



Key Largo Wastewater Treatment District  
Board of Commissioners Meeting  
Tuesday, March 17, 2026  
4:00 PM

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## AGENDA

Board of Commissioners Meeting  
103355 Overseas Highway  
Key Largo, FL 33037

Meeting link for computer, tablet, or  
smartphone.

**[www.gotomeet.me/KLWTDclerkboard-  
meeting](http://www.gotomeet.me/KLWTDclerkboard-meeting)**

**(Toll Free): 1 877 309 2073  
(646) 749-3129**

**Access Code: 578-583-005**

### BOARD MEMBERS:

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Nicolas Rodriguez	Chairman
Timothy Maloney	Vice Chairman
Robert Majeska	Commissioner
Philip Schwartz	Commissioner

### DISTRICT STAFF:

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Peter Rosasco	General Manager
Nicholas Mulick	General Counsel
Shannon McCully	Clerk

### *MISSION STATEMENT:*

*"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."*

***Please mute cell phones.***

A. CALL TO ORDER	
B. PLEDGE OF ALLEGIANCE	
C. ROLL CALL	
D. AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS	
E. PUBLIC COMMENT	
F. APPROVAL OF MINUTES OF PREVIOUS MEETING	
1. Minutes of February 17, 2026	4
G. GENERAL MANAGER	
1. Army Corps of Engineers FKWQIP Update	19
2. Jerry Baker Memorial	26
3. KLWTD Staffing Update	27
H. IT	
I. CUSTOMER SERVICE	
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J. BUDGET AND FINANCE	
1. Budget and Finance Report – February 2026	30
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K. FIELD	
1. Field Report – February 2026	41
L. PLANT/FACILITIES	
1. Plant/Facilities Report – January 2026	52
2. Replacement Field Truck	60
M. CAPITAL PROJECTS	
1. Capital Projects Report – February 2026	71
2. KLWTD Vacuum Stations Odor Control - Time-Only Change Order	81
3. Monroe County SLR - Twin Lakes Stormwater Conflicts with KLWTD Utilities	87

## N. ENGINEERING

## O. LEGAL

1. Conservation Parcel Waiver Request - Resolution No. 02-2026 92

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT ("THE BOARD") APPROVING THE REQUEST BY TDGROUP HOLDINGS I LLC ("THE OWNER"), FOR THE REMOVAL OF TAX PARCEL AK# 1608718 FROM THE 2009 NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

2. Board Vacancy Procedure 97

## P. COMMISSIONER'S ITEMS

1. Summary of FKNMS WQPP Steering Committee Meetings March 4<sup>th</sup> & 5<sup>th</sup> 98

## Q. ROUNDTABLE

## R. ADJOURNMENT

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: F-1

Action Required:  
Yes

Department: Legal  
Sponsor: Nick Mulick

Subject:  
**Minutes of February 17, 2026**

Summary:  
Staff will present the minutes of February 17, 2026, for approval.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Minutes
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: \_\_\_\_\_ Date: 3-12-26  
General Manager



Key Largo Wastewater Treatment District  
103355 Overseas Hwy, Key Largo, FL  
Tuesday, February 17, 2026

## MINUTES

### CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 p.m.

### PLEDGE OF ALLEGIANCE (B)

Commissioner Philip Schwartz led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Timothy Maloney, Sue Heim, Philip Schwartz, and Robert Majeska

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; WWTP Lead Operator Adam Baptiste; Weiler Engineering Steve Suggs and Richard Lindsay; IT Support Manual Santana

Guest (Appeared Virtually): Cynthia Henderson, Cynergy Consulting

Present Virtually: Project Administration and HR Coordinator Laura Weinstock

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (D-1)*

Mr. Rosasco requested the addition of item *G-1 Florida Keys Day Stewardship Update* and to change *G-1 FKWQIP Meeting Update* to *G-2 FKWQIP Meeting, G-2 March 3, 2026, Meeting Update – Discussion* to *G-3 March 3, 2026, Meeting - Discussion*

**Motion:** Commissioner Heim made a motion to approve the Agenda as amended. Commissioner Majeska seconded the motion. Motion passed without objection.

### PUBLIC COMMENT (E)

No speakers.

### APPROVAL OF MINUTES (F)

*Minutes of February 3, 2026 (F-1)*

**Motion:** Commissioner Majeska made a motion to approve the Minutes of February 3, 2026. Commissioner Maloney seconded the motion. Motion passed without objection.

**GENERAL MANAGER (G)**

*Florida Keys Day Stewardship Update (G-1) (Laydown)*

Mr. Rosasco and Ms. Henderson discussed Florida Key Day and gave an update on Stewardship Funding.

*FKWQIP Meeting Update (G-2)*

Mr. Rosasco discussed the FKWQIP Meeting that took place on February 12, 2026.

*March 3, 2026, Meeting – Discussion (G-3)*

Mr. Rosasco discussed the March 3, 2026, Board Meeting and recommended canceling.

**Motion: Commissioner Heim made a motion to cancel the March 3, 2026, Board Meeting. Commissioner Majeska seconded the motion.**

**Vote on Motion:**

**Commissioner Heim – Aye**

**Commissioner Majeska – Aye**

**Commissioner Schwartz – Aye**

**Commissioner Maloney – Aye**

**Chairman Rodriguez – Aye**

**IT (H)**

No report in agenda.

**CUSTOMER SERVICE (I)**

*Customer Service Report – January 2026 (I-1)*

Ms. Fazio presented the Customer Service monthly report.

**BUDGET AND FINANCE (J)**

*Budget and Finance Report – January 2026*

Ms. Fazio presented the Budget and Finance monthly report.

**FIELD (K)**

*Field Report – January 2026 (K-1)*

Mr. Perez presented the Field monthly report.

**PLANT/FACILITIES (L)**

No report in agenda.

**CAPITAL PROJECTS (M)**

*Capital Projects Report – January 2026 (M-1)*

Mr. Suggs presented the Capital Projects monthly report.

**ENGINEERING (N)**

No report in agenda.

**LEGAL (O)**

No report in agenda.

**COMMISSIONER ITEMS (P)**

No report in agenda.

**ROUNDTABLE DISCUSSION (Q)**

No report.

**ADJOURNMENT (R)**

The meeting was adjourned at 5:51 p.m.

\_\_\_\_\_  
Nicolas Rodriquez, Chairman

\_\_\_\_\_  
Shannon McCully, Clerk

Seal \_\_\_\_\_

Key Largo Wastewater Treatment District – Keys Days Schedule (February 4<sup>th</sup> – 5<sup>th</sup>)

**Wednesday, February 4<sup>th</sup>, 2026**

*High 61 degrees, Low 46 degrees, 75% Precipitation*

9:15 AM	KLWTD Folks arrive	Tallahassee International Airport
10:00 AM	Check into hotel	Double Tree, 101 S Adams St
11:45 AM	Lunch	Governor's Club Dining Room
2:00 PM	Kim Cramer, OPB	1801 Capitol
3:30 PM	Michael Goldstein (Brodeur)	416 Senate Office Building
4:00 PM	Senator Lori Berman	228 Senate Office Building
4:15 PM	Rep. Mooney Floor Recognition	5 <sup>th</sup> Floor House Gallery
5:00 PM	Dinner	Savour, 115 E Park Ave
6:15 PM	Welcome Reception TBD*	AC Hotel, 801 S. Gadsden St
12:40 PM	Lissie (Botana)	303 House office Building

**Thursday, February 5<sup>th</sup>, 2026**

*High 52 degrees, Low 36 degrees, Precipitation 0%*

8:30 AM	Meet for Briefing	10 <sup>th</sup> Floor Cafe, Capitol
9:00 AM	Sean Perez, House APR	221 Capitol
9:30 AM	Keys Day Executive Meetings	116 Knott Building
12:00 AM	Lunch	Hayward House, 228 S Adams St
2 PM	Grants Meeting	DEP, 3900 Commonwealth Blvd
3 PM	Permitting Meeting	DEP, 3900 Commonwealth Blvd
4:30 PM	Gino Betta, Tim Sadberry APR	201 Capitol
5:00 PM	Florida Keys Day Reception	22 <sup>nd</sup> Floor, Capitol
7:00 PM	Dinner	Chuck's Fish, 224 E College Ave

Staff (member) = Aide meeting, aide's name (Rep/Senator)

APR = Appropriations Staff

TBD\* = Up to you!

# 2026 Schedule Draft

## Wednesday, February 4

### House Floor Session - Recognition of Florida Keys Day by Rep. Mooney

🕒 4:30 – 5:00 PM

📍 House West Gallery, 5th Floor The Capitol

### Welcome Reception hosted by Sen. Rodriguez and Rep. Mooney

🕒 5:30 – 7:30 PM

📍 Charlie Park

AC Hotel Tallahassee Universities at the Capitol

801 S. Gadsden Street, Tallahassee

## Thursday, February 5

### Welcome Breakfast in Rep. Mooney's Office

🕒 8:30 – 9:00 AM

📍 334 The Capitol

### Transit to 116 Knott Building (bridge on 2nd floor, The Capitol)

🕒 9:00 – 9:30 AM

### Florida Restaurant & Lodging Association President/CEO Carol Dover

🕒 9:30 – 10:00 AM

📍 116 Knott Building

\*Carol also serves on the Visit Florida Board of Directors, chairing their Public Affairs Committee

### Office of Insurance Regulation Commissioner Michael Yaworksy

🕒 10:00 – 10:30 AM

📍 116 Knott Building

**Citizens Property Insurance Legislative & Cabinet Affairs Director**

**Michael Wickersheim**

🕒 10:30 – 11:00 AM

📍 116 Knott Building

**Department of Commerce Secretary Alex Kelly and Director of  
Legislative & Cabinet Affairs Stephen Marante**

🕒 11:00 – 11:30 AM

📍 116 Knott Building

**Department of Transportation Chief Engineer of Operations Rudy  
Powell**

🕒 11:30 – 12:00 PM

📍 116 Knott Building

**Lunch**

🕒 12:00 – 1:30 PM (on your own)

**Audience with House Speaker Daniel Perez and Speaker Designate  
Sam Garrison (group photo)**

🕒 1:30 – 1:45 PM

📍 House Chamber, The Capitol

**Transit to 116 Knott Building (bridge on 2nd floor, The Capitol)**

🕒 1:45 – 2:00 PM

**Fish and Wildlife Conservation Commission Lieutenant Colonel Bill  
Holcomb**

🕒 2:00 – 2:30 PM

📍 116 Knott Building

**Legislator Meeting - pending committee agendas**

🕒 2:30 – 2:45 PM

📍 116 Knott Building

**Chief of Staff and Office Director**

### Chief Financial Officer Blaise Ingolia

🕒 3:00 – 3:30 PM

📍 116 Knott Building

### Legislator Meeting - pending committee agendas

🕒 3:30 – 3:45 PM

📍 116 Knott Building

### Florida Keys Day Seafood Celebration & Happy Hour

🕒 5:00 – 7:00 PM

📍 22nd Floor, The Capitol

*Free and open to the public*

## 2026 Event Sponsors



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**Our mailing address is:**  
Florida Keys Day  
102050 Overseas Hwy  
Key Largo, FL 33037-2763

Want to change how you receive these emails?

### KLWTD Shallow Well Discharge Data from 2013-2026

The two shallow backup disposal wells, IW-2 and IW-3, at the KLWTD Wastewater Treatment Plant were permitted and installed in 2013. These wells are utilized only when the primary deep injection well (IW-1) is temporarily out of service. The only planned and actual use of IW-2 and IW-3 to date has been during the Mechanical Integrity Testing (MIT) of IW-1, which is required once per IW-1 operating permit cycle.

There have been no unplanned outages or operational events requiring the use of the shallow wells. IW-1 has not been taken out of service for any reason other than MIT. Since installation and permitting of IW-2 and IW-3, MIT has occurred twice, first in December 2018, and again in March and April of 2023. The shallow wells have not been utilized outside of these two MIT events.

The table below summarizes the dates, duration, and total volumes discharged to IW-2 and IW-3 during MIT activities.

Date	Flow, MG	Hours of Use
December 5, 2018	1.780	24
December 6, 2018	0.062	1
December 10, 2018	1.178	15.75
December 11, 2018	1.422	24
December 12, 2018	1.583	24
December 13, 2018	1.506	24
December 14, 2018	0.505	8
March 28, 2023	0.933	10
March 29, 2023	1.963	24
March 30, 2023	2.089	24
March 31, 2023	1.963	24
April 1, 2023	2.000	24
April 2, 2023	2.080	24
April 3, 2023	0.305	8
<b>Totals</b>	<b>19.369</b>	<b>258.750</b>

Over the period from 2013 through 2026, the KLWTD WWTP has been permitted for 2.3 MGD through 2015, and 3.45 MGD following a permit modification in 2016. During this same period, a cumulative total of 19.369 million gallons was discharged to IW-2 and IW-3 over 258.75 hours (approximately 11 days) of operation since installation in 2013. This volume represents approximately 0.13% of the cumulative permitted treatment capacity of the facility over that timeframe and reflects rare, short-duration, and planned use of the shallow backup disposal wells.

# KLWTD FY26-FY30 Capital Projects Budget

Project	FY26						
	FY26 Capital Cost	FY26 Engineering Cost	FY26 Total Project Cost	FY26 Stewardship Allocation	FY26 ACOE Allocation	FY26 Resilience Grant Allocation	FY26 R&R Allocation
Odor Control at Vac Sations	\$2,400,000.00	\$160,000.00	\$2,560,000.00	\$1,400,905.00	\$0.00	\$0.00	\$0.00
Filtration Upgrades	\$0.00	\$50,000.00	\$50,000.00	?	\$0.00	\$0.00	\$0.00
Collection System Monitoring	\$650,000.00	\$30,000.00	\$680,000.00	\$1,080,497.96	?	\$0.00	\$0.00
Power Conditioning and Elec Upgrades WWTP	\$1,216,000.00	\$100,000.00	\$1,316,000.00	\$1,904,208.23	\$0.00	\$0.00	\$0.00
EQ Tank, Headworks & Screening	\$3,943,738.33	\$349,188.33	\$4,292,926.67	\$1,523,604.67	\$0.00	\$2,182,426.67	\$0.00
Ventilation Upgrades at VPSs			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operations Bldg Blower Upgrades			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Service Connection Revisions	\$75,000.00	\$20,000.00	\$95,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Vac Station Electrical Upgrades, Power Cond & Lightning	\$1,250,000.00	\$187,500.00	\$1,437,500.00	\$0.00	\$0.00	\$997,349.25	\$0.00
Replacement of Vacuum Pit Collars	\$20,000		\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
Collection System SLR Elevation Phase 1 projects**			?	?	?	?	?
Vacuum Station Sewage Tanks Upgrades	\$4,125,000.00	\$200,000.00	\$4,325,000.00	\$0.00	\$0.00	\$997,349.25	\$0.00
Pipe Restoration WWTP	\$1,745,000.00	\$261,750.00	\$2,006,750.00	?	\$0.00	\$1,994,698.50	\$12,051.50
Sludge Conditioning Upgrades (membrane thickening)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Direct Potable Reuse & Pharmaceuticals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Flood Midigation at Vac Stations	\$394,455.00	\$39,445.50	\$433,900.50	\$0.00	\$0.00	\$1,994,698.50	\$0.00
Capital Projects, Budgets & Grants		\$35,000.00	\$35,000.00	?	?	?	\$0.00
KLWTD Colleciton System Action Plan		\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Islamorada Colleciton System Action Plan***		\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00
R&R Estimates from KLWTD R&R schedule (WWTP & Field)			\$1,662,600.00	\$0.00	?	?	\$0.00
General Future Capital Projecsts, dependent on grant funding.			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$15,819,193.33</b>	<b>\$2,282,883.83</b>	<b>\$18,102,077.17</b>	<b>\$5,909,215.85</b>	<b>\$0.00</b>	<b>\$8,166,522.17</b>	<b>\$32,051.50</b>

\* to be billed to Islamorada?

\*\* Eligible for Resilient Florida grants, need to apply.

\*\*\* KL as Permittee is required by FDEP to make sure this gets done. The satute recommends that enforcement be required by local gov't ordinance. Islamorada to pay?

Laydown February 17, 2026  
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# KLWTD FY26-FY30 Capital Projects Budget

Project	FY27						
	FY27 Capital Cost	FY27 Engineering Cost	FY27 Total Project Cost	FY27 Stewardship Allocation	FY27 ACOE Allocation	FY27 Resilience Grant Allocation	FY27 R&R Allocation
Odor Control at Vac Sations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Filtration Upgrades	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Collection System Monitoring	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Power Conditioning and Elec Upgrades WWTP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EQ Tank, Headworks & Screening	\$3,943,738.33	\$358,521.67	\$4,302,260.00	\$1,523,604.67	\$0.00	\$2,182,426.67	?
Ventilation Upgrades at VPSs	\$400,000.00	\$41,125.00	\$441,125.00	?	?	?	?
Operations Bldg Blower Upgrades				?	?	?	?
Service Connection Revisions				?	?	?	?
Vac Station Electrical Upgrades, Power Cond & Lightning	\$1,250,000.00	\$187,500.00	\$1,437,500.00	\$0.00	\$0.00	\$997,349.25	?
Replacement of Vacuum Pit Collars				?	?	?	?
Collection System SLR Elevation Phase 1 projects**	\$1,887,611.58	\$188,761.16	\$2,076,372.74	\$0.00	\$0.00	?	?
Vacuum Station Sewage Tanks Upgrades	\$4,125,000.00	\$200,000.00	\$4,325,000.00	?	?	\$997,349.25	?
Pipe Restoration WWTP				?	?	?	?
Sludge Conditioning Upgrades (membrane thickening)	\$476,437.50	\$105,875.00	\$582,312.50	?	?	?	?
Direct Potable Reuse & Pharmaceuticals				?	?	?	?
Flood Midigation at Vac Stations				?	?	?	?
Capital Projects, Budgets & Grants	\$1,712,719.13	\$190,302.13	\$1,903,021.25	?	?	?	?
KLWTD Colleciton System Action Plan				?	?	?	?
Islamorada Colleciton System Action Plan***				?	?	?	?
R&R Estimates from KLWTD R&R schedule (WWTP & Field)			\$1,662,600.00	?	?	?	?
General Future Capital Projecsts, dependent on grant funding.			\$0.00	\$0.00	\$0.00		
<b>TOTALS</b>	<b>\$13,795,506.54</b>	<b>\$1,272,084.95</b>	<b>\$15,067,591.49</b>	<b>\$1,523,604.67</b>	<b>\$0.00</b>	<b>\$4,177,125.17</b>	<b>\$0.00</b>

\* to be billed to Islamorada?

\*\* Eligible for Resilient Florida grants, need to apply.

\*\*\* KL as Permittee is required by FDEP to make sure this gets done. The satute recommends that enforcement be required by local gov't ordinance. Islamorada to pay?

