



Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Tuesday, August 6, 2024
4:00 PM

AGENDA

Board of Commissioners Meeting
103355 Overseas Highway
Key Largo, FL 33037

Meeting link for computer, tablet, or
smartphone.

www.gotomeet.me/KLWTDclerkboard-meeting

**(Toll Free): 1 877 309 2073
(646) 749-3129**

Access Code: 587-583-005

BOARD MEMBERS:

Nicolas Rodriguez	Chairman
Timothy Maloney	Vice Chairman
Susan Heim	Secretary-Treasurer
Robert Majeska	Commissioner
Philip Schwartz	Commissioner

DISTRICT STAFF:

Peter Rosasco	General Manager
Nicholas Mulick	General Counsel
Shannon McCully	Clerk

MISSION STATEMENT:

"The Mission of the Key Largo Wastewater Treatment District is to preserve and protect the delicate ecosystem of the Florida Keys while providing exceptional customer service."

Please mute cell phones.

A. CALL TO ORDER	
B. PLEDGE OF ALLEGIANCE	
C. ROLL CALL	
D. AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS	
E. PUBLIC COMMENT	
F. APPROVAL OF MINUTES OF PREVIOUS MEETING	
1. Minutes of July 16, 2024	4
G. GENERAL MANAGER	
1. Preliminary FY2025 Budget, Staffing Summary, Org Chart	13
2. Health Insurance Renewal - FY2025	26
H. CUSTOMER SERVICE	
I. IT	
J. BUDGET AND FINANCE	
K. FIELD	
L. PLANT/FACILITIES	
1. Field Dept. Truck Purchase	30
M. CAPITAL PROJECTS	
1. Grinder Pump Lateral Kit Upgrades CO #1 - ODP of Lateral Kits (Deductive)	33

N. ENGINEERING

O. LEGAL

1. Amendment of 2008 Assessment Roll (Reso. 10-2024) 36

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING 2008 FINAL ASSESSMENT RESOLUTION NO. 12-06-08 RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

2. Amendment of 2009 Assessment Roll (Reso. 11-2024) 46

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING 2009 FINAL ASSESSMENT RESOLUTION NO. 20-05-09 RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

3. Conservation Parcel Waiver Request (Reso. No. 15-2024) 53

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT ("THE BOARD") APPROVING THE REQUEST BY CRAWDADDY INC ("THE OWNER"), FOR THE REMOVAL OF TWO TAX PARCELS AK# 1668435; AND AK# 1668443 FROM THE 2006 NON-AD VALOREM ASSESSMENT ROLL; PROVIDING FOR AN EFFECTIVE DATE.

P. COMMISSIONER'S ITEMS

Q. ROUNDTABLE

R. ADJOURNMENT

Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date:
August 6, 2024

Agenda Item Number: F-1

Action Required:
Yes

Department:
Legal

Sponsor:
Nick Mulick

Subject:
Minutes of July 16, 2024

Summary:
Staff to present the minutes of July 16, 2024 board meeting for approval.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Minutes
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: _____

General Manager

Date: _____

8-1-24



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, July 16, 2024

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:01 p.m.

PLEDGE OF ALLEGIANCE (B)

Mr. Nick Mulick led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Tim Maloney, Sue Heim, and Robert Majeska.

Present Virtually: Commissioner Philip Schwartz (non-voting)

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Plant/Facilities Manager Ryan Dempsey; Weiler Engineering Lexi Connor; IT Support Manny Santana.

Appeared Virtually: Project Administration and HR Coordinator Laura Weinstock; IT Consultant Randy Redmond

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Chairman Rodriguez requested Item *O-7 South Cliff Holdings LLC SIC* be presented before item *H-1*

Commissioner Heim requested the addition of items *P-1 Request a workshop* and *Q-1 Ask Commissioners to review*

Motion: Commissioner Maloney made a motion to approve the agenda as amended. Commissioner Majeska seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

Name and Address
Kevin Wilson

Subject
Agenda Item O-7

APPROVAL OF MINUTES (F)

Minutes of July 2, 2024 (F-1)

Motion: Commissioner Majeska made a motion to approve the minutes of July 2, 2024. Commissioner Heim seconded the motion. Motion

passed without objection.

GENERAL MANAGER (G)

No report in agenda.

CUSTOMER SERVICE (H)

Customer Service Report – June 2024 (H-1)

Ms. Fazio presented the Customer Service monthly report.

IT (I)

IT Report – June 2024 (I-1)

Mr. Redmond presented the IT monthly report.

BUDGET AND FINANCE (J)

Budget and Finance Report – June 2024 (J-1)

Ms. Fazio presented the Budget and Finance monthly report.

FIELD (K)

No report in agenda.

PLANT/FACILITIES (L)

Plant/Facilities Report – June 2024 (L-1)

Mr. Dempsey presented the Plant/Facilities monthly report.

CAPITAL PROJECTS (M)

Capital Projects Report – June 2024 (M-1)

Ms. Connor presented the Capital Projects monthly report.

ENGINEERING (N)

No report in agenda.

LEGAL REPORT (O)

Amendment of 2007 Assessment Roll (Reso. 09-2024) (O-1)

Mr. Mulick requested adoption of Resolution 09-2024 amending the 2007 assessment roll.

