. each employee will receive a $500 match if they defer)

Non-Elective Contribution

Types of Formulas:

- Pro Rata Allocation Formula- The contribution must be the same percentage of compensation for all eligible participants (ex: 3% of compensation for each participant)
- Flat Dollar Formula- The contribution to all eligible participants will be the same dollar amount (ex: $50 to each participant)

See next page for requirements of non-elective contributions
Requirements regarding Non-Elective Contributions:

From Ashley Heryla, Plan Consultant for KLWTD

- An employee is considered a participant in the plan once that have met the plan’s eligibility requirements.

- For employer contributions, an employee who has met the age requirement of 18 and 6 month completion of service is considered an eligible participant. This includes:
  - Employees who are eligible to participate in the plan and are participating in the plan
  - Employees who are eligible to participate in the plan but have chosen not to
  - With a matching contribution, a participant needs to be making salary deferrals in order to get the match. So anyone who does not defer into the plan will not receive a company match.
  - With a non-elective contribution, the participant does not need to be deferring at all. As long as the employee has met the age 18 and 6 months of service, they will receive the non-elective contribution.
  - If KLWTD decides to make the non-elective contribution, those employees who are not currently deferring WILL receive the contribution as they are eligible for the plan and the contribution.
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: August 21, 2018

Agenda Item Type: Information / Presentation
Agenda Item Scope: Review / Discussion

Department: Finance
Sponsor: Peter Rosasco

Subject: Army Corp of Engineer FY18 Reimbursement Request Update

Summary of Discussion:
The District submitted $998,000 in reimbursable invoices to ACOE in July, 2018. A check was received on August 14, 2018 for $998,000.

<table>
<thead>
<tr>
<th>Reviewed / Approved</th>
<th>Financial Impact</th>
<th>Attachments</th>
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</thead>
<tbody>
<tr>
<td>Operations:</td>
<td>$</td>
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<tr>
<td>Administration:</td>
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<td>Finance:</td>
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<td>Funding Source:</td>
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<td>District Counsel:</td>
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<td>Rate Revenue</td>
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<td>District Clerk:</td>
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<td>Budgeted: No</td>
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<tr>
<td>Engineering:</td>
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Approved By: [Signature]  Date: 8-16-19

General Manager
Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date: August 21, 2018
Agenda Item Number: M-1

Agenda Item Type: Resolution
Agenda Item Scope: Public Hearing
Recommended Action: Action: Approval

Department: Legal
Sponsor: Nicholas Mulick

Subject:
Public Hearing to Consider Assessing Parcels for the First Time — Time Certain 5:00 PM

Summary of Discussion:

A public hearing will be held to consider amending the 2005, 2006, 2007 and 2008 Assessment Rolls. Parcels were subdivided from actively assessed parcels. The new parcels will be assessed on the same assessment roll as the parent parcel.

Requesting Board action for the Resolutions attached.

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<tr>
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<td>Resolution 08-08-18 (2005)</td>
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<td>Assessment Revenue</td>
<td>Resolution 09-08-18 (2006)</td>
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<td>Resolution 10-08-18 (2007)</td>
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<td>Resolution 11-08-18 (2008)</td>
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<td></td>
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<td>Resolution 12-08-18 (2009)</td>
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Approved By: ___________________________ Date: 8-16-18
General Manager
RESOLUTION NUMBER NO. 07-08-18

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT RELATING TO SYSTEM DEVELOPMENT CHARGES AND ASSESSMENTS FOR 2018 FOR FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE ANNUAL INTEREST RATE FOR UNPAID ASSESSMENTS FOR 2018; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF ANY PROPOSED SPECIAL ASSESSMENTS; ESTABLISHING THE METHOD OF COLLECTION; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION MAY BE REFERRED TO AS THE “2018 ASSESSMENT RESOLUTION.”

ARTICLE I
DEFINITIONS AND INTERPRETATION

SECTION 1.01. DEFINITIONS. As used in this Resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires.

“Annual Debt Service Component” means the amount computed for each Tax Parcel pursuant to KLWTD Rules and Regulations Section 10.13(b).

“Assessment” means a charge imposed by the District against real property within the Assessment Area to fund the Capital Cost of Utility Improvements or the Operating Cost of Related Services, as provided for in the District Assessment resolutions. The Assessment may represent a portion of the total System Development Charge as calculated herein and in accordance with the Uniform Assessment Collections Act or may represent the entire System Development Charge where applicable.

“Assessment Roll” means a roll of Non-Ad Valorem charges prepared by the District and certified to the Monroe County Tax Collector for collection.

“Assessment Area” means the proposed initial Wastewater Assessment Area described in Section 4.01 hereof.

“Board” means the Board of Commissioners of the Key Largo Wastewater Treatment District.

“Capital Cost” means all or any portion of the expenses that are properly attributable to the acquisition, design, construction, installation, reconstruction, renewal, or replacement (including demolition, environmental mitigation, and relocation) of the Wastewater Management Facilities,
and imposition of the Assessment under generally accepted accounting principles; and including reimbursement to the District for any funds advanced for Capital Cost and interest on any interfund, intrafund, or temporary construction loan for such purposes.

“Collection Cost” means the estimated cost to be incurred by the District during any Fiscal Year in connection with the collection of Assessments including, but not limited to, costs associated with billing and collection, financing charges, and other charges or costs associated with the use of the Uniform Assessment Collection Act.

“District” means the Key Largo Wastewater Treatment District.

“District Obligation” means an Original Obligation secured by proceeds of the Assessments.

“Dwelling Unit” means a single unit designated or intended for one-family occupancy (a household of one or more Persons), including, but not limited to, one single-family house, one-half of a duplex, one apartment, one residential condominium unit (whether in a single-unit building or a multiple-unit building), or one mobile home or recreational vehicle space not regulated under Chapter 513, F.S. An Employee Housing Unit that is part of a Commercial Accommodation facility is not a Dwelling Unit.

“Equivalent Dwelling Unit” or “EDU” means a system capacity equivalency unit corresponding to an average of one hundred and sixty-seven (167) gallons per day of potable water usage. This figure is computed in the manner described in Section 4.02 hereof. “Equivalent Dwelling Unit” or “EDU” means a system capacity equivalency unit corresponding to an average of one hundred and sixty-seven (167) gallons per Day of potable water usage.

“Excluded Parcel” means a Tax Parcel, as determined by the District, that will not receive a special benefit from construction of the District Wastewater Management Facilities and accordingly, not be included in the District’s Tax Roll. To be designated as an Excluded Parcel, the Tax Parcel must not be improved with facilities or structures that generate, or might generate, sewage that will be managed by the District Wastewater Management Facilities.

“Government Property” means a Tax Parcel owned by the United States of America, the State of Florida, a county, a special district, a municipal corporation, or any of their respective agencies or political subdivisions.

“Initial Prepayment Amount” means the amount required to pay in full the System Development Charge for a particular Tax Parcel prior to being included in the Annual Assessment Roll as set forth in the applicable Assessment Resolution.
“KLWTD Rules and Regulations” means the Key Largo Wastewater Treatment District General Rules and Regulations as may from time to time be amended.

“Laundromat” means a stand-alone laundry business that provides self-service and non-self-service laundry facilities to the public, consisting of washing machines, dry cleaning machines, and clothing dryers, in any combination. “Laundromat” does not include laundry facilities that are located in or otherwise associated with a Commercial Accommodation.

“Mixed-Use Tax Parcel” means a Tax Parcel improved with a structure or group of structures, comprising one or more Dwelling Units, and one or more units that are not a Dwelling Unit, or a Laundromat.

“Multi-Family, Residential Unique Parcel” means a Residential Unique Parcel intended for more than one Dwelling Unit and less than seven Dwelling Units.

“Non-Residential Tax Parcel” means an improved Tax Parcel classified by the Property Appraiser as other than “residential”.

“Original Obligation” means that portion of a series of bonds or other evidence of indebtedness, including without limitation notes, commercial paper, capital leases, or any other obligations issued or incurred to finance the Project Cost of the District Wastewater Management Facilities.

“Project Cost” means (A) the aggregate Initial Prepayment Amount of all Tax Parcels subject to the Assessment prior to any prepayments, (B) the Transaction Cost associated with the District Obligations attributable to District Wastewater Management Facilities, (C) interest accruing on such District Obligations for such period of time as the District deems appropriate, (D) the debt service reserve fund or account, if any, established for the District Obligations attributable to District Wastewater Management Facilities, and (E) any other costs or expenses related thereto.

“Property Appraiser” means the Monroe County Property Appraiser.

“Residential Tax Parcel” means a Tax Parcel improved with a structure or structures that are comprised exclusively of Dwelling Units and their appurtenances, such as garages, sheds, swimming pools, and boat docks.

“Single-Family, Residential Unique Parcel” means a Unique Residential Parcel intended for a single Dwelling Unit.

“State” means the State of Florida.
“System Development Charge” or “SDC” means the District's charge to each owner of property. The SDC is expected to recover approximately 40% of the Capital Costs related to the construction of the Wastewater Management Facilities attributable to the Tax Parcels covered by this Resolution.

“Tax Collector” means the Monroe County Tax Collector.

“Tax Parcel” means a parcel of real property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

“Tax Roll” means the real property ad valorem tax assessment roll maintained by the Monroe County Tax Collector for the purposes of the levy and collection of ad valorem taxes.

“Transaction Cost” means the costs, fees, and expenses incurred by the District in connection with the issuance and sale of any series of District Obligations, including without limitation (A) rating agency and other financing fees; (B) the fees and disbursement of bond counsel and disclosure counsel, if any; (C) the underwriter’s discount; (D) the fees and disbursements of the District’s financial advisor; (E) the costs of preparing and printing the District Obligations; (F) the fees payable in respect of any bond or reserve account insurance policy; (G) administrative, development, credit review, and all other fees associated with any pooled commercial paper or similar interim financing program; (H) any private placement fees; and (I) any other costs of a similar nature incurred in connection with the issuance of such District Obligations.

“Uniform Assessment Collection Act” means the method of collecting non-ad valorem assessments provided in Chapter 197.3632, Florida Statutes.

“Residential Unique Parcel” means a Single-Family Residential Tax Parcel that cannot connect to the District’s sanitary sewer system by means of a gravity connection and which must tie directly into the District’s force main via a Grinder Pump System. A Residential Unique Parcel does not include a residential multi-family Tax Parcel consisting of more than six Dwelling Units or a Tax Parcel for which the District has provided a connection point capable of receiving wastewater by gravity, such as a gravity collection system or a vacuum pit.

“Vacant Parcel” means a Tax Parcel that is unimproved with any structures or facilities such as quick-connect fixtures for recreational vehicles that might generate Wastewater, but does not include a Tax Parcel for which permits have been issued for construction.

“Wastewater Management Facilities” means all facilities acquired, designed, constructed, installed, reconstructed, renewed, or replaced by the District for the purpose of collecting,
transporting, and treating wastewater and disposing of the byproducts of such treatment. In general, Wastewater Management Facilities may be characterized as one of three types: collection system, transmission main, and treatment plant.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms “hereof,” “hereby,” “herein,” “hereto,” “hereunder,” and similar terms refer to this Resolution; the term “hereafter” means after the effective date of this Resolution; the term “heretofore” means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.
ARTICLE II

FINDINGS

SECTION 2.01. FINDINGS. It is hereby ascertained, determined, and declared that:

A. Pursuant to the Key Largo Wastewater Treatment District Act (Chapter 2002-337, Florida Statutes), as amended, and the Uniform Special District Accountability Act of 1989 (Chapter 189, Florida Statutes), the Key Largo Wastewater Treatment District possesses, among other powers, the powers to:
   1. Perform such acts as shall be necessary for the sound planning, acquisition, development, operation, and maintenance of a wastewater management system within the District, including all business facilities necessary and incidental thereto;
   2. Adopt resolutions and policies as necessary for implementation, regulation, and enforcement, consistent with the purposes of the District;
   3. Plan, develop, purchase or otherwise acquire, construct, reconstruct, improve, extend, enlarge, equip, repair, maintain, and operate any wastewater management system and facilities within the territorial limits of the District;
   4. Assess and impose non-ad valorem assessments upon the lands in the District, as provided by the Key Largo Wastewater Treatment District Act and the Uniform Assessment Collection Act; and
   5. Do all acts or things necessary or convenient to carry out the powers expressly granted in the Key Largo Wastewater Treatment District Act.

B. On or about December 19, 2017, the Board adopted a resolution expressing its intent to use the Uniform Method of Collecting Non-Ad Valorem Assessments.

C. The District has entered into written agreements with the Property Appraiser and the Tax Collector in connection with the assessment and collection of non-ad valorem assessments.

D. The District has entered into contracts for the design and construction of Wastewater Management Facilities to serve the District, including the portion of the District described in this Resolution as the Assessment Area, and these Wastewater Management Facilities will be designed and constructed.

E. Construction and operation of the Wastewater Management Facilities will provide a special benefit to real property located within the Assessment Area by providing access to the sewer system, eliminating the present need for onsite sewage treatment and disposal facilities on the
real property located within the Assessment Area, eliminating existing illegal and inadequate onsite sewage treatment and disposal facilities on the real property located within the Assessment Area, and preventing further pollution of the ground water and surface waters under, on, and adjacent to the real property within the Assessment Area, whether that real property is connected to the District’s sanitary sewer system or not.

F. The Assessment established by this Resolution has been the subject of considerable research into the projected needs of the District for capital funding using the various possible methods of determining the amount of System Development Charges (“SDCs”) for the apportionment of Capital Costs among the properties to be assessed. Among other things, the Board contracted with Public Resources Management Group, Inc. (“PRMG”) to conduct a study and make recommendations as to wastewater rates and SDC’s. On or about May 31, 2005, PRMG delivered to the Board the results of its study in a document entitled “Financial Forecast and Wastewater Rate Analysis.” The Board held a public hearing on July 3, 2005 to receive public comments on the proposed wastewater rates and SDC’s.

G. As a result of those efforts, on July 20, 2005, the Board accepted the PRMG recommendations, and adopted a method of calculation of SDC’s to be imposed against real property located within the Assessment Area. The amounts to be collected as SDC’s total approximately 40% of the Capital Cost of District Wastewater Management Facilities constructed, and to be constructed, by the District and allocated to the Tax Parcels covered by this Resolution.

H. At that time, the Board established a special classification for Laundromats for the purpose of calculating SDC’s. The District determined that, for that purpose only, a Laundromat is to be counted as having one EDU. This determination was based on the Board’s finding that the vast majority of Laundromat customers are either residents of the District or guests at hotels, motels, and other guest accommodations within the District and that the SDC’s to be paid on account of those residences and guest accommodations will be sufficient to provide capacity for sewage generated by Laundromats.

I. The District has designed the Wastewater Management Facilities in a way that is most economical and cost-effective for the District, as a whole. Although the District has provided the vast majority of residential Tax Parcels with connection points capable of
receiving wastewater by gravity, the District has not provided gravity connection points for Residential Unique Parcels. The Board finds that it is fair and reasonable to provide low pressure wastewater transmission equipment, commonly referred to as grinder pumps, to the Residential Unique Parcels. Further, the Board finds that is in the best interests of the District for the District to install the low pressure equipment and associated piping needed to connect the Residential Unique Parcels to the Wastewater Management Facilities and to maintain the low pressure equipment and associated piping installed by the District as described herein.

J. The Board hereby reaffirms its findings and determinations as described above. In addition, District Staff has conducted research and inspections of properties within the Assessment Area, and has developed classifications of service for the purpose of setting monthly rates. The Board adopts classifications of service for the purpose of SDC’s and Assessments, as further described below. Further, the Board has determined that it is appropriate to increase the amounts of SDC’s in order to take into account inflation since the 2005 Final Assessment Resolution.

K. The Board has determined that the method for calculating SDC’s described below is a fair and reasonable apportionment of costs among the properties to be assessed under this Resolution.

L. The use of the Uniform Assessment Collection Act is a convenient and secure method to ensure collection of all SDC’s to be collected by the District. Use of this method will enhance the ability of the District to borrow funds at reasonable rates in order to further develop and expand the Wastewater Management Facilities.

M. The Assessment established by this Resolution is imposed by the District, and not by Monroe County. Any activity of the Property Appraiser or Tax Collector in connection with this Resolution and the non-ad valorem assessment shall be solely ministerial.
ARTICLE III
ASSESSMENT ROLL

SECTION 3.01. ASSESSMENT ROLL. No Tax Parcels are being initially assessed in and by this “2018 ASSESSMENT RESOLUTION.” Pursuant to KLWTD RESOLUTION NO. 08-08-18, 09-08-18, 10-08-18, 11-08-18, 12-08-18 previously assessed Tax Parcels have been split to create new parcels, and the Non-Ad Valorem Assessment Rolls have been adjusted accordingly.

SECTION 3.02. PUBLIC HEARING. The Board will conduct public hearings pursuant to FSS 197.3632(4)(a) at 5:00 p.m., or as soon thereafter as the matter can be heard, on August 7th and August 21st, 2018, at the District Office located at 103355 Overseas Highway, Key Largo, Florida, to consider:

A. Any non-ad valorem assessment levied for the first time;
B. Any non-ad valorem assessment increased beyond the maximum rate authorized by law or judicial decree at the time of initial imposition;
C. Any boundary changes, unless all newly affected property owners have provided written consent for such assessment to the local governing board;
D. Any change in the purpose of any assessment or in the use of the revenue generated by such assessments

SECTION 3.03. NOTICE BY PUBLICATION AND BY MAIL. The District Clerk shall publish and mail notices of the public hearing in the manner required by the Uniform Assessment Collection Act on or before 20 days prior to the public hearing stated in Section 3.02 above.
ARTICLE IV

GENERAL PROVISIONS WITH RESPECT TO ASSESSMENTS

SECTION 4.01. DESCRIPTION OF PROPOSED ASSESSMENT AREA.
A. The District’s Service area includes the territory consisting of the island of Key Largo, including all lands east of Tavernier Creek, including Tavernier, Key Largo all in Monroe County, Florida with the exception of:
   1. All areas north of Summerland Road on US-1, and
   2. All areas north of Charlemagne Blvd on County Road 905 including Ocean Reef.

SECTION 4.02. INITIAL PREPAYMENT AMOUNT. The Initial Prepayment Amount for each Tax Parcel covered by this Resolution is equal to the System Development Charge (“SDC”) calculated for that Tax Parcel. SDCs and System Impact Charges (“SICs”) are calculated according to the Tax Parcel’s classification as follows:

A. Residential Tax Parcels. For residential wastewater Service, the SDC is the sum of:
   1. $2,245 per Dwelling Unit for wastewater treatment plant capacity, plus
   2. $1,320 per Dwelling Unit for force main – pipe capacity, plus
   3. $2,735 per connection for connection to the wastewater system.

B. Non-Residential Tax Parcels. For non-residential wastewater service, the SDC is the sum of:
   1. $2,245 per EDU for wastewater treatment plant capacity;
   2. $1,320 per EDU for force main – pipe capacity; plus
   3. $2,735 per connection or actual cost of connection, whichever is greater, for connection to the wastewater system.
   4. EDUs shall be calculated using the methodology indicated in the KLWTD Rules and Regulations.

C. Laundromats. For purposes of calculating SDC’s, a Laundromat shall be counted as one EDU, regardless of actual historic water consumption.

D. Mixed-Use Tax Parcels. For mixed-use wastewater service, the SDC is the sum of:
   1. $2,245 per EDU for wastewater treatment plant capacity;
   2. $1,320 per EDU for force main – pipe capacity; plus
3. $2,735 per connection or actual cost of connection, whichever is greater, for connection to the wastewater system.
4. EDUs shall be calculated using the methodology indicated in the KLWTD Rules and Regulations.

E. Residential Unique Parcel. For a Residential Unique Parcel, the SDC is the sum of:
   1. $2,245 per Dwelling Unit for wastewater treatment plant capacity, plus
   2. $1,320 per Dwelling Unit for force main – pipe capacity, plus
   3. $2,735 per connection for connection to the wastewater system; plus
   4. $3,665 per grinder pump for low pressure equipment.

F. Vacant Parcel. The initial SDC for a Vacant Parcel will be the same as the SDC for a Residential Tax Parcel improved with one Dwelling Unit. Upon development of the parcel, the District may revise the SDC to reflect actual or permitted construction.

SECTION 4.03. Provisions regarding the computation method, initial prepayment option, excluded parcels, subdivided and combined tax parcels, incorrectly assessed parcels, request for review of assessment and optional and mandatory prepayments are outlined in the KLWTD Rules and Regulations Article X.

SECTION 4.04. ANNUAL NON-AD VALOREM ASSESSMENT ROLL.
A. The Annual Non-Ad Valorem Assessment Roll is the list of Tax Parcels participating in the annual payment program with an outstanding Assessment obligation.
B. This list consists of Tax Parcels identification information and the annual amount to be assessed as a Non-Ad Valorem Assessment on that parcel’s Tax Bill.
C. Non-Ad Valorem Assessments shall be computed pursuant to the KLWTD Rules and Regulations and Article X.
D. The Assessments will be imposed for Tax Year 2018 and each succeeding Tax Year in which any portion of the Assessment obligation remains outstanding.
E. This Non-Ad Valorem assessment roll shall be certified to the tax collector for collection in the manner authorized by the Uniform Assessment Collection Act.
F. The annual interest rate applicable to the Annual Debt Service Component calculation for Non-Ad Valorem Assessments levied in 2018 shall be 2.73% of the Adjusted Prepayment
Amount. The annual interest rate applicable to each succeeding Tax Year shall be published prior to the certification of each annual non-ad valorem assessment roll.
ARTICLE V
GENERAL PROVISIONS

SECTION 5.01. METHOD OF COLLECTION. The Assessments shall be collected pursuant to Chapter 197.3632, Florida Statutes, The Uniform Assessment Collection Act.

SECTION 5.02. SEVERABILITY. If any clause, section, or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 5.03. CONFLICT. In the event that any portion of this Resolution, or application thereof, conflicts with any State or Federal law, such State or Federal law shall prevail.
EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption by the District.

