

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
June 2, 2026

Agenda Item Number: F-1

Action Required:  
Yes

Department:  
Legal

Sponsor:  
Nick Mulick

Subject:  
**Minutes of May 19, 2026**

Summary:  
Staff to present the minutes of May 19, 2026, for approval.

Reviewed / Approved

Financial Impact

Attachments

Operations: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Finance: \_\_\_\_\_  
District Counsel: \_\_\_\_\_  
District Clerk: \_\_\_\_\_  
Engineering: \_\_\_\_\_

\$  
  
Funding Source:  
N/A  
  
Budgeted:  
N/A

1. Minutes

Approved By:  Date: 5-28-26  
General Manager



Key Largo Wastewater Treatment District  
103355 Overseas Hwy, Key Largo, FL  
Tuesday, May 19, 2026

## MINUTES

### CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 p.m.

### PLEDGE OF ALLEGIANCE (B)

Mr. Alex Irizarry led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Robert Majeska and Matthew Hardee

Appeared Virtually (voting): Commissioner Timothy Maloney

Appeared Virtually (non-voting): Commissioner Philip Schwartz

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Jennifer Dempsey; Customer Service Manager Alex Irizarry; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; WWTP Lead Operator Adam Baptiste; Apex Engineering Steve Suggs and Rob Mathers; IT Support Manny Santana

Appeared Virtually: HR and Project Administration Manager Laura Weinstock

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (E-1)*

Mr. Rosasco requested to pull item *M-2 Collection System Monitoring CO #8*

Chairman Rodriguez requested the addition of item *P-1 BPR Survey*

**Motion:** Commissioner Majeska made a motion to approve the Agenda as amended. Commissioner Hardee seconded the motion. Motion passed without objection.

### PUBLIC COMMENT (E)

No Speakers.

### APPROVAL OF MINUTES (F)

*Minutes of May 5, 2026 (G-1)*

**Motion:** Commissioner Majeska made a motion to approve the Minutes of May 5, 2026. Commissioner Maloney

seconded the motion. Motion passed without objection.

**GENERAL MANAGER (G)**

No report in agenda.

**IT (H)**

*IT Report – April 2026 (H-1)*

Mr. Santana presented the IT monthly report.

**CUSTOMER SERVICE (I)**

*Customer Service Report – April 2026 (I-1)*

Mr. Irizarry presented the Customer Service monthly report.

**BUDGET AND FINANCE (J)**

*Budget and Finance Report – April 2026 (J-1)*

Ms. Dempsey presented the Budget and Finance monthly report.

**FIELD (K)**

*Field Report – April 2026 (K-1)*

Mr. Perez presented the Field monthly report.

**PLANT/FACILITIES (L)**

No report in agenda.

**CAPITAL PROJECTS (M)**

*Capital Projects Report – April 2026 (M-1)*

Mr. Mather presented the Capital Projects monthly report.

*Collection System Monitoring CO #8 (M-2)*

Item deleted from agenda.

*KLWTD Flovac Service Agreement (M-3)*

Mr. Suggs and Mr. Mather presented a service agreement with Flovac for approval.

**Motion: Commissioner Hardee made a motion to table M-3.  
Commissioner Majeska seconded the motion.**

**Vote on Motion:**

**Commissioner Hardee – Aye  
Commissioner Majeska – Aye  
Commissioner Maloney – Aye  
Chairman Rodriguez – Aye**

**ENGINEERING (N)**

*May 2026 Construction Standards Update (N-1)*

Mr. Mather presented a Construction Standards Update for approval.

**Motion: Commissioner Majeska made a motion to table N-1.**

**LEGAL (O)**

*VC Tavernier LLC- 92503 Overseas Hwy, AK No. 1101389; Reso No. 05-2026 - Lofts at Tavernier, Affordable Housing Development (O-1)*

Mr. Mulick presented Resolution 05-2026 Imposition of System Impact Charge.

**Motion:** Commissioner Hardee made a motion to adopt Resolution 05-2026.  
Commissioner Maloney seconded the motion.

**Vote on Motion:**

**Commissioner Hardee – Aye**  
**Commissioner Maloney – Aye**  
**Commissioner Majeska – Aye**  
**Chairman Rodriguez – Aye**

*Blackstone Group Tavernier 925 LLC- 92501 Overseas Hwy, AK No. 1605689; Reso No. 06-2026 - Publix Tavernier Development (O-2)*

Mr. Mulick presented Resolution 06-2026 Imposition of System Impact Charge.

**Motion:** Commissioner Hardee made a motion to adopt Resolution 06-2026.  
Commissioner Majeska seconded the motion.

**Vote on Motion:**

**Commissioner Hardee – Aye**  
**Commissioner Majeska – Aye**  
**Commissioner Maloney – Aye**  
**Chairman Rodriguez – Aye**

**COMMISSIONER ITEMS (P)**

Chairman Rodriguez discussed promoting a Potable Re-Use Survey via KLWTD’s social media outlets and website.

**ROUNDTABLE DISCUSSION (Q)**

No report in agenda.

**ADJOURNMENT (R)**

The meeting was adjourned at 5:53 p.m.

\_\_\_\_\_  
Nicolas Rodriguez, Chairman

\_\_\_\_\_  
Shannon McCully, Clerk

Seal \_\_\_\_\_