Motion: Commissioner Majeska made a motion to adopt Resolution 09-2024.
Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Majeska – Aye
Commissioner Maloney – Aye
Commissioner Heim – Aye
Chairman Rodriguez – Aye

Amendment of the 2008 Assessment Roll (Reso. 10-2024) (O-2)

Mr. Mulick requested adoption of Resolution 10-2024 amending the 2008 assessment roll.

Motion: Commissioner Heim made a motion to table item O-2 and bring back
Resolution 10-2024 without Parent Parcel AK1618942/New Parcel
AK9105322. Commissioner Maloney seconded the motion.

Vote on Motion:

**Commissioner Heim – Aye
Commissioner Maloney – Aye
Commissioner Majeska – Aye
Chairman Rodriguez – Aye**

Amendment of the 2009 Assessment Roll (Reso. 11-2024) (O-3)

Mr. Mulick requested adoption of Resolution 11-2024 amending the 2009 assessment roll.

Motion: Commissioner Heim made a motion to table item O-3 and bring back Resolution 11-2024 without Parent Parcel AK1623857/New Parcel AK9105304. Commissioner Maloney seconded the motion.

Vote on Motion:

**Commissioner Heim – Aye
Commissioner Maloney – Aye
Commissioner Majeska – Aye
Chairman Rodriguez – Aye**

Amendment of the 2012 Assessment Roll (Reso. 12-2024) (O-4)

Mr. Mulick requested adoption of Resolution 12-2024 amending the 2012 assessment roll.

Motion: Commissioner Heim made a motion adopt Resolution 12-2024. Commissioner Maloney seconded the motion.

Vote on Motion:

**Commissioner Heim – Aye
Commissioner Maloney – Aye
Commissioner Majeska – Aye
Chairman Rodriguez – Aye**

Amendment of the 2016 Assessment Roll (Reso. 13-2024) (O-5)

Mr. Mulick requested adoption of Resolution 13-2024 amending the 2016 assessment roll.

Motion: Commissioner Heim made a motion to table item O-5 and bring back Resolution 13-2024 without New Parcel AK9105238. Commissioner Maloney seconded the motion.

Vote on Motion:

**Commissioner Heim – Aye
Commissioner Maloney – Aye
Commissioner Majeska – Aye
Chairman Rodriguez – Aye**

2024 Assessment Roll (Reso. 14-2024) (O-6)

Mr. Mulick requested adoption of the 2024 Assessment Resolution.

Motion: Commissioner Majeska made a motion adopt Resolution 14-2024. Commissioner Heim seconded the motion.

Vote on Motion:

Commissioner Majeska – Aye
Commissioner Heim – Aye
Commissioner Maloney – Aye
Chairman Rodriguez – Aye

South Cliff Holdings LLC SIC (O-7) (Laydown)

Mr. Kevin Wilson discussed the status of the County's purchase of South Cliff Holdings LLC property. The Board tabled item O-7 and requested the item be brought back to the Board at the August 6, 2024, Board meeting.

COMMISSIONER ITEMS (P)

Request a workshop (P-1)

Commissioner Heim asked whether the Board was interested in having a workshop to discuss policy issues in the Board's General Rules and Regulations. The Board agreed to have a workshop on August 1, 2024.

ROUNDTABLE DISCUSSION (Q)

Ask Commissioners to review (Q-1)

Commissioner Heim asked the Board to review specific sections of the General Rules and Regulations which she will forward to the Board prior to the scheduled workshop on August 1, 2024.

ADJOURNMENT (R)

The meeting was adjourned at 6:04 p.m.

Nicolas Rodriquez, Chairman

Shannon McCully, Clerk

Seal _____

COUNTY of MONROE
The Florida Keys



BOARD OF COUNTY COMMISSIONERS

Mayor Holly Merrill Raschein, District 5
Mayor Pro Tem James K. Scholl, District 3
Craig Cates, District 1
Michelle Lincoln, District 2
David Rice, District 4

Board of County Commissioners Meeting
July 17, 2024
Agenda Item Number: P5
2023-2673

BULK ITEM: No

DEPARTMENT: Administration

TIME APPROXIMATE:

STAFF CONTACT: Kevin Wilson (305)453-8788

AGENDA ITEM WORDING:

Discussion, direction and possible approval of modified terms with respect to a previously approved unexecuted contract to purchase a parcel (RE#00484390-000000) in Key Largo from South Cliff Holdings LLC, at a price of \$11,950,000 plus the cost of the construction bond (\$532,914.00) for workforce housing and authorization.

ITEM BACKGROUND:

The subject property (identified as RE#00484390-000000) is located at 95295 Overseas Highway, Key Largo FL 33037. At its March 17, 2021, meeting, the Monroe County Board of County Commissioners (BOCC) reserved twenty-eight (28) affordable ROGO allocations (14 low income and 14 median income) for this project. South Cliff Holdings LLC ("South Cliff Holdings"), the current owner of the property, approached the County about the possibility of the County acquiring the parcel for workforce housing. Staff obtained two (2) appraisals as required by F.S. 125.355 and evaluated the property both as existing and with contracted units fully constructed. Pursuant to F.S. 125.355, the proposed purchase requires an super majority vote (4/5ths) by the BOCC. Due to the fact that this is discussion and direction regarding a modification to the purchase, a super majority vote would still be required.