Laydown February 17, 2026  
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# KLWTD FY26-FY30 Capital Projects Budget

Project	FY28				
	FY28 Total Project Cost	FY28 Stewardship Allocation	FY28 ACOE Allocation	FY28 Resilience Grant Allocation	FY28 R&R Allocation
Odor Control at Vac Sations					
Filtration Upgrades					
Collection System Monitoring					
Power Conditioning and Elec Upgrades WWTP					
EQ Tank, Headworks & Screening	\$4,302,260.00	\$1,523,604.67	\$0.00	\$2,182,426.67	?
Ventilation Upgrades at VPSs					
Operations Bldg Blower Upgrades					
Service Connection Revisions					
Vac Station Electrical Upgrades, Power Cond & Lightning					
Replacement of Vacuum Pit Collars					
Collection System SLR Elevation Phase 1 projects**	\$2,076,372.74				
Vacuum Station Sewage Tanks Upgrades					
Pipe Restoration WWTP					
Sludge Conditioning Upgrades (membrane thickening)	\$2,682,392.14				
Direct Potable Reuse & Pharmaceuticals					
Flood Midigation at Vac Stations					
Capital Projects, Budgets & Grants	\$1,903,021.25				
KLWTD Colleciton System Action Plan					
Islamorada Colleciton System Action Plan***					
R&R Estimates from KLWTD R&R schedule (WWTP & Field)	\$1,662,600.00				
General Future Capital Projecsts, dependent on grant funding.	\$4,500,000.00	\$2,500,000.00	\$2,000,000.00		
<b>TOTALS</b>	<b>\$17,126,646.14</b>	<b>\$4,023,604.67</b>	<b>\$2,000,000.00</b>	<b>\$2,182,426.67</b>	<b>\$0.00</b>

\* to be billed to Islamorada?

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\*\*\* KL as Permittee is required by FDEP to make sure this gets done. The satute recommends that enforcement be required by local gov't ordinance. Isla

Laydown February 17, 2026  
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# KLWTD FY26-FY30 Capital Projects Budget

Project	FY29				
	FY29 Total Project Cost	FY29 Stewardship Allocation	FY29 ACOE Allocation	FY29 Resilience Grant Allocation	FY269 R&R Allocation
Odor Control at Vac Sations					
Filtration Upgrades					
Collection System Monitoring					
Power Conditioning and Elec Upgrades WWTP					
EQ Tank, Headworks & Screening					
Ventilation Upgrades at VPSs					
Operations Bldg Blower Upgrades					
Service Connection Revisions					
Vac Station Electrical Upgrades, Power Cond & Lightning					
Replacement of Vacuum Pit Collars					
Collection System SLR Elevation Phase 1 projects**	\$2,076,372.74				
Vacuum Station Sewage Tanks Upgrades					
Pipe Restoration WWTP					
Sludge Conditioning Upgrades (membrane thickening)	\$2,682,392.14				
Direct Potable Reuse & Pharmaceuticals					
Flood Midigation at Vac Stations					
Capital Projects, Budgets & Grants	\$1,903,021.25				
KLWTD Colleciton System Action Plan					
Islamorada Colleciton System Action Plan***					
R&R Estimates from KLWTD R&R schedule (WWTP & Field)	\$1,662,600.00				
General Future Capital Projecsts, dependent on grant funding.	\$4,500,000.00	\$2,500,000.00	\$2,000,000.00		
<b>TOTALS</b>	<b>\$12,824,386.14</b>	<b>\$2,500,000.00</b>	<b>\$2,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

\* to be billed to Islamorada?

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Laydown February 17, 2026  
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# KLWTD FY26-FY30 Capital Projects Budget

Project	FY30				
	FY30 Total Project Cost	FY30 Stewardship Allocation	FY30 ACOE Allocation	FY30 Resilience Grant Allocation	FY30 R&R Allocation
Odor Control at Vac Sations					
Filtration Upgrades					
Collection System Monitoring					
Power Conditioning and Elec Upgrades WWTP					
EQ Tank, Headworks & Screening					
Ventilation Upgrades at VPSs					
Operations Bldg Blower Upgrades					
Service Connection Revisions					
Vac Station Electrical Upgrades, Power Cond & Lightning					
Replacement of Vacuum Pit Collars					
Collection System SLR Elevation Phase 1 projects**	\$2,076,372.74				
Vacuum Station Sewage Tanks Upgrades					
Pipe Restoration WWTP					
Sludge Conditioning Upgrades (membrane thickening)					
Direct Potable Reuse & Pharmaceuticals					
Flood Midigation at Vac Stations					
Capital Projects, Budgets & Grants	\$1,903,021.25				
KLWTD Colleciton System Action Plan					
Islamorada Colleciton System Action Plan***					
R&R Estimates from KLWTD R&R schedule (WWTP & Field)	\$1,662,600.00				
General Future Capital Projecsts, dependent on grant funding.	\$4,500,000.00	\$2,500,000.00	\$2,000,000.00		
<b>TOTALS</b>	<b>\$10,141,993.99</b>	<b>\$2,500,000.00</b>	<b>\$2,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

\* to be billed to Islamorada?

\*\* Eligible for Resilient Florida grants, need to apply.

\*\*\* KL as Permittee is required by FDEP to make sure this gets done. The satute recommends that enforcement be required by local gov't ordinance. Isla

Laydown February 17, 2026  
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**KLWTD FY26-FY30 Capital Projects Budget**

<b>Operating Budgets Notes</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
Operating costs for Collection System Action Plan Implementation	\$303,300.00	\$303,300.00	\$303,300.00	\$303,300.00	\$303,300.00	\$303,300.00
WWTP perming renewal (included permit fees)	\$35,000.00					
Deep Injection Well permit renewal (includes permit fees)				\$35,000.00		
Deep Injection well MIT				\$150,000.00		
PV System O&M Annual Contract WWTP + 25% for materials	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
PV System O&M Annual Contract Vac Stations + 25% for materials	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
PV System O&M Admin Bldg + 25% for materials	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

Add capital costs if doing CSAP in-house

Laydown February 17, 2026  
Agenda Item G-1

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: G-1

Action Required:  
No

Department: General Manager  
Sponsor: Peter Rosasco

Subject:  
**Army Corps of Engineers FKWQIP Update**

Summary of Discussion:

The discussion will include:

1. Amendment #4 to Agreement for future ACOE funding for FKWQIP
2. Letter from KLWTD, Village of Islamorada and City of Marathon to Representative Carlos Gimenez

Reviewed / Approved

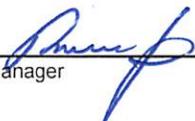
Financial Impact

Attachments

Operations: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Finance: \_\_\_\_\_  
District Counsel: \_\_\_\_\_  
District Clerk: \_\_\_\_\_  
Engineering: \_\_\_\_\_

\$  
  
Funding Source:  
N/A  
  
Budgeted:  
N/A

1. Amendment #4 to Agreement between Dept. of the Army & KLWTD for FKWQIP
2. FY2027 Letter of Request to Representative Gimenez

Approved By:  Date: 3-12-26  
General Manager

AMENDMENT NUMBER 4  
TO  
AGREEMENT  
BETWEEN  
THE DEPARTMENT OF THE ARMY  
AND  
THE KEY LARGO WASTEWATER TREATMENT DISTRICT  
FOR  
PLANNING, DESIGN AND CONSTRUCTION  
OF THE  
FLORIDA KEYS WATER QUALITY IMPROVEMENT PROGRAM (FKWQIP)  
REGIONAL WASTEWATER TREATMENT  
AND COLLECTION FACILITY, KEY LARGO, FLORIDA PROJECT  
IN MONROE COUNTY, FLORIDA

This Amendment Number 4 is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Department of the Army (hereinafter the “Government”), represented by the District Commander for Jacksonville District, and the Key Largo Wastewater Treatment District (hereinafter the “Non-Federal Sponsor”), represented by its Chairman.

WITNESSETH, THAT:

WHEREAS, the Government and the Non-Federal Sponsor entered into an agreement on January 11, 2008 (hereinafter the “Agreement”) for planning, design and construction of the Florida Keys Water Quality Improvement Program Regional Wastewater Treatment and Collection Facility Project on the unincorporated island of Key Largo, Monroe County, Florida (hereinafter the “*Project*”);

WHEREAS, on August 28, 2008, November 27, 2009, and August 5, 2010, the Government and the Non-Federal Sponsor amended the Agreement to include additional work;

WHEREAS, new work was evaluated in a Letter Report consistent with the statutory requirements for the Florida Keys Water Quality Improvement Program and consistent with the requirements of the National Environmental Policy Act and other applicable environmental statutes; and

WHEREAS, the Government and the Non-Federal Sponsor desire to amend further the Agreement to add work.

NOW, THEREFORE, the Government and the Non-Federal Sponsor agree to amend further the Agreement as follows:

1. Throughout the Agreement, replace all occurrences of the term “District Engineer” with “District Commander”.

2. Delete the second Whereas clause and replace it with the following:

“WHEREAS, Section 109, as amended, provides that \$200,000,000 in Federal funds are authorized to be appropriated for assistance for the Section 109 Program;”

3. Delete Article I.A. and replace it with the following:

“A. The term “*Project*” shall mean:

1. As generally described in the Decision Document for the Florida Keys Water Quality Improvement Program (FKWQIP) Regional Wastewater Treatment and Collection Facility Key Largo, Florida, dated October 4, 2005, and approved by the District Engineer, U.S. Army Corps of Engineers, Jacksonville District on September 26, 2007:

a. A vacuum sewer collection system in Basin D - Phase 3 that will serve over 200 Equivalent Dwelling Units (EDU’s). The project includes approximately 70 vacuum pits, one buffer tank, and 9599 linear feet of vacuum sewer collection mains and will encompass collection facilities in the following streets: La Paloma Road (South of Alhambra), Gibraltar Road, Valencia Road, Alhambra Drive (East of Marid), Mahogany Drive (East of Oleander), First Lane (between La Paloma and Valencia), and Fourth Lane (between La Paloma and Valencia).

b. A vacuum sewer collection system in Basin D - Phase 1 that will serve nearly 300 EDU’s. The project includes approximately 86 vacuum pits, two buffer tanks, and 12,330 linear feet of vacuum sewer collection mains and will encompass collection facilities in the following streets: US Hwy 1 (between Palm Drive and Jeffrey Drive), Jeffrey Drive, Edward Street, Jenny Lane, Cindy Place, Janet Place, Judy Place, Tina Place, Rose Place, Sharon Place, Gale Place, Michelle Street, and Palm Drive (between US Hwy 1 and Tamarind).

c. A vacuum sewer collection system in Basin C-Phases 3 and 4 that will serve nearly 750 EDU’s. The project includes approximately 250 vacuum pits and 37,000 linear feet of vacuum sewer collection mains, and will encompass collection facilities in the following streets: Hialeah Lane, Calder Road, Monmouth Lane, Churchill Downs, Aqueduct Lane, Gulfstream Land, Saratoga Lane, Suffolk Circle, George Street, Bostwick Drive, North Lake Drive, Boyd Drive, Pimlico Lane, Belmont Lane, Crane Street, Bowie Lane, Oldsmar Lane, Gordon Circle, Santa Anita Lane, Garden State Lane, Michael Drive, Narragansett Lane, Lake Street, Shaw Drive, Brown Street, Adams Drive, Ellen Drive, Colson Drive, Bunky Street, Canal Street, and Musa Drive.

d. A vacuum sewer collection system in Basin E- Phases 1 and 2 that will serve nearly 200 EDU’s. The project includes approximately 56 vacuum pits and 9,300 linear feet of vacuum sewer collection mains, and will encompass collection facilities in the following streets: Poinciana Drive, Oleander Drive, Atlantic Drive, Hibiscus Drive, Holiday Boulevard, Poinsetta

Drive, Jasmine Street, Oleander Street, Magnolia Street, Silverlake Drive, Glendale Drive, Burlington Street, and adjacent Hwy 1.

e. A vacuum sewer collection system in Basin F - Phases 1 through 5 that will serve nearly 1,660 EDU's. The project includes approximately 350 vacuum pits, one buffer tank, 58,500 linear feet of vacuum sewer collection mains, and will encompass collection facilities in the following streets: Oleander Circle, Ocean Way, Ocean Bay Drive, Wildwood Circle, Buttonwood Circle, Mahogany Circle, Geiger Circle, Portia Circle, Corrine Place, Ocean Shores Parkway, Ocean Shores Drive, Ocean Front Drive, Marina A venue, Caribbean Drive, Seagate Boulevard, Coral Drive, Bahama Avenue, North Channel Drive, South Ocean Shores Drive, Lorelane Place, Laguna A venue, Homestead Avenue, Atlantic Boulevard, St. Thomas Avenue, St. Croix Place, Bahia A venue, Buttonwood Drive, Palm Drive, Sunset Boulevard, East Shore Drive, Poinsettia Drive, Baywood Drive, Point Pleasant Road, Bay Drive, Lazy Lane, Sunset Drive, Lagoon Lane, and adjacent Hwy 1.

f. A force main the length of US 1 from approximately mile marker 91 to mile maker 101 to transport wastewater collected in Basins F, G, H, I, J, and K to the treatment plant.

g. A vacuum sewer collection system in Basin G - Phases 1 through 5 that will serve over 470 EDU's. The project includes approximately 255 vacuum pits, 24,000 linear feet of vacuum sewer collection mains, and will encompass collection facilities serving the Pirate's Cove, Buccaneer Point, Point Pleasant, Lazy Lagoon, Thompson's Subdivision, Sunset Cove, Marion Park, Harbor Shores, and Key Largo Ocean Shores subdivisions and commercial properties along US 1 (approximately US 1 mile marker 99.5 to mile marker 98.5).

h. A vacuum sewer collection system in Basin H-Phase 1 that will serve over 115 EDU's. The project includes approximately 42 vacuum pits, 8,600 linear feet of vacuum sewer collection mains, and will encompass collection facilities serving the Mandalay, Rock Harbor, and The Harborage subdivisions and commercial properties along US 1 (approximately US 1 mile marker 98.5 to mile marker 97).

i. A vacuum sewer collection system in Basin I-Phases 1 through 5 that will serve over 500 EDU's. The project includes approximately 184 vacuum pits, 24,000 linear feet of vacuum sewer collection mains, and will encompass collection facilities serving the Wynken, Blynken & Nod, Silver Shores, Sunset Point, Lime Grove Estates, Sunrise Point, Seaside, Adobe Casa Court, Seven Acres, Dove Creek Estates, and Richard Park subdivisions and commercial properties along US 1 (approximately US 1 mile marker 97 to mile marker 94).

j. A vacuum sewer collection system in Basin J -Phases 1 through 3 that will serve over 520 EDU's. The project includes approximately 190 vacuum pits, 42,000 linear feet of vacuum sewer collection mains, and will encompass collection facilities serving the Blue Water, Burton's Yacht Basin, Harris Ocean Park, and ocean Park Village subdivisions and commercial properties along US 1 (approximately US 1 mile marker 94 to mile marker 93).

k. A vacuum sewer collection system in Basin K - Phases 1 and 2 that will serve over 550 EDU's. The project includes approximately 200 vacuum pits, 47,000 linear feet

of vacuum sewer collection mains, and will encompass collection facilities serving the Old Tavernier, Tavernier Beach, Sunny Haven, Tavernier heights, Tavernier Cove, Tavernier Ocean Shores, Sherill Park, Hammer Point, Tavernier Harbor, and Tavernier Park subdivisions and commercial properties along US 1 (approximately US 1 mile marker 93 to mile marker Tavernier Creek).

2. An influent equalization tank at the wastewater treatment plant, as generally described in the Florida Keys Water Quality Improvement Program Regional Wastewater Treatment and Collection Facility Project for Key Largo Wastewater Treatment District Letter Report, dated \_\_\_\_\_ and approved by the Division Commander for South Atlantic Division on \_\_\_\_\_.”

4. In Article II.E.1., replace “36,539,000” with “72,000,000” and “7,950,000” with “29,560,000”.

5. Delete Article IV.A.1. and replace it with the following:

“1. As of the effective date of this Amendment Number 4, *total project costs* are projected to be \$45,477,000; the Government’s share of *total project costs* is projected to be \$29,560,000; the Non-Federal Sponsor’s share of *total project costs* is projected to be \$15,917,000; *total project costs* to be incurred by the Government are projected to be \$1,359,000; *total project costs* to be incurred by the Non-Federal Sponsor are projected to be \$43,208,000; total reimbursements in accordance with paragraph B.2. of this Article are projected to be \$28,201,000 (\$29,560,000 minus administration); the costs included in *total project costs* for the *pre-Agreement planning and design work* determined in accordance with Article II.K. of this Agreement are projected to be \$0; the Government’s share of financial obligations for data recovery activities pursuant to Article XV.E. of this Agreement is projected to be \$0; and the Non-Federal Sponsor’s share of financial obligations for data recovery activities pursuant to Article XV.E. of this Agreement is projected to be \$0. These amounts are estimates subject to adjustment by the Government, after consultation with the Non-Federal Sponsor, and are not to be construed as the total financial responsibilities of the Government and the Non-Federal Sponsor.”

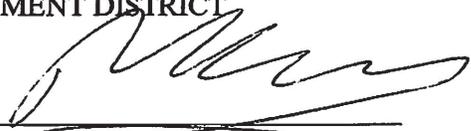
6. All other terms and conditions of the Agreement, as amended, remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment Number 4, which shall become effective upon the date it is signed by the District Commander.

DEPARTMENT OF THE ARMY

KEY LARGO WASTEWATER  
TREATMENT DISTRICT

BY: \_\_\_\_\_  
Brandon L. Bowman  
Colonel, U.S. Army  
District Commander

BY:   
\_\_\_\_\_  
Nicolas Rodriguez  
Chairman of the KLWTD  
Board of Commissioners

DATE: \_\_\_\_\_

DATE: 3/10/26

City of Marathon



Village of Islamorada



KLWTD



The Honorable Carlos Gimenez  
448 Cannon House Office Building  
Washington DC 20515

Dear Representative Gimenez:

We are writing on behalf of the City of Marathon, the Village of Islamorada, and the Key Largo Wastewater Treatment District to request your support for \$6.00 million in FY27 Energy and Water Appropriations Construction funding for the Florida Keys Water Quality Improvement Program.

Our three communities take great pride in the fact that the funding requests they are submitting for your review reflect this priority which in turn allows us to work cooperatively with our local partners and with the Army Corps of Engineers to address the challenges created by past environmental policies. The offshore waters of the Florida Keys face challenges caused in part by past use of septic systems for waste disposal. Unless this sort of issue can be confronted by programs like FKWQIP, and the threat addressed, through the FKWQIP, the threat our near shore waters will remain constant. The single most important factor that supports our economy is our remarkable coral. The FKWQIP is providing the means for our three local communities to create a new funding partnership with the Army Corps of Engineers. We are making important progress in protecting the near-shore waters of the Keys. Success in this endeavor means that we are protecting a world heritage site at the same time we protect our local economy.

The FKWQIP projects will have and continue to provide for new permanent jobs in communities from Key West to Marathon and to the KLWTD and the Village of Islamorada. In addition to these important benefits, the communities of the Florida Keys are sustained by the tourist industry which is dependent in large part by a healthy environment. Funding for the FKWQIP will continue to support the \$1.3 billion per year tourism industry and 21,000 dependent jobs in Florida. The breadth and scope of the FKWQIP is already making and will continue to make real difference in the lives of the people of the Keys.

Thank you for your consideration.

George Garrett/City Manager/Marathon

Ron Saunders/Village Manager/Islamorada.

Peter Rosasco/General Manager/Key Largo Wastewater Treatment District

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: G-2

Action Required:  
No

Department: General Manager      Sponsor: Peter Rosasco

Subject:  
**Jerry Baker Memorial**

Summary:  
Mr. Rosasco will present the Jerry Baker Memorial plaque.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:       Date: 3-12-26  
General Manager

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: G-3

Action Required:  
No

Department: General Manager      Sponsor: Peter Rosasco

Subject:  
**KLWTD Staffing Update**

Summary:  
Mr. Rosasco will give a staffing update for KLWTD Admin. Office.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:       Date: 3-12-26  
General Manager

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: I-1

Action Required:  
No

Department:  
Customer Service

Sponsor:  
Connie Fazio

Subject:  
**Customer Service Report - February 2026**

Summary:  
Ms. Fazio will present the Customer Service monthly report.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Monthly Report
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: \_\_\_\_\_  \_\_\_\_\_ Date: 3-12-26

General Manager

# Key Largo Wastewater Treatment District Customer Service Report

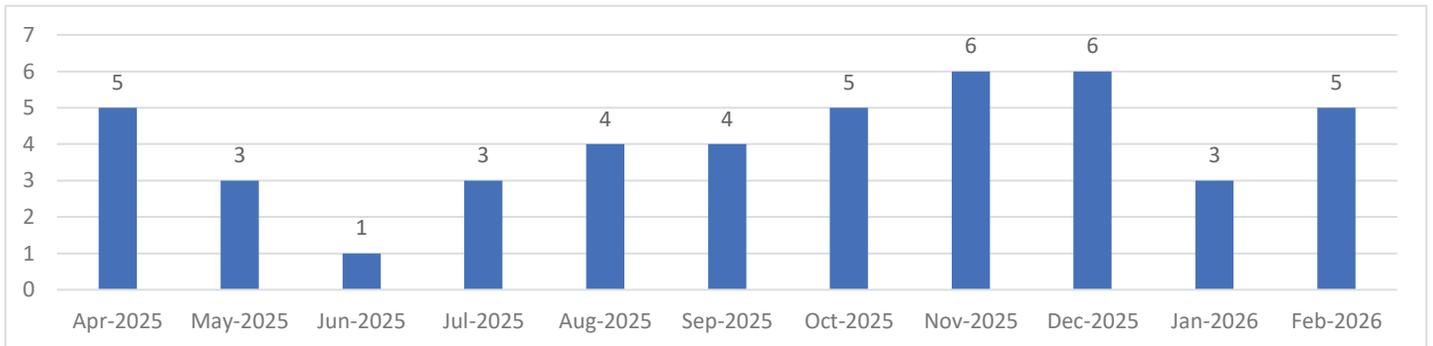
February 2026

The numbers provided are based on customer requests that generated a work order.

## Customer Service Requests

	Total
Billing	4
Construction	1
Demo	3
Field Department	21
MOD	8
NOA	4
Tie In Res	6
<b>Total</b>	<b>47</b>

## Number of Completed Wastewater Connections



## Completed Wastewater Connections of 5 Residential Properties:

- 213 Lignumvitae Dr
- 1610 Monmouth Ln
- 341 Ryan Ave
- 321 Ryan Ave
- 6 A pigeon Ave

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: J-1

Action Required:  
No

Department: Budget and Finance      Sponsor: Connie Fazio

Subject:  
**Budget and Finance Report - February 2026**

Summary:  
Ms. Fazio will present the Budget and Finance monthly report.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Monthly Report
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:       Date: 3-12-26  
General Manager

# February 2026

## Budget and Finance Report

Long-Term Debt Summary	
<b>SRF Loan KLNC 46401P</b>	<b>\$5,184,334.56</b>

***Next payment: July 2026: \$779,480.33***

	Cash Flow	
	Deposits	Expenditures
<b>Wastewater Billing Deposits Received</b>	\$755,978.98	
<b>Assessment Revenue Received (Non-Ad Valorem &amp; SDC Prepayments)</b>	\$137,261.80	
<b>Islamorada Revenue</b>	\$104,992.35	
<b>Interest Income</b>	\$94,480.45	
<b>Grant Revenue (includes Stewardship and ACOE reimbursements, if applicable)</b>	\$717,676.14	
<b>District Expenditures (checks written)</b>		\$569,046.01
<b>Payroll</b>		\$165,059.19
<b>Total:</b>	<b>\$1,810,389.72</b>	<b>\$734,105.20</b>

### FKAA Wastewater Revenue Statistics

Date	Number of Customers Billed	WW Revenue Received	Date	Number of Customers Billed	WW Revenue Received
<b>Mar. 2024</b>	10,170 (9,286 Residential 884 Commercial)	\$863,381.29	<b>Mar. 2025</b>	10,188 (9,313 Residential 875 Commercial)	\$616,286.54
<b>April 2024</b>	10,195 (9,317 Residential 878 Commercial)	\$599,239.78	<b>April 2025</b>	10,219 (9,342 Residential 877 Commercial)	\$681,706.55
<b>May 2024</b>	10,212 (9,335 Residential 877 Commercial)	\$646,584.43	<b>May 2025</b>	10,227 (9,350 Residential 877 Commercial)	\$778,032.51
<b>June 2024</b>	10,182 (9,304 Residential 878 Commercial)	\$624,252.64	<b>June 2025</b>	10,214 (9,337 Residential 877 Commercial)	\$670,479.78
<b>July 2024</b>	10,212 (9,331 Residential 881 Commercial)	\$633,246.33	<b>July 2025</b>	10,235 (9,361 Residential 874 Commercial)	\$639,287.25
<b>August 2024</b>	10,213 (9,334 Residential 879 Commercial)	\$631,716.35	<b>August 2025</b>	10,235 (9,358 Residential 877 Commercial)	\$715,933.48
<b>Sept. 2024</b>	10,200 (9,324 Residential 876 Commercial)	\$606,633.56	<b>Sept. 2025</b>	10,246 (9,367 Residential 879 Commercial)	\$683,411.61
<b>Oct. 2024</b>	10,201 (9,323 Residential 878 Commercial)	\$582,351.40	<b>Oct. 2025</b>	10,251 (9,374 Residential 877 Commercial)	\$474,913.01
<b>Nov. 2024</b>	10,200 (9,322 Residential 878 Commercial)	\$521,665.22	<b>Nov. 2025</b>	10,210 (9,337 Residential 873 Commercial)	\$914,332.89
<b>Dec. 2024</b>	10,204 (9,326 Residential 878 Commercial)	\$594,943.07	<b>Dec. 2025</b>	10,244 (9,366 Residential 878 Commercial)	\$796,569.98
<b>Jan. 2025</b>	10,207 (9,330 Residential 877 Commercial)	\$603,109.67	<b>Jan. 2026</b>	10,233 (9,356 Residential 877 Commercial)	\$536,610.38
<b>Feb. 2025</b>	10,211 (9,337 Residential 874 Commercial)	\$631,840.90	<b>Feb. 2026</b>	FKAA Stats Not Available at 3/6/26	\$755,978.98
<b>Total Revenue from March 2024 Through February 2025</b>		<b>\$7,538,964.64</b>	<b>Total Revenue from March 2025 Through February 2026</b>		<b>\$8,263,542.96</b>

***Credit Card Fees paid by KLWTD: December 2025: \$6,440.29***

***Credit Card Fees paid by KLWTD: January 2026: \$6,534.10***

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: J-2

Action Required:  
Yes

Department: Budget and Finance      Sponsor: Peter Rosasco

Subject:  
**KLWTD Investment Policy**

Summary of Discussion:

The draft investment policy for KLWTD will be presented to the board for review and approval.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Draft - KLWTD Investment Policy
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:       Date: 3-12-26  
General Manager

**INVESTMENT POLICY  
KEY LARGO WASTEWATER TREATMENT DISTRICT**

**DRAFT**

**I. PURPOSE**

The purpose of this statement is to set forth the policy and objectives governing the investment management of the Key Largo Wastewater Treatment District's public funds that are in excess of the amounts needed to meet current expenses. This investment policy places the highest priority on the safety and liquidity of funds.

**II. SCOPE**

This investment policy applies to all the investment activity of the District, except for its employees' 457(b) retirement funds, which are organized and administered separately, or for funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds.

Funds included:

- ◆ Enterprise Fund

**III. OBJECTIVES**

The primary objectives, in priority of order, of investment activities shall be safety of principal, liquidity of funds, and maximizing investment income.

**A. Safety**

Safety of principal is the foremost objective of investment activities. Investments shall be undertaken in a manner that seeks to insure preservation of capital in the overall portfolio. All other investment objectives are secondary to the safety of principal. The objective will be to mitigate credit risk and interest rate risk.

1. **Credit risk.** Credit risk, the risk of loss due to the failure of the security issuer or backer, will be minimized by:
  - a. limiting investments to the safest types of securities,
  - b. pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the District will do business,
  - c. diversifying the investment portfolio so that potential losses on individual securities will not place an undue financial burden on the District, and
  - d. monitoring all of the District's investments to anticipate and respond appropriately to changing market conditions.

- 2. Interest Rate Risk.** The District will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:
- a. structuring the investment portfolio so that the securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
  - b. investing operating funds primarily in short-term securities, money market mutual funds, or similar investment pools unless it is anticipated that long-term securities can be held to maturity without jeopardizing the liquidity requirements.

**B. Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that the securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Portions of the portfolio may be placed in interest-bearing checking/savings accounts with qualified public depositories, Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency, or local government investment pools which offer same-day or next-day liquidity for short-term funds.

**C. Investment Income**

Without compromising safety and liquidity, the highest possible total return should be obtained on the District's funds. Income will include interest/dividends received as well as any realized or unrealized gains and losses of principal of the underlying security.

**IV. PERFORMANCE MEASUREMENTS**

The investment income objective is to regularly exceed the average rate of return on three month U. S. Treasury Bills, or the average rate on Federal Funds, whichever is higher. These indices are considered benchmarks for risk-free investment transactions and therefore comprise a minimum standard for the portfolio's rate of return. The investment program may seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles.

**V. PRUDENCE AND ETHICAL STANDARDS**

**A. Prudence**

The standard of prudence to be used shall be the "prudent person rule", which states that:

Investments should be made with judgment and care, under circumstances then prevailing, which persons of prudence,

discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for the investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

The Finance Director, or other persons performing the investment functions, acting in accordance with written policies and procedures, and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported immediately and that appropriate action is taken to control adverse developments.

#### **B. Ethical Standards**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interest in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the District.

### **VI. AUTHORIZED INVESTMENTS**

The District may invest and reinvest pursuant to Florida State Statute 218.415, in accordance within the objectives stated in subsection III, in the following:

- ◆ Interest-bearing checking or savings accounts in qualified public depositories as defined in Florida State Statute 280.02
- ◆ Interest-bearing time deposits in qualified public depositories as defined in Florida State Statute 280.02.
- ◆ The Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided in Florida State Statute 163.01.
- ◆ Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- ◆ Direct obligations of the United States Treasury.
- ◆ Federal agencies and instrumentalities.
- ◆ Securities of, or interest in, any open-end or closed-end management-type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. sections 80a-1 et seq., as amended from time to time, provided that the portfolio of such investment company or investment trust is limited to obligations of the United States Government or any agency or instrumentality thereof and to repurchase agreements fully collateralized by such United States Government obligations, and provided

that such investment company or investment trust takes delivery of such collateral either directly or through an authorized custodian.

- ◆ Other investments authorized by law or by ordinance by the District.

**VII. MATURITY AND LIQUIDITY REQUIREMENTS**

The District investment portfolio shall be structured to provide sufficient liquidity to pay obligations as they come due. Furthermore, to the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Unless matched to a specific cash flow, the District will not directly invest in securities maturing more than three years from the date of purchase.

**VIII. PORTFOLIO COMPOSITION**

1. The following are the limits for investments and limits on security issues and maturities in the portfolio. The Finance Director has the option to further restrict investment in selected instruments, to conform to the present market conditions.

<u>Authorized Investments</u>	<u>Maturity Range</u>	<u>Maximum %</u>
Interest-bearing checking or savings accounts	N/A	100%
Interest-bearing time deposits	3 years	50%
The Local Government Surplus Funds Trust Fund /intergovernmental investment pool	N/A	80%
Securities and Exchange Commission registered money market funds	N/A	50%
Direct obligations of the United States Treasury	5 years	80%
Federal agencies and instrumentalities	5 years	80%
Open-end or closed-end management-type investments/trusts	5 years	10%
Repurchase agreements fully collateralized with securities authorized by this policy	3 years	50%

## **IX. RISK AND DIVERSIFICATION**

Assets held shall be diversified to control the risk of loss resulting from the over concentration of assets in a specific maturity, issuer, instrument, dealer, or bank through which these instruments are bought and sold. Diversification strategies shall be reviewed and revised periodically as deemed necessary by the Finance Director.

## **X. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS**

A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security brokers/dealers selected by creditworthiness.

## **XI. THIRD-PARTY CUSTODIAL AGREEMENTS**

All securities purchased by the District shall be properly designated as an asset of the District and shall be held in safekeeping with a third-party custodial institution. The third-party custodian will be required to designate all securities held as assets of the District. No withdrawal of securities, in whole or in part, shall be made from safekeeping, except by the Finance Director, or his/her respective designees. Securities transactions between a broker-dealer and the custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction.

## **XII. BID REQUIREMENT**

An appropriate maturity date will be determined for each investment based on cash-flow needs and market conditions. Based on these considerations, the Finance Director will analyze and select one or more optimal types of investments and competitively bid the security in question when feasible and appropriate. Except as otherwise required by law, the bid deemed to best meet the investment objectives specified in subsection III must be selected.

## **XIII. INTERNAL CONTROLS**

The Finance Director shall establish a system of internal controls designed to prevent losses of funds, which might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the District. Such internal controls shall be in writing and made a part of the District's operating procedures and shall be reviewed by independent auditors during the course of periodic financial audits as may be required of the District.

#### **XIV. CONTINUING EDUCATION**

The Finance Director shall complete eight (8) hours of continuing education annually in subjects or courses related to investment practices and products.

#### **XV. INVESTMENT REPORTING**

The Finance Director shall prepare a semi-annual investment report, which shall include securities in the portfolio by class and type, book value, income earned, and market value as of the report date. The report will be provided to the legislative and governing body of the District. The report shall be available to the public.

#### **XVI. SECURITIES; DISPOSITION**

A. Every security purchased on behalf of the District must be properly earmarked and:

1. If registered with the issuer or its agents, must be immediately placed for safekeeping in a location that protects the District's interest in the security;
2. If in book entry form, must be held for the credit of the governing body by a depository chartered by the Federal Government, the State of Florida, or any other state or territory of the United States which has a branch or principal place of business in the State of Florida as defined in Florida Statute Section 658.12, or by a national association organized and existing under the laws of the United States which is authorized to accept and exercise trusts and which is doing business in the State of Florida, and must be kept in the depository in an account separate and apart from the assets of the financial institution; or
3. If physically issued to the holder but not registered with the issuer or its agents, must be immediately placed for safekeeping in a secured vault.

B. The District may also receive bank trust receipts in return for investment of surplus funds in securities. Any trust receipts received must enumerate the various securities held, together with the specific number of each security held. The actual securities on which the trust receipts are issued may be held by any bank depository chartered by the Federal Government, the State of Florida, or any other state as defined in Florida State Statute 658.12, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in the State of Florida.

#### **XVII. SALE OF SECURITIES**

When invested funds are needed in whole or in part for the purposes originally intended or for more optimal investments, the Finance Director may sell such investments at the then-prevailing market price and place the proceeds into the proper account or fund.

## **XIX. POLICY CONSIDERATIONS**

### **1. Exemptions**

Any investment held prior to the adoption of this policy that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

### **2. Amendments**

This policy shall be reviewed on an annual basis. The KLWTD Board of Commissioners must approve any changes, as well as the individual(s) charged with maintaining internal controls.

## **XX. Delegation of Authority**

The Finance Director is responsible for investment decisions and activities. The District may retain a Registered Investment Advisory Firm to assist in the investment management process. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established hereunder.

Authorized signatories are the Finance Director and the Chairman of the Board of Commissioners. These individuals are also authorized to initiate wire transfers for the District.

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: K-1

Action Required:  
No

Department: Field                      Sponsor: Rudy Perez

Subject:  
**Field Report - February 2026**

Summary:  
Mr. Perez will present the Field monthly report.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Monthly Report
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:                       Date: 3-12-26  
General Manager

## Wastewater Field Operations

There were a total of **30 service calls** for the month of **February** of these **9 were system-generated alarms**, mostly by low vacuum detection at a vacuum station. The system-generated alarms were addressed quickly by the field staff of those **(9) systems generated** were found using the **(FVMS) Flo Vac Monitoring System**. The report shown below details the remaining **(21) customer calls**.

Date	Address	Incident	Response	KLWTD Issue
2/1/26	1005 Snapper Ln	A customer called stating that they were experiencing backup difficulties.	Once Field Techs arrived on site cleanouts were observed and pit was manually discharged. No issues were detected. Homeowner notified. <b>(HOMEOWNER ISSUE)</b>	NO
2/2/26	225 Alhambra Dr	A customer called in to advise us that their toilets were not flushing properly.	Upon Field Techs' arrival pit was found unresponsive, so pit was manually discharged and cleared. While diagnosing pit techs noticed that the sensor tube was full of grease. Once grease was cleared pit was simulated and put back in service	YES
2/2/26	33 Jenny Ln	The customer called in to report that their bathtub was backing up. Plumber advised them to call KLWTD first.	Upon Field Techs' arrival pit was working properly. There were no signs of a backup, cleanout was observed and found dry. Homeowner was notified. <b>(HOMEOWNER ISSUE)</b>	NO
2/3/26	908 Lobster Ln	Customers called to report a possible backup.	Upon Field Techs' arrival, the pit and cleanout were observed and found clear of debris and working accordingly. Homeowner was notified of findings. <b>(HOMEOWNER ISSUE)</b>	NO

2/6/26	135 Sunset Garden Dr	We received a customer call regarding a backup at the property.	On arrival at location, the cleanout was checked and the pit was manually discharged. Field Techs met with customers and explained that the issue was on the private side. <b>(HOMEOWNER ISSUE)</b>	NO
2/6/26	229 Lower Matecumbe Rd	A customer called stating that there was a loud noise coming from the Air Terminal.	Field Techs arrived and found that the pit was under low vacuum mode. Pit was diagnosed and it was stuck open and valve debris were found in the valve. Once debris were removed from the valve pit was put back in service.	YES
2/8/26	256 Lee Ave	The customer called stating that the shower and toilets were backing up. Plumber advised them to call the KLWTD.	Field Techs 'arrived and found the pit to be working properly. Pit was manually simulated and discharged; cleanout was observed and found dry. Homeowner notified of findings. <b>(HOMEOWNER ISSUE)</b>	NO
2/9/26	100 1 <sup>st</sup> Terr	The customer called in to report a backup at the property would like us to check the sewer.	Upon Field Techs' arrival, Techs found that the pit was working properly. The cleanout was checked to ensure that there was no blockage in the line. Homeowners were notified of findings. <b>(HOMEOWNER ISSUE)</b>	NO
2/11/26	133 Lowe St	A customer called in to report that their lift station was overflowing.	Upon Field Techs' arrival, it was noticed that the property had a private pump station that was not functioning. Homeowner was notified. <b>(HOMEOWNER ISSUE)</b>	NO

