January 10, 2011 4:00 PM
98880 Overseas Hwy
Key Largo, FL 33037

Robert Majeska                Chair
Andrew Tobin                  Vice Chair
Susan Hammaker                Secretary-Treasurer
Norman Higgins                Commissioner
Charles Brooks                Commissioner

Charles F. Fishburn                General Manager
Thomas Dillon                  District Counsel
Carol Walker                   District Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the KLWTD Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the District Clerk at 305 451-4019 at least 48 hours in advance to request accommodations.

A. CALL TO ORDER - PLEASE MUTE CELL PHONES
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. APPROVAL OF AGENDA WITH ANY ADDITIONS, DELETIONS, OR CONTINUANCES
E. APPROVAL OF MINUTES          Action       TAB 1
F. MEMBERSHIP IN FL ASSOCIATION OF SPECIAL DISTRICTS Action       TAB 2
G. EXECUTIVE DIRECTOR           TAB 3

KLWTD Agenda
January 10, 2011
H. SLUDGE OPTIONS
I. COMMISSIONERS ROUNDTABLE
J. ADJOURNMENT
TAB 1
Meeting Date: January 10, 2011

[ ] PUBLIC HEARING
[ ] DISCUSSION
[X] GENERAL APPROVAL OF ITEM
[ ] RESOLUTION
[ ] BID/RFP AWARD
[ ] CONSENT AGENDA
[ ] Other:

SUBJECT: Minutes of Jan. 4, 2011

RECOMMENDED MOTION/ACTION: Approval

Approved by General Manager ________________________
Date: ________________

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Advertised:
Date: ________________
Paper: ________________
[X] Not Required

Summary Explanation/Background:

Resulting Board Action:

☐ Approved  ☐ Tabled  ☐ Disapproved  ☐ Recommendation Revised
MINUTES
Key Largo Wastewater Treatment District (KLWTD) Meeting

January 4, 2011
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a regular Meeting at 4:00 PM. Present were Chairman Robert Majeska, Commissioners Norman Higgins, Charles Brooks, Andrew Tobin, and Susie Hammaker. Also present were the General Manager Charles F. Fishburn, District Counsel Thomas Dillon, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Hammaker led the Pledge of Allegiance

APPROVAL OF AGENDA
Commissioner Tobin requested that F2, Pollution Legal Liability, be moved to discussion and he would like two items, Customer Service, and Perfect Construction under Commissioner’s Round Table. Commissioner Hammaker pulled the minutes off of the agenda. Commissioner Brooks would like Items G3, Appoint Deputy General Manager, and H5, General Manager’s Contract to be combined into one and made a discussion item. He will also talk about minutes under Commissioner’s Round Table. Chairman Majeska moved Item L16 to after the General Manager’s Report. He added and item on Non Interference under Commissioner’s Round Table. Chairman Majeska also pulled Items I9, Assessment Appeal Nelson Government Center, and I 10, Assessment Appeal Marr 100 be pulled from the Bulk Items. District Counsel, Thomas Dillon requested that Item L16, Resolution No. 25-12-10 be changed to discussion.

Motion: Commissioner Tobin made a motion to approve the agenda as amended. Commissioner Brooks seconded the motion.

Vote on Motion

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Motion passed
PUBLIC COMMENT
The following persons addressed the Commission:
Speaker; Sue Heim, Key Largo
Subject; Comments in newspaper about contractors and what should be in the minutes.

FINANCIAL REPORT
Pending Payments
An amended Pending Payments list was presented.

Motion: Commissioner Brooks made a motion to approve the Pending Payments of January 4, 2011 contingent upon the availability of funds. Commissioner Tobin seconded the motion.

Vote on Motion

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Motion passed 5 to 0

Pollution Legal Liability (Operations)
Debbie McAfee, of TR Jones, explained the need for the policy. Commissioner Tobin asked Ms. McAfee to find out if the policy covers State fines and penalties. He also would like to know the coverage available for homeowner damage.