At its May meeting, the BOCC approved a purchase contract and leaseback agreement with South Cliff Holdings for the subject property. Neither document has been executed by the County or South Cliff Holdings. Modifications to the previously approved Purchase and Sale Agreement and the Ground Lease Agreement are being presented as follows:

1. Ground Lease Agreement. The Ground Lease Agreement should read "South Cliff Holdings LLC" instead of "South Cliff Estates LLC" as Lessee.
2. Financial Breakdown. Due to the need for a construction bond, the actual amounts being allocated to the construction were clarified and necessitated changes to the amounts listed in the Purchase and Sale Agreement and the Ground Lease Agreement. The overall purchase price remains the same--\$11,900,000.00 plus the cost of the bond (\$532,914.00) as does the schedule of

payments, other than the modifications requested below.

3. Payments.

- Approved Agreement: County shall make the initial annual payment of \$1,750,000.00 no later than 12/31/2024.
- South Cliff's proposed Modification: County shall make the initial annual payment of \$1,750,000.00 no later than 01/31/2025.

4. Construction Bond.

- Approved Agreement: County agrees to cover the cost of the bond in the amount of \$532,914.00, payable no later than December 31, 2030.
- South Cliff's proposed Modification: South Cliff requests that the cost of the bond in the amount of \$532,914.00, be payable no later than January 31, 2025.

5. Mortgage Financing.

- Approved Agreement: Initial Lessee shall have the right to mortgage its leasehold interest in the premises in an amount not-to-exceed \$600,000.00 (the approximate cost of the construction bond before the cost was finalized).
- South Cliff's proposed Modification: Initial Lessee shall have the right to mortgage its leasehold interest in the premises in an amount not-to-exceed the outstanding payments due by the County. In the event Lessee encumbers its leasehold interest, County will make its annual payments directly to the Lender instead of the Lessee. At no time shall the outstanding principal and interest due by the Lessee exceed the outstanding amount due by Lessor pursuant to the payment schedule.

Staff requests discussion and direction as to the requested modifications and approval of the final drafts of the Purchase and Sale Agreement and the Ground Lease Agreement. Proposed versions of the Purchase and Sale Agreement and the Ground Lease Agreement with the requested modifications redlined are attached should the BOCC approve the modifications.

PREVIOUS RELEVANT BOCC ACTION:

May 15, 2024 – BOCC approved a purchase and sale contract and a leaseback agreement with South Cliff for the purchase of real property, in Key Largo, which will consist of twenty-eight (28) affordable housing units and one (1) office and will be constructed in phases.

July 20, 2022 – BOCC passed and adopted Resolution No. 201-2022, extending the waiver of building permit fees in the amount of \$211,215.00 for the 28 affordable housing allocations (14 low income and 14 median income) on the subject parcels, until such time of building permit issuance contingent on the recording of an Affordable Housing Deed Restriction.

June 15, 2022 – BOCC passed and adopted Resolution No. 171-2022, extending the reservation for 28 affordable housing allocations (14 low income and 14 median income) on the subject parcels, until October 17, 2022 for building permit issuance.

August 21, 2021 – BOCC passed and adopted Resolution No. 265-2021, waiving building permit fees for the 28 affordable housing allocations (14 low income and 14 median income) on the subject parcels, until July 17, 2022 for building permit issuance.

March 17, 2021 – BOCC passed and adopted Resolution No. 116-2021, reserving 28 affordable housing allocations (14 low income and 14 median income) on the subject parcels, until July 17, 2022 for building permit issuance.

INSURANCE REQUIRED:

Yes

CONTRACT/AGREEMENT CHANGES:

N/A

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

Proposed Amended Purchase and Sale Agreement
Proposed Amended Ground Lease Agreement
Employee Housing Deed Restriction
Resolution 116-2021: Reservation of Affordable ROGOS
Resolution 265-2021: Waiver of Building Permit Fees
Notice of Public Hearing
2024-02-20 Southcliff Appraisal (AOKW)
2024-03-04 Southcliff Appraisal (Duke)
Agenda Item Summary for May 15, 2024 BOCC Meeting

FINANCIAL IMPACT:

Effective Date: Upon execution by the Acting County Administrator
Expiration Date:
Total Dollar Value of Contract: \$12,483,000
Total Cost to County: \$12,483,000
Current Year Portion: \$1,450,000.00
Budgeted: Yes
Source of funds: General Fund
CPI: No
Indirect Costs: Staff time / legal fees / title insurance / 2 appraisals / closing costs / Environmental Assessments, if applicable
Estimated Ongoing Costs Not Included in above dollar amounts: Maintenance and repair
Revenue Producing: Yes If yes, amount: Not determined at this time
Grant: N/A
County Match: N/A
Insurance Required: Yes - Provided prior to recording with the clerk.

**Text Message Received by Commissioner Heim on 07/16/2024, at
10:42 PM from Ed Castle:**

We have not received the buffer tank record drawings for Southcliff yet. Those are required for the District's records. But if KLWTD staff says the buffer tank is properly built according to the plans, we would not strenuously object to placing it into operation. However, the District should have signed and sealed record drawings as we require of everyone.

