



Key Largo Wastewater Treatment District  
103355 Overseas Hwy, Key Largo, FL  
Tuesday, November 4, 2025

## MINUTES

### **CALL TO ORDER (A)**

Chairman Nicolas Rodriguez called the meeting to order at 4:01 p.m.

### **PLEDGE OF ALLEGIANCE (B)**

Commissioner Sue Heim led the Pledge of Allegiance.

### **ROLL CALL (C)**

Present were: Chairman Nicolas Rodriguez; Commissioners Timothy Maloney, Sue Heim, and Robert Majeska

Present Virtually (voting): Commissioner Philip Schwartz

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; WWTP Lead Operator Adam Baptiste; Weiler Engineering Steve Suggs and Richard Lindsay; IT Support Manual Santana

Appeared Virtually: Finance Manager Connie Fazio; Project Administration and HR Coordinator Laura Weinstock; IT Support Randy Redmond

### **ANNUAL ELECTION OF BOARD OFFICERS (D)**

#### *Chairman*

Commissioner Majeska nominated himself for the office of Chairman.

Commissioner Heim nominated Nicolas Rodriguez for the office of Chairman.

Nicolas Rodriguez was elected Chairman of Key Largo Wastewater Treatment District.

#### *Vice-Chairman*

Commissioner Heim nominated Timothy Maloney for the office of Vice-Chairman. Timothy Maloney was elected Vice-Chairman of Key Largo Wastewater Treatment District.

#### *Secretary/Treasurer*

Commissioner Heim nominated herself for the office of Secretary/Treasurer. Commissioner Sue Heim was elected Secretary/Treasurer of Key Largo Wastewater Treatment District.

### **AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (E)**

#### *Approval of Agenda (E-1)*

Commissioner Majeska requested the addition of item *H-1 Islamorada*

Commissioner Schwartz requested the addition of item *Q-1 Participation in Wastewater Organizations*

Commissioner Heim requested the addition of items *Q-2 Injection RAI* and *Q-3 DEP Award*

**Motion:** Commissioner Heim made a motion to approve the Agenda as amended. Commissioner Maloney seconded the motion. Motion passed without objection.

**PUBLIC COMMENT (F)**

No speakers.

**APPROVAL OF MINUTES (G)**

*Minutes of October 21, 2025 (G-1)*

**Motion:** Commissioner Maloney made a motion to approve the Minutes of October 21, 2025. Commissioner Heim seconded the motion. Motion passed without objection.

**GENERAL MANAGER (H)**

*Islamorada (H-1)*

Commissioner Majeska requested additional information regarding the DEP Consent Order sent to the Village of Islamorada.

**IT (I)**

No report in agenda.

**CUSTOMER SERVICE (J)**

No report in agenda.

**BUDGET AND FINANCE (K)**

No report in agenda.

**FIELD (L)**

*Field Report – September 2025 (L-1)*

Mr. Perez presented the Field monthly report.

**PLANT/FACILITIES (M)**

*Plant/Facilities Report – September 2025 (M-1)*

Mr. Dempsey presented the Plant/Facilities monthly report.

**CAPITAL PROJECTS (N)**

No report in agenda.

**ENGINEERING (O)**

No report in agenda.

**LEGAL (P)**

*Conservation Parcel Waiver Request – AK No's. 1631965 and 1631973 - Resolution No. 19-2025 (P-1)*

Mr. Mulick presented Resolution 19-2025.

**Motion:** Commissioner Heim made a motion to adopt Resolution 19-2025. Commissioner Maloney seconded the motion.

**Vote on Motion:**

**Commissioner Heim – Aye**  
**Commissioner Maloney – Aye**  
**Commissioner Schwarz – Aye**  
**Commissioner Majeska – Aye**  
**Chairman Rodriguez – Aye**

**COMMISSIONER ITEMS (Q)**

*Participation in Wastewater Organizations (Q-1)*

Commissioner Schwartz requested Board direction to bring additional information about Wastewater Organizations to the Board at a future Board meeting.

*Injection RAI (Q-2)*

Commissioner Heim requested a specific GL Code be setup titled Injection Well Project.

*DEP Award (Q-3)*

Commissioner Heim discussed the Stillwright Point DEP Grant Funding.

**ROUNDTABLE DISCUSSION (R)**

Commissioner Majeska requested information on the meeting scheduled with Gilbert's Resort.

**ADJOURNMENT (S)**

The meeting was adjourned at 5:33 p.m.

  
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Nicolas Rodriguez, Chairman

  
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Shannon McCully, Clerk

