

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:

August 4, 2026

Agenda Item Number: F-1

Action Required:

Yes

Department:

Legal

Sponsor:

Nick Mulick

Subject:

Minutes of July 21, 2026

Summary:

Staff to present the minutes of July 21, 2026, approval.

Reviewed / Approved

Operations: _____

Administration: _____

Finance: _____

District Counsel: _____

District Clerk: _____

Engineering: _____

Financial Impact

\$

Funding Source:

N/A

Budgeted:

N/A

Attachments

1. Minutes

Approved By: _____

General Manager



Date: _____

7-30-26



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, July 21, 2026

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE (B)

Commissioner Tim Maloney led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Tim Maloney, Robert Majeska, and Matthew Hardee

Appeared Virtually (non-voting): Commissioner Philip Schwartz

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Customer Service Manager Alex Irizarry; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; WWTP Lead Operator Adam Baptiste; Apex Engineering Steve Suggs

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Commissioner Majeska requested the addition of item *G-1 ILA Update*

Motion: Commissioner Maloney made a motion to approve the Agenda as amended. Commissioner Majeska seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

No Speakers.

APPROVAL OF MINUTES (F)

Minutes of June 16, 2026 (G-1)

Motion: Commissioner Majeska made a motion to approve the Minutes of June 16, 2026. Commissioner Maloney seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

ILA Update (G-1)

Mr. Rosasco gave an update on the Monroe County ILA for Stewardship Funding.

IT (H)

No report in agenda.

CUSTOMER SERVICE (I)

Customer Service Report – June 2026 (I-1)

Mr. Irizarry presented the Customer Service monthly report.

BUDGET AND FINANCE (J)

No report in agenda.

FIELD (K)

Field Report – June 2026 (K-1)

Mr. Perez presented the Field monthly report.

PLANT/FACILITIES (L)

Plant/Facilities Report – May 2026 (L-1)

Mr. Dempsey presented the Plant/Facilities monthly report.

CAPITAL PROJECTS (M)

Capital Projects Report – June 2026 (M-1)

Mr. Suggs presented the Capital Projects monthly report.

KLWTD Vacuum Stations Odor Control – Change Order #3 (M-2)

Mr. Suggs presented Change Order #3 for the Vacuum Station Oder Control Project with 2 Options for approval recommending Option 1.

Motion: Commissioner Maloney made a motion to approve
Change Order #3, Option 1.
Commissioner Hardee seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye

Commissioner Hardee – Aye

Commissioner Majeska – Aye

Chairman Rodriguez – Aye

KLWTD Power Conditioning Project – Change Order #4 (M-3)

Mr. Suggs presented Change Order #4 for the Power Conditioning Project for approval.

Motion: Commissioner Maloney made a motion to approve
Change Order #4.
Commissioner Hardee seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye

Commissioner Hardee – Aye

Commissioner Majeska – Aye

Chairman Rodriguez – Aye

ENGINEERING (N)

Monroe County SLR – Cost Breakdown (N-1)

Mr. Suggs presented the Monroe County SLR cost breakdown for KLWTD Engineering.

LEGAL (O)

Revised KLWTD Flovac Monitoring System Service Agreement (O-1)

Mr. Mulick presented the Flovac Monitoring System Service Agreement for approval.

Motion: **Commissioner Hardee made a motion to approve
the Flovac Service Agreement.
Commissioner Majeska seconded the motion.**

Vote on Motion:

**Commissioner Hardee – Aye
Commissioner Majeska – Aye
Commissioner Maloney – Aye
Chairman Rodriguez – Aye**

COMMISSIONER ITEMS (P)

No report in agenda.

ROUNDTABLE DISCUSSION (Q)

ADJOURNMENT (R)

The meeting was adjourned at 5:31 p.m.

Nicolas Rodriguez, Chairman

Shannon McCully, Clerk

Seal _____