2/13/26	143 Valois Blvd	A customer called concerned that the grinder pump was not working.	On Field Techs' arrival they noticed that the pump was not pumping down the sump. When trouble shooting, they notice that the pump was pulling high amps. It was then noticed that the combo check valve was in the closed position. Once the valve was open and pump resumed to draw down the sewage. Homeowner was notified. <b>(HOMEOWNER ISSUE)</b>	NO
2/14/26	40 Ave E	Customers called stating that they were experiencing backup difficulty.	Field Techs arrived and found the pit to be working properly. Pit was manually discharged; and clean out was observed and found dry. Homeowner was notified. <b>(HOMEOWNER ISSUE)</b>	NO
2/14/26	159 N Bay Harbor Dr	Customers called to report a possible backup.	Upon Field Techs' arrival cleanouts were visually observed and found dry. Pit was manually discharged and simulated; pit was found in proper working conditions. Homeowner was notified. <b>(HOMEOWNER ISSUE)</b>	NO
2/16/26	6 North Dr	The customer called in to report a backup.	Upon Field Techs' arrival system was observed. No issues of backups were detected. Homeowner was notified. <b>(HOMEOWNER ISSUE)</b>	NO
2/17/26	98775 Overseas Hwy	Customers called and stated they were experiencing backup difficulties.	Once field techs arrived on site cleanouts were observed and pit was manually discharged. No issues were detected. Homeowner was notified. <b>(HOMEOWNER ISSUE)</b>	NO

2/17/26	64 Ave B	Customer called to report a smell coming from their candy cane.	Upon Field Techs' arrival there was no smell coming from the candy cane. The cleanout was opened and no odor detected as well.  <b>(HOMEOWNER ISSUE)</b>	NO
2/18/26	11 Ocean Dr	The customer called to report that there was no power to the grinder pump.	Upon Field Techs' arrival at the property the grinder pump was inspected and tested and found that there was power issue coming from the house. Homeowner was aware. Sump was cleared so that the customer had enough holding time till electrician could attend the matter.  <b>(HOMEOWNER ISSUE)</b>	NO
2/19/26	150 W Ave A	Homeowners called a few plumbers regarding a backup situation; they advised them to call the KLWTD.	Upon Field Techs' arrival at the location the cleanout was checked and pit was manually discharged. Field Techs met with homeowner and explained that the issue was on the private side.  <b>(HOMEOWNER ISSUE)</b>	NO
2/23/26	362 Sound Dr	Customer called stating that their home was experiencing backup issues.	Field Techs arrived on site and cleanouts were observed and the pit was manually discharged. No issues were detected. Homeowner was notified.  <b>(HOMEOWNER ISSUE)</b>	NO
2/23/26	96200 Overseas HWY	We received a customer call regarding a grinder pump alarm going off.	Field Techs arrived on site and found that the grinder pump was not functioning, pump was diagnosed to have a faulty pump. Once pump was replaced system was placed back in service.	YES

2/28/26	87 N Bay Harbor Dr	We received a customer call regarding a backup at the property.	Field Techs arrived and found the pit to be working properly. Cleanout was observed and found clear of debris or sewage. Homeowner was notified of findings. <b>(HOMEOWNER ISSUE)</b>	NO
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## Area Addressed with the Flow Vac Monitoring System

Date	Address	Incident	Response	Issue Found
2/1/26	92431 Overseas Hwy	Received a low vacuum alarm call from Vac Station JK	Field Tech isolated the tank valves to determine an area. Once determined they used the <b>(FVMS)</b> to find the issue.	<b>Bad Controller</b>
2/3/26	160 Sterling Rd	Received a low vacuum alarm from Vac Station JK	Field Tech isolated the tank valves to determine an area. Once determined they used the <b>(FVMS)</b> to find the issue.	<b>Bad Controller</b>
2/7/26	28 South Dr	Received a low vacuum call from Vac Station A	Field Tech isolated the tank valves to determine an area. Once determined they used the <b>(FVMS)</b> to find the issue.	<b>Bad Valve</b>
2/8/26	306 Anne Bonny Dr	Received a low vacuum call from Vac Station G	Field Tech checked on the <b>(FVMS)</b> and went straight to the address with	<b>Bad Valve</b>

			the issue.	
2/19/26	40 Ave E	Received a low vacuum call from Vac Station E	Field Tech checked on the <b>(FVMS)</b> and went straight to the address with the issue.	<b>In Sump Breather</b>
2/20/26	13 Seagate Blvd	Received a low vacuum alarm from Vac Station E	Field Tech checked on the <b>(FVMS)</b> and went straight to the address with issue.	<b>Debris in Valve</b>
2/21/26	10253 Overseas Hwy	Received a low vacuum call from Vac Station D	Field Tech isolated tank valves at the vacuum station to determine an area. Once determined, Tech used the <b>(FVMS)</b> to find the issue.	<b>Bad Controller</b>
2/22/26	560 Palm Dr	Received a low vacuum call from Vac Station A	Field Tech checked on the <b>(FVMS)</b> and went straight to the address with issue.	<b>Bad Controller</b>

2/25/26	974 Narragansett Ln	Received a low vacuum alarm from Vac Station D	Field Tech checked on the (FVMS) and went straight to the address with issue.	<b>Bad Controller</b>
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23 HARBOR DR / PIT REPLACEMENT





# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: L-1

Action Required:  
No

Department: Plant/Facilities      Sponsor: Ryan Dempsey

Subject:  
**Plant/Facilities Report - January 2026**

Summary:  
Mr. Dempsey will present the Plant/Facilities monthly report.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Monthly Report
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:       Date: 3-12-26  
General Manager

# Wastewater Treatment Plant Operations

The wastewater treatment plant processed an average of 1.95 million gallons of influent per day (MGD). The Treatment Plant remains in compliance with the Florida Department of Environmental Protection (FDEP) guidelines.

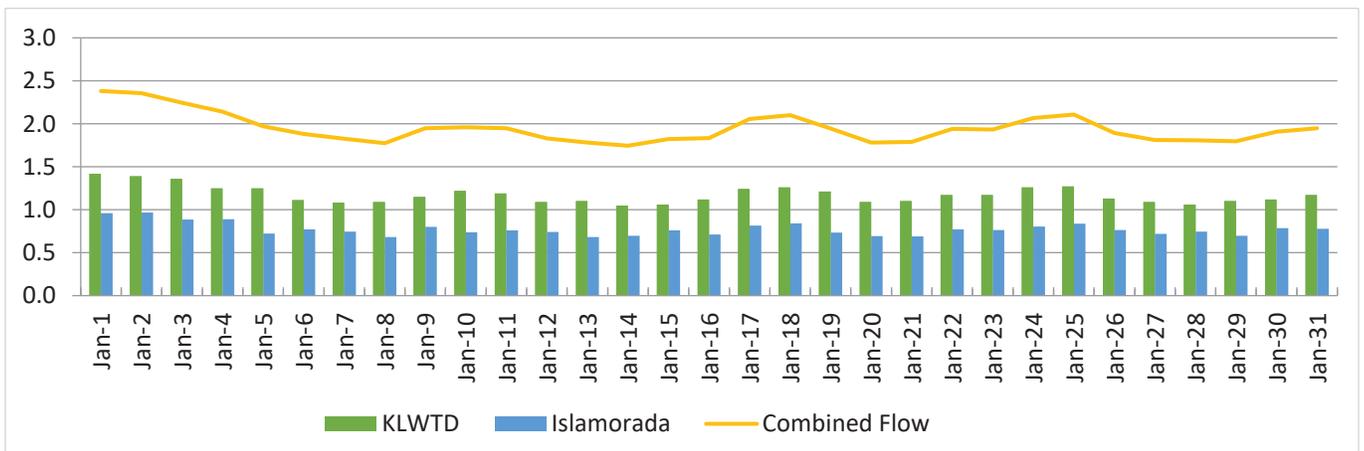
## Effluent Quality Reports (mg/L)

Determines the quality of discharge from the wastewater treatment plant.

Effluent Quality Report	January 2026 Plant Performance	12 Month Average Plant Performance	Effluent Limits
<b>CBOD5</b> (Carbonaceous Biochemical Oxygen Demand)	1.9	2.1	5
<b>TSS</b> (Total Suspended Solids)	1.2	1.1	5
<b>TN</b> (Total Nitrogen)	4	3.5	Report only
<b>TP</b> (Total Phosphorous)	.5	.8	Report only

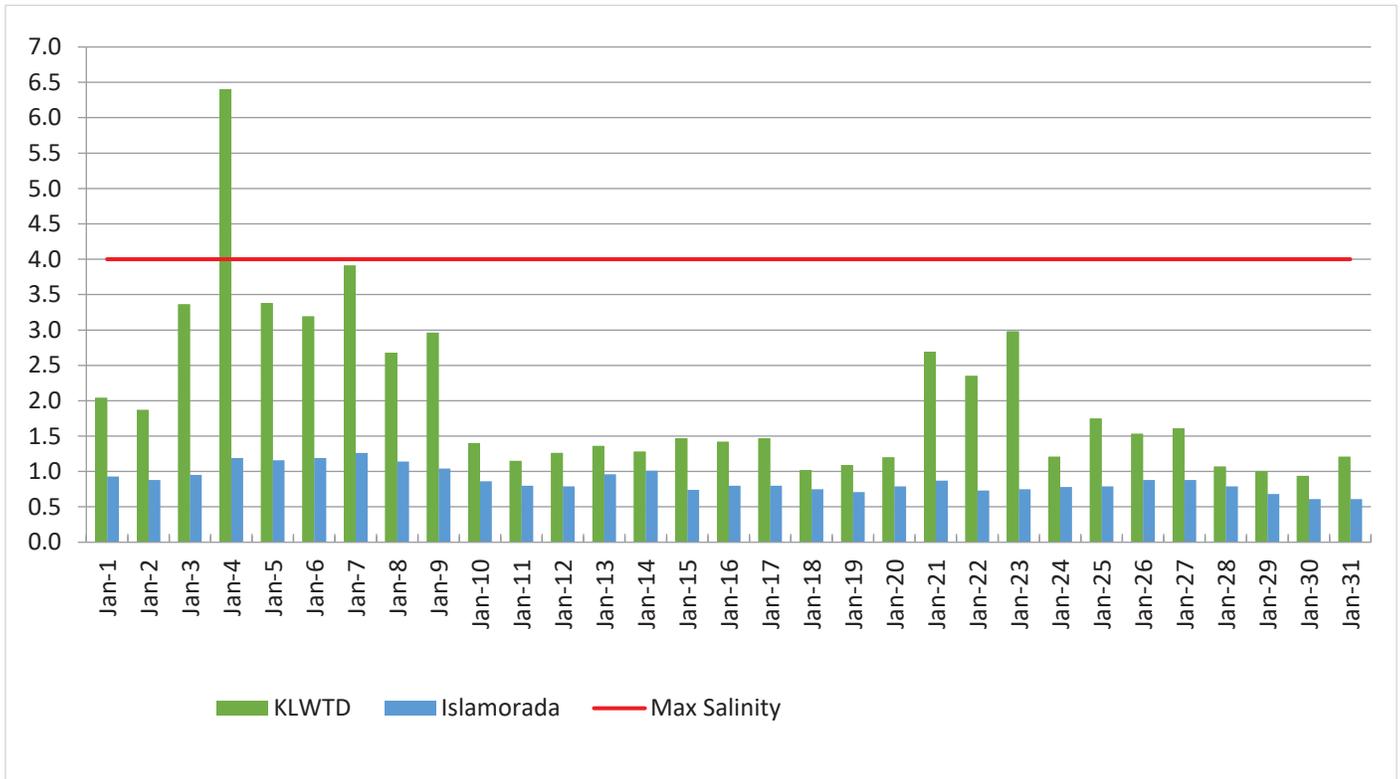
## Daily Flow (MGD)

The total flow of influent through the wastewater treatment plant each day.



### Daily Peak Salinity (PPT)

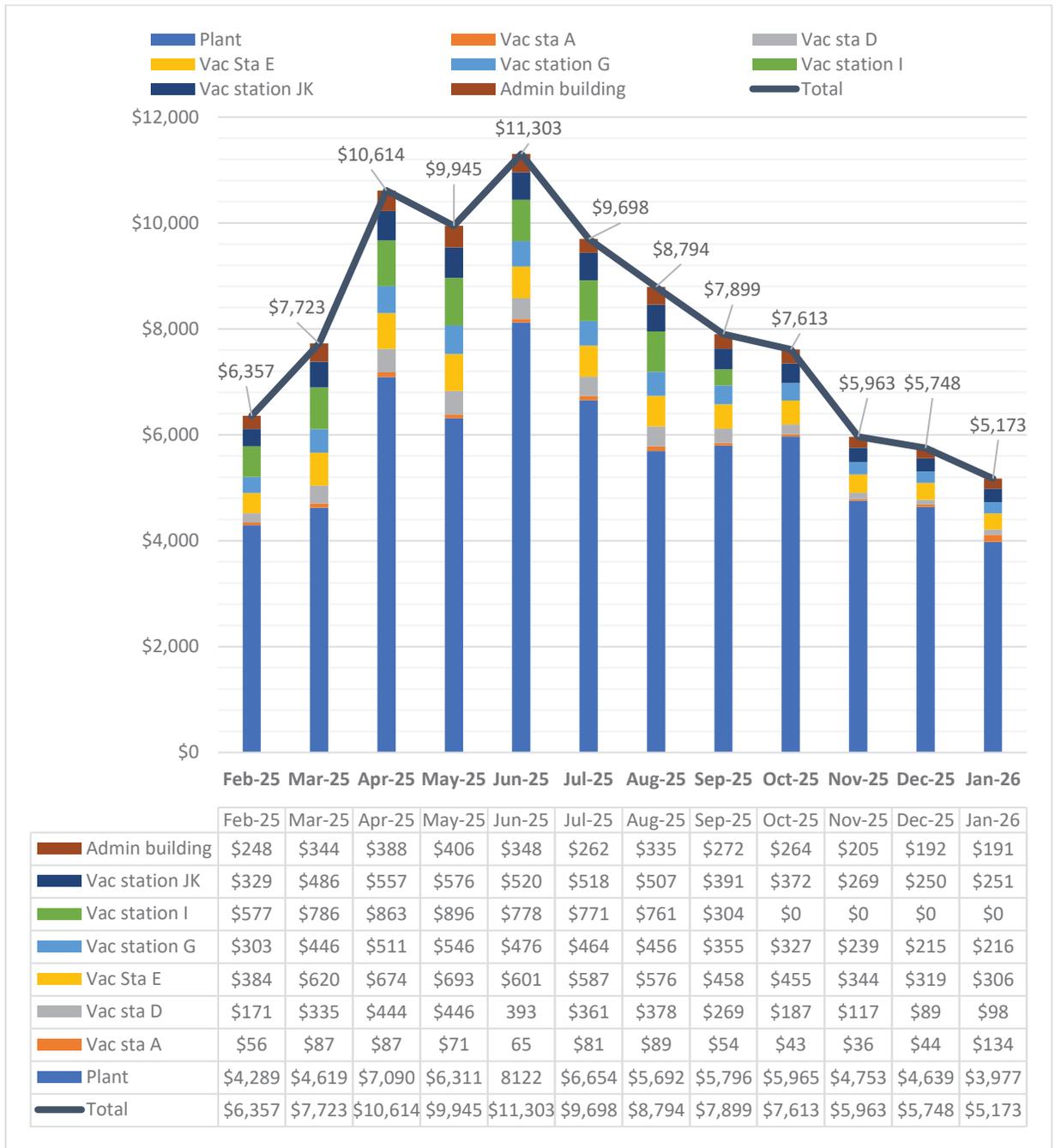
The daily peak salinity for the current month.



### Islamorada

Average Daily Flow: .772 MGD  
 Highest Daily Flow: .966 MGD  
 Monthly Peak Salinity: 1.3 PPT  
 Days over 4.0 PPT Salinity: 0  
 3-month average of Islamorada flow capacity (1.104 MGD): 66%

## Solar Production Report

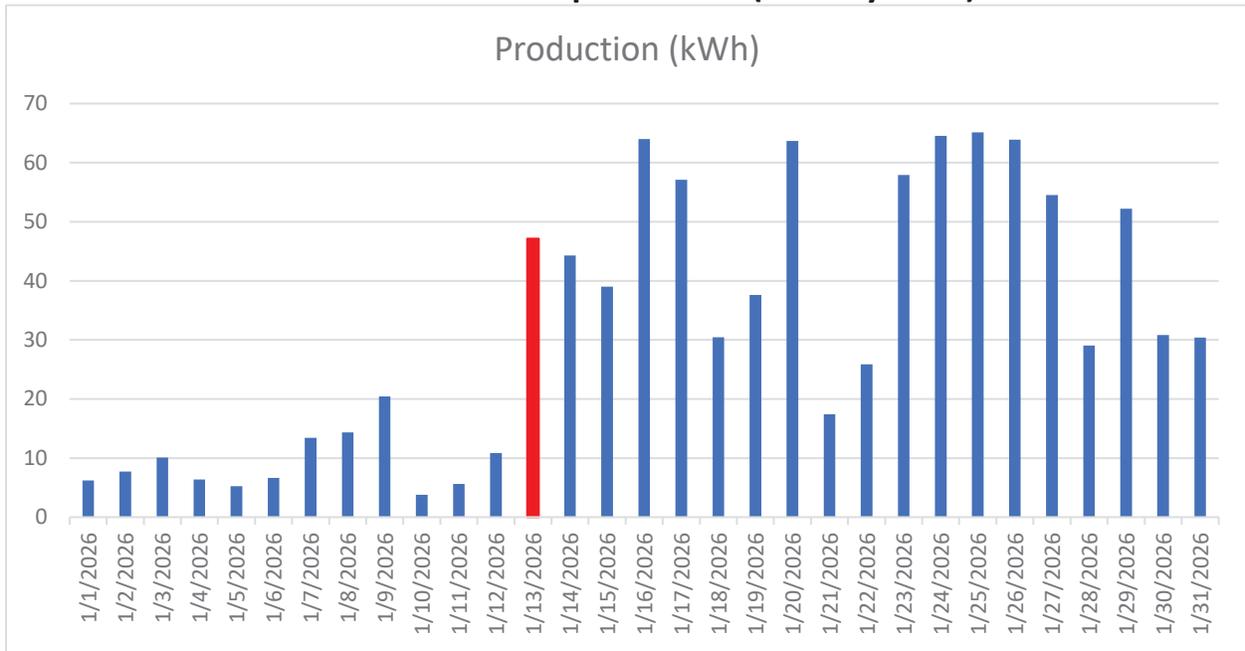


**12 month production estimate for all sites: \$96,830**

## Vac Station A VFD line reactor install



### Vac station A solar production (January 2026)



## Boom lift corrosion treatment and painting





Figures 1 and 2: Chassis corrosion treatment and priming

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: L-2

Action Required:  
Yes

Department: Plant/Facilities      Sponsor: Ryan Dempsey

Subject:  
**Field Truck Purchase**

Summary:  
Mr. Dempsey will request approval to purchase a new truck for the Field Department.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ 59,572.00	1. Alan Jay Vehicle Quote 2. Fleet Truck Replacement Plan
Administration: _____	Expense	
Finance: _____	Funding Source:	
District Counsel: _____	District	
District Clerk: _____	Budgeted:	
Engineering: _____	Yes	

Approved By:       Date: 3-12-26  
General Manager

# ALAN JAY FLEET SALES

Contract Number: 2026 091521-NAF & 032824-NAF

Quote ID: 70268

Agency: KEY LARGO WASTE WATER TREATMENT  
DISTRICT

Date: 2/20/2026

Thank you from the Alan Jay Fleet Team for the opportunity to provide this quotation for (1) 2026 FORD F-250 SUPER CAB PICKUP 2WD 164" WB XL 8' BED, please review carefully and contact us with any errors or changes.