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:
August 6, 2024

Agenda Item Number: G-1

Action Required:
No

Department:
General Manager

Sponsor:
Peter Rosasco

Subject:
Preliminary FY2025 Budget, Staffing Summary, & Org. Chart

Summary:

Mr. Rosasco will present the SY2025 Preliminary Budget, Staffing Summary, & ORG Chart to the Board for review.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ 27,770,213.00	1. 2025 Preliminary Budget 2. Staffing Summary 3. Org. Chart
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: _____
General Manager

Date: 8-1-24



KLWTD PRELIMINARY BUDGET FOR FISCAL YEAR 2025 at 7/31/24

GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
Fund 401 - GENERAL FUND							
Revenues							
Dept 0000 - Non-Departmental							
1	401-0000-325.100.00	3,203,238.00	263,420.00	3,403,922.45	3,140,502.45	\$ 3,295,000.00	\$ 91,762.00
2	401-0000-343.500.00	7,600,000.00	3,403,558.39	7,608,540.14	4,204,981.75	\$ 7,600,000.00	\$ -
3	401-0000-343.550.01	1,300,000.00	538,805.46	1,293,133.11	754,327.65	\$ 1,300,000.00	\$ -
4	401-0000-343.550.02	0.00	0.00	31,015.19	31,015.19	\$ -	\$ -
5	401-0000-343.550.03	55,000.00	65,709.00	65,709.00	0.00	\$ 66,000.00	\$ 11,000.00
6	401-0000-343.600.00	2,125,000.00	0.00	2,125,000.00	2,125,000.00	\$ 2,125,000.00	\$ -
7	401-0000-361.100.00	900,000.00	581,510.90	1,395,626.16	814,115.26	\$ 900,000.00	\$ -
8	401-0000-369.900.00	50,000.00	66,510.01	159,624.02	93,114.01	\$ 100,000.00	\$ 50,000.00
Total Dept 0000 - Non-Departmental		15,233,238.00	4,919,513.76	16,082,570.07	11,163,056.31	\$ 15,386,000.00	\$ 152,762.00
Dept 5900 - CAPITAL IMPROVEMENTS							
9	401-5900-325.100.01	40,000.00	117,477.44	281,945.86	164,468.42	\$ 100,000.00	\$ 60,000.00
10	401-5900-334.350.01	2,000,000.00	1,990,000.00	1,990,000.00	0.00	\$ 1,990,000.00	\$ (10,000.00)
11	401-5900-334.350.02	9,627,886.00	3,960,789.81	8,385,895.54	4,425,105.73	\$ 5,659,628.00	\$ (3,968,258.00)
12	401-5900-334.350.03	0.00	0.00	0.00	0.00	\$ 2,076,373.00	\$ 2,076,373.00
13	401-5900-389.000.00	(378,095.00)	0.00	0.00	0.00	\$ 212,094.00	\$ 590,189.00
14	401-5900-389.000.01	2,695,558.00	0.00	0.00	0.00	\$ 2,346,118.00	\$ (349,440.00)
Total Dept 5900 - CAPITAL IMPROVEMENTS		13,985,349.00	6,068,267.25	10,657,841.40	4,589,574.15	\$ 12,384,213.00	\$ (1,601,136.00)
TOTAL REVENUES		29,218,587.00	10,987,781.01	26,740,411.47	15,752,630.46	\$ 27,770,213.00	\$ (1,448,374.00)
Expenditures							
Dept 0000 - Non-Departmental							
15	401-0000-581.000.01	1,200,000.00	600,000.00	1,200,000.00	600,000.00	\$ 1,200,000.00	\$ -
16	401-0000-581.000.04	1,500,000.00	750,000.00	1,500,000.00	750,000.00	\$ 1,500,000.00	\$ -
17	401-0000-720.000.00	1,558,961.00	556,771.66	1,336,251.99	779,480.33	\$ 1,558,961.00	\$ -
Total Dept 0000 - Non-Departmental		4,258,961.00	1,906,771.66	4,036,251.99	2,129,480.33	\$ 4,258,961.00	\$ -

