



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, July 1, 2025

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE (B)

Mr. Rudy Perez led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Sue Heim, Timothy Maloney, and Robert Majeska

Present Virtually (non-voting): Commissioner Philip Schwartz

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; IT Support Manny Santana

Appeared Virtually: Project Administration and HR Coordinator Laura Weinstock

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (E-1)

Commissioner Majeska requested the addition of item *P-1 South Cliff Update*

Commissioner Heim requested the addition of item *P-2 General Rules Status*

Mr. Rosasco requested the deletion of item *O-2 Extension of Wastewater Funding Agreement*

Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Maloney seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES (F)

Minutes of June 17, 2025 (F-1)

Commissioner Heim requested *EOC/Hurricane Drill (G-3)* be amended to *EOC/Hurricane Drill (G-2)*

Motion: Commissioner Heim made a motion to approve the Minutes of June 3, 2025, as amended. Commissioner Majeska seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)*Islamorada Update (G-1)*

Mr. Rosasco informed the Board that he and some KLWTD staff will start having on-going meetings with the Village of Islamorada.

CUSTOMER SERVICE (H)

No report in agenda.

IT (I)

No report in agenda.

BUDGET AND FINANCE (J)

No report in agenda.

FIELD (K)*Field Report – May 2025 (K-1)*

Mr. Perez presented the Field monthly report.

PLANT/FACILITIES (L)*Plant/Facilities Report – May 2025 (M-1)*

Mr. Dempsey presented the Plant/Facilities monthly report.

CAPITAL PROJECTS (M)

No report in agenda.

ENGINEERING (N)

No report in agenda.

LEGAL REPORT (O)*Conservation Parcel Waiver Request – Resolution No. 09-2025 (O-1)*

Mr. Mulick presented Resolution 09-2025.

Motion: Commissioner Maloney made a motion to adopt Resolution 09-2025.
Commissioner Majeska seconded the motion. Motion passed without objection.

Vote on Motion:

Commissioner Maloney – Aye

Commissioner Majeska – Aye

Commissioner Heim – Aye

Chairman Rodriguez – Aye

Extension of Wastewater Funding Agreement (O-2)

Deleted from the agenda.

COMMISSIONER ITEMS (P)*South Cliff Update (P-1)*

Commissioner Majeska requested an update on the County's purchase of South Cliff Estates.

General Rules Status (P-2)

Commissioner Heim informed the Board KLWTD's General Rules and Regulations Manual draft

will be on the July 15, 2025, for approval.

ROUNDTABLE DISCUSSION (Q)

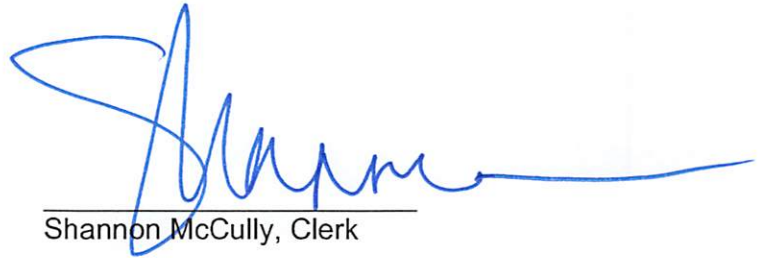
No report in agenda.

ADJOURNMENT (R)

The meeting was adjourned at 4:51 p.m.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk

Seal