The foregoing RESOLUTION was offered by Commissioner ____________________________, who moved its approval. The motion was seconded by Commissioner ____________________________, and being put to a vote the result was as follows:

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The Chairman thereupon declared this Resolution duly passed and adopted the 21st day of August, 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: _______________________________
    Chairman David Asdourian

ATTEST: Approved to as to form and legal sufficiency

__________________________________  _______________________________
Diane Bockelman, District Clerk       Nicholas W. Mulick, District Counsel

SEAL
RESOLUTION NO. 08-08-18

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2005 FINAL ASSESSMENT RESOLUTION (RESOLUTION 10-08-05) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 31, 2005, the Key Largo Wastewater Treatment District (“District”) adopted the 2005 Final Assessment Resolution (No. 10-08-05); and

WHEREAS, the District chose to assess those parcels described in Exhibit 3.01 of Resolution No. 10-08-05 (“Assessment Roll”); and

WHEREAS, the parcel in Section 1 below described as “Parent Parcel” was assessed as part of Resolution No. 10-08-05; and

WHEREAS, the District has been advised by the Monroe County Property Appraiser that the owner of the Parent Parcel has taken the appropriate legal action required to split that parcel; and

WHEREAS, that split has created two new parcels described as “New Parcel” in Section 1 below; and

WHEREAS, the New Parcels will be added to the District’s Project KLWTD-2.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

Section 1.

Parcel 1.

PARENT PARCEL
PARCEL ID: 00525550-000000
AK NO. 1644781
PARCEL DESCRIPTION: BK 10 LT 13 AMD PLAT OF KEY LARGO PARK PB3-62 KEY LARGO OR572-384 OR1073-1315 OR1195-1585 OR1703-456/57 OR1811-324 OR1811-336/AFF OR1811-337/AFF

NEW PARCEL
PARCEL ID: 00525550-000200
AK NO. 9104173
PARCEL DESCRIPTION: BK 10 LT 14 AMD PLAT OF KEY LARGO PARK PB3-62 KEY LARGO OR584-727 OR1073-1316 OR1195-1585
NEW PARCEL
PARCEL ID: 00525550-000300
AK NO. 9104174
PARCEL DESCRIPTION: BK 10 LT 15 AMD PLAT OF KEY LARGO PARK PB3-62
KEY LARGO OR584-728 OR754-1480 OR764-371 OR1073-1316 OR1195-1585 OR1703-454/55 OR1811-324 OR1811-336/AFF OR1811-337/AFF
OWNER CRISTOBAL ELSA FERRER
EDU 1.0
BEGINNING BALANCE $4,770.00
ANNUAL ASSESSMENT $925.22

Section 2. 2005 ANNUAL ASSESSMENT RESOLUTION AMENDED. The 2005 Annual Assessment Resolution is hereby amended to include the new parcel(s) described as New Parcels in Section 1 above.

Section 3. 2005 ASSESSMENT ROLL AMENDED. The Assessment Roll, as described in Exhibit 3.01 of the 2005 Annual Assessment Resolution (No. 10-08-05) is hereby amended to include the parcel(s) described in Section 1 above.

Section 4. 2005 ANNUAL ASSESSMENT RESOLUTION IN EFFECT. Except as modified, supplemented, and amended herein, the 2005 Final Assessment Resolution (No. 10-08-05), and all previous amendments duly adopted by the District, shall remain in full force and effect.

Section 5. 2005 ANNUAL ASSESSMENT RESOLUTION CONFIRMED. The 2005 Annual Assessment Resolution (No. 10-08-05), as amended herein, and all previous amendments duly adopted by the District, are hereby ratified and confirmed.

Section 6. APPLICABILITY AND EFFECTIVE DATE. This resolution shall take effect upon adoption by the Board of Commissioners.

RESOLVED AND ADOPTED THIS 21st DAY OF AUGUST 2018

The foregoing Resolution was offered by Commissioner ________________, who moved its approval. The motion was seconded by Commissioner ________________, and being put to a vote the result was as follows:
The Chairman thereupon declared this Resolution duly passed and adopted the 21st day of August 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: ____________________________  
Chairman David Asdourian

ATTEST:                           Approved to as to form and legal sufficiency

_________________________________  ______________________________
Diane Bockelman, District Clerk    Nicholas W. Mulick, General Counsel

SEAL
RESOLUTION NO. 09-08-18

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2006 FINAL ASSESSMENT RESOLUTION (RESOLUTION 28-08-06) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 9, 2006, the Key Largo Wastewater Treatment District (“District”) adopted the 2006 Final Assessment Resolution (No. 28-08-06); and

WHEREAS, the District chose to assess those parcels described in Exhibit 3.01 of Resolution No. 28-08-06 (“Assessment Roll”); and

WHEREAS, the parcel in Section 1 below described as “Parent Parcel” was assessed as part of Resolution No. 28-08-06; and

WHEREAS, the District has been advised by the Monroe County Property Appraiser that the owner of the Parent Parcel has taken the appropriate legal action required to split that parcel; and

WHEREAS, that split has created one new parcel described as “New Parcel” in Section 1 below; and

WHEREAS, the New Parcel will be added to the District’s Project K LWTD-2.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

Section 1.

