



Key Largo Wastewater Treatment District  
103355 Overseas Hwy, Key Largo, FL  
Tuesday, January 7, 2025

## MINUTES

### CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:00 p.m.

### PLEDGE OF ALLEGIANCE (B)

Ms. Shannon McCully led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Sue Heim, Robert Majeska, Tim Maloney, and Philip Schwartz

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Field Manager Rudy Perez; Plant/Facilities Manager Ryan Dempsey; Weiler Engineering Ed Castle, Steve Suggs, and Lexi Connor; IT Support Manny Santana

Appeared Virtually: Project Administration and HR Coordinator Laura Weinstock

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (E-1)*

Commissioner Majeska requested item *P-2* be used as back-up documentation for item *G-1* and the addition of item *P-3 Collection System Action Plan*

Commissioner Heim requested the addition of items *P-4 Rule Workshop Next Date*, *P-5 In/Out Discussion*, *Q-1 Wounded Warrior Ride*, and *Q-2 WQPP Meeting Date*

**Motion:** Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Maloney seconded the motion. Motion passed without objection.

### PUBLIC COMMENT (E)

*Name and Address*  
John Simpson

*Subject*  
94000 Overseas Hwy.

### APPROVAL OF MINUTES (F)

*Minutes of November 19, 2024 (G-1)*

Commissioner Majeska requested the Raftelis Rate Study Memo be included in the minutes.

**Motion:** Commissioner Majeska made a motion to approve the

minutes of December 17, 2024, as amended. Commissioner Schwartz seconded the motion. Motion passed without objection.

**GENERAL MANAGER (G)**

*12,000 Gallon Cap – Discussion (G-1)*

The Board discussed removing the 12,000-gallon residential cap.

*Rafeltis Rate Study – Discussion (G-2)*

The Board discussed the Rafeltis Rate Study.

**CUSTOMER SERVICE (H)**

No report in agenda.

**IT (I)**

No report in agenda.

**BUDGET AND FINANCE (J)**

No report in agenda.

**FIELD (K)**

No report in agenda.

**PLANT/FACILITIES (L)**

*Plant/Facilities Report – November 2024 (L-1)*

Mr. Dempsey presented the Plant/Facilities monthly report.

*Fleet Purchase (L-2)*

Mr. Dempsey requested approval for the purchase of 2 new Field Service Trucks.

**Motion:** Commissioner Maloney made a motion to approve the request.  
Commissioner Heim seconded the motion.

**Vote on Motion:**

Commissioner Maloney – Aye

Commissioner Heim – Aye

Commissioner Schwartz – Aye

Chairman Majeska – Aye

Chairman Rodriguez – Aye

**CAPITAL PROJECTS (M)**

No report in agenda.

**ENGINEERING (N)**

No report in agenda.

**LEGAL REPORT (O)**

No report in agenda.

**COMMISSIONER ITEMS (P)**

*Islamorada Rate and Cost of Treatment (P-1)*

Commissioner Majeska discussed KWL current ILA with Islamorada.

*12,000 Gallon Cap – Commissioner Discussion (P-2)*  
Presented with G-1.

*Collection System Action Plan (P-3)*  
Commissioner Majeska requested information on the Collection System Action Plan and requested to meet with DEP at Florida Keys Day 2025.

*Rules Workshop Next Date (P-4)*  
The Board scheduled KLWTD's Rules and Regulations Workshop for January 14, 2025. At 4 PM.

*In/Out Discussion (P-5)*  
Commissioner Heim requested Board input for editing KLWTD's Rules and Regulations.

**ROUNDTABLE DISCUSSION (Q)**

*Wounded Warrior Ride (Q-1)*  
Commissioner Heim discussed the Wounded Warrior Ride on, January 10, 2025.

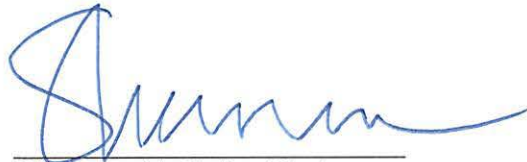
*WQPP Meeting Date (Q-2)*  
Commissioner Heim informed the Board the next WQPP meeting is scheduled for, March 12, 2025.

**ADJOURNMENT (R)**

The meeting was adjourned at 6:03 p.m.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk

