

**KEY LARGO WASTEWATER TREATMENT DISTRICT
BOARD OF COMMISSIONERS
BOARD MEETING AGENDA**



December 6, 2011 4:00 PM
98880 Overseas Hwy
Key Largo, FL 33037

**Robert Majeska
Andrew Tobin
Susan Hammaker
Norman Higgins
Charles Brooks**

**Chair
Vice Chair
Secretary-Treasurer
Commissioner
Commissioner**

.....
**Margaret Blank
Thomas Dillon
Carol Walker**

**General Manager
District Counsel
District Clerk**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.

- A. CALL TO ORDER - PLEASE MUTE CELL PHONES**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. APPROVAL OF AGENDA WITH ANY ADDITIONS, DELETIONS, OR CONTINUANCES**
- E. PUBLIC COMMENT**

Individual comments have a 3 minute limit; Organizations have a 5 minute limit. General comment (non-agenda items) will be heard at this time; Specific agenda items will be heard right before the item. Speaker cards must be turned in before the meeting starts.

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| F. | BULK ITEMS | Action | TAB 1 |
| | 1. Minutes of Nov. 15, 2011 | | |
| | 2. RESOLUTION NO. 19-12-11
A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT, KEY LARGO, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED WITHIN THE UNINCORPORATED AREA OF THE ISLAND OF KEY LARGO; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE. | | |
| | 3. RESOLUTION NO. 20-12-11
A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF ONE TAX PARCEL AS A PARCEL EXCLUDED FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE. | | |
| | 4. 2012 Meeting Dates | | |
| G. | FINANCIAL REPORT | | TAB 2 |
| | 5. Report of Cash, Revenues, and Expenditures | Action | |
| H. | COMMISSIONER'S ITEMS | | TAB 3 |
| | 6. CFO Contract | | |
| | 7. Procedures in Hiring or Engaging Legal Counsel (Commissioner Brooks) | Action | |
| | 8. Employment of Labor & Employment Attorney (Commissioner Tobin) | | |
| I. | ENGINEER'S REPORT | | |
| J. | LEGAL COUNSEL REPORT | | |
| K. | GENERAL MANAGER'S REPORT | | TAB 4 |
| | 9. Financial Department Action Plan | | |
| L. | COMMISSIONERS ROUNDTABLE | | |
| M. | ADJOURNMENT | | |