Parcel 1.
PARENT PARCEL
PARCEL ID: 00463660-000000
AK NO. 1567078
PARCEL DESCRIPTION: BK 1 LT 3 PAMELA VILLA KEY LARGO PB3-125 OR486-710 OR535-85 OR670-793 CASE #77-204-CA-04 OR721-132 OR721-469Q/C OR850-2106Q/C OR1567-737 OR1587-2260 OR1728-384 OR1788-104D/C OR1788-105AFF OR1788-106/07

NEW PARCEL
PARCEL ID: 00463660-000100
AK NO. 9104132
PARCEL DESCRIPTION: BK 1 LT 4 PAMELA VILLA KEY LARGO PB3-125 OR486-710 OR535-85 OR670-793 CASE #77-204-CA-04 OR721-132 OR721-469Q/C OR850-2106Q/C OR1567-737 OR1587-2260 OR1728-384 OR1788-104D/C OR1788-105AFF OR1788-106/07
Parcel 2.

**PARENT PARCEL**
- **PARCEL ID:** 00457560-000000
- **AK NO.:** 1561126
- **PARCEL DESCRIPTION:** BK 10 LT 32 LARGO GARDENS KEY LARGO PB4-38 OR419-229 OR1492-1869 OR2875-426/27

**NEW PARCEL**
- **PARCEL ID:** 00457560-0001000
- **AK NO.:** 9104027
- **PARCEL DESCRIPTION:** BK 10 LT 31 LARGO GARDENS KEY LARGO PB4-38 OR419-229 OR1492-1869 OR2875-426/27
- **OWNER:** CORREA OCTAVIO & OCTAVIO C
- **EDU:** 1.0
- **BEGINNING BALANCE:** $4,970.00
- **ANNUAL ASSESSMENT:** $791.49

Parcel 3.

**PARENT PARCEL**
- **PARCEL ID:** 00464710-000000
- **AK NO.:** 1568139
- **PARCEL DESCRIPTION:** BK 5 LT 23 PAMELA VILLA KEY LARGO PB3-125 OR432-480 OR780-1452 OR847-69 OR847-70 OR883-2448 OR1099-1374 OR1868-2488D/C OR2441-833/36WILL OR2465-2441D/C OR2465-2442/43ORD OR2465-2445/47

**NEW PARCEL**
- **PARCEL ID:** 00464710-0001000
- **AK NO.:** 9104215
- **PARCEL DESCRIPTION:** BK 5 LT 24 PAMELA VILLA KEY LARGO PB3-125 OR432-481 OR1252-1382 OR1868-2488D/C OR2441-833/36WILL OR2465-2441D/C OR2465-2442/43ORD OR2465-2445/47
- **OWNER:** PABOTOY DANE M & PABOTOY HEATHER A
- **EDU:** 1.0
- **BEGINNING BALANCE:** $4,970.00
- **ANNUAL ASSESSMENT:** $791.49

**Section 2.**

2006 ANNUAL ASSESSMENT RESOLUTION AMENDED. The 2006 Annual Assessment Resolution is hereby amended to include the new parcel(s) described as New Parcel in Section 1 above.
Section 3. 2006 ASSESSMENT ROLL AMENDED. The Assessment Roll, as described in Exhibit 3.01 of the 2006 Annual Assessment Resolution (No. 28-08-06) is hereby amended to include the parcel(s) described in Section 1 above.

Section 4. 2006 ANNUAL ASSESSMENT RESOLUTION IN EFFECT. Except as modified, supplemented, and amended herein, the 2006 Final Assessment Resolution (No. 28-08-06), and all previous amendments duly adopted by the District, shall remain in full force and effect.

Section 5. 2006 ANNUAL ASSESSMENT RESOLUTION CONFIRMED. The 2006 Annual Assessment Resolution (No. 28-08-06), as amended herein, and all previous amendments duly adopted by the District, are hereby ratified and confirmed.

Section 6. APPLICABILITY AND EFFECTIVE DATE. This resolution shall take effect upon adoption by the Board of Commissioners.

RESOLVED AND ADOPTED THIS 21st DAY OF AUGUST 2018

The foregoing Resolution was offered by Commissioner ______________, who moved its approval. The motion was seconded by Commissioner ______________, and being put to a vote the result was as follows:

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<th>Commissioner</th>
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The Chairman thereupon declared this Resolution duly passed and adopted the 21st day of August 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: __________________________
Chairman David Asdourian

ATTEST: Approved to as to form and legal sufficiency

______________________________  ____________________________
Diane Bockelman, District Clerk  Nicholas W. Mulick, General Counsel

SEAL
RESOLUTION NO. 10-08-18

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2007 FINAL ASSESSMENT RESOLUTION (RESOLUTION 11-08-07) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 21, 2007, the Key Largo Wastewater Treatment District (“District”) adopted the 2007 Final Assessment Resolution (No. 11-08-07); and

WHEREAS, the District chose to assess those parcels described in Exhibit 3.01 of Resolution No. 11-08-07 (“Assessment Roll”); and

WHEREAS, the parcel in Section 1 below described as “Parent Parcel” was assessed as part of Resolution No. 11-08-07; and

WHEREAS, the District has been advised by the Monroe County Property Appraiser that the owner of the Parent Parcel has taken the appropriate legal action required to split that parcel; and

WHEREAS, that split has created two new parcels described as “New Parcel” in Section 1 below; and

WHEREAS, the New Parcels will be added to the District’s Project KLWTD-3.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

Section 1.

Parcel 1.  
PARENT PARCEL
  PARCEL ID:  00470140-000100
  AK NO.  8659482
  PARCEL DESCRIPTION:  BK 19 LTS 27 AND 28 LARGO SOUND PARK FIRST ADDITION PB3-139 KEY LARGO OR118-549/50 OR260-561/64 OR432-17 OR804-2185 OR813-1931 911-1230 OR921-64 OR930-2336AFF OR930-2337 OR931-1132 OR1243-2273/C/T OR1335-530/31 OR1369-1150 OR1383-1698 OR1385-153/54 OR1433-1141 OR1612-20 OR1914-1485

NEW PARCEL
  PARCEL ID:  00470140-000200
  AK NO.  9104127
Section 2.