The Board requested that Mr. Dillon look into the optional coverage available.

GENERAL MANAGER'S REPORT
47 Dolphin
Mr. Fishburn talked about the options for moving the pit on to the property line. The District will pay the owner $2,000 to help cover the connection cost.

LEGAL COUNSEL REPORT
RESOLUTION NUMBER 25-12-10
A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT REGARDING MAINTENANCE OF THE COLLECTION SYSTEM AT CALUSA CAMPGROUND; AND PROVIDING AN EFFECTIVE DATE.

Mr. Dillon will talk to the attorneys for Calusa to determine a structure for a contract to do the maintenance for their collection system.
The following persons addressed the Commission:
Speaker; Jacob Gonzales, Key Largo  Subject: Calusa Campground financing
Speaker; Patricia Beskos  Subject: Calusa Campground’s cost to put system in.

COMMISSIONER’S ITEMS
General Manager’s Contract & Appoint Deputy General Manager
Commissioner Higgins stated that if Mr. Fishburn is not going to renew his contract at the end of April the Board should start considering who will be brought in to replace him.

Chairman Majeska asked if Mr. Fishburn is working for Islamorada and the District would it be a conflict of interest.

Mr. Dillon, District Counsel stated that there would be a conflict of interest if Mr. Fishburn works for Islamorada and continues to play a pivotal role in negotiation of the interlocal agreement or if his work for Islamorada interferes with his ability to perform services for the District.

Commissioner Tobin does not think that the District needs to replace Mr. Fishburn with a General Manager. He would like Mr. Fishburn to work until construction is completed.

Commission Brooks would like to put Ms. Blank in as Interim Manager with no plans to make the position permanent. He pointed out that she is currently Operations Manager.

Commissioner Hammaker feels it would be appropriate to have Ms. Blank as Deputy Manager.

Commissioner Higgins would like to know what hours Mr. Fishburn is planning on working.

Mr. Fishburn stated he is planning on supporting the Board Meetings and overseeing construction, working only three days a week.

Commissioner Brooks suggested that Mr. Fishburn work as Construction Manager for the next 30 days.

The Board directed that this item be brought back to the Feb. 7, 2011 meeting.

Grant Ad
Chairman Majeska passed out an ad. (See exhibit “A”)

Motion:  Commissioner Brooks made a motion place the ad in the next 4 editions of the Free Press and the Reporter. Commissioner Tobin seconded the motion.

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Commissioner Brooks X
Commissioner Hammaker X

Motion passed 5 to 0

Thirty Day Notice
Commissioner Tobin requested that the line that says you will be billed in 30 days be changed to 60 days.

Commissioner Brooks would like to see numbers from the Chief Financial Officer, Sal Zappulla on how delaying the 30 Day Notice would affect the budget.

The Board left it to staff to determine when the 30 Day Notices should be set out.

Commissioner Brooks expressed concern over passing the Resolution No. 26-12-10 for refunds for Grant Applicants. He would like to establish a procedure with FKAA for processing refunds.

Synthia Lankford, Senior Finance Manager explained that the District has an Inter-Local Agreement with the FKAA that has an established procedure for processing credits within it.

BULK ITEMS
Assessment Appeal Nelson Government Center
Motion: Commissioner Tobin made a motion to approve Nelson Government Center Assessment Appeal. Commissioner Brooks seconded the motion.

Vote on Motion

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Motion passed 5 to 0

Assessment Appeal Marr 100
Motion: Commissioner Brooks made a motion to approve Marr 100 Assessment Appeal. Commissioner Higgins seconded the motion.

Vote on Motion

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Motion passed 5 to 0

STATUS REPORTS
KLWTD Board of Commissioners
Board Meeting
Jan. 4, 2011
Package Plant Status Report
Greg Mathews presented his report.

Customer Service Status Report
Synthia Lankford presented her report.

Tie In Status Report
Carol Walker presented her report.

Operations Status Report
Margaret Blank presented her report.

ENGINEER’S REPORT
Ed Castle presented his status report.

