



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, September 1, 2026

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE (B)

Mr. John Brooke led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Tim Maloney, Philip Schwartz, and Matthew Hardee

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Jennifer Dempsey; Customer Service Manager Alex Irizarry; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; WWTP Lead Operator Adam Baptiste; Apex Engineering Steve Suggs and Rob Mather; IT Support Manny Santana

Appeared Virtually: HR and Project Administration Manager Laura Weinstock

Guest: Brown and Brown Insurance Tom Jones and Michelle Wilson

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Motion: Commissioner Maloney made a motion to approve the agenda. Commissioner Schwartz seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES (F)

Minutes of August 18, 2026 (G-1)

Motion: Commissioner Hardee made a motion to approve the Minutes of August 18, 2026. Commissioner Maloney seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

FY2027 Proposed Insurance Renewal (G-1)

Mr. Brown presented the proposed insurance renewal for fiscal year 2027.

Motion: **Commissioner Schwartz made a motion to approve the renewal.**
 Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Schwartz – Aye
Commissioner Maloney – Aye
Commissioner Hardee – Aye
Chairman Rodriguez – Aye

FY2027 Proposed Budget – Reso No. 16-2026 (G-2)

Mr. Rosasco presented the proposed budget for fiscal year 2027 and Resolution 16-2026.

Motion: **Commissioner Maloney made a motion to approve the 2027 Proposed Budget and to adopt Resolution 16-2026.**
 Commissioner Schwartz seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye
Commissioner Schwartz – Aye
Commissioner Hardee – Aye
Chairman Rodriguez – Aye

IT (H)

No report in agenda.

CUSTOMER SERVICE (I)

No report in agenda.

BUDGET AND FINANCE (J)

No report in agenda.

FIELD (K)

Field Report – July 2026 (K-1)

Mr. Perez presented the Field monthly report.

PLANT/FACILITIES (L)

Plant/Facilities Report – July 2026 (L-1)

Mr. Dempsey presented the Plant/Facilities monthly report.

CAPITAL PROJECTS (M)

No report in agenda.

ENGINEERING (N)

No report in agenda.

LEGAL (O)

Daniel & Cheryl Shalvatis – 803 La Paloma Rd, AK No. 9105533; Reso No. 17-2026 (O-1)

Mr. Mulick presented Resolution 17-2026 imposing a System Development Charge.

Motion: **Commissioner Schwartz made a motion to adopt Resolution 17-2026.**
 Commissioner Hardee seconded the motion.

Vote on Motion:

Commissioner Schwartz – Aye

Commissioner Hardee – Aye

Commissioner Maloney – Aye

Chairman Rodriguez – Aye

COMMISSIONER ITEMS (P)

No report in agenda.

ROUNDTABLE DISCUSSION (Q)

ADJOURNMENT (R)

The meeting was adjourned at 5:08 p.m.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk