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
	Dept 5130 - ADMINISTRATIVE							
18	401-5130-110.000.00	Payroll-Board Meeting Compensation	66,740.00	27,411.24	65,786.97	38,375.73	\$ 69,076.00	\$ 2,336.00
19	401-5130-120.000.00	Payroll-Administration	532,352.00	215,964.00	518,895.00	302,350.00	\$ 558,243.00	\$ 25,891.00
20	401-5130-210.000.00	Payroll Taxes	45,830.00	18,154.31	43,570.35	25,416.04	\$ 47,990.00	\$ 2,160.00
21	401-5130-220.000.00	Retirement Contributions	35,945.00	8,834.52	21,202.85	12,368.33	\$ 37,639.00	\$ 1,694.00
22	401-5130-230.000.00	Group Health Premiums	75,429.00	26,611.86	63,868.46	37,256.60	\$ 79,060.00	\$ 3,631.00
23	401-5130-230.001.00	Employee Benefit Administration Fees	500.00	0.00	0.00	0.00	\$ 500.00	\$ -
24	401-5130-230.002.00	Group Life Insurance	924.00	342.50	822.00	479.50	\$ 904.00	\$ (20.00)
25	401-5130-240.000.00	Workers Compensation Insurance	1,800.00	480.33	1,152.79	672.46	\$ 1,250.00	\$ (550.00)
26	401-5130-250.000.00	Unemployment Compensation	10,000.00	0.00	0.00	0.00	\$ 10,000.00	\$ -
27	401-5130-311.000.00	Professional Services: Website & Misc.	6,700.00	6,505.71	15,613.71	9,108.00	\$ 17,000.00	\$ 10,300.00
28	401-5130-311.000.01	Prof. Svcs: Alarm & Fire Monitoring	1,500.00	646.15	1,550.76	904.61	\$ 1,500.00	\$ -
29	401-5130-311.000.02	Prof Svcs: Fire Systems Maintenance Svcs	3,000.00	1,160.71	2,785.71	1,625.00	\$ 3,000.00	\$ -
30	401-5130-311.000.03	Prof. Svcs: Managed IT Services	23,100.00	8,500.00	20,400.00	11,900.00	\$ 23,100.00	\$ -
31	401-5130-311.000.05	Professional Svcs: NWPS 457(b) Admin Fee	3,500.00	0.00	0.00	0.00	\$ 3,500.00	\$ -
32	401-5130-311.000.07	Professional Svcs: IT Security Svcs	30,000.00	9,200.00	22,080.00	12,880.00	\$ 42,500.00	\$ 12,500.00
33	401-5130-311.000.11	Professional Services: Safety Training	0.00	0.00	475.00	475.00	\$ 1,000.00	\$ 1,000.00
34	401-5130-311.000.14	Professional Svcs: Mobile Device Mgmt	3,060.00	1,700.00	4,080.00	2,380.00	\$ 4,100.00	\$ 1,040.00
35	401-5130-311.002.00	Professional Svcs: FKA Billing Services	300,000.00	143,683.33	287,366.66	143,683.33	\$ 315,000.00	\$ 15,000.00
36	401-5130-311.003.00	Professional Svcs: Tax Collector Fees	11,000.00	0.00	11,000.00	11,000.00	\$ 11,000.00	\$ -
37	401-5130-311.004.00	Professional Services: Rate Study	0.00	24,980.00	24,980.00	0.00	\$ 25,000.00	\$ 25,000.00
38	401-5130-311.005.00	Professional Svcs: Tax Roll Svc	1,700.00	1,700.00	1,700.00	0.00	\$ 1,700.00	\$ -
39	401-5130-311.006.00	Professional Svcs: Engineering	10,000.00	5,000.00	5,560.00	560.00	\$ 10,000.00	\$ -
40	401-5130-312.000.01	Professional Svcs: Lobbyists-Henderson	60,100.00	25,035.71	60,085.71	35,050.00	\$ 60,100.00	\$ -
41	401-5130-312.000.02	Professional Svcs: Lobbyists-Hicks	45,000.00	18,750.00	45,000.00	26,250.00	\$ 45,000.00	\$ -
42	401-5130-313.001.13	Professional Svcs: Legal-General Counsel	96,210.00	40,087.50	96,210.00	56,122.50	\$ 99,577.00	\$ 3,367.00
43	401-5130-313.001.14	Professional Svcs: Legal-Outside Counsel	10,000.00	22,000.00	30,765.00	8,765.00	\$ 20,000.00	\$ 10,000.00
44	401-5130-320.000.01	Professional Svcs: Accounting/Audit Svcs	34,000.00	11,000.00	34,000.00	23,000.00	\$ 38,000.00	\$ 4,000.00
45	401-5130-320.000.02	Professional Svcs: Finance Director	86,589.00	36,078.75	86,589.00	50,510.25	\$ 89,620.00	\$ 3,031.00
46	401-5130-320.000.03	Professional Svcs: General Manager Svcs.	151,798.00	63,249.15	151,797.96	88,548.81	\$ 157,111.00	\$ 5,313.00
47	401-5130-341.000.02	BSA Software (moved to Capital)	23,100.00	0.00	20,844.00	20,844.00	\$ -	\$ -
48	401-5130-341.000.04	GIS Services (ESRI)	10,200.00	0.00	10,000.00	10,000.00	\$ 11,500.00	\$ 1,300.00
49	401-5130-341.000.05	Email Applications/Microsoft/Google Apps	16,000.00	10,020.89	24,050.14	14,029.25	\$ 16,000.00	\$ -
50	401-5130-341.000.11	Document Management (M-Files)	2,500.00	500.00	5,145.45	4,645.45	\$ 3,000.00	\$ 500.00
51	401-5130-400.000.01	General Manager Travel & Training	12,000.00	2,000.00	7,740.49	5,740.49	\$ 12,000.00	\$ -