2007 FINAL ASSESSMENT RESOLUTION AMENDED. The 2007 Final Assessment Resolution is hereby amended to include the new parcel(s) described as New Parcel in Section 1 above.

Parcel 2.

PARENT PARCEL
PARCEL ID: 00511900-000000
AK NO. 1631213
PARCEL DESCRIPTION: BK 5 LT 11 BOWENS ADDN TO RIVIERA VILLAGE KEY LARGO PB2-107 G57-181 OR466-862 OR454-2 OR462-507 OR1337-601/02AFF OR1335-2157/60PET OR2806-2455/57 OR2819-1861/63C OR2891-807/08

NEW PARCEL
PARCEL ID: 00511900-000200
AK NO. 9104171
PARCEL DESCRIPTION: BK 5 LT 12 BOWENS ADDN TO RIVIERA VILLAGE KEY LARGO PB2-107 G57-181 OR466-862 OR454-2 OR462-507 OR1337-601/02AFF OR1335-2157/60PET OR2806-2455/57 OR2819-1861/63C OR2890-1185

OWNER EMERALD HOMES LLC
EDU 1.0
BEGINNING BALANCE $5,050.00
ANNUAL ASSESSMENT $730.89

Parcel 2.

PARENT PARCEL
PARCEL ID: 00470140-000300
AK NO. 9104128
PARCEL DESCRIPTION: BK 19 LT 26 LARGO SOUND PARK FIRST ADDITION PB3-139 KEY LARGO OR118-549/50 OR260-561/64 OR432-17 OR804-2185 OR813-1931 911-1230 OR921-64 OR930-2336AFF OR930-2337 OR931-1132 OR1243-2273/C/T OR1335-530/31 OR1369-1150 OR1383-1698 OR1385-153/54 OR1433-1141 OR1612-20 OR1914-1485 OR2871-1012

NEW PARCEL
PARCEL ID: 00470140-000000
AK NO. 9104128
PARCEL DESCRIPTION: BK 19 LT 25 LARGO SOUND PARK FIRST ADDITION PB3-139 KEY LARGO OR118-549/50 OR260-561/64 OR432-17 OR804-2185 OR813-1931 911-1230 OR921-64 OR930-2336AFF OR930-2337 OR931-1132 OR1243-2273/C/T OR1335-530/31 OR1369-1150 OR1383-1698 OR1385-153/54 OR1433-1141 OR1612-20 OR1914-1485 OR2871-1012

OWNER HOWES SALLY
EDU 1.0
BEGINNING BALANCE $5,050.00
ANNUAL ASSESSMENT $730.89

Section 2.
Section 3. 2007 ASSESSMENT ROLL AMENDED. The Assessment Roll, as described in Exhibit 3.01 of the 2007 Final Assessment Resolution (No. 11-08-07) is hereby amended to include the parcel(s) described in Section 1 above.

Section 4. 2007 FINAL ASSESSMENT RESOLUTION IN EFFECT. Except as modified, supplemented, and amended herein, the 2007 Final Assessment Resolution (No. 11-08-07), and all previous amendments duly adopted by the District, shall remain in full force and effect.

Section 5. 2007 FINAL ASSESSMENT RESOLUTION CONFIRMED. The 2007 Final Assessment Resolution (No. 11-08-07), as amended herein, and all previous amendments duly adopted by the District, are hereby ratified and confirmed.

Section 6. APPLICABILITY AND EFFECTIVE DATE. This resolution shall take effect upon adoption by the Board of Commissioners.

RESOLVED AND ADOPTED THIS 21st DAY OF AUGUST 2018

The foregoing Resolution was offered by Commissioner ______________, who moved its approval. The motion was seconded by Commissioner ______________, and being put to a vote the result was as follows:

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The Chairman thereupon declared this Resolution duly passed and adopted the 21st day of August 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: __________________________
Chairman David Asdourian

ATTEST: Approved to as to form and legal sufficiency

____________________________  ____________________________
Diane Bockelman, District Clerk  Nicholas W. Mulick, General Counsel

SEAL
RESOLUTION NO. 11-08-18

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2008 FINAL ASSESSMENT RESOLUTION (RESOLUTION 12-06-08) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on June 17, 2008, the Key Largo Wastewater Treatment District (“District”) adopted the 2008 Final Assessment Resolution (No. 12-06-08); and

WHEREAS, the District chose to assess those parcels described in Exhibit 3.01 of Resolution No. 12-06-08 (“Assessment Roll”); and

WHEREAS, the parcel in Section 1 below described as “Parent Parcel” was assessed as part of Resolution No. 12-06-08; and

WHEREAS, the District has been advised by the Monroe County Property Appraiser that the owners of the Parent Parcel have taken the appropriate legal action required to split that parcel; and

WHEREAS, that split has created one new parcel described as “New Parcel” in Section 1 below; and

WHEREAS, the New Parcel will be added to the District’s Project KLWTD-4.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

Section 1.

Parcel 1.

