



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, August 5, 2025

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:01 p.m.

PLEDGE OF ALLEGIANCE (B)

Ms. Connie Fazio led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Sue Heim, Timothy Maloney, and Robert Majeska

Present Virtually (non-voting): Commissioner Philip Schwartz

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; Weiler Engineering Steve Suggs and Lexi Conner; IT Support Manny Santana

Appeared Virtually: Project Administration and HR Coordinator Laura Weinstock; IT Support Randy Redmond

Guest Appeared Virtually: Cynergy Consulting Cynthia Henderson

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Motion: Commissioner Maloney made a motion to approve the agenda. Commissioner Majeska seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES (F)

Minutes of July 15, 2025 (F-1)

Motion: Commissioner Majeska made a motion to approve the Minutes of July 15, 2025. Commissioner Maloney seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

Stewardship ILA (G-1)

Ms. Henderson discussed the current status of the Stewardship ILA.

IT (H)

IT Report – June 2025 (H-1)

Mr. Santana presented the IT monthly report.

CUSTOMER SERVICE (I)

Customer Service Report – June 2025 (I-1)

Ms. Fazio presented the Customer Service monthly report.

BUDGET AND FINANCE (J)

FY2026 Preliminary Budget (J-1)

Mr. Rosasco presented the Preliminary Budget for the Fiscal Year 2026.

FIELD (K)

Field Report – June 2025 (K-1)

Mr. Perez presented the Field monthly report.

PLANT/FACILITIES (L)

Plant/Facilities Report - June 2025 (L-1)

Mr. Dempsey presented the Plant/Facilities monthly report.

CAPITAL PROJECTS (M)

Capital Projects Report – June 2025 (M-1)

Ms. Connor presented the Capital Projects monthly report.

KLWTD Power Conditioning Project Change Order #3 (M-2)

Mr. Suggs requested approval of Change Order #3 for the Power Conditioning Project.

Motion: **Commissioner Heim made a motion to table the request.**
 Commissioner Maloney seconded the motion. Motion passed without
 objection.

ENGINEERING (N)

No report in agenda.

LEGAL REPORT (O)

No report in agenda.

COMMISSIONER ITEMS (P)

Meeting Presentations from WQPP Meeting on July 24, 2025 (P-1)

Commissioner Heim presented slides from the WQPP Meeting on July 24, 2025.

ROUNDTABLE DISCUSSION (Q)

Commissioner Heim informed the Board that KLWTD General Rules and Regulations was complete and given to the Clerk.

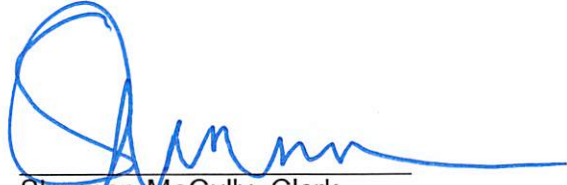
Chairman Rodriguez informed the Board he was considering going to the WEFTEC Conference in Chicago.

ADJOURNMENT (R)

The meeting was adjourned at 7:01 p.m.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk