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
52	401-5130-400.000.02	Clerk Travel & Training	2,500.00	1,200.00	1,381.80	181.80	\$ 2,500.00	\$ -
53	401-5130-400.000.03	Other Travel & Training	20,000.00	5,429.35	13,030.44	7,601.09	\$ 20,000.00	\$ -
54	401-5130-410.000.02	Advanced Cellular Svc / AT&T FirstNet	5,500.00	2,327.40	5,585.76	3,258.36	\$ 6,500.00	\$ 1,000.00
55	401-5130-410.000.04	Internet (Comcast & AT&T)	6,300.00	2,837.01	6,808.82	3,971.81	\$ 7,000.00	\$ 700.00
56	401-5130-410.000.05	Telephones (AT&T)	900.00	1,099.50	2,638.80	1,539.30	\$ 1,200.00	\$ 300.00
57	401-5130-410.000.07	VOIP	3,600.00	1,210.00	2,904.00	1,694.00	\$ 3,600.00	\$ -
58	401-5130-410.000.08	GPS / Fleet Services	275.00	97.50	234.00	136.50	\$ 275.00	\$ -
59	401-5130-411.000.02	IT: HARDWARE REPAIR-Parts & Maint Upgrade	7,000.00	247.76	594.63	346.87	\$ 7,000.00	\$ -
60	401-5130-411.000.03	IT: Software and Software Upgrades	16,500.00	15,000.00	52,910.56	37,910.56	\$ 36,720.00	\$ 20,220.00
61	401-5130-411.000.05	Bus. Cont. & IT Disaster Rcvry & Backup	17,000.00	6,404.19	15,370.06	8,965.87	\$ 17,000.00	\$ -
62	401-5130-420.000.00	Postage & Delivery Expense	2,700.00	769.72	1,847.33	1,077.61	\$ 2,700.00	\$ -
63	401-5130-430.000.00	Water (Utility)-District Office	500.00	169.29	406.29	237.00	\$ 600.00	\$ 100.00
64	401-5130-432.000.00	Facility Cleaning	19,000.00	7,714.29	18,514.29	10,800.00	\$ 21,000.00	\$ 2,000.00
65	401-5130-432.001.00	Solid Waste	1,700.00	421.73	1,012.15	590.42	\$ 1,700.00	\$ -
66	401-5130-435.000.00	Electricity	4,400.00	1,356.41	3,255.39	1,898.98	\$ 4,400.00	\$ -
67	401-5130-440.000.00	Rents & Leases	1,000.00	0.00	0.00	0.00	\$ 1,000.00	\$ -
68	401-5130-450.000.00	Insurance (excluding W-Comp & Health)	425,923.00	5,308.00	419,913.94	414,605.94	\$ 433,232.00	\$ 7,309.00
69	401-5130-460.000.01	Repairs & Maintenance: Grounds Keeping	3,000.00	1,232.14	2,957.14	1,725.00	\$ 5,000.00	\$ 2,000.00
70	401-5130-460.000.02	Repairs & Maintenance: Vehicles	200.00	302.28	725.47	423.19	\$ 1,500.00	\$ 1,300.00
71	401-5130-460.000.04	Repairs & Maintenance: Bldgs & Equip	9,200.00	1,600.00	9,165.70	7,565.70	\$ 30,000.00	\$ 20,800.00
72	401-5130-470.000.00	Copier	7,260.00	2,196.12	5,270.69	3,074.57	\$ 7,260.00	\$ -
73	401-5130-480.000.00	Advertisements	5,000.00	5,000.00	6,001.23	1,001.23	\$ 10,000.00	\$ 5,000.00
74	401-5130-491.000.01	Storm Supplies & Preparation	2,000.00	0.00	0.00	0.00	\$ 2,000.00	\$ -
75	401-5130-492.000.00	Bank Fees	500.00	14.29	34.29	20.00	\$ 500.00	\$ -
76	401-5130-510.000.01	Office Supplies	12,000.00	4,531.81	10,876.35	6,344.54	\$ 12,000.00	\$ -
77	401-5130-510.000.02	Printings	3,000.00	1,576.82	1,824.37	247.55	\$ 3,000.00	\$ -
78	401-5130-510.000.03	Office Furnishings	2,500.00	470.70	1,129.68	658.98	\$ 5,000.00	\$ 2,500.00
79	401-5130-520.000.01	Employee Clothing/Uniforms	1,200.00	1,000.00	1,000.00	0.00	\$ 1,500.00	\$ 300.00
80	401-5130-520.007.00	Regulatory, Permit & Recording Fees	1,000.00	500.00	919.46	419.46	\$ 1,000.00	\$ -
81	401-5130-520.010.02	Fuel: Vehicles	1,000.00	131.71	316.10	184.39	\$ 1,000.00	\$ -
82	401-5130-521.000.00	Board: Travel, Admin, Office Supplies	6,000.00	400.00	5,923.27	5,523.27	\$ 6,000.00	\$ -
83	401-5130-540.000.02	Clerk Dues	350.00	132.14	317.14	185.00	\$ 350.00	\$ -
84	401-5130-540.000.03	Other Dues and Subscriptions	5,000.00	1,000.00	6,675.99	5,675.99	\$ 11,000.00	\$ 6,000.00
85	401-5130-645.000.00	Capital Outlay: IT Equipment	6,000.00	5,000.00	6,797.98	1,797.98	\$ 8,500.00	\$ 2,500.00
Total Dept 5130 - ADMINISTRATIVE			2,310,585.00	806,276.84	2,291,461.15	1,484,603.31	\$ 2,487,007.00	\$ 176,422.00

