Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date:

November 17, 2026

Agenda Item Number: H-1

Action Required:

Yes

Department:

Legal

Sponsor:

Nicholas Mulick

Subject:

Minutes of October 20, 2026

Summary:

Staff will present the minutes of October 20, 2026, for approval.

Reviewed / Approved		Financial Impact	Attachments
Operations:	_____	$	1. Minutes
Administration:	_____		
Finance:	_____	Funding Source:	
District Counsel:	_____	N/A	
District Clerk:	_____	Budgeted:	
Engineering:	_____	N/A	

Approved By: _____ **Date:** 11-12-26

General Manager

Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, October 20, 2026

MINUTES

CALL TO ORDER (A)
Chairman Nicolas Rodriguez called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE (B)
Mr. Brandon Curll led the Pledge of Allegiance.

ROLL CALL (C)
Present were: Chairman Nicolas Rodriguez; Commissioners Tim Maloney, Robert Majeska, and Matthew Hardee

Appeared Virtually (non-voting): Commissioner Philip Schwartz

Also present: General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Jennifer Dempsey; HR and Project Administration Manager Laura Weinstock; Customer Service Manager Alex Irizarry; Plant/Facilities Manager Ryan Dempsey; WWTP Lead Operator Adam Baptiste; Inspections Supervisor/GIS Administrator Brandon Curll; Apex Engineering Rob Mather

Appeared Virtually: Apex Engineering Steve Suggs; IT Support Manny Santana

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
Approval of Agenda (D-1)

Motion: **Commissioner Majeska made a motion to approve the agenda. Commissioner Maloney seconded the motion. Motion passed without objection.**

PUBLIC COMMENT (E)
No speakers.

APPROVAL OF MINUTES (F)
Minutes of September 15, 2026 (G-1)

Motion: **Commissioner Hardee made a motion to approve the Minutes of September 15, 2026. Commissioner Maloney seconded the motion. Motion passed without objection.**

GENERAL MANAGER (G)
2027 BOC Meeting and Holiday Schedule (G-1)
Ms. Weinstock presented the Board or Commissioners and Holiday Schedule for 2027.

Motion: Commissioner Hardee made a motion to approve the 2027 Board of Commissioners and Holiday Schedule. Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Hardee – Aye
Commissioner Maloney – Aye
Commissioner Majeska – Aye
Chairman Rodriguez – Aye

Motion: Commissioner Hardee made a motion to re-open the agenda and requested item *K-1 FTC Key Largo GIS Data for iWater* be presented before item *I-1 Customer Service Report – September 2026.* Commissioner Majeska seconded the motion.

Vote on Motion:

Commissioner Hardee – Aye
Commissioner Majeska – Aye
Commissioner Maloney – Aye
Chairman Rodriguez – Aye

IT (H)
No report in agenda.

CUSTOMER SERVICE (I)
Customer Service Report – September 2026 (I-1)
Mr. Irizarry presented the Customer Service monthly report.

BUDGET AND FINANCE (J)
Budget and Finance Report – September 2026 (J-1)
Ms. Dempsey presented the Budget and Finance monthly report.

FIELD (K)
FTC – Key Largo GIS Data for iWater (K-1) (Presented before item I-1 Customer Service Report – September 2026)
Mr. Dempsey presented a proposal from Florida Technical Consultants for integration of GIS Data with iWater for approval.

Motion: Commissioner Maloney made a motion to approve the proposal. Commissioner Majeska seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye

Commissioner Majeska – Aye
Commissioner Hardee – Aye
Chairman Rodriguez – Aye

Spare Grinder Pumps Purchase (K-2)
Mr. Dempsey presented a proposal from Wascon Sales and Service for purchase of spare grinder pumps for approval.

Motion: Commissioner Hardee made a motion to approve the proposal. Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Hardee – Aye
Commissioner Maloney – Aye
Commissioner Majeska – Aye
Chairman Rodriguez – Aye

PLANT/FACILITIES (L)
Plant/Facilities Report – August and September 2026 (L-1)
Mr. Dempsey presented the Plant/Facilities monthly reports.

CAPITAL PROJECTS (M)
Capital Projects Report – September 2026 (M-1)
Mr. Mather presented the Capital Projects monthly report.

ENGINEERING (N)
No report in agenda.

LEGAL (O)
Refund to Florida Keys College for Overpayment of Monthly Base Charge (Reso No. 18-2026) (O-1)

Mr. Mulick presented a Resolution 18-2026 authorizing a refund to the College of the Florida Keys for overpayment of monthly base charge.

Motion: Commissioner Maloney made a motion to adopt Resolution 18-2026. Commissioner Hardee seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye
Commissioner Hardee – Aye
Commissioner Majeska – Aye
Chairman Rodriguez – Aye

COMMISSIONER ITEMS (P)
WEFTEC Conference Update (P-1)
Commissioner Schwartz gave an update on the WEFEC Conference he attended with

Chairman Rodriguez, Ryan Dempsey, and Rudy Perez.

ROUNDTABLE DISCUSSION (Q)

ADJOURNMENT (R)
The meeting was adjourned at 5:31 p.m.

_____ _____
Nicolas Rodriquez, Chairman Shannon McCully, Clerk

Seal_____