MSRP: \$51,205.00

Base Price: \$45,147.00

Factory Options: \$295.00

Aftermarket Options: \$14,130.00

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Purchase Total: \$59,572.00

## Per attached vehicle specifications.

*This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in the color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.*

Quoted By: CHRISTY SELF / 904-838-4999 / Christy.Self@AlanJay.com



Awarded Contract

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-385-9610	WWW.ALANJAY.COM	70268-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 904-838-4999	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
		FAX 863-402-4221		

ORIGINAL QUOTE DATE  
2/20/2026

# QUICK QUOTE SHEET

REVISED QUOTE DATE  
2/20/2026

REQUESTING AGENCY	KEY LARGO WASTE WATER TREATMENT DISTRICT		
CONTACT PERSON	RYAN DEMPSEY	EMAIL	RYAND@KLWTD.COM
PHONE	305-798-2203	MOBILE	FAX

**SOURCEWELL CONTRACT # 2026 091521-NAF & 032824-NAF** **www.NationalAutoFleetGroup.com**

MODEL	X2A 600A	MSRP	\$51,205.00
2026 FORD F-250 SUPER CAB PICKUP 2WD 164" WB XL 8' BED			

**CUSTOMER ID** **CONTRACT PRICE \$45,147.00**

BED LENGTH	8' Bed
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\*\* All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
Z1	Oxford White	\$0.00
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	\$0.00
44F	Transmission: TorqShift-G 10-Speed Automatic	\$0.00
153	OPTIONS Front License Plate Bracket	\$0.00
52B	Trailer Brake Controller	\$295.00
600A	Order Code 600A	\$0.00
66D	Pickup Box Delete	\$0.00
TD8	Tires: LT245/75R17E BSW A/S	\$0.00
X37	3.73 Axle Ratio	\$0.00
	GVWR: 9,900 lbs	\$0.00

CONTRACT OPTIONS	DESCRIPTION	FACTORY OPTIONS	
NO-TEMP	TEMP TAG NOT REQUESTED, CUSTOMER WILL HANDLE THEIR OWN TAG WORK.		\$0.00
AF SLU98-SW	8' Reading Standard Line utility body factory powder coated white with SST paddle latches (Includes 2nd stage MSO, weight slip, & final-stage manufacturers completed vehicle certification.)		\$11,845.00
AF 7/4WIRE	7/4 WAY TRAILER RECEPTACLE		\$260.00
AF USOB8-TB	HD SPRAY ON BED LINER APPLIED TO FLOOR, BULKHEAD, CARGO AREA, AND TOPS OF BOXES ON 6.5' - 8' UTILITY BODY.		\$1,760.00
AF CAMERA	FACTORY CAMERA INSTALL IN UTILITY BODY		\$265.00

**CONTRACT OPTIONS \$14,130.00**

**TRADE IN** **TOTAL COST \$59,572.00**

**YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~**

**TOTAL COST LESS TRADE IN(S) QTY 1 \$59,572.00**

**Estimated Annual payments for 60 months paid in advance: \$13,696.83**  
Municipal finance for any essential use vehicle, requires lender approval, WAC.

**Comments QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY **CHRISTY SELF** GOVERNMENT ACCOUNT MANAGER [Christy.Self@AlanJay.com](mailto:Christy.Self@AlanJay.com)

*"I Want to be Your Fleet Provider"*

*I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.*



# ALAN JAY FLEET

CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box (✔ Complete)



Note:Photo may not represent exact vehicle or selected equipment.

## Window Sticker

### SUMMARY

[Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box

MSRP:\$48,735.00

Interior:Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 6.8L 2V DEVCT NA PFI V8 Gas

Transmission: TorqShift-G 10-Speed Automatic

### OPTIONS

CODE	MODEL	MSRP
X2A	[Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box	\$48,735.00
<b>OPTIONS</b>		
153	Front License Plate Bracket	\$0.00
44F	Transmission: TorqShift-G 10-Speed Automatic	\$0.00
52B	Trailer Brake Controller	\$300.00
600A	Order Code 600A	\$0.00
66D	Pickup Box Delete	(\$625.00)
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	\$0.00

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Data Version: 27799. Data Updated: Feb 19, 2026 6:47:00 PM PST.



# ALAN JAY FLEET

CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box (✔ Complete)

AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
TD8	Tires: LT245/75Rx17E BSW A/S	\$0.00
X37	3.73 Axle Ratio	\$0.00
Z1	Oxford White	\$0.00
—	GVWR: 9,900 lbs	Inc.
<b>SUBTOTAL</b>		<b>\$48,410.00</b>
	Adjustments Total	\$0.00
	Destination Charge	\$2,795.00
<b>TOTAL PRICE</b>		<b>\$51,205.00</b>

## FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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# ALAN JAY FLEET

CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box (✔ Complete)

## Standard Equipment

### Mechanical

- Engine: 6.8L 2V DEVCT NA PFI V8 Gas (STD)
- Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and trail (STD)
- 3.73 Axle Ratio (STD)
- GVWR: 10,000 lb Payload Package
- 50-State Emissions System
- Transmission w/Driver Selectable Mode and Oil Cooler
- Rear-Wheel Drive
- 68-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
- 160 Amp Alternator
- Class V Towing Equipment -inc: Hitch and Trailer Sway Control
- Trailer Wiring Harness
- 3859# Maximum Payload
- HD Gas-Pressurized Shock Absorbers
- Front Anti-Roll Bar
- Firm Suspension
- Hydraulic Power-Assist Steering
- 34 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Front Suspension w/Coil Springs
- Solid Axle Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

### Exterior

- Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments
- Tires: LT245/75R17E BSW A/S -inc: Spare may not be the same as road tire (STD)
- Regular Box Style
- Wheels w/Hub Covers
- Steel Spare Wheel
- Full-Size Spare Tire Stored Underbody w/Crankdown
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

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# ALAN JAY FLEET

CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box (✔ Complete)

## Exterior

- Black Rear Step Bumper
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
- Manual Extendable Trailer Style Mirrors
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Tailgate Rear Cargo Access
- Reverse Opening Rear Doors
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Boxside Steps
- Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light
- Perimeter/Approach Lights

## Entertainment

- Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
- Radio: AM/FM Stereo w/MP3 Player -inc: 6 speakers
- Fixed Antenna
- 6 Speakers
- SYNC 4 -inc: 8" center display, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual
- Wireless Phone Connectivity
- 2 LCD Monitors In The Front

## Interior

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- 60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
- Manual Tilt/Telescoping Steering Column

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Data Version: 27799. Data Updated: Feb 19, 2026 6:47:00 PM PST.



# ALAN JAY FLEET

CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box (✔ Complete)

## Interior

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

Power Rear Windows

Front Cupholder

Rear Cupholder

Compass

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

HVAC -inc: Underseat Ducts

Locking Glove Box

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

Full Overhead Console w/Storage and 2 12V DC Power Outlets

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Cab Mounted Cargo Lights

Smart Device Remote Engine Start

Smart Device Integration

Ford Connectivity Package (1-Year Included) -inc: unlimited Wi-Fi hotspot, Included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan

Instrument Panel Covered Bin and Dashboard Storage

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

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# ALAN JAY FLEET

CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box (✔ Complete)

## Interior

Power Door Locks w/Autolock Feature

Driver Information Center

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Seats w/Vinyl Back Material

Front Center Armrest w/Storage

Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints

Perimeter Alarm

Securilock Anti-Theft Ignition (pats) Immobilizer

2 12V DC Power Outlets

Air Filtration

## Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

## Safety-Exterior

Side Impact Beams

## Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Emergency Sos Capability

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch

Safety Canopy System Curtain 1st And 2nd Row Airbags

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters

Back-Up Camera

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Data Version: 27799. Data Updated: Feb 19, 2026 6:47:00 PM PST.



# ALAN JAY FLEET

CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford Super Duty F-250 SRW (X2A) XL 2WD SuperCab 8' Box (✔ Complete)

## WARRANTY

Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years: 5  
Drivetrain Miles/km: 60,000  
Corrosion Years: 5  
Corrosion Miles/km: Unlimited  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 60,000

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Data Version: 27799. Data Updated: Feb 19, 2026 6:47:00 PM PST.

## KLWTD FLEET STATUS AND REPLACEMENT PLAN (FY26)

Unit #	Make	Model	Year New	Vehicle Type	Department	Current mileage	Approximate replacement year	Notes
9	Chevrolet	Express	2013	Van	Facilities	48550	FY28	
11	Dodge	Durango	2014	SUV	Admin	71877	FY26	Will be sold FY26
13	Ford	F550 DRW	2014	Dump Truck	Field	39328	FY29	Dump truck/Low use
14	Chevrolet	Silverado 2500	2015	Pick-Up	Field	92945	FY27	
17	Chevrolet	Silverado 2500 DC	2017	Pick-up	Field	46372	FY27	
18	Chevrolet	Silverado 2500 SC	2017	Pick-up	Field	106734	FY26	
19	Chevrolet	Silverado 2500 SC	2017	Pick-up	Plant	36199	FY32	Low use/spare vehicle
20	Chevrolet	Silverado 2500 DC	2017	Pick-up	Field	78058	FY27	
21	Chevrolet	Silverado 1500 DC	2018	Pick-up	Facilities	37518	FY33	
23	Chevrolet	Silverado 1500 DC	2018	Pick-up	Facilities	21013	FY33	
24	Chevrolet	Silverado 1500 DC	2018	Pick-up	Field	70365	FY28	
25	Chevrolet	Silverado 1500 DC	2021	Pick-Up	Inspections	66746	FY28	
26	Chevrolet	Silverado 1500 DC	2021	Pick-Up	Facilities	54177	FY30	
27	Chevrolet	Silverado 1500 DC	2021	Pick-Up	Inspections	65992	FY31	
28	Chevrolet	Silverado 1500 DC	2021	Pick-Up	Field	47439	FY31	
29	Chevrolet	Silverado 1500 DC	2021	Pick-Up	Facilities	21379	FY36	
30	Chevrolet	Silverado 1500 DC	2021	Pick-Up	Facilities	24112	FY36	
31	Chevrolet	Silverado 1500 DC	2021	Pick-Up	Inspections	49373	FY31	
32	Ford	F350 CC	2024	Pick-Up	Field	14751	FY34	
33	Chevrolet	Silverado 2500 DC	2025	Pick-Up	Field	10184	FY35	
34	Chevrolet	Silverado 2500 DC	2025	Pick-Up	Field	12797	FY35	
35	Chevrolet	equinox	2026	SUV	Admin	0	FY41	Ordered FY26

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: M-1

Action Required:  
No

Department: Capital Projects                      Sponsor: Steve Suggs

Subject:  
**Capital Projects Report - February 2026**

Summary:  
Mr. Suggs will present the Capital Projects monthly report.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Monthly Report
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:                       Date: 3-12-26  
General Manager

# Key Largo Wastewater Treatment District Capital Projects Report

Including updates through February 2026

## Current Capital Projects

Project	Original Contract Amount	Current Contract Amount (Including Direct Purchases, change orders and Amendments)	Engineering And Other Cost (Anticipated)	Total Project Cost (Anticipated)
Effluent Filtration Upgrades (LPA0243)	\$ 3,043,820.00	\$3,343,823.76	\$505,000.00	\$3,848,823.76
	Engineering Paid to Date	Construction Paid to Date	Balance to Complete (Anticipated)	Percentage Complete (Based off current processed pay applications)
	\$483,825.00	\$2,882,800.16	\$482,198.60	87%

**Start of Contract:** 5/18/2023  
**Substantial Completion Date:** 6/17/2025 (755 Days) **Project on Schedule?:** No  
**Current Time Extensions to Contract:** 395 Days  
**Funding Source:** FDEP Stewardship (LPA0243)

**Project Updates:**

- Evoqua submitted their Final Inspection Report Summary on July 18th, attributing the corrosion issues to process/reuse water and stagnant conditions rather than workmanship.
- WEC/KLWTD and Reynolds prepared and sent a response rejecting Evoqua’s conclusions.
- KLWTD issued its formal response on Sept 3rd; Evoqua replied on Sept 19th disagreeing with Key Largo’s claims but offering to repair and transport the filter at no cost.
- Updated repair/delivery timeline was provided for the filter, and it was projected to be on site February 5th, 2026. Filter was delivered and had many QA/QC issues that raised concerns from all parties and Evoqua chose to remove the filter from site and return it to Thomasville, GA for repair.
- On February 26<sup>th</sup> a factory inspection of the disc filter was completed with representatives from Reynolds, Apex, Heyward, and KLWTD in attendance. Evoqua/Xylem has completed the recommended repairs identified during the inspection and provided documentation and photos of the work. The unit is scheduled to be delivered to the site on March 13, with Reynolds and Apex present to coordinate delivery and setup.
- Reynolds, WEC staff, and KLWTD staff did not attend any construction progress meetings.

Project	Original Contract Amount	Current Contract Amount (Including Direct Purchases, change orders and Amendments)	Engineering And Other Cost (Anticipated)	Total Project Cost (Anticipated)
Collection System Monitoring (LPA0424)	\$7,575,677.00	\$9,689,555.24	\$1,055,000.00	\$10,744,555.24
	Engineering Paid to Date	Construction Paid to Date	Balance to Complete (Anticipated)	Percentage Complete (Based off current processed pay applications)
	\$1,053,683.00	\$8,609,360.15	\$1,081,512.09	90%

**Start of Contract:** 7/26/2022  
**Substantial Completion Date:** 4/22/2026 (1,399 days) **Project on Schedule?:** Yes  
**Current Time Extensions to Contract:** 609 days  
**Funding Source:** Combination of USACE & FDEP Stewardship (LPA0424)

**Project Updates:**

- Work is completed in Basins A, B, C, D, F, G, H, I and JK.
- Sensor installation is 100% complete (Note: This is only sensors and does not include other aspects of the project).
  - Walkthroughs and final completions have been completed for all basins.
- Valve rebuilds continued ~ 2,695 rebuilds completed.
- IVC and Flovac have completed installation of the vacuum monitoring system across all 2,967 vacuum pits and buffer tanks. Final completion documentation was finalized in January and provided to KLWTD.
- The balancing change order allowing for the final payment of IVC restoration and Flovac complete installation of the monitoring system was formulated. Change order #7 was approved at the November 18<sup>th</sup> board meeting allowing for the processing of pay app #26 and #27 and the addition of 3 gateways to improve the reception of the system.
  - The only remaining construction items are the low-pressure and high-pressure monitoring on the grinder pumps and force mains, respectively.
- The Grinder Pump/Low-Pressure monitoring is progressing well with approximately 131 monitoring sensors installed.
- Flovac began installation of the force main/high-pressure monitoring system. Initial equipment installation and programming were completed in late December; however, subsequent evaluation of the selected programming and devices prompted a change, and revised devices are currently on order.
- The construction progress meeting was held on February 3<sup>rd</sup>, 2026 with KLWTD, WEC/APEX, and Flovac staff.

Project	Original Contract Amount	Current Contract Amount (Including Direct Purchases, change orders and Amendments)	Engineering And Other Cost (Anticipated)	Total Project Cost (Anticipated)
Power Conditioning and Electrical Upgrades at the WWTP (LPA0426)	\$2,670,450.00	\$3,209,145.53	\$525,000.00	\$3,734,145.53
	Engineering Paid to Date	Construction Paid to Date	Balance to Complete (Anticipated)	Percentage Complete (Based off current processed pay applications)
	\$520,003.55	\$2,261,109.25	\$953,032.73	74%

**Start of Contract:** 1/22/2025  
**Substantial Completion Date:** 07/08/2026 (532 days)      **Project on Schedule?:** Yes  
**Current Time Extensions to Contract:** 23 days  
**Funding Source:** Combination of FDEP Stewardship (LPA0426) & R&R

**Project Updates:**

- Conduit installation is substantially complete across the project, supporting power, signal, and camera systems serving plant equipment and instrumentation throughout the facility (including SBR/digester areas, Post EQ tank area, CCC platform, and other site infrastructure).
- Construction activities focused on wire pulling, device-by-device re-routing, and terminations, with continued installation and termination of digital and analog control wiring into DCU1 and the second-floor MCC/electrical room cabinets (including decanter and waste sludge pump controls).
- Underground service conduit installation progressed from trenching and asphalt removal in late January to installation of 4-inch PVC conduit with bedding and electrical detection tape in early February, followed by backfill, surface restoration, and routing up the Operations Building wall.
- Camera system conduit and wiring installation continued through late February, including new conduit runs toward the digester area, pull-string installation, wire pulling, additional camera location installations (including new light pole cameras), and re-routing of wiring through junction boxes into the DCU1 area for final termination.
- Electrical room modifications continued, along with coordination on major equipment procurement including the voltage regulation transformer, with Larson Electronics selected as an approved equal to SureVolt following responsiveness concerns with UST.
- Inspection reports also documented punch-list and quality items including conduit fitting adjustments at certain GFCI locations, surface cleanup on walkways, and areas where wiring has been pulled but not yet fully terminated.
- Pedro Falcon, KLWTD and WEC/APEX staff attended the construction progress meeting on February 11<sup>th</sup> and 25<sup>th</sup>, 2026.

Project	Original Contract Amount	Current Contract Amount (Including Direct Purchases, change orders and Amendments)	Engineering And Other Cost (Anticipated)	Total Project Cost (Anticipated)
Vacuum Stations Odor Control (KG004)	\$4,009,141.26	\$4,009,141.26	\$400,000.00	\$4,409,141.26
	Engineering Paid to Date	Construction Paid to Date	Balance to Complete (Anticipated)	Percentage Complete (Based off current processed pay applications)
	\$270,266.50	\$2,803,727.18	\$1,335,147.58	70%

**Start of Contract:** 03/28/2025  
**Substantial Completion Date:** 02/04/2026 (330 Days)      **Project on Schedule?:** No  
**Current Time Extensions to Contract:** 0 Days  
**Funding Source:** Combination of FDEP Stewardship (KG004) & R&R

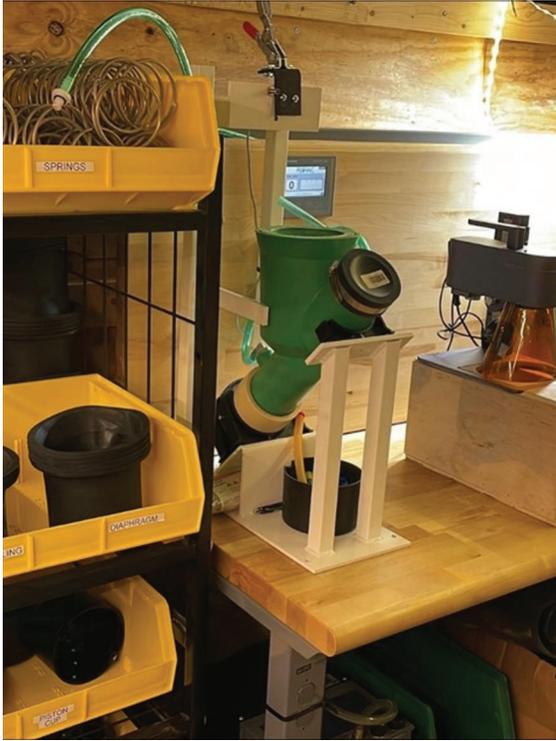
**Project Updates:**

- As of October 22<sup>nd</sup> all (6) sets of Odor Control Tanks arrived at their respective Vacuum Station; All tanks have been delivered in acceptable condition.
- Final connections have been completed at Vacuum Stations A, G, I, and J/K. The new Odor Control systems are operational at these (5) Vacuum Stations. Vacuum Station E is pending underground drainage pipe installation. Vacuum Station D and E to be completed in the following period. Contractor to begin removal of existing Odor Control System and site restoration in the following period.
- Permanent stainless-steel pipe supports for the new Odor Control System piping have been installed at all Vacuum Stations.
- Contractor completed coating of concrete slabs at Vacuum Stations A, D, E, G, and I. Coating work at station J/K in progress. 95% of new Odor Control System PVC piping has been coated; the remaining coating work is expected to be completed in the following period.
- Contractor has submitted updated delivery date from generator manufacturer Cummins. Generators are expected to arrive at Vacuum Station A and D by the end of June 2026.
- Belle Construction, KLWTD, and Apex staff attended a progress meeting on February 5<sup>th</sup> and February 19<sup>th</sup>, 2026.

