



Key Largo Wastewater Treatment District  
103355 Overseas Hwy, Key Largo, FL  
Tuesday, May 6, 2025

## MINUTES

### CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:02 p.m.

### PLEDGE OF ALLEGIANCE (B)

Ms. Shannon McCully led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Timothy Maloney and Robert Majeska

Present Virtually (non-voting): Commissioners Philip Schwartz and Sue Heim

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; Weiler Engineering Steve Suggs and Lexi Connor; IT Support Manny Santana

Appeared Virtually: Project Administration and HR Coordinator Laura Weinstock; IT Consultant Randy Redmond

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (E-1)*

Commissioner Maloney requested the addition of item *P-1 Vac Trailer Safety Issue*  
Commissioner Majeska requested the addition of items *P-2 Re-Use* and *P-3 Small Waste of Money*

**Motion:** Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Maloney seconded the motion. Motion passed without objection.

### PUBLIC COMMENT (E)

No speakers.

### APPROVAL OF MINUTES (F)

*Minutes of March 18, 2025 (F-1)*

**Motion:** Commissioner Majeska made a motion to approve the Minutes of March 18, 2025. Commissioner Maloney seconded the motion. Motion passed without objection.

*Minutes of April 15, 2025 (F-2)*

**Motion:**        **Commissioner Maloney made a motion to approve the Minutes of April 15, 2025. Commissioner Majeska seconded the motion. Motion passed without objection.**

**GENERAL MANAGER (G)**

*FKWQIP request from Congressman Gimenez (G-1)*

Mr. Rosasco presented a letter from Congressman Gimenez to the Army Corps of Engineering, on behalf of the Key Largo Wastewater Treatment District, Village of Islamorada, and City of Marathon requesting FKWQIP funding.

**CUSTOMER SERVICE (H)**

No report in agenda.

**IT (I)**

*IT Report – March 2025 (I-1)*

Mr. Redmond presented the IT monthly report.

**BUDGET AND FINANCE (J)**

*2<sup>nd</sup> Quarter Fiscal Year 2025 Financial Reports (J-1)*

Ms. Fazio presented the 2<sup>nd</sup> quarter financial reports for the fiscal year 2025.

**FIELD (K)**

No report in agenda.

**PLANT/FACILITIES (L)**

*Injection Well Pump Repair (L-1)*

Mr. Dempsey requested approval of a proposal from Tom Evans Environmental to repair a vertical turbine injection well pump.

**Motion:**        **Commissioner Majeska made a motion to approve the request.  
Commissioner Maloney seconded the motion.**

**Vote on Motion:**

**Commissioner Majeska - Aye  
Commissioner Maloney – Aye  
Chairman Rodriguez – Aye**

*Replacement Vac Tron Purchase (L-2)*

Mr. Dempsey requested approval to purchase a replacement Vac Tron.

**Motion:**        **Commissioner Maloney made a motion to approve the request.  
Commissioner Majeska seconded the motion.**

**Vote on Motion:**

**Commissioner Maloney - Aye  
Commissioner Majeska – Aye  
Chairman Rodriguez – Aye**

**CAPITAL PROJECTS (M)**

*KLWTD Power Conditioning Project – Change Order #1 (M-1)*

**Chairman Rodriguez** “I make a motion to re-open the agenda to combine items M-2 and M-3 in with M-1.” Motion passed without any objections.

Mr. Suggs presented Change Order #1 for the Power Conditioning Project for KLWTD with 3 Options suggesting approval of Option 1.

**Motion:**        **Commissioner Majeska made a motion to approve the request.**  
                     **Commissioner Maloney seconded the motion.**

**Vote on Motion:**

**Commissioner Majeska – Aye**  
**Commissioner Maloney – Aye**  
**Chairman Rodriguez – Aye**

**ENGINEERING (N)**  
No report in agenda.

**LEGAL REPORT (O)**  
*South Cliff Holdings, LLC (Reso. 06-2025) (O-1)*  
Mr. Mulick requested adoption of Resolution 06-2025.

**Motion:**        **Commissioner Maloney made a motion to adopt Resolution 06-2025.**  
                     **Commissioner Majeska seconded the motion.**

**Vote on Motion:**

**Commissioner Maloney – Aye**  
**Commissioner Majeska – Aye**  
**Chairman Rodriguez – Aye**

*Amended Easement Agreement with the Archdiocese of Miami, Florida (Reso. 07-2025) (O-2)*  
Mr. Mulick requested adoption of Resolution 07-2025.

**Motion:**        **Commissioner Majeska made a motion to adopt Resolution 07-2025.**  
                     **Commissioner Maloney seconded the motion.**

**Vote on Motion:**

**Commissioner Majeska – Aye**  
**Commissioner Maloney – Aye**  
**Chairman Rodriguez – Aye**

**COMMISSIONER ITEMS (P)**  
*Vac Trailer Safety Issue (P-1)*  
Commissioner Maloney requested an update on the Vac Trailer safety repairs. Mr. Suggs advised that the Board the Change Order for the repairs will be on the May 20, 2025, agenda.

*Re-Use (P-2)*  
Commission Majeska requested information regarding future plans for a Re-Use Water Program.

*Small Waste of Money (P-3)*


Commissioner Majeska discussed our monthly Keys Weekly advertisement for KLWTD's Board of Commissioners Meetings. Staff to bring this back at a later date, with details regarding the advertisement.

**ROUNDTABLE DISCUSSION (Q)**

No report in agenda.

**ADJOURNMENT (R)**

The meeting was adjourned at 6:13 p.m.

  
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Nicolás Rodríguez, Chairman  
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Shannon McCully, Clerk