Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date:

September 15, 2026

Agenda Item Number: F-1

Action Required:

Yes

Department:

Legal

Sponsor:

Nick Mulick

Subject:

Minutes of September 1, 2026

Summary:

Staff to present the minutes of September 1, 2026, for approval.

Reviewed / Approved		Financial Impact	Attachments
Operations:	________	$	1. Minutes
Administration:	________		
Finance:	________	Funding Source:	
District Counsel:	________	N/A	
District Clerk:	________	Budgeted:	
Engineering:	________	N/A	

Approved By: [signature] General Manager **Date:** 9-10-26

Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, September 1, 2026

MINUTES

CALL TO ORDER (A)
Chairman Nicolas Rodriguez called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE (B)
Mr. John Brooke led the Pledge of Allegiance.

ROLL CALL (C)
Present were: Chairman Nicolas Rodriguez; Commissioners Tim Maloney, Philip Schwartz, and Matthew Hardee

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Jennifer Dempsey; Customer Service Manager Alex Irizarry; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; WWTP Lead Operator Adam Baptiste; Apex Engineering Steve Suggs and Rob Mather; IT Support Manny Santana

Appeared Virtually: HR and Project Administration Manager Laura Weinstock

Guest: Brown and Brown Insurance Tom Jones and Michelle Wilson

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
Approval of Agenda (D-1)

Motion: **Commissioner Maloney made a motion to approve the agenda. Commissioner Schwartz seconded the motion. Motion passed without objection.**

PUBLIC COMMENT (E)
No speakers.

APPROVAL OF MINUTES (F)
Minutes of August 18, 2026 (G-1)

Motion: **Commissioner Hardee made a motion to approve the Minutes of August 18, 2026. Commissioner Maloney seconded the motion. Motion passed without objection.**

GENERAL MANAGER (G)
FY2027 Proposed Insurance Renewal (G-1)
Mr. Brown presented the proposed insurance renewal for fiscal year 2027.

Motion: **Commissioner Schwartz made a motion to approve the renewal.**
Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Schwartz – Aye
Commissioner Maloney – Aye
Commissioner Hardee – Aye
Chairman Rodriguez – Aye

FY2027 Proposed Budget – Reso No. 16-2026 (G-2)
Mr. Rosasco presented the proposed budget for fiscal year 2027 and Resolution 16-2026.

Motion: **Commissioner Maloney made a motion to approve the 2027 Proposed Budget and to adopt Resolution 16-2026.**
Commissioner Schwartz seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye
Commissioner Schwartz – Aye
Commissioner Hardee – Aye
Chairman Rodriguez – Aye

IT (H)
No report in agenda.

CUSTOMER SERVICE (I)
No report in agenda.

BUDGET AND FINANCE (J)
No report in agenda.

FIELD (K)
Field Report – July 2026 (K-1)
Mr. Perez presented the Field monthly report.

PLANT/FACILITIES (L)
Plant/Facilities Report – July 2026 (L-1)
Mr. Dempsey presented the Plant/Facilities monthly report.

CAPITAL PROJECTS (M)
No report in agenda.

ENGINEERING (N)
No report in agenda.

LEGAL (O)
Daniel & Cheryl Shalvatis – 803 La Paloma Rd, AK No. 9105533; Reso No. 17-2026 (O-1)
Mr. Mulick presented Resolution 17-2026 imposing a System Development Charge.

Motion: **Commissioner Schwartz made a motion to adopt Resolution 17-2026. Commissioner Hardee seconded the motion.**

Vote on Motion:

Commissioner Schwartz – Aye
Commissioner Hardee – Aye
Commissioner Maloney – Aye
Chairman Rodriguez – Aye

COMMISSIONER ITEMS (P)
No report in agenda.

ROUNDTABLE DISCUSSION (Q)

ADJOURNMENT (R)
The meeting was adjourned at 5:08 p.m.

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Nicolas Rodriquez, Chairman

____
Shannon McCully, Clerk

Seal_________________________