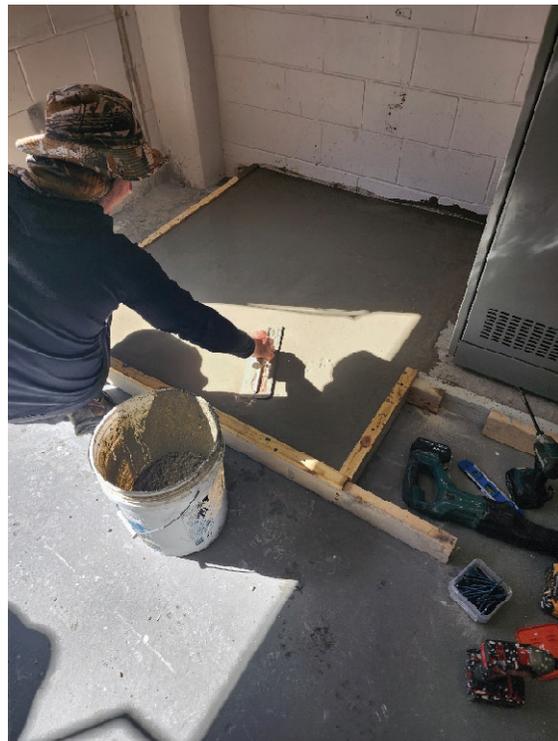
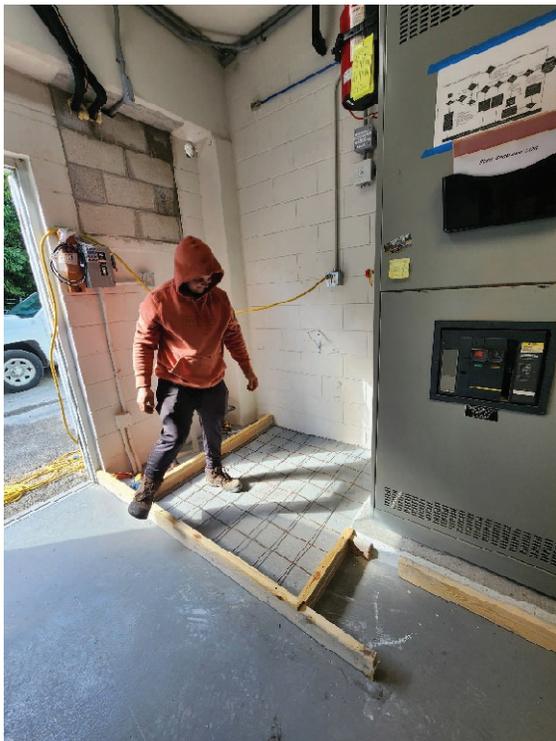
## Upcoming Construction Projects

Project	Estimated Data	Status
<b>EQ Tank and Headworks Project</b>  (LPA 0425)	<b>Project Cost:</b> \$11,523,215 <b>Existing State Funds:</b> \$6,570,814 <b>Design:</b> 60% <b>Design Completion:</b> June 2026 <b>Construction:</b> September 2026- September 2028 <b>Funding Source:</b> Stewardship and SLR	The EQ Tank and Headworks project includes two new 500k MGD pre-equalization tanks and a new headworks screening system. The team is coordinating with manufacturers on key components such as odor control, aeration diffusers, screens, and the disposal system. Pricing for several items has been received and is under review as design and equipment selection advance. A permit modification has been submitted to FDEP, and coordination is ongoing to address any RAIs. The District is also working with the Village of Islamorada as they evaluate design changes involving in-line booster pumps and macerators that may increase peak flows and require added screening capacity. Islamorada’s hydraulic modeling is complete, and the District is reviewing and coordinating with the Village.
<b>Vacuum Tank Upgrades</b>	<b>Project Cost:</b> \$12,370,312 <b>Design:</b> Preliminary <b>Design Completion:</b> August 2026 <b>Construction:</b> October 2026 <b>Funding Source:</b> Stewardship and SLR	Replace existing steel vacuum tanks at all KLWTD vacuum stations with new corrosion-resistant fiberglass reinforced plastic tanks. The project also upgrades foundations for flood resistance and installs new valves, fittings, gaskets, and SCADA controls. These tanks are critical to the wastewater collection system serving over 20,000 residents and seasonal visitors in the Upper Keys, including Islamorada. Design work has begun for the Vacuum Station A and E tanks. Apex intends to phase design and construction of the replacements to accomplish two tank replacements per year.
<b>Pipe Protection Project</b>	<b>Project Cost:</b> \$2,401,285 <b>Design:</b> 60% <b>Design Completion:</b> August 2026 <b>Construction:</b> Oct 2026 - Oct 2027 <b>Funding Source:</b> Stewardship and SLR	This project rehabilitates ~3,400 ft of corroded ductile iron mains at the Key Largo Wastewater Treatment Plant using CIPP lining for larger mains and selective HDPE open-cut replacement for smaller or severely deteriorated sections. Apex is working with KLWTD to expose select subgrade pipes for corrosion analysis. Following the results of these inspections, a plan will be created for pipe rehabilitation or replacement potentially including CIPP Lining, cathodic protection, or HDPE open-cut replacement. The project also includes new isolation valves and SCADA-integrated flow meters, improving system durability, control, and leak prevention.
<b>Blower Room Modifications Project</b>	<b>Project Cost:</b> \$250,000 <b>Design:</b> Preliminary <b>Funding Source:</b> Stewardship and SLR	The KLWTD staff has requested the addition of an access door behind blower #4 to better service the blower. Currently, the other blowers must be removed to access blower #4. These modifications will allow for more efficient service of the blowers.  <b>This project is going to be incorporated in the EQ Tank and Headworks Project.</b>

## Project Construction Photos



Figures 1 & 2: Flovac Valve Rebuild Trailer and Rebuilt Valve Rack



Figures 3 & 4: Concrete Form Installed with Wire Mesh Reinforcement for ATS and Disconnect



**Figures 5 & 6: Routing and Connecting Digital Wiring for Waste Sludge Pump #3 at MCC1**



**Figures 7 & 8: Evoqua/Xylem Repaired the Disk Filter to all Parties Standards**



**Figure 9: New Odor Control System Operational at Vacuum Station A**



**Figure 10: New Odor Control System Operational at Vacuum Station G**



**Figure 11: New Odor Control System Operational at Vacuum Station J/K**

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: M-2

Action Required:  
Yes

Department: Capital Projects  
Sponsor: Steve Suggs

Subject:  
**KLWTD Vacuum Stations Odor Control - Time-Only Change Order**

Summary of Discussion:

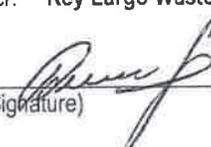
A time-only change order of 195 additional days to accommodate lengthy lead times for new Cummins generators at Vacuum Stations A and D will be discussed.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ 0.00	1. CO 2 2. Email correspondence stating the most recent delivery estimate
Administration: _____	Expense	
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:  Date: 3-12-26  
General Manager

SECTION 00950  
CHANGE ORDER FORM

CONTRACTOR ("Contractor"): Belle Construction Services, LLC	CHANGE ORDER No. 2  PROJECT TITLE: KLWTD Vacuum Stations Odor Control  PROJECT No. 03105.086
OWNER: Key Largo Wastewater Treatment District ("Owner" or "District")  103355 Overseas Highway  Key Largo, FL 33037	ENGINEER: Weiler Engineering Corporation 6805 Overseas Hwy Marathon, Florida 33050
DATE OF ISSUE: March 17, 2026	EFFECTIVE DATE: March 17, 2026 pending approval at the March 17, 2026 KLWTD Board meeting
<p><b>Description of Work to be Performed:</b> The Contractor is hereby authorized and directed to perform the following Work, generally described as: N/A (This change order is a time-only change order)</p> <p><b>Reason for Change:</b> The purpose of this change order is to add Contract Time due to long Generator lead time. Generators are currently expected to be delivered by the end of June 2026. 195 additional days are being requested to allow adequate time to install and test generators following delivery.</p> <p><b>Work to be Performed</b> is more specifically described as: N/A (This is a time-only change order).</p> <p><b>Attachments:</b> Email correspondence from Cummins stating the most recent delivery estimate.</p>	
<b>Total Proposed Decrease in Contract Price and Contract Time for this Change Order</b>	
<b>Change in Contract Price: N/A</b>	<b>Increase (decrease) in Contract Time (Calendar days): 195 Days</b>
<p><b>Acknowledgments:</b></p> <p>The aforementioned change, and work affected thereby, is subject to and governed by all provisions of the original Agreement and RFP. It is expressly understood and agreed that the approval of this Change Order shall have no effect on the original Agreement, including all GENERAL CONDITIONS, SUPPLEMENTARY CONDITIONS, and STANDARD SPECIFICATIONS, other than matters expressly provided herein.</p> <p>This Change Order constitutes full and mutual accord and satisfaction for the adjustment of the Contract Price and Contract Time as a result of increases or decreases in cost and time of performance caused directly and indirectly from the change. Acceptance of this Change Order constitutes an agreement between OWNER and CONTRACTOR that the Change Order represents an equitable adjustment to the Agreement and that CONTRACTOR shall waive all rights to file a Contract Claim or claim of any nature on this Change Order. Execution of this Change Order shall constitute CONTRACTOR's complete acceptance and satisfaction that it is entitled to no more costs or time (direct, indirect, impact, etc.) pursuant to this Change Order. Owner may require consent of the Contractor's surety, if any, to the terms of this Change Order.</p>	
<b>Original Contract Price: \$4,009,141.26</b>	<b>Original Contract Time: 330 Days (calendar days or dates)</b>

SUMMARY OF PRIOR CHANGE ORDERS			
C-O No.	Description of Change	Change in Contract Price	Change in Contract Time
1	(2) Generators ODP	\$(1,401,110.92)	0 Days
2		\$	0 Days
3		\$	0 Days
4		\$	0 Days
5		\$	0 Days
6		\$	0 Days
<b>TOTAL OF ALL PRIOR CHANGES</b>		<b>\$(1,401,110.92)</b>	<b>0 Days</b>
<b>CURRENT CONTRACT PRICE AND TIME</b> (Adjusted by Prior Change Orders BUT before adjusting for this Change Order)		<b>\$2,608,030.34</b>	<b>330 Days</b>
<b>NEW CONTRACT PRICE AND TIME</b> (Adjusted by Prior Change Orders AND this Change Order)		<b>\$2,608,030.34</b>	<b>525 Days</b>
Original Contract Substantial Completion Date: February 4, 2026		New Contract Substantial Completion Date: August 18, 2026	
APPROVAL AND CHANGE ORDER AUTHORIZATION			
Contractor: Belle Construction Services, LLC.  By (Signature) <b>Blaine L. Kearns, MGR</b> (Printed Name and Title of Officer) (Date) <u>03/11/2026</u> ATTEST: _____ (Secretary) (Corporate Seal)		Owner: Key Largo Wastewater Treatment District  By (Signature) <b>Peter Rosasco, General Manager</b> (Printed Name and Title of Officer) (Date) <u>3-11-26</u> ATTEST: _____ District Clerk (Seal)	

[EXT] Fwd: Klwtd odor control project - City of Key Largo Waste Plant 1 & 2 -O - 705769/ O- 713405

From Blaine Kearns <blaine@entrustbuilders.com>  
Date Wed 2/25/2026 4:30 PM  
To Richard Lindsay <rlindsay@weilerengineering.org>

**CAUTION**

Generator delivery email below as requested.

Blaine L Kearns  
Entrust Builders, LLC  
Belle Construction Services, LLC  
BelleConstructionServices@gmail.com  
CGC1522853  
305-710-9911  
Sent from my iPhone

Begin forwarded message:

**From:** Clara Munoz Cortissoz <clara.munoz@cummins.com>  
**Date:** February 25, 2026 at 11:50:58 AM EST  
**To:** Blaine Lounsbury <blaine@entrustbuilders.com>  
**Cc:** Andres E Sanchez <andres.e.sanchez@cummins.com>  
**Subject: RE: Klwtd odor control project - City of Key Largo Waste Plant 1 & 2 -O - 705769/ O- 713405**

Hi Blaine,  
It was nice talking with you!  
Please see below the current estimated ship date for your order. I'll provide updates if there are any changes.

**City of Key Largo Waste Plant 1 - O-705769 ,**

Equipment	Model	Quantity	Estimated Ship date
Generator	DJE Commercial Diesel Generator Set, 450kW Standby 60Hz, Fidelity Enclosure	1	June 2026

**City of Key Largo Waste Plant 2 - O-713405,**

Equipment	Model	Quantity	Estimated Ship date
Generator	DFEJ Commercial Diesel Generator Set, 450kW Standby 60Hz, Fidelity Enclosure	1	June 2026

Please feel free to reach out if you need additional information.

Have a wonderful day!

*\*\*\* Due to a high volume of emails, responses may take a little longer than usual. If your request is urgent, please don't hesitate to call me\*\*\**

**Clara Munoz Cortisoz**

Project Manager Sales - PG

Cell: 863-956-6603

[clara.munoz@cummins.com](mailto:clara.munoz@cummins.com)

Cummins Inc.

Orlando, Florida 32828

United States

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**From:** Blaine Lounsbury <[blaine@entrustbuilders.com](mailto:blaine@entrustbuilders.com)>  
**Sent:** Wednesday, February 25, 2026 11:07 AM  
**To:** Clara Munoz Cortisoz <[clara.munoz@cummins.com](mailto:clara.munoz@cummins.com)>  
**Subject:** Fwd: Klwtd odor control project

**EXTERNAL SENDER:** This email originated outside of Cummins. Do not click links or open attachments unless you verify the sender and know the content is safe.

See forwarded email below:

----- Forwarded message -----  
**From:** **Blaine Kearns** <[blaine@entrustbuilders.com](mailto:blaine@entrustbuilders.com)>  
**Date:** Tue, Feb 17, 2026 at 1:26 PM  
**Subject:** Klwtd odor control project  
**To:** Clara Munoz Cortisoz <[clara.munoz@cummins.com](mailto:clara.munoz@cummins.com)>

Clara-

I hope you are well. I just wanted to get an updated delivery date for the Generators for our project. I need to apply for a change order to increase my contract time to reflect the actual delivery date of the Generators. Could you please let me know what is your best estimate on when the generators will be delivered?

Best regards,

Blaine L Kearns

Entrust Builders, LLC  
Belle Construction Services, LLC  
[BelleConstructionServices@gmail.com](mailto:BelleConstructionServices@gmail.com)  
CGC1522853  
305-710-9911  
Sent from my iPhone

--

Blaine L Kearns  
Belle Construction Services, LLC  
CGC1522853  
95175 Overseas Highway  
Key Largo, FL 33037  
(305) 710-9911

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: M-3

Action Required:  
No

Department: Capital Projects  
Sponsor: Steve Suggs

Subject:  
**Monroe County SLR - Twin Lakes Stormwater Conflicts with KLWTD Utilities**

Summary of Discussion:

A report outlining recent and ongoing conflicts with KLWTD utilities as a result of Monroe County Twin Lakes Stormwater Drainage Improvements Project.

Reviewed / Approved

Financial Impact

Attachments

Operations: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Finance: \_\_\_\_\_  
District Counsel: \_\_\_\_\_  
District Clerk: \_\_\_\_\_  
Engineering: \_\_\_\_\_

\$  
Expense  
Funding Source:  
N/A  
Budgeted:  
N/A

1. Twin Lakes Stormwater Conflicts with KLWTD Utilities Report

Approved By:  Date: 3-12-26  
General Manager

**To:** KLWTD Board of Commissioners

**From:** Richard Lindsay

**Date:** 03/11/2026

**RE:** **Monroe County SLR – Twin Lakes Stormwater Conflicts with KLWTD Utilities**

The purpose of this memorandum is to outline a utility conflict identified on Crane Street between Monroe County’s proposed injection well piping and the Key Largo Wastewater Treatment District’s (KLWTD) existing vacuum main.

On March 9, 2026, the District became aware of a direct crossing conflict while the contractor was installing a 24-inch ductile iron stormwater pipe associated with the County’s injection well system. The installation occurred at the location of an existing KLWTD vacuum main.

Rudy Perez notified Apex of the issue on March 10, 2026, and provided a photograph from the field following installation of the stormwater pipe. The photograph (see below) shows the District’s vacuum main suspended with a ratchet strap and appearing to be deflected at the crossing location. The County, contractor, and project engineers were notified that this configuration is not an acceptable solution for the District’s infrastructure. At the time of this memorandum, no response has been received from those parties regarding corrective action.



Following discovery of the conflict, it is our understanding that additional joints were installed by District staff approximately 25 feet upstream and downstream of the crossing to relieve pressure exerted on the vacuum main.

A review of KLWTD record drawings and the HDR/WSP Twin Lakes construction plan set was subsequently performed to understand the cause of the conflict. The KLWTD record drawings, prepared and certified in 2011 by Weiler Engineering to meet the design intent by Wade Trim based on information provided by the Contractor to Weiler Engineering, indicate the vacuum

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main invert at approximately -2.65' NGVD (-4.21' NAVD). The Twin Lakes construction plan set shows the vacuum main at an invert of -4.1' NAVD and the proposed 24-inch stormwater pipe at approximately -7.4' NAVD, which would have provided adequate vertical separation.

However, contractor GPS measurements taken during installation indicate the actual vacuum main invert was deeper than shown in the plans. Measurements recorded on March 9, 2026 identified the vacuum main invert at approximately -5.32' NAVD prior and -5.15' NAVD following the installation of the stormwater piping. The stormwater force main invert was found at -7.01' NAVD and the top of pipe at -4.92' NAVD. After installation of the additional joints intended to relieve pipe stress, the vacuum main invert at the crossing location was measured at approximately -4.42' NAVD.

Based on these findings, it appears the conflict occurred due to discrepancies between the available record drawings and the actual field elevation of the existing vacuum main. At the conflict location the discrepancy was found to be 1.11'. While the installation of additional joints has temporarily relieved the immediate stress on the pipe, the current configuration does not represent a suitable long-term condition for the District's infrastructure.

To permanently resolve the conflict and restore proper operating conditions, Apex recommends installation of a standard 12-inch vacuum main lift at the crossing location to raise the vacuum main over the stormwater pipe before dropping back down to reconnect to the existing main. This modification would alleviate the stress currently experienced by the pipe and restore proper slope conditions through the conflict area. We estimate the scope of work to resolve this conflict to be the installation of 125 linear feet bearing a cost of anywhere between \$20,000-\$27,500 (\$160-\$220 per linear foot) based on most recent cost estimates for similar work. This cost could be reduced if KLWTD staff perform the installation. It has been indicated that Rudy Perez and District staff would be willing and capable of performing the work described above, provided coordination with the County contractor can be arranged for excavation and dewatering of the trench.

In addition to the Crane Street conflict described above, a second previously identified utility conflict between Monroe County's proposed stormwater infrastructure and the District's existing vacuum sewer system is currently being discussed.