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
								\$ -
	Dept 5351 - PLANT							\$ -
86	401-5351-120.000.00	Payroll-Plant	476,912.00	191,743.00	468,207.00	268,440.00	\$ 499,307.00	\$ 22,395.00
87	401-5351-210.000.00	Payroll Taxes	36,484.00	14,356.14	34,454.73	20,098.59	\$ 38,197.00	\$ 1,713.00
88	401-5351-220.000.00	Retirement Contributions	27,304.00	6,775.98	16,262.35	9,486.37	\$ 28,539.00	\$ 1,235.00
89	401-5351-230.000.00	Group Health Premiums	75,429.00	32,347.45	77,633.88	45,286.43	\$ 79,060.00	\$ 3,631.00
90	401-5351-230.002.00	Group Life Insurance	494.00	205.50	493.20	287.70	\$ 494.00	\$ -
91	401-5351-240.000.00	Workers Compensation Insurance	11,000.00	4,138.68	9,932.83	5,794.15	\$ 10,250.00	\$ (750.00)
92	401-5351-311.000.01	Prof. Svcs: Alarm & Fire Monitoring	1,600.00	242.74	582.58	339.84	\$ 1,600.00	\$ -
93	401-5351-311.000.02	Prof Svcs: Fire Systems Maintenance Svcs	6,000.00	2,692.86	6,462.86	3,770.00	\$ 6,210.00	\$ 210.00
94	401-5351-311.000.03	Prof. Svcs: Managed IT Services	23,100.00	8,500.00	20,400.00	11,900.00	\$ 23,100.00	\$ -
95	401-5351-311.000.11	Professional Services: Safety Training	1,000.00	639.29	1,534.29	895.00	\$ 1,500.00	\$ 500.00
96	401-5351-311.006.00	Professional Services: Engineering	75,000.00	29,800.89	71,522.14	41,721.25	\$ 75,000.00	\$ -
97	401-5351-311.006.01	Engineering: Islamorada Misc Engineering	10,000.00	3,500.00	15,270.00	11,770.00	\$ 20,000.00	\$ 10,000.00
98	401-5351-400.000.00	Training, Education & Travel	5,000.00	496.61	1,191.86	695.25	\$ 5,000.00	\$ -
99	401-5351-410.000.02	Advanced Cellular Svc / AT&T FirstNet	1,000.00	401.54	963.69	562.15	\$ 1,000.00	\$ -
100	401-5351-410.000.04	Internet (Comcast & AT&T)	6,300.00	2,563.70	6,152.88	3,589.18	\$ 6,300.00	\$ -
101	401-5351-410.000.05	Telephones (AT&T)	10,120.00	1,775.41	4,260.99	2,485.58	\$ 1,500.00	\$ (8,620.00)
102	401-5351-410.000.08	GPS / Fleet Services	275.00	97.50	234.00	136.50	\$ 275.00	\$ -
103	401-5351-410.000.09	Radios / P25 MCSO Agreement	750.00	750.00	750.00	0.00	\$ 750.00	\$ -
104	401-5351-410.000.10	Plant Gate Data Service	750.00	289.75	695.40	405.65	\$ 1,500.00	\$ 750.00
105	401-5351-411.000.02	IT:HARDWARE REPAIR-Parts & Maint Upgrade	5,000.00	676.13	1,622.71	946.58	\$ 6,000.00	\$ 1,000.00
106	401-5351-411.000.05	Bus. Cont. & IT Disaster Rcvry & Backup	13,500.00	5,551.36	13,323.26	7,771.90	\$ 13,500.00	\$ -
107	401-5351-420.000.00	Postage & Delivery Expense	28,000.00	10,488.79	25,173.10	14,684.31	\$ 28,000.00	\$ -
108	401-5351-430.000.00	Water- Plant	5,000.00	1,871.42	4,491.41	2,619.99	\$ 5,200.00	\$ 200.00
109	401-5351-432.000.00	Facility Cleaning	4,500.00	1,685.71	4,045.71	2,360.00	\$ 4,500.00	\$ -
110	401-5351-432.001.00	Solid Waste	12,000.00	3,510.02	8,424.05	4,914.03	\$ 12,000.00	\$ -
111	401-5351-435.000.00	Electricity - Plant	465,000.00	167,003.38	400,808.11	233,804.73	\$ 450,000.00	\$ (15,000.00)
112	401-5351-440.000.00	Rents & Leases	7,000.00	0.00	0.00	0.00	\$ 7,000.00	\$ -
113	401-5351-460.000.01	Repairs & Maintenance: Grounds Keeping	6,000.00	741.92	1,780.61	1,038.69	\$ 6,000.00	\$ -
114	401-5351-460.000.02	Repairs & Maintenance: Vehicles	1,000.00	0.00	0.00	0.00	\$ 1,000.00	\$ -
115	401-5351-460.000.03	Repairs & Maintenance: Equipment	340,000.00	104,027.56	249,666.15	145,638.59	\$ 300,000.00	\$ (40,000.00)
116	401-5351-460.000.04	Repairs & Maintenance: Buildings	40,000.00	8,641.24	20,738.97	12,097.73	\$ 40,000.00	\$ -
117	401-5351-491.000.01	Storm Supplies & Preparation	2,000.00	2,000.00	2,000.00	0.00	\$ 2,000.00	\$ -
118	401-5351-510.000.01	Office Supplies	2,800.00	1,095.05	2,628.12	1,533.07	\$ 3,500.00	\$ 700.00