COMMISSIONER’S ROUNDTABLE
Non Interference Ordinance (See Exhibit B)
Chairman Majeska passed out a Non Interference Ordinance.

Customer Service
Commissioner Tobin would like follow up by sending out an email asking about their service or have phone follow up by someone other than customer service.

Perfect Construction
Commissioner Tobin would like the next 6 months of construction to be perfect.

ADJOURNMENT
The KLWTD Board adjourned the Board Meeting at 7:23 PM.

The KLWTD meeting minutes of January 4, 2011 were approved on January 10, 2011.

________________________________________
Chairman Majeska

________________________________________
Carol Walker, CMC
District Clerk
Coming Soon!

Cleaner Nearshore Water

The Key Largo Wastewater Treatment Plant is rapidly approaching completion.

PLEASE NOTE

When construction starts in your neighborhood, remove all personal items (except mailboxes) from the right-of-way in front of your house.

Start planning your sewer connection now, but do not do any construction until the black clean-out box is placed at your property line.

LOW-INCOME ASSISTANCE IS AVAILABLE

Financial assistance is available for your sewer connection. Information is available on our website: klwtd.com or at our office: KLWTD, 98880 Overseas Highway, Key Largo.

CUSTOMER SERVICE

Please direct all questions and problems to our Customer Service Department:
- On our website: klwtd.com
- At our office: KLWTD, 98880 Overseas Hwy., Key Largo
- Or by phone: 305-451-4019 ext. 200

Key Largo Wastewater Treatment District

“Cleaning Our Nearshore Waters — One Flush at a Time.”
A Florida Keys Aqueduct Authority board member wants the agency to adopt two policies the Monroe County Commission recently approved that makes it harder for commissioners to change rules and meddle in the hiring of employees and the doling out of contracts.

The County Commission last month approved a rule called the non-interference ordinance, which bans commissioners from influencing employee hiring and lucrative government contract awards, which are the responsibilities of department heads and the county administrator.

At the same meeting, the commission agreed to proceed with a proposal to require a super-majority vote — four of the five commissioners — to change the county's comprehensive land-use plan. County legal staff is working on the proposal and it could come back before the commission later this month.

Water utility board member Rose Dell said she thinks those are good ideas, and ones the Aqueduct Authority should adopt as well. Dell tried to add them to the December meeting agenda for a vote, but failed to obtain the unanimous vote needed to do so. Such a vote is required to add an item after the agenda deadline.

Dell hopes the board, which discussed the issues in December, takes a vote on them this month. However, her term expires this month and Gov.-elect Rick Scott may not reappoint her.

If Dell's proposal to require a super-majority vote on rule changes had been in effect in 2010, the board would not have been able to change its policy that prohibits providing commercial water services No Name Key. A group of homeowners asked the utility to pump water to their barrier island, which currently relies on rainwater collected in cisterns. The board agreed 3-2, with Dell and David Ritz dissenting.

Ritz questioned the need for a four-fifths vote, but on Friday said he has an open mind to it. He said he could support Dell's proposal to adopt a non-interference resolution.

"It's good board management to not interfere in the day-to-day operation of the agency," Ritz said.

Though the County Commission and the Aqueduct Authority board ultimately vote on high-dollar contracts, commissioners should not pressure the staff to hire or recommend contracts for their friends, said Commissioner Heather Carruthers, who sponsored the "non-interference" ordinance for the county. At a recent Florida Association of Counties meeting, Carruthers heard a commissioner from another county speak about the effectiveness of its ordinance, and said she hoped that passing one here would quell the public's concerns that commissioners are using their posts to help friends.
TAB 2
KEY LARGO WASTEWATER TREATMENT DISTRICT

Agenda Request Form

Meeting Date: January 10, 2011

Agenda Item No. TAB 2

[ ] PUBLIC HEARING  [ ] RESOLUTION
[ ] DISCUSSION  [ ] BID/RFP AWARD
[X] GENERAL APPROVAL OF ITEM  [ ] CONSENT AGENDA

[ ] Other:

SUBJECT: Membership in the Florida Association of Special Districts as per the attached 25% discounted fee schedule.

