

**KEY LARGO WASTEWATER TREATMENT DISTRICT  
BOARD OF COMMISSIONERS  
BOARD MEETING/TRANSITION MEETING AGENDA**



July 19, 2011 4:00 PM  
98880 Overseas Hwy  
Key Largo, FL 33037

Robert Majeska	Chair
Andrew Tobin	Vice Chair
Susan Hammaker	Secretary-Treasurer
Norman Higgins	Commissioner
Charles Brooks	Commissioner
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Margaret Blank	General Manager
Thomas Dillon	District Counsel
Carol Walker	District Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.

- A. CALL TO ORDER - PLEASE MUTE CELL PHONES
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. APPROVAL OF AGENDA WITH ANY ADDITIONS, DELETIONS, OR CONTINUANCES
- E. CERTIFICATES OF APPRECIATION

TAB 1

**F. PUBLIC COMMENT**

Individual comments have a 3 minute limit; Organizations have a 5 minute limit. General comment (non-agenda items) will be heard at this time; Specific agenda items will be heard right before the item. Speaker cards must be turned in before the meeting starts.

**G. BULK ITEMS**

Action

**TAB 2**

1. Minutes of July 11, 2011
2. RESOLUTION NO. 15-07-11  
A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING DESIGNATION OF THREE TAX PARCELS AS PARCELS EXCLUDED FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.
3. ASSESSMENT APPEAL FOR "PLANTATION TREE"

**H. FINANCIAL REPORT**

Action

**TAB 3**

4. Pending Payments
5. Preliminary Staffing Plan
6. Preliminary Administration Budget 2012 with 4 Projected Years

**I. COMMISSIONER'S ITEMS**

**TAB 4**

7. Policy on Charges for Filling Pools (Commissioner Tobin)

**J. ENGINEER'S REPORT**

**K. LEGAL COUNSEL REPORT**

**TAB 5**

8. Gift Policy

**L. GENERAL MANAGER'S REPORT**

**TAB 6**

9. Deep Well Additional Work
10. Letter to Editor

**M. COMMISSIONERS ROUNDTABLE**

**N. ADJOURNMENT**