



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, March 18, 2025

MINUTES

CALL TO ORDER (A)

Vice-Chair Timothy Maloney called the meeting to order at 4:03 p.m.

PLEDGE OF ALLEGIANCE (B)

Mr. Peter Rosasco led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Vice Chairman Timothy Maloney; Commissioners Sue Heim and Philip Schwartz

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; Weiler Engineering Steve Suggs and Lexi Connor; IT Support Manny Santana

Appeared Virtually: Project Administration and HR Coordinator Laura Weinstock; IT Consultant Randy Redmond

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (E-1)

Vice-Chairman Tim Maloney requested item N-1 be presented before item G-1.

Mr. Rosasco requested the addition of items G-1 *Florida Keys Day Update*, G-2 *FKQWIP Update*, and G-3 *April 1, 2025, meeting discussion*.

Motion: Commissioner Heim made a motion to approve the agenda as amended. Commissioner Schwartz seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

Name and Address:

Andy Tobin, Key Largo

Subject:

Agenda Item O-1

Frank Pla, Key Largo

Agenda Item O-3

APPROVAL OF MINUTES (F)

Minutes of March 4, 2025 (F-1)

Motion: Commissioner Schwartz made a motion to approve the minutes of March 4, 2025. Commissioner Heim seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)*Florida Keys Day Update (G-1)*

Mr. Rosasco discussed Florida Keys Day for 2025.

FKQWIP Update (G-2)

Mr. Rosasco gave an update on FKQWIP after Florida Keys Day 2025.

April 1, 2025, meeting discussion (G-3)

The GM will advise the April 1, 2025, meeting status by Friday March 21, 2025.

CUSTOMER SERVICE (H)*Customer Service Report – February 2025 (H-1)*

Ms. Fazio presented the Customer Service monthly report.

IT (I)*IT Report – February 2025 (I-1)*

Mr. Redmond presented the IT monthly report.

BUDGET AND FINANCE (J)*Budget and Finance Report – February 2025 (J-1)*

Ms. Fazio presented the Budget and Finance monthly report.

FIELD (K)*Field Report – February 2025 (K-1)*

Mr. Perez presented the Field monthly report.

ESRI Agreement Renewal (K-2)

Mr. Perez requested approval of the 3-year ESRI Agreement Renewal

Motion: Commissioner Schwartz made a motion to approval item K-2.
Commissioner Heim seconded the motion.

Vote on Motion:

Commissioner Schwartz – Aye

Commissioner Heim - Aye

Vice Chairman Maloney – Aye

PLANT/FACILITIES (L)*Plant/Facilities Report – February 2025 (L-1)*

Mr. Dempsey presented the Plant/Facilities monthly report.

Spare VFD for SBR Blowers Purchase (L-2)

Mr. Dempsey requested approval of the purchase of a spare VFD for the SBR Blowers.

Motion: Commissioner Heim made a motion to approve item L-2.
Commissioner Schwartz seconded the motion.

Vote on Motion:

Commissioner Heim – Aye

Commissioner Schwartz – Aye

Vice Chairman Maloney – Aye

CAPITAL PROJECTS (M)

Capital Projects Report – February 2025 (M-1)

Ms. Connor presented the Capital Projects monthly report.

ENGINEERING (N)

Vacuum Stations Odor Control Project Recommendation of Award (N-1)

Mr. Suggs requested approval of Belle Construction Services, LLC, for the Vacuum Stations Odor Control Project.

Motion: Commissioner Heim made a motion to approve item N-1 as submitted.
Commissioner Schwartz seconded the motion.

Vote on Motion:

Commissioner Heim – Aye

Commissioner Schwartz – Aye

Vice Chairman Maloney – Aye

LEGAL REPORT (O)

Proposed Amendments to District General Rules and Regulations – 5:00 PM Public Hearing (O-1)

Proposed Amendments to District General Rules and Regulations (O-2)

Tabled to a future Board meeting.

South Cliff Estates SIC (O-3)

Tabled to April 15, 2025, Board meeting.

COMMISSIONER ITEMS (P)

Vice – Chairman Maloney commended Field Manager Rudy Perez for his outstanding work since taking on the Field Manager responsibility.

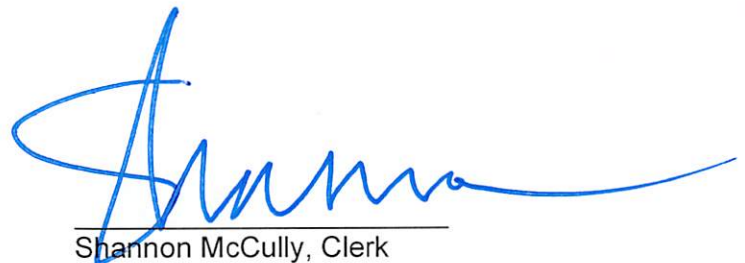
ROUNDTABLE DISCUSSION (Q)

No report in agenda.