PARENT PARCEL

| PARCEL ID:    | 00500300-000000 |
| AK NO.:       | 1618152         |

NEW PARCEL

| PARCEL ID:    | 00500300-000100 |
| AK NO.:       | 9104153         |
| PARCEL DESCRIPTION: | BK 12 LT 17 KEY LARGO OCEAN SHORES ADDN-KEY LARGO-PB4-124 OR340-558 OR421-529/530 C J DOC10-12 |
Parcel 2.
PARENT PARCEL
   PARCEL ID:   00504940-000000
   AK NO. 1622818
   PARCEL DESCRIPTION: LOTS 2 THROUGH 11 PB1-165 SUNSET COVE KEY LARGO OR567-901 OR648-629 OR665-63 OR650-156CT OR767-102 OR796-1221 OR847-1350 OR847-1351 OR931-1219C/T OR939-968 OR939-969 OR943-493/503

NEW PARCEL
   PARCEL ID:   00504940-000100
   AK NO. 9104237
   PARCEL DESCRIPTION: LOT 1 SQR 11 SUNSET COVE KEY LARGO PB1-165 OR567-901 OR648-629 OR665-63 OR650-156CT OR767-102 OR847-1350 OR847-1351 OR931-1219C/T OR939-968 OR939-969 OR943-493/503

OWNER  RESORTS OF KEY LARGO INC
EDU 1.0
BEGINNING BALANCE $5,200.00
ANNUAL ASSESSMENT $692.19

Section 2. 2008 FINAL ASSESSMENT RESOLUTION AMENDED. The 2008 Final Assessment Resolution is hereby amended to include the new parcel(s) described as New Parcel in Section 1 above.

Section 3. 2008 ASSESSMENT ROLL AMENDED. The Assessment Roll, as described in Exhibit 3.01 of the 2008 Final Assessment Resolution (No. 12-06-08) is hereby amended to include the parcel(s) described in Section 1 above.

Section 4. 2008 FINAL ASSESSMENT RESOLUTION IN EFFECT. Except as modified, supplemented, and amended herein, the 2008 Final Assessment Resolution (No. 12-06-08), and all previous amendments duly adopted by the District, shall remain in full force and effect.

Section 5. 2008 FINAL ASSESSMENT RESOLUTION CONFIRMED. The 2008 Final Assessment Resolution (No. 12-06-08), as amended herein, and all previous amendments duly adopted by the District, are hereby ratified and confirmed.

Section 6. APPLICABILITY AND EFFECTIVE DATE. This resolution shall take effect upon adoption by the Board of Commissioners.
RESOLVED AND ADOPTED THIS 21st DAY OF August 2018

The foregoing Resolution was offered by Commissioner ____________, who moved its approval. The motion was seconded by Commissioner ____________, and being put to a vote the result was as follows:

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The Chairman thereupon declared this Resolution duly passed and adopted the 21st day of August 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: __________________________
Chairman David Asdourian

ATTEST: Approved to as to form and legal sufficiency

_________________________________  ______________________________
Diane Bockelman, District Clerk        Nicholas W. Mulick, General Counsel

SEAL
RESOLUTION NO. 12-08-18

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING THE 2009 FINAL ASSESSMENT RESOLUTION (RESOLUTION 20-05-09) RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on May 19, 2009, the Key Largo Wastewater Treatment District (“District”) adopted the 2009 Final Assessment Resolution (No. 20-05-09); and

WHEREAS, the District chose to assess those parcels described in Exhibit 3.01 of Resolution No. 20-05-09 (“Assessment Roll”); and

WHEREAS, the parcel in Section 1 below described as “Parent Parcel” was assessed as part of Resolution No. 20-05-09; and

WHEREAS, the District has been advised by the Monroe County Property Appraiser that the owner of the Parent Parcel has taken the appropriate legal action required to split that parcel; and

WHEREAS, that split has created a new parcel described as “New Parcel” in Section 1 below; and

WHEREAS, the New Parcel will be added to the District’s Project KLWTD-5.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

Section 1.

Parcel 1.
PARENT PARCEL
PARCEL ID: 00554720-001010
AK NO. 9101990
PARCEL DESCRIPTION: (LEASEHOLD INTEREST) LOT 1 HABITAT AT MANDALAY PB7-81 OR2414-484/89 OR2414-490/537(LEASE) OR2466-226/32AMD OR2581-2478/2482AMD OR2631-620/621 OR2712-219/224(RES NO 224A-2014)

NEW PARCEL
PARCEL ID: 00554720-001020
AK NO. 9102763
PARCEL DESCRIPTION: (LEASEHOLD INTEREST) LOT 2 HABITAT AT MANDALAY PB7-81 OR2414-484/489 OR2414-
Section 2. 2009 FINAL ASSESSMENT RESOLUTION AMENDED. The 2009 Final Assessment Resolution is hereby amended to include the new parcel(s) described as New Parcel in Section 1 above.

Section 3. 2009 ASSESSMENT ROLL AMENDED. The Assessment Roll, as described in Exhibit 3.01 of the 2009 Final Assessment Resolution (No. 20-05-09) is hereby amended to include the parcel(s) described in Section 1 above.

Section 4. 2009 FINAL ASSESSMENT RESOLUTION IN EFFECT. Except as modified, supplemented, and amended herein, the 2009 Final Assessment Resolution (No. 20-05-09), and all previous amendments duly adopted by the District, shall remain in full force and effect.

Section 5. 2009 FINAL ASSESSMENT RESOLUTION CONFIRMED. The 2009 Final Assessment Resolution (No. 20-05-09), as amended herein, and all previous amendments duly adopted by the District, are hereby ratified and confirmed.

Section 6. APPLICABILITY AND EFFECTIVE DATE. This resolution shall take effect upon adoption by the Board of Commissioners.

RESOLVED AND ADOPTED THIS 21st DAY OF AUGUST 2018

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The Chairman thereupon declared this Resolution duly passed and adopted the 21st day of August 2018.

KEY LARGO WASTEWATER TREATMENT DISTRICT
BY: __________________________
Chairman David Asdourian

ATTEST: Approved to as to form and legal sufficiency

____________________________   __________________________
Diane Bockelman, District Clerk   Nicholas W. Mulick, General Counsel

SEAL