RECOMMENDED MOTION/ACTION: Approval

Approved by General Manager _____________________________
Date: ______________________

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Summary Explanation/Background:

The Florida Association of Special Districts is made up of several other independent special wastewater districts that have already transitioned to utilities, and/or are currently transitioning. Their annual conference is being held in June, here in Key Largo. Membership would provide increased networking with people of similar responsibilities and concerns. (See Attached)

Resulting Board Action:

☐ Approved  ☐ Tabled  ☐ Disapproved  ☐ Recommendation Revised
2008-2009

Florida Association of Special Districts

Membership Guide
FASD HISTORY

The Florida Association of Special Districts was originally organized as the Association of Water Management Districts in August, 1976, out of concerns that the existence of special districts was in jeopardy. AWMD reincorporated as the Association of Special Districts, Inc. in November, 1979, and in 1992, ASD was reincorporated to the Florida Association of Special Districts (FASD) to incorporate all special districts in the state of Florida. The primary focus of FASD is to ensure the existence of all types of special districts is secure.

The Department of Community Affairs has partnered with the FASD to provide these educational opportunities to meet the requirements of Chapter 189, FS. This is accomplished by providing three membership meetings, a Legislative Forum in Tallahassee during the Legislative Session and an Annual Conference. FASD has created a Certified District Manager (CDM) Program that certifies the experience and education level of Special District Managers. In addition, FASD produces a newsletter and maintains a web site at www.fasd.com to provide ongoing communication and news to both members and nonmembers. Governed by over 30 Statutes, special districts are constantly affected by legislative actions. FASD has a strong presence in the Legislative process and is devoted to represent the special districts of Florida to insure their integrity and future. Our lobbyists track between 70-90 Legislative Bills each year for the FASD along with creating and finding sponsors for bills the FASD wants to submit.

THE IMPORTANCE OF BEING ASSOCIATED

The Physics of Politics is quite simple: For every action in one direction there is an equal and opposite reaction in the other direction. This “law” holds up well in politics if there are roughly equal forces on both sides, but when the forces on one side are significantly smaller or splintered, then the “law” in the political arena breaks down. It is for this very reason that professional associations are needed and successful. Certainly in these times of economic and political stress and strain, there must be organized, wide-scale efforts to communicate needs and concerns to those who hold the purse strings and who write enabling and disabling legislation. The professional organization, acting as a broker of interests between practitioner and politician, is ideally suited to that kind of task. While taking its case to the State capitol is a major portion of an association’s time and energy, there are other functions that are essential if an organization is to have the kind of spirit and enthusiasm needed to advance its cause. One of the most essential is tied to the word association itself. There must be association of those involved. There must be communication among members, facilitated by association staff. What members want most is information and education that can help them in decision making; and secondly, opportunity to participate in ways in which they can share ideas with peers, debate issues, and set forth their claims and concerns. The Florida Association of Special Districts is ideally positioned to be our facilitator, educator, and broker of interests.

There is another “law” of Politics: the Thermodynamics of Politics. In spite of this “law’s” rather high sounding name, it’s really not complicated. Imagine a tire on your vehicle filled with air - the air holds together and is highly effective at keeping your vehicle on the road because it is “associated” inside the tire. Puncture the tire and the “law” says the escaping now “unassociated” air becomes more and more diffused - and of course, the tire goes flat! In the current political and economic climate, to remain an unassociated special district is to risk that district’s energy and activity on a statewide basis being diffused and ineffectual and downright flat.

Monica Andersen, CDM
Assistant District Manager, Sumter Landing Community Development District
BENEFITS

STRENGTH: The primary benefit of any association is strength in numbers. A voice of many is always stronger than a voice of one. FASD prides itself in its openness among its members not only on a professional level but on a personal level. This translates to an atmosphere of communication and support not only for the district as a member but also for each individual under that membership.