ADJOURNMENT (R)

The meeting was adjourned at 6:08 p.m.


Nicolas Rodriguez, Chairman


Shannon McCully, Clerk



Rule # FEE

3.06 Tampering:

3.06(e) Investigation: \$150.00 ~~\$75.00~~

3.06.(e) Charge ~~\$300.00~~ ~~\$150.00~~

3.06(e) 1st Repeat Occurrence ~~\$450.00~~ ~~\$300.00~~

3.06(e) 2nd Repeat Occurrence \$700.00

3.06(e) 3rd Repeat Occurrence \$1,000.00

3.08 Customer's Duty to Maintain:

3.08(d) Fine not to exceed \$1,000.00.

9.01 Plan Review Fee:

9.01(b) **Multi-family** 5 hours ~~\$90.00~~ ~~\$50.00~~ per dwelling subject to ~~\$450.00~~ ~~\$250.00~~ minimum charge, and ~~\$210.00~~ ~~\$165.00~~ per each hour over 5 hours.

Non-residential 5 hours ~~\$90.00~~ ~~\$50.00~~ per EDU subject to ~~\$450.00~~ ~~\$250.00~~ minimum charge, and ~~\$210.00~~ ~~\$165.00~~ per each hour over 5 hours.

9.03 Fees and Charges for Wastewater Service:

9.03(a)(i) \$28.81 monthly base charge per dwelling unit or EDU reflected in the most recent assessment of the tax parcel.

9.03(a)(ii) \$28.81 monthly base charge per dwelling times # of dwellings or EDU's attributed to that customer.

9.03(a)(vi) \$28.81 monthly base charge.

9.03(a)(vii) \$46.88 monthly charge (Alternative charge billed by FKAA)

9.03(b)(i) \$5.42 per 1,000 gallons.

9.03(b)(ii) \$5.42 per 1,000 gallons.

9.06 Service Charges:

9.06 8:00am-4:00pm business days ~~\$40.00~~ ~~\$20.00~~

4:00pm-8:00am or weekends or holidays ~~\$80.00~~ ~~\$60.00~~

9.07 Adjustment of Monthly Fees and Charges:

9.07(a)(ii) 2) \$4.52 per 1,000 gallons times # of gallons FKAA credited.

11.02 Direct Billing:

11.02(c)(ii) Greater of \$4.00 or 10% of total delinquent outstanding balance.

12.03 Vessel Sanitary Wastewater Fees and Charges (billed semi-annually)

12.03(a) Annual Base Charge \$531.00 ~~\$500.00~~

Volumetric Charge per each 1,000 gallons \$18.92 ~~\$17.82~~

⁶³ Article XIII added by Res#?

**KEY LARGO WASTEWATER TREATMENT DISTRICT
TALLAHASSEE VISIT
MARCH 12-14, 2025**

MARCH 12, 2025

Weather High 79 degrees, low 56 degrees

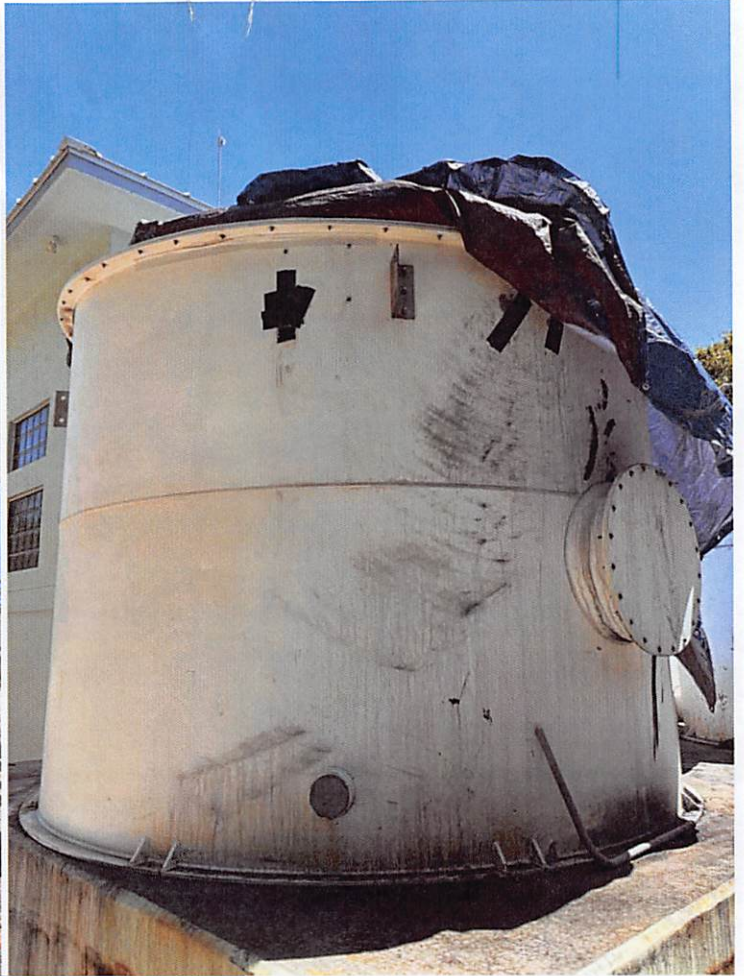
- 9:08 am Arrival Time (pick up by Cynthia and Mackenna)
- 9:45 am Hotel Check in Doubletree, 101 S Adams St, Tallahassee, FL 32301
Reservation numbers: #85130581-4 rooms, 82497173-one room
- 11:00 am Meeting with Gino Betta, Senate Staff Director of Environmental Budget
Subcommittee
- 11:30 am Lunch at Governors Club, balcony, 8 people
- 1:00 pm Meeting with Appropriations Chair, Rep Lawrence McClure, Room 418 Cap
- 2:00 pm Meeting with Bruce Topp, House Staff Director of Environmental Budget, 221
The Capitol
- 6:00 pm Welcome Back Reception at Charlie Park, 801 S Gadsden St, Tallahassee
- 7:30 pm Dinner at the Edison-reservation for 8, 470 Suwannee St