This conflict occurs where a proposed 15-inch stormwater lateral, connecting an inlet drainage structure to the project's main stormwater trunk line, crosses an existing KLWTD vacuum main (see below). Similar to the previously described conflict, this location represents a direct crossing conflict between the proposed stormwater piping and the District's vacuum system.



KLWTD record drawings indicate that an 18-inch lift is installed north of the crossing location which would place the vacuum main approximately 10 inches above the proposed 15-inch stormwater piping, providing adequate vertical separation between the utilities. However, a spot excavation performed in the field revealed that the vacuum main is approximately 18-inches lower than depicted on the record drawings, resulting in a direct conflict with the proposed stormwater lateral.

Initial coordination with the County’s project engineers, HDR/WSP, indicated that installation of a stormwater conflict structure at this location may not have been feasible. Based on that understanding, Apex proceeded with development of preliminary design concepts for a vacuum main reroute to resolve the conflict. Two reroute alternatives were considered, involving approximately 150 linear feet or 300 linear feet of relocated vacuum main, depending on the verified location and elevation of the existing pipe upstream and downstream of the crossing.

Subsequent coordination with HDR/WSP indicated that installation of a conflict structure at this location may be feasible. Apex has advised that installation of a conflict structure would be the District’s preferred resolution, provided it is designed and constructed in accordance with the same specifications and requirements used for previously installed conflict structures within the system. For reference, a similar utility conflict encountered earlier in the project was resolved through installation of a conflict structure constructed by the contractor as part of the County’s project at a cost of \$32,290.00.

On February 25, 2026, following discussion of cost responsibility, Judith Clarke from Monroe County sent:

“This email will serve as written notice in accordance with Florida Statute 337.403 that Key Largo Wastewater Treatment District’s (KLWTD) 6 inch sanitary sewer line that is located on/under Shaw Drive, specifically at approximately Sta. 14+36 rt. has been found to be unreasonably interfering with the improvement of Shaw Drive as part of the Twin

---



Lakes Flood Mitigation Project. As such, in accordance with 337.403 F.S., KLWTD as the utility owner must, as soon as possible but within 30 days, initiate the work necessary to alleviate the interference at its own expense.

The 6-inch sanitary line is at an elevation that conflicts with the County's 15-inch stormwater pipe that connects two structures, S-4 and S-5; the conflict was discovered on or about October 22, 2025 and relocation has been discussed with KLWTD staff on several occasions. Apparently, the actual elevation of the sanitary line does not match the as-built information that was provided to the county's consultant.

Please make arrangements to relocate the KLWTD 6-inch line so that it is not in conflict with the county's improvements as soon as possible but no later than within 30 days. KLWTD staff should coordinate with Monroe County's CEI as needed to access the site."

This email indicates KLWTD must begin resolution of this conflict by March 27, 2026.

Apex will continue coordinating with KLWTD, Monroe County, the project engineers, and the contractor to determine an appropriate path forward to implement a permanent resolution.

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: O-1

Action Required:  
Yes

Department:  
Legal

Sponsor:  
Nick Mulick

Subject:  
**Conservation Parcel Waiver Request - Resolution No. 02-2026**

Summary:

A request for waiver of wastewater service and exemption from SDC assessment for AK No. 1608718, per KLWTD General Rules and Regulations, Section 9.04(a)(i).

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ 0.00                      \$780.00	1. KLWTD Form F-19 2. Resolution 02-2026 3. Map
Administration: _____	Refunded      Uncollected	
Finance: _____	Funding Source:	
District Counsel: _____	Assessment Revenue	
District Clerk: _____	Budgeted:	
Engineering: _____	No	

Approved By:                       Date: 3-12-26



103355 Overseas Highway, Key Largo, FL 33037  
Phone (305) 451-4019  
www.klwtd.com

### Request for Wastewater Assessment Waiver or Exemption

ALL fields must be completed, unless indicated as optional, before the request will be reviewed.

Property Owner of Record: TD GROUP HOLDINGS I LLC

Requested By\*: \_\_\_\_\_  
*\*If not Owner of Record, authorization documentation must be submitted.*

Email (optional): J.ALVAREZ@TDGROUPFL.COM Phone: 305-907-5338

RE/Parcel ID: 00492520-000000 Alternate Key: 1608718

Physical Location: 413 COCONUT DR. KEY LARGO FL

RE/Parcel ID: \_\_\_\_\_ Alternate Key: \_\_\_\_\_

Physical Location: \_\_\_\_\_

RE/Parcel ID: \_\_\_\_\_ Alternate Key: \_\_\_\_\_

Physical Location: \_\_\_\_\_

I request an **EXEMPTION** of wastewater assessment for the parcel(s) listed above because:

- The parcel is vacant and has been aggregated with an adjoining parcel that is connected to the District's central wastewater collection system. *Section 10.05 (a)*
- The parcel is a marina, boat slip or rack minimum that is not capable of creating wastewater. *Section 10.05 (b)*
- The parcel cannot be improved due to zoning regulations or other legal constraints. *Section 10.05 (c)*
- The parcel cannot be improved due to physical conditions of the property. *Section 10.05 (d)*

I request a **WAIVER** of wastewater assessment for the parcel(s) listed above because:

- The parcel is vacant and immediately adjacent to an assessed parcel that is connected to the District's central wastewater collection system. *Section 10.06 (a)(i) Contiguous Vacant Parcel*  
**\*\$200.00 administrative fee required.**
- The parcel is vacant and designated as Tier I. *Section 10.06 (a)(ii) Tier 1 (one) Vacant Parcel*  
**\*\$200.00 administrative fee required.**
- The parcel is vacant and only receives an annual tax notice due to the wastewater assessment. *Section 10.06 (a)(iv) Minimum Tax Bill*
- The parcel is owned by Monroe County Land Authority or any other Federal, State or Local Agency for the purpose of protecting the natural environment. *Section 10.06 (a)(iii) - Conservation Parcel*
- The parcel is being conveyed to the Monroe County Land Authority or any other Government Agency for conservation purpose. **The Waiver shall take effect upon receipt by the District of proof that the Government Entity has acquired title to the Subject Tax Parcel.** *Section 10.06 (a)(iii) - Conservation Parcel*

**Acknowledgement Box required to process all exemptions Section 10.04(a) or waiver requests Section 10.06(b)**

Certify that if wastewater service to the parcel is reinstated, the then-current owner must pay the full direct and indirect District costs of providing the same. The amount charged at that time is expected to be significantly greater than the current non-ad valorem assessment.

Signature:

Date: 2/25/2026

This completed request form may be emailed to customerservice@klwtd.com or submitted to the District office located at:

**RESOLUTION NO. 02 - 2026**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT (“THE BOARD”) APPROVING THE REQUEST BY TDGROUP HOLDINGS I LLC (“THE OWNER”), FOR THE REMOVAL OF TAX PARCEL AK# 1608718 FROM THE 2009 NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, TDGroup Holdings I LLC (“The Owner”) is the owner of the tax parcel described in Section 1 below (“the Subject Tax Parcel”); and

**WHEREAS**, the Key Largo Wastewater Treatment District (the “District”) assessed the Subject Tax Parcel via Resolution 20-05-09 dated May 19, 2009 (the “2009 Non-ad Valorem Assessment Roll”); and

**WHEREAS**, the Subject Tax Parcel is being conveyed to the Monroe County Comprehensive Plan Land Authority for conservation purposes; and

**WHEREAS**, the Owner requests that the District remove the Subject Tax Parcel from the 2009 Non-ad Valorem Assessment Roll, pursuant to the Key Largo Wastewater Treatment District’s General Rules and Regulations, Section 9.04(a)(i).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT THAT:**

**Section 1.**

PARCEL I.D.: 00492520-000000  
AK NO.: 1608718  
PARCEL DESCRIPTION: BK 1 LT 7 (LESS ENCROACHMENT) SEASIDE ADDITION NO 1 KEY LARGO PB3-59 OR500-911/912 OR685-160/162 OR849-1771 OR1043-1637 OR1298-1828/29 OR2933-0774 OR2944-260 OR2944-0264

**Section 2.**

EXCLUSION FROM FINAL ASSESSMENT ROLL. The Subject Tax Parcel shall be excluded from the 2009 Final Assessment Roll upon receipt by the District of proof that the Subject Tax Parcel has been purchased by the Monroe County Comprehensive Plan Land Authority for conservation purposes. No part of the System Development Charge paid prior to the effective date of this Resolution shall be refunded.

**Section 3.**

EFFECTIVE DATE. This resolution shall take effect upon adoption by the KLWTD Board of Commissioners.

**Section 4.**

AUTHORIZATION OF DISTRICT OFFICIALS.  
The General Manager and/or his designee(s) are authorized to take all actions necessary to implement the terms and conditions of this Resolution.

**RESOLVED AND ADOPTED THIS 17<sup>th</sup> DAY OF March 2026.**

The foregoing RESOLUTION was offered by Commissioner \_\_\_\_\_, who moved for its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and being put to a vote the result was as follows:

	AYE	NAY
Chairman Rodriguez	_____	_____
Commissioner Majeska	_____	_____
Commissioner Schwartz	_____	_____
Commissioner Maloney	_____	_____

The Chairman thereupon declared this Resolution duly passed and adopted this 17<sup>th</sup> day of March 2026.

KEY LARGO WASTEWATER TREATMENT DISTRICT

By: \_\_\_\_\_  
Nicolas Rodriguez,  
Chairman

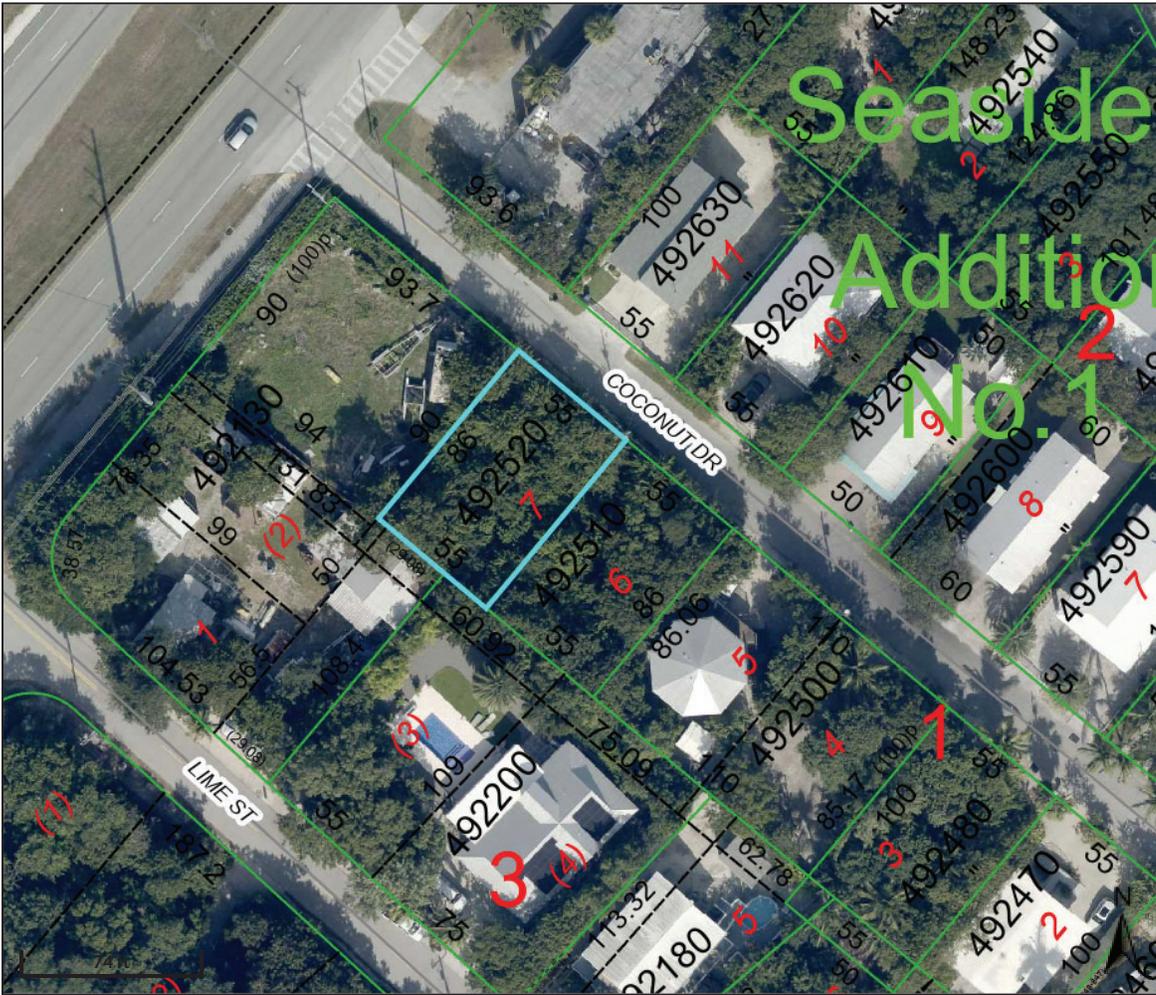
ATTEST:

*Approved as to form  
and legal sufficiency:*

\_\_\_\_\_  
Shannon McCully, District Clerk

By: \_\_\_\_\_  
Nicholas W. Mulick, Esq.,  
General Counsel

SEAL



### Overview



### Legend

- Centerline
- Easements
- Hooks
- - - Lot Lines
- Road Center
- - - Rights of Way
- Shoreline
- [ ] Condo Building
- Key Names
- Parcels

<b>Parcel ID</b>	00492520-000000	<b>Alternate ID</b>	1608718	<b>Owner Address</b>	TDGROUP HOLDINGS I LLC
<b>Sec/Twp/Rng</b>	14/62/38	<b>Class</b>	VACANT RES		PO Box 370524
<b>Property Address</b>	413 COCONUT Dr KEY LARGO				Key Largo, FL 33037
<b>District</b>	500P				
<b>Brief Tax</b>	BK 1 LT 7 (LESS ENCROACHMENT) SEASIDE ADDITION NO 1 KEY LARGO PB3-59 OR500-911/912 OR685-160/162 OR849-1771				
<b>Description</b>	OR1043-1637 OR1298-1828/29 OR2933-0774 OR2944-260 OR2944-0264				
	(Note: Not to be used on legal documents)				

Date created: 3/3/2026  
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 GEOSPATIAL

Key Largo Wastewater Treatment District  
Board of Commissioners Meeting  
Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: O-2

Action Required:  
No

Department:                      Sponsor:  
Legal                                      Nick Mulick

Subject:  
**Board Seat Replacement Procedure**

Summary:  
Mr. Mulick will discuss the procedure for filling KLWTD's vacant Board seat.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: \_\_\_\_\_  \_\_\_\_\_ Date: 3-12-26

General Manager

# Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:  
March 17, 2026

Agenda Item Number: P-1

Action Required:  
No

Department: Commissioner's Item      Sponsor: Philip Schwartz

Subject:  
**Summary of FKNMS WQPP Steering Committee Meetings March 4th & 5th**

Summary:  
Commissioner Schwartz will discuss the FKNMS WQPP Steering Committee Meeting.

Reviewed / Approved

Financial Impact

Attachments

Operations: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Finance: \_\_\_\_\_  
District Counsel: \_\_\_\_\_  
District Clerk: \_\_\_\_\_  
Engineering: \_\_\_\_\_

\$  
  
Funding Source:  
N/A  
  
Budgeted:  
N/A

1. WQPP Meeting Agenda
2. WQPP Research Symposium Agenda
3. WQPP Draft Meeting Minutes

Approved By:       Date: 3-12-26  
General Manager

**DFLORIDA KEYS NATIONAL MARINE SANCTUARY**  
**Water Quality Protection Program Steering Committee Meeting**

**March 4, 2026**  
**9:00 AM – 4:30 PM**

**Marathon City Hall, 9805 Overseas Highway, Marathon, FL 33050**

The meeting will also be broadcast in real time for listening only:

<https://attendee.gotowebinar.com/register/4433518308908447833>; Webinar ID 993-635-123

**Meeting Purpose:** Convene the Water Quality Protection Program (WQPP) Steering Committee to review the status of Florida Keys water quality projects and complementary efforts, and discuss timely issues and future actions related to water quality priorities.

**Meeting Materials:**

- Minutes from December 17, 2025 WQPP Steering Committee meeting

**Agenda**

- 9:00 AM**      **I. Welcome and Opening Remarks**
- Call to Order, *Lawrence Glenn, DEP / Wade Lehmann, EPA*
  - Opening Remarks – DEP and EPA
  - Steering Committee Member Introductions
  - Housekeeping
  - Review and Adopt Agenda
    - *Steering Committee Vote*
  - Approve Minutes from December 17, 2025
    - *Steering Committee Vote*
- 9:30 AM**      **II. Canal Restoration Progress & Local Government Efforts, Rhonda Haag, Chief Resilience Officer, Monroe County; Peter Frezza, Environmental Resources Manager, Village of Islamorada; George Garrett, City Manager, City of Marathon**  
(30 min) Update on canal restoration progress and/or other local government priorities.
- (10 min) *Steering Committee Q&A/Discussion*
- 10:10 AM**      **III. Project Report: Canal Restoration, Greg Corning, Assistant Vice President, WSP**  
(20 min) Update on the outcomes of EPA-funded projects to update water quality summaries, evaluate the effectiveness of gravity injection well technology for canal restoration, and potential reclassification and reranking of impaired canals to include the use of new, stand-alone, combination of or partial restoration technology implementation.
- (10 min) *Steering Committee Q&A/Discussion*
- 10:40 AM**      **Break (15 minutes)**

- 10:55 AM**      **IV. Beach Water Quality Monitoring**
- **Florida Healthy Beaches Program**, *Dr. Mark Roby, Director of Nursing, FDOH*
    - (20 min) Overview of the Florida Healthy Beaches Program and Beach Water Quality Monitoring in Monroe County.
  - **EPA Beach Water Quality Monitoring Presentation**, *Joel Hansel, EPA Region 4 BEACH Program Coordinator, EPA*
    - (20 min) Additional perspectives from the EPA Beach Water Quality Monitoring Program.
  - (10 min) *Steering Committee Q&A/Discussion*
- 11:45 AM**      **V. Innovative Nature-based Media Filtration Technology for Meeting Nutrient Removal Targets**, *Vincent Seibold, Director of Operations, Sustainable Water Infrastructure Group, LLC*  
(20 min) Introduction to innovative nutrient removal technology to restore and protect nutrient-impaired waters from nitrogen and phosphorus pollution.
- (5 min) *Steering Committee Q&A/Discussion*
- 12:10 PM**      **WQPP and Steering Committee Photo**  
(5 min) Steering Committee and other WQPP members convene for a group photo.
- 12:15 PM**      **Lunch** (1 hour 20 minutes)
- 1:35 PM**      **VI. Florida’s Coral Reef Unified Water Quality Monitoring Database: Data Aggregation and Analysis**, *Dr. David Kochan, Associate Research Scientist, FWC*  
(20 min) Overview of a DEP-funded project to develop a unified water quality monitoring database and demonstration of interactive data portal.
- (10 min) *Steering Committee Q&A/Discussion*
- 2:05 PM**      **VII. Florida Seafloor Mapping Initiative (FSMI)**, *Rick Householder, Florida Geospatial Program Director, Woolpert*  
(20 min) Overview of a statewide bathymetric data collection effort and Woolpert’s Region 3 (FL Keys) assignment and resource management applications.
- (10 min) *Steering Committee Q&A/Discussion*
- 2:35 PM**      **Break** (15 minutes)
- 2:50 PM**      **VIII. Communications Subcommittee**, *Julie Cheon, Communications Director, NOAA FKNMS / Shelly Krueger, University of Florida/IFAS Extension Monroe County*  
(10 min) Update on the Communications Subcommittee efforts and progress.
- (10 min) *Steering Committee Q&A/Discussion*
- 3:10 PM**      **IX. WQPP Report to Congress**, *Beth Smith, South Florida Program Coordinator, EPA / Karen Bohnsack, Associate Director, NOAA FKNMS*

(5 min) Overview of the status of the current WQPP Congressional Report and discussion regarding the next report cycle.