LOBBYING: The most crucial benefit would be the lobbying efforts of Lewis, Longman & Walker. Over the years they have covered legislation that ranged from state employee benefits and insurance issues to the total abolishment of special districts. Terry Lewis is the Association’s lead lobbyist and has been with it since its creation. He understands the needs of special districts and has the historical knowledge to not only create beneficial legislation but to also identify damaging agendas and amendments that could undermine the mission of special districts. Lewis, Longman & Walker tracked over 50 bills in the House and Senate this year. This benefit is graciously provided by the Association for all special districts in Florida since legislators do not differentiate between member and nonmember districts when passing legislation. Joining the Association will help minimize the cost of these lobbying efforts and will provide a better opportunity to ensure your district’s interests are followed throughout the legislative process.

KNOWLEDGE: Networking with people of similar responsibilities and concerns is an integral part of any association. Most crises confronting special districts have already been dealt with, in some fashion, by another district. The association has several very active members who have been involved in special district management for decades and collectively have a historical knowledge base that cannot be matched outside of the association. All of the association functions are centered on education for the members and networking with these members to provide opportunities to solve individual issues.

PURCHASING: The Association also has an associate member level to include companies that provide equipment and services to special districts. Representatives from these companies are at our meetings throughout the year to provide one-on-one opportunities to explain their services and prices, helping to eliminate hours of research by district staff when looking for a particular service or item. Additionally, member districts often exchange bid documents or “piggy-back” other bids with other members saving valuable resources while complying with governmental procurement procedures.

PUBLIC RELATIONS: Positive public perception and knowledge of special districts is crucial to their existence. The Association provides information to the media, local and state government entities, legislators and the general public that promotes special districts in a positive manner. If a district has an issue to deal with, it can gain immediate support from the Association, lending credibility to its cause. Through its web site, lobbying efforts, newsletters and phone contact from its office in Tallahassee, the Association has the ability to tackle any issue before it becomes a threat to special districts as a whole.

SAVINGS: Membership also provides savings in registration fees for member meetings, the Legislative Forum, the Annual Conference and the CDM Program. We are in the process of developing member discounts from associate members to benefit and promote business opportunities between district members and associate members. One such program is with the Fifth Third Bank and their MasterCard Purchasing Card Program. This program was developed specifically for FASD members and benefits both the member and the association.

EDUCATION: To meet the requirements of Ch. 189, FS, the Association provides educational opportunities at all of their member meetings, the Legislative Forum and the Annual Conference. Member meetings are conducted around the state to give member districts the opportunity to send several of their board members and staff without incurring excessive travel expenses. Associates from law firms, CPA firms, and government agencies are brought in to give presentations on procedures, requirements and best methods that affect all special districts, regardless of their service. The Certified District Manager’s (CDM) Program was created by the Association to provide an accredited certification program to promote the accomplishments of certified district managers and promote professionalism within their ranks. The program is designed to recognize excellence in management of Special Districts through educational and practical experience of the Certified District Managers. Through
PROGRAMS

EDUCATION AND TRAINING: The Association serves as the Department of Community Affairs’ primary education and training arm to satisfy the educational requirements of Ch. 189, FS. The purpose of the education program is to ensure that elected boards and district managers comply with the Florida Statutes governing special districts. Core subjects for elected officials and staff are presented at the Annual Conference in June and at the more informal member meetings held around the state. The Association created the Certified District Manager (CDM) Program in 2004. This Program not only recognizes the professional and educational accomplishments of district managers of special districts, but promotes professionalism among the members of this profession.

LEGISLATIVE: The Association conducts an active legislative program using the services of Lewis, Longman & Walker, PA, as lobbyist for the Association before the Florida Legislature. Lewis Longman & Walker, PA is the leading authority in Florida on special districts. A specific agenda of legislative issues is developed through a series of membership meetings and communicated to the lobbyist as the Legislative Agenda of the Association. The Association sponsors the Legislative Forum to bring members to Tallahassee to participate in the legislative process. Members are briefed about issues of concern and provided the opportunity to go to the Capitol and meet with Legislators. During the Legislative Session, the Association hosts a reception to honor the members of the Legislature and give the Association members an opportunity to discuss their specific issues in a more relaxed atmosphere.

INFORMATION: The Association hosts membership meetings at different locations around the state. A program of interest is conducted followed by a luncheon where members can network and discuss common interests. Newsletters are published three times a year to share information among members and to keep members informed. The Association annually publishes a Directory of Members, which is available online at www.fasd.com in the Members Only Section. The Association maintains an active Internet website at www.fasd.com, which includes the members’ only section.
verification of educational and employment history, and through a program in partnership with FSU candidates receive a designation of excellence in management. The Certified District Manager Program Description and Candidate Application are available on-line. Anyone who wants to attend the CDM class and/or sit for the 2007 exam must submit the application to the Steering Committee Chair.

Complete applications go to:
Mary Hickey
Steering Committee Chair
See www.fasd.com for additional CDM information

CAMARADERIE: The Association prides itself in providing an atmosphere that promotes friendship and conversation on a professional and personal level. Several lasting friendships have been created through the Association that extend beyond the hours of a meeting or a conference. The Association tries to keep the member meetings casual by including a relaxed luncheon that promotes conversation beyond the realm of special districts. Several meetings have a golf outing tied to it that allows another avenue for members to exchange ideas and experiences they face in their districts and to get acquainted with their associates on a personal level.
**NOTE** Because of the current economic situation in local governments and in businesses NOTE***

The FASD has reduced membership dues for all membership classes by 25% for 2010-2011.

Therefore, please reduce the fees below by 25% prior to your submission.

### ASSOCIATION DUES

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</tr>
<tr>
<td>over $1,500,000 but less than $2,000,000</td>
<td>$3000</td>
<td>$2,250</td>
<td>$1,500</td>
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<tr>
<td>over $2,000,000 but less than $2,500,000</td>
<td>$3500</td>
<td>$2,625</td>
<td>$1,750</td>
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<tr>
<td>over $2,500,000</td>
<td>$4000</td>
<td>$3,000</td>
<td>$2,000</td>
</tr>
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</table>

**Community Development Districts**

If the operating budget is less than or equal to $100,000, the annual dues are $200.00.

All other CDD's with an operating budget greater than $100,000.00, follow the chart above.

**Note:** 2009-2010 Dues New Members: Members who join after Oct. 1,

**Note:** 2009-2010 Dues 1st Year Renewal: Members who have been members prior to Oct. 1, but joined after October 1, the previous year.

New Member Dues are applicable to Special Districts only.

Complete the form below and fax to 850-224-7704 or email back to - fcrawford@cmc-associates.com
KEY LARGO WASTEWATER TREATMENT DISTRICT
Agenda Request Form

Meeting Date: Jan. 10, 2011
Agenda Item No. 6

[ ] PUBLIC HEARING [ ] RESOLUTION
[X] DISCUSSION [ ] BID/RFP AWARD
[ ] GENERAL APPROVAL OF ITEM [ ] CONSENT AGENDA
[ ] Action

SUBJECT: Advertising for Executive Director

RECOMMENDED MOTION/ACTION:

Approved by General Manager
Date:

Originating Department: Commissioner Hammaker
Costs: Approximately $__
Funding Source:
Attachments: Draft Ad

Department Review:
[ ] District Counsel
[ ] General Manager
[ ] Finance
[ ] Engineering
[ ] Clerk

Advertised:
Date: ____________
PAPER: ____________
[X] Not Required

Summary Explanation/Background: Commissioner Hammaker will discuss advertising for an Executive Director.

Resulting Board Action:
☐ Approved ☐ Tabled ☐ Disapproved ☐ Recommendation
EXAMPLE OF AN ADVERTISEMENT

EXECUTIVE DIRECTOR

KEY LARGE WASTEWATER DISTRICT

The Key Large Wastewater Treatment District is seeking an Executive Director to lead it into the next decade. The District system is relatively new with sewer pipelines, treatment facilities and a deep injection well, constructed over the past 5 years to provide state-mandated Advanced Wastewater Treatment service to Key Largo District property owners. The Board consists of five elected members who reside within District boundaries. The District is converting from a construction entity to utility operations, a transition that requires the right leadership skills to set a course for the future.

The successful candidate should have at least 5 years experience as a utility director and fifteen years of progressive utility experience, including understanding of sanitary sewer operations, regulatory agency interaction experience, budgeting experience, leadership skills, and ability to work with people in a customer service environment. The successful candidate must demonstrate the ability to develop the staffing for conversion from a construction oriented entity to an operations entity, including the ability to solicit bids for parts, equipment repairs and other aspects of the operation needed to insure superior performance of the system. In addition the candidate must be able to outline experience in developing and implementing policies related to human resources, purchasing, connections, sewer extensions, billing and collections and finance. The successful candidate will have at minimum, a BS in civil engineering or similar discipline, an MPA or an MBA.

Starting salary $90,000/year plus benefits.

DRAFT
KEY LARGO WASTEWATER TREATMENT DISTRICT

Agenda Request Form

Meeting Date: Jan. 10, 2011

[ ] PUBLIC HEARING

[ ] RESOLUTION

[X] DISCUSSION

[ ] BID/RFP AWARD

[ ] GENERAL APPROVAL OF ITEM

[ ] Action

SUBJECT: Sludge Options

RECOMMENDED MOTION/ACTION:

Approved by General Manager __________________________
Date: ______________

<table>
<thead>
<tr>
<th>Originating Department: Commissioner Hammaker</th>
<th>Costs: Approximately $</th>
<th>Attachments: Email</th>
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<tbody>
<tr>
<td>Department Review:</td>
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<tr>
<td>[ ] General Manager</td>
<td>[ ] Clerk</td>
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<td>[ ] Finance</td>
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</table>

| Funding Source:                           |

<table>
<thead>
<tr>
<th>Advertised:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: ____________________________</td>
</tr>
<tr>
<td>Paper: ______________________________</td>
</tr>
<tr>
<td>[X] Not Required</td>
</tr>
</tbody>
</table>

Summary Explanation/Background: Commissioner Hammaker will discuss the issue of a short term contract with US Waster and/or others.

Resulting Board Action:
☐ Approved         ☐ Tabled          ☐ Disapproved    ☐ Recommendation
Margaret -

I hope you are well. We are working to finalize the feasibility analysis for Key Largo. We are analyzing the following scenarios:

1. Digest / Liquid Haul
2. Digest / Centrifuge / Cake Haul
3. Neutralizer / Centrifuge / Dispose of as fertilizer in Key Largo

We have a few questions that will help us to make this analysis as useful as possible:

1. The $/kWhr on the facility survey form indicated $.08149. I seem to remember this cost to be something more in the range of $.15/kWhr. Will you please confirm?

2. Will you please confirm the hp of blowers and mixers utilized for digestion?
   a. Blowers - survey indicates 300hp - Is this dedicated to digester only?
   b. Mixers - What is the total hp of the mixer motors?

3. Will you please confirm that the TWAS % solids coming from the clarifier is in fact 2.0%?

4. Do you have a schedule of values or cost estimates for the following capital items:
   a. Digester?
   b. Centrifuge dewatering equipment, building, associated installation costs?

5. The sludge hauling sheet provided has the following price assumptions.
   a. 2011 -$.20/gal
   b. 2012 -$.21/gal
   c. 2013 -$.22/gal
   d. 2014 -$.23/gal
   e. 2015 -$.24/gal
   f. 2016 -$.25/gal
   g. Etc
   h. Should we assume the 9% annual growth to the hauling costs that this reflects?

I hope you have a great turkey day. Thank you in advance for the information. Also, please let me know if you would like any other scenarios analyzed.

Best Regards -

Aaron