March 13, 2025

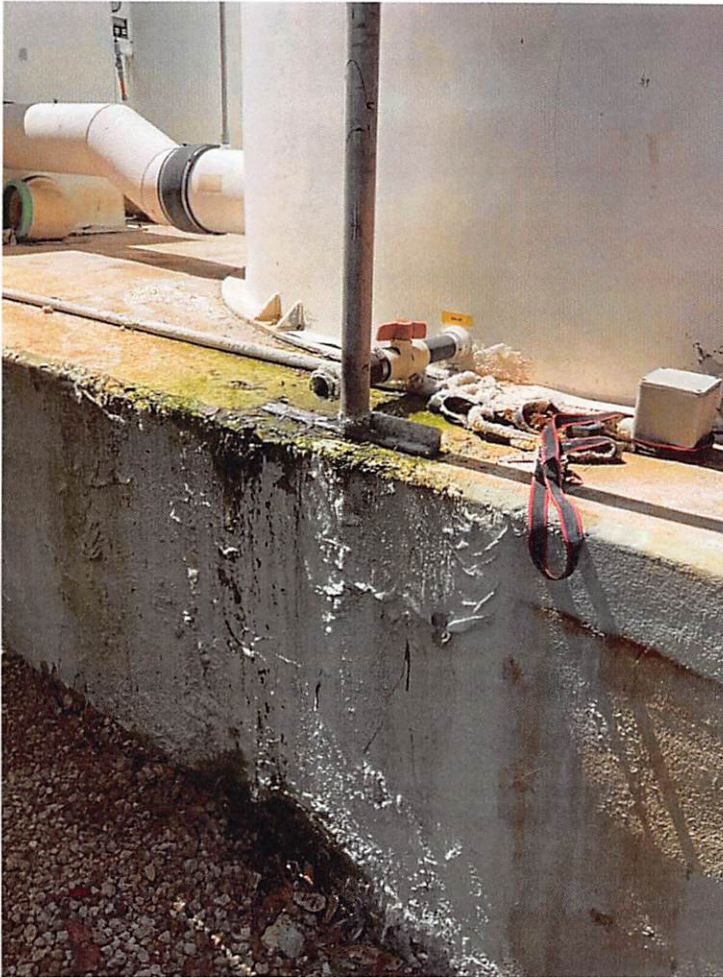
Weather High 82 degrees, low 63 degrees

- 9:00 am-
2:00 pm Meet Participants at Capital- Advocacy Meetings, 116 Knott Building
- 10:00 am Meeting with DEP, Deputy Secretary, Adam Blalock, 3900 Commonwealth Blvd.
- 11:00 am Return to Advocacy meetings or long lunch :-)
- 11:15 am Meeting with Rep Grow on HB 739, Standards for sanitary sewer lines, room
1302 the Capitol
- 12:00 pm Lunch at Harry's, 301 S Bronough St, Kleman Plaza
- 1:30 pm Back to Advocacy Meetings
- 3:00 pm Meeting with Kim Cramer, Governor's Office of Policy and Budget, Director
Roberta Skinner, Nicolas Stinson
Room 1801 Capitol
- 5:30 pm Keys Day, Capital Courtyard
- 7:00 pm Dinner Reservation Chuck's for 8 people, 224 E College Ave

VACUUM STATION JK



VACUUM STATION JK



VACUUM STATION G