- (15 min) *Steering Committee Q&A/Discussion*

**3:30 PM**

**X. Canal Restoration Subcommittee Discussion, George Garrett (City of Marathon)**

(5 min) Proposal and discussion to reconvene the Canal Restoration Subcommittee to help expedite canal restoration progress.

- *Steering Committee Q&A/Discussion* (10 min)
  - *Potential Steering Committee Vote*

**3:45 PM**

**XI. Public Comment** (15 minutes)

**4:00 PM**

**XII. Steering Committee Member Updates**

(25 min) Open forum for members of the Steering Committee to report on recent activities or emerging topics of relevance to the Water Quality Protection Program.

**4:25 PM**

**Wrap-Up and Review Action Items**

**4:30 PM**

**Adjourn**

**FLORIDA KEYS NATIONAL MARINE SANCTUARY**  
**Water Quality Protection Program Steering Committee**  
**March 2026 Research Symposium**

**March 5, 2026**  
**9:00 AM – 4:45 PM**

**Marathon City Hall, 9805 Overseas Highway, Marathon, FL 33050**

The presentations will also be broadcast in real time for listening only:

<https://attendee.gotowebinar.com/register/8269399917893969759>; Webinar ID 920-246-763

**Meeting Purpose:** Share outcomes and management recommendations from research projects and special studies of relevance to Florida Keys and south Florida water quality and marine resources.

**Agenda**

- 9:00 AM**      **I. Welcome and Introduction (10 min)**
- Call to Order, *Wade Lehmann, EPA / Lawrence Glenn, DEP*
  - Housekeeping
- 9:10 AM**      **II. Development of a Sponge Restoration Strategy for Florida Bay: Integrating Ecological Research into Adaptive Management (45 min),** *William Sharp, Florida Fish and Wildlife Conservation Commission, Fish and Wildlife Research Institute*
- 9:55 AM**      **III. [Virtual] A Land-based Sponge Nursery to Restore Habitats and Improve Water Quality in Florida Bay (30 min),** *Dr. Andia Chaves Fonnegra, Florida Atlantic University*
- 10:25 AM**      **IV. Florida Keys Water Watch Sponge Restoration Aquaculture (30 min),** *Shelly Krueger, University of Florida/IFAS Extension Monroe County*
- 10:55 AM**      **Break (15 min)**
- 11:10 AM**      **V. Modeling Water Quality and Phytoplankton Blooms in Florida Bay and the Florida Keys (30 min),** *Dr. Mingshun Jiang, Florida Atlantic University*
- 11:40 AM**      **VI. Impacts of Caloosahatchee Discharge and Hurricane Ian on Southwest Florida Shelf Water Quality, Epibenthic Life, and Microbial Communities (30 min),** *Dr. James Douglass, Florida Gulf Coast University*
- 12:10 PM**      **Lunch (90 min)**
- 1:40 PM**      **VII. Modeling Biscayne Bay Circulation and Microplastic Fate and Transport: Applications for Improving Canal Conditions (30 min),** *Dr. Reinaldo Garcia, Hydronia LLC / Dr. Henry Briceño, Florida International University*

- 2:10 PM**      **VIII. Linking Environmental, Ecological, Anthropogenic, and Host-Specific Drivers to Stony Coral Condition on Florida’s Coral Reef (45 min)**, *Dr. Brian Walker, Nova Southeastern University*
- 2:55 PM**      **Break (15 min)**
- 3:10 PM**      **IX. Updates on the Hypothetical Linkages Between Toxigenic Benthic Dinoflagellates, Spinning Fish, and Sawfish Mortalities (60 min)**, *Dr. Michael Parsons, Florida Gulf Coast University / Dr. Alison Robertson, University of South Alabama*
- 4:10 PM**      **X. Shallow Injection Well Research Update (30 min)**, *Dr. Rachel Housego, Pennsylvania State University*
- 4:40 PM**      **Closing Remarks**
- 4:45PM**      **Adjourn**

**FLORIDA KEYS NATIONAL MARINE SANCTUARY  
Water Quality Protection Program Steering Committee Meeting**

**December 17, 2025**

**DRAFT MINUTES**

**Steering Committee Members Present**

Wade Lehmann, US Environmental Protection Agency (EPA), Region 4 (Co-Chair)  
Lawrence Glenn, Florida Department of Environmental Protection (DEP) (Co-Chair)  
David Burke, Florida Keys National Marine Sanctuary (FKNMS)  
Heather Stewart, Florida Keys National Wildlife Refuges Complex  
Yazmin Valdez, Florida Commerce  
Julio Tejeda, South Florida Water Management District  
Carla Fry, Florida Department of Health in Monroe County  
Gil McRae, Florida Fish and Wildlife Conservation Commission  
Emmy Koenig McDowell, Florida Keys Aqueduct Authority  
Andrea Leal, Florida Keys Mosquito Control District  
Marisa Carrozzo/Kevin Macaulay, FKNMS Sanctuary Advisory Council  
Sandy Walters, Resource Environmental Solutions  
Chris Bergh, The Nature Conservancy  
Patience Cohn, Marine Industries Association of South Florida

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**Summary of Resolutions**

- N/A

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**I. Introduction and Opening Remarks**

Lawrence Glenn, Division of Ecosystem Assessment and Restoration (DEAR) Director, FDEP, called the meeting to order at 9:03 am and welcomed everyone. Wade Lehmann, Ocean and Estuarine Section Chief, EPA Region 4, and Dr. Glenn are the meeting co-chairs.

Steering Committee members in attendance introduced themselves. Attendees were provided instructions for participating in the virtual meeting. The presentations and materials associated with the meeting will be available at the steering committee page on the Water Quality Protection Program website [https://gis.myfwc.com/FKNMS\\_WQPP/steering.htm](https://gis.myfwc.com/FKNMS_WQPP/steering.htm).

*Agenda and Minutes*

Dr. Glenn reviewed the agenda and minutes and requested edits or a vote to approve from the Steering Committee. Marisa Carrozzo made the motion to approve the agenda; Sandy Walters seconded. The agenda was approved with notice that agenda item IV. Canal Restoration Subcommittee Discussion will need to be deferred to a future meeting as the intended speaker was unable to join today's meeting. Patience Cohn made the motion to approve the minutes from the July 2025 Steering Committee meeting; Marisa Carrozzo seconded. The minutes passed with no objections.

### *Welcome new SAC Representatives to the WQPP Steering Committee*

Dr. Glenn welcomed new members joining the Steering Committee as representatives of the Florida Keys National Marine Sanctuary Advisory Council (SAC). Former SAC representative Kelly Cox has accepted a new position and will no longer fill this seat. Marisa Carrozzo was formerly an alternate to the Steering Committee and is now the primary member. Kevin Maccaulay has joined as an alternate/designee in the SAC liaison seat. Marisa is the Senior Coastal & Wildlife Program Manager with the National Parks Conservation Association, and she is the alternate to the South Florida Ecosystem Restoration seat on the SAC. Kevin is an environmental consultant currently advising on multiple coral projects. He has been involved in several Keys projects in the past, and also in the Caribbean and Central America. Kevin represents the Middle Keys Citizen at Large Alternate seat on the SAC.

## **II. Management Committee Update**

Karen Bohnsack (FKNMS), Nick Parr (DEP), and Beth Smith (EPA) provided updates on behalf of the WQPP Management Committee. Karen reminded attendees that the purpose of the Management Committee is to coordinate and facilitate activities of the Steering Committee and the Technical Advisory Committee (TAC) including planning agendas, providing advice and recommendations, facilitating the congressional report, and other tasks as needed. Current members were listed; membership is stipulated in the Bylaws and includes representatives from EPA, NOAA, DEP, FWC, local government, and a knowledgeable citizen.

A few updates were provided regarding WQPP activities:

Rescheduling the in-person meeting and mini-research symposium: The committee is working to reschedule the October 2025 meeting that was cancelled due to the federal government shutdown. Two date options currently being scoped: Feb 12-13 (Thursday/Friday) or March 4-5 (Wednesday/Thursday). A Save the Date will be sent as soon as dates are finalized, and an updated draft agenda will follow in the new year.

Technical Advisory Committee reengagement: Nick Parr leads the TAC. The committee plans to reengage the TAC virtually after the mini-research symposium to develop recommendations for the Steering Committee related to the types of research projects or special studies we'd like to see to advance WQPP priorities. These recommendations can be shared with funding agencies such as EPA (South Florida Program) and DEP (grant opportunities related to resilience efforts, water quality, and Florida's Coral Reef). The TAC traditionally meets as needed and remains on standby if the Steering Committee requests direction or input. The last big TAC effort involved providing recommendations on the design of a project to investigate the impacts of Shallow Injection Wells.

WQPP Report to Congress (RTC) status and look ahead: The report text has been approved by EPA upper management and DEP and is awaiting NOAA's final input. The next steps will involve formatting by the EPA Public Affairs Office, followed by review and approval through the EPA Congressional Affairs Office, EPA Administrator, and the Office of Management and Budget (OMB) before final delivery to Congress. The timeline to complete these remaining steps is uncertain. It has taken a long time to get to this point and although there are still several steps left to go, the report is making good progress.

To ensure a more regular reporting cycle, the Management Committee has also started planning for the next congressional report, which is tentatively scheduled to cover 2025–2026, with final delivery in 2027. A Gantt chart (image below) with steps and a tentative timeline was presented. The next congressional report will be discussed again at the next meeting, at which time the Steering Committee will be asked for input on key topics or updates to include. Content should be developed over the course of the next year

with agency reviews and approvals beginning in early-mid 2027. The exact timelines may be further refined based on lessons learned during the current process.

Reporting period: January 1, 2025 (approx.) – December 31, 2026.

Report delivery: December 2027 (if not earlier)

Tentative WQPP SC Meeting

Step	2025			2026												2027											
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
1a. ID Reporting Topics for 2027	X	X	X	X	X	X	X	X	X	X	X	X	X														
1b. Refine Template	X	X	X	X	X	X																					
2. Content Curation						X	X	X	X	X	X	X	X	X	X	X	X	X									
3. WQPP Review																X	X	X									
4. SC Round 1 Approval																		X									
5. Final Content Edits																		X	X								
6. Agency Approvals																			X	X	X	X	X	X	X	X	
7. Delivery to Congress																											X
1a. ID Reporting Topics for 2029																						X	X	X	X	X	X

*Questions & Answers/Comments/Discussion:*

- Sandy Walters: This planning is great. The congressional report should stay on the Steering Committee meeting agendas so we can continue to make progress.
- Scott Atwell: Consider sharing this Gantt chart in an external-facing document as well. This will help with accountability to these steps and the timeline.

**III. WQPP Communications Subcommittee**

Scott Atwell, FKNMS, provided an update on the activities of the WQPP Communications Subcommittee. The subcommittee meets before and after each Steering Committee meeting to prepare updates and follow-up on action items.

At the top of their list, the subcommittee is developing a rollout plan for the RTC once it is ready. Rollout plans are a tool the sanctuary uses and is planning accordingly since this will be a work product that reflects the WQPP and FKNMS. The rollout plan includes talking points, FAQs, a timeline with responsibilities, etc. The subcommittee is working on this now and will plan to present a draft to the Steering Committee at the next meeting. This plan will not supersede efforts by EPA or other agencies, but is a tool for collaboration and messaging consistency.

Scott presented a beta version of the new WQPP website, reminding the Steering Committee that they gave the Communications Subcommittee authority to update the website formatting during the last meeting. This update does not include any major changes to the content, but rather is a refresh to the website's look, organization, and functionality. The new design is based on the look and feel of the [EPA South Florida Program website](#). The site features a new Landing page with WQPP definition and purpose, and navigable "tiles" for different committees. The Steering Committee tile will include meeting information, members, and resolutions, with all previous meeting materials nested below. The goal is for the new website to be live soon - ideally sometime in January or ahead of when the information for the next Steering Committee meeting is posted. The beta version of the New WQPP Website is available here: [https://gistest.myfwc.com/FKNMS\\_WQPPNew/](https://gistest.myfwc.com/FKNMS_WQPPNew/). Comments from the Steering Committee are

welcome and can be made on a rolling basis, however please submit big picture comments about the new format/design by mid January so those can be incorporated before the website goes live.

Communications Subcommittee members and leadership: Scott Atwell, the current Chair, is retiring in a few weeks. Shelly Krueger, the Vice Chair, will take over until the new FKNMS Communications Manager is onboarded and a new Chair is decided by the members. A new Department of Health member will also join the committee.

*Questions & Answers/Comments/Discussion:*

- Wade Lehmann: The new website looks great.
- Marisa Carrozzo: This is fantastic and will be a great tool to enhance public engagement on water quality.
- Chris Bergh: Thanked Scott for his leadership and wished him a happy retirement.

#### **IV. Canal Restoration Subcommittee Discussion**

This topic was removed from the agenda due to scheduling conflicts. A discussion on the Canal Restoration Subcommittee will be deferred to a future WQPP Steering Committee meeting.

#### **V. Public Comment**

None.

#### **VI. Round Robin Steering Committee Member Updates**

*Wade Lehmann, EPA*

- Although the RTC review has taken longer than expected, it is moving forward. The timeline to completion is still TBD, but it will get done.
- The 2025 South Florida Program grant opportunity was temporarily posted before being taken down to adhere to the appropriate EPA review process. That Notice of Funding Opportunity (NOFO) is expected to be posted again in the coming weeks, at which point it will be shared on the [EPA South Florida Program website](#) and sent to the WQPP. The NOFO has been streamlined to four groupings of projects, but the type of funded work will remain similar.
- EPA Region 4 Division Director Katie Butler sends her regards and thanks to the WQPP Steering Committee.

*Nick Parr, DEP (on behalf of Lawrence Glenn)*

- The Tidal Restoration Project is continuing forward in the design and permitting phase, with an anticipated permit by March. Waiting to hear back from NOAA regarding the grant funding application.

*David Burke, NOAA*

- The RTC is currently working through the NOAA review process.
- FKNMS permitting and authorizations for nearshore construction projects is ongoing and continues to be a priority. This impacts the ability of partners to execute water quality improvement projects and the team has made good progress working through the backlog, although there is still more to do.
- Sanctuary Staffing: There are currently three open FIU affiliate positions, including a facilities maintenance supervisor in Key West, a volunteer coordinator in Key West, and a Mission: Iconic Reefs field team member in Key Largo. Bill Goodwin (science team) and Scott Atwell (Public Information Officer) are retiring in the next couple of weeks. We also welcomed new hires: Josh

Harvey has joined the upper region buoy team and Heather Bolint has joined the outreach team at the Eco Discovery Center in Key West.

- FY25 outreach highlights: 669,618 people were reached through FKNMS and partner exhibits and outreach programs, and 114 volunteers contributed 3,488 hours to the sanctuary's mission.
- The online Boater Education course developed and hosted through Eppley will be paused after December 31st due to funding and needed changes. Boater education remains an important focus and efforts are in progress to identify alternative approaches to reach this important audience.

*Heather Stewart, USFWS*

- USFWS is regrouping post-shutdown and reprioritizing. Looking forward to a productive 2026 focused on partnership building and new projects.

*Gil McRae, FWC*

- Winter time is when we've experienced the spinning fish and sawfish mortality situation during the past few years. This was worse a couple of years ago when dozens of large sawfish were lost. We had a reprieve last year and hope to experience the same this year. Thus far there has been no major influx of reports. The situation is most likely related to the seasonal availability of algal-based toxins, most likely associated with a benthic algae, although there is no smoking gun. Tom Matthews with FWC is the point of contact for more information.
- Significant work is ongoing in the coral restoration sector, with multiple agencies and NGOs involved in scaling up coral propagation to support large scale restoration. There is an \$8M appropriation in the Governor's budget to support these efforts in FY26-27. New partners are onboarding and new protocols will be coming out as well. Contact Gil McRae for more information.

*Marisa Carrozzo, FKNMS Sanctuary Advisory Council (SAC)*

- The SAC met last week, during which Genevieve Schave gave an excellent overview of DEP's water quality monitoring efforts in the sanctuary and Aquatic Preserves.
- The SAC recently established an Adaptive Management Working Group (AMWG) to consider resource management topics and develop recommendations. The [Adaptive Management Working Group website](#) is now live; the group will next meet on January 6th. Chris Bergh and Shelly Krueger are involved in the AMWG and can provide additional information.

*Sandy Walters, Eco-Legacy Solutions*

- Looking forward to the 2-day meeting in early 2026 and refocusing the WQPP's efforts.

*Chris Bergh, TNC*

- A new scientific publication was recently released by David Whiteall, Brian Walker and others regarding rainfall, terrestrial runoff, and water quality impacts on coral reefs. This mostly focuses on the mainland southeast Florida reefs, but we know those waters and the pollutants they contain also find their way to the sanctuary. The take away message is that rainfall drives pollution reaching the reef. In addition to the publication, they developed a cartoon podcast video about the study. Links:
  - Paper: Whitall DR, Williams GJ, Aeby GS, Davies AJ, Spring DL, Walker BK (2025) Terrestrial runoff and meteorology drive changes in coral reef water quality in southeast Florida, USA. *Mar Ecol Prog Ser* 774:123-141 <https://doi.org/10.3354/meps14988>
  - Cartoon podcast-style video: <https://www.facebook.com/share/v/1EZP1v2r1s/>
  - Shorter, second podcast-style video: [https://youtu.be/Yv0OSv-n\\_i8](https://youtu.be/Yv0OSv-n_i8)
- There are a number of local issues to track:
  - During the SAC meeting, Monroe County Commissioner Craig Cates mentioned that the county is seeking approval to proceed with the new mooring field at Key West Harbor.

They are currently working through some concerns raised by the U.S. Navy. Once the new mooring field is established the unmanaged anchorages and mornings can also be managed, which may reduce water quality impacts associated with vessels in those locations.

- There is no news regarding the Key West Resort Utilities shallow injection well concerns that FOLKs has shared; hope to hear relevant updates on this matter in the future.
- The City of Key West water quality monitoring program is moving forward and will hopefully be in place again soon. Sandy Walters added that this will hopefully be on the agenda for the city commission in January, with the contract nearing completion and Phase 1 water quality sampling beginning in February.

*Alison Higgins, City of Key West*

- Confirmed that the new Key West water quality monitoring contract will be on the agenda at the January 6th commission meeting.
- Some funds are available to implement some other actions identified in the City of Key West's Water Quality Improvement Plan. Alison will convene the planning committee soon to discuss this further.

*Patience Cohn, MIASF*

- MIASF is working with the Marine Research Hub and Miami-Dade's new Office of Innovation and Economic Development on resilience projects that will hopefully have positive outcomes for the marine environment in south Florida.

#### **Meeting Wrap-Up and Adjourn**

Wade Lehmann thanked everyone for participating in the meeting and reviewed accomplishments and next steps.

The meeting adjourned at 10:10 am.