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
119	401-5351-510.000.03	Office Furnishings	1,500.00	0.00	0.00	0.00	\$ 1,500.00	\$ -
120	401-5351-511.000.00	Safety Supplies	3,500.00	1,668.74	4,004.97	2,336.23	\$ 3,500.00	\$ -
121	401-5351-520.000.00	Employee Uniforms / Clothing	1,500.00	199.29	478.29	279.00	\$ 1,500.00	\$ -
122	401-5351-520.001.00	Lab Services (sample analysis)	50,000.00	17,032.14	40,877.14	23,845.00	\$ 50,000.00	\$ -
123	401-5351-520.002.00	Sludge Handling	800,000.00	262,240.94	629,378.26	367,137.32	\$ 840,000.00	\$ 40,000.00
124	401-5351-520.003.00	Chemicals	870,000.00	294,945.61	707,869.47	412,923.86	\$ 800,000.00	\$ (70,000.00)
125	401-5351-520.004.00	Lab Supplies	30,000.00	17,074.04	35,977.69	23,903.65	\$ 40,000.00	\$ 10,000.00
126	401-5351-520.005.00	Supplies & Tools (plant operations)	12,000.00	4,072.96	9,775.11	5,702.15	\$ 12,000.00	\$ -
127	401-5351-520.006.00	Immunizations	1,200.00	0.00	0.00	0.00	\$ 1,200.00	\$ -
128	401-5351-520.007.00	Regulatory/ Permit Fees	1,000.00	0.00	0.00	0.00	\$ 6,500.00	\$ 5,500.00
129	401-5351-520.010.01	Fuel: Equipment	1,000.00	218.26	523.82	305.56	\$ 1,000.00	\$ -
130	401-5351-520.010.02	Fuel: Vehicles	1,000.00	348.17	835.61	487.44	\$ 1,000.00	\$ -
131	401-5351-520.010.03	Fuel: Generators	5,500.00	4,053.00	4,053.00	0.00	\$ 5,500.00	\$ -
132	401-5351-540.000.00	Dues & Subscriptions	400.00	0.00	0.00	0.00	\$ 400.00	\$ -
133	401-5351-644.000.00	Mechanical Integrity Testing Project	0.00	0.00	9,822.78	9,822.78	\$ -	\$ -
134	401-5351-645.000.00	Capital Outlay - Computer Equipment	5,000.00	0.00	0.00	0.00	\$ 5,500.00	\$ 500.00
	Total Dept 5351 - PLANT		3,483,918.00	1,210,462.76	2,915,303.01	1,701,816.25	\$ 3,447,882.00	\$ (36,036.00)
	Dept 5352 - FIELD							
135	401-5352-120.000.00	Payroll-Field	1,252,382.00	513,170.00	1,276,637.00	718,438.00	\$ 1,336,596.00	\$ 84,214.00
136	401-5352-210.000.00	Payroll Taxes	95,807.00	38,825.96	93,182.31	54,356.35	\$ 102,250.00	\$ 6,443.00
137	401-5352-220.000.00	Retirement Contributions	73,127.00	20,814.40	49,954.56	29,140.16	\$ 78,420.00	\$ 5,293.00
138	401-5352-230.000.00	Group Health Premiums	201,145.00	78,077.56	187,386.14	109,308.58	\$ 224,002.00	\$ 22,857.00
139	401-5352-230.002.00	Group Life Insurance	1,344.00	515.89	1,238.14	722.25	\$ 1,397.00	\$ 53.00
140	401-5352-240.000.00	Workers Compensation Insurance	27,000.00	10,765.76	25,837.82	15,072.06	\$ 24,000.00	\$ (3,000.00)
141	401-5352-311.000.01	Prof. Svcs: Alarm & Fire Monitoring	2,500.00	1,431.26	3,435.02	2,003.76	\$ 2,500.00	\$ -
142	401-5352-311.000.02	Prof Svcs: Fire Systems Maintenance Svcs	17,000.00	7,421.43	17,811.43	10,390.00	\$ 17,000.00	\$ -
143	401-5352-311.000.03	Prof. Svcs: Managed IT Services	23,100.00	8,500.00	20,400.00	11,900.00	\$ 23,100.00	\$ -
144	New	Solar Maintenance Contract (new)	0.00	0.00	0.00	0.00	\$ 12,500.00	\$ 12,500.00
145	401-5352-311.000.11	Professional Services: Safety Training	2,500.00	989.29	2,374.29	1,385.00	\$ 3,500.00	\$ 1,000.00
146	401-5352-311.006.00	Professional Services: Engineering	75,000.00	23,061.91	55,348.58	32,286.67	\$ 75,000.00	\$ -
147	401-5352-311.006.01	Sea Level Rise Engineering Fees	20,000.00	4,475.00	10,740.00	6,265.00	\$ -	\$ (20,000.00)
148	401-5352-341.000.06	GPServ/Trimble	4,100.00	2,378.84	5,709.21	3,330.37	\$ 4,100.00	\$ -
149	401-5352-341.000.13	GIS Upgrade	46,440.00	33,818.93	81,165.43	47,346.50	\$ 46,440.00	\$ -
150	401-5352-400.000.00	Training, Education & Travel	11,000.00	1,428.81	3,429.14	2,000.33	\$ 11,000.00	\$ -

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
151	401-5352-410.000.02	Advanced Cellular Svc / AT&T FirstNet	7,000.00	2,850.84	6,842.01	3,991.17	\$ 7,000.00	\$ -
152	401-5352-410.000.04	Internet (Comcast & AT&T)	18,000.00	7,597.84	18,234.82	10,636.98	\$ 19,000.00	\$ 1,000.00
153	401-5352-410.000.05	Telephones (AT&T)	6,500.00	5,644.90	13,547.76	7,902.86	\$ 7,800.00	\$ 1,300.00
154	401-5352-410.000.08	GPS / Fleet Services	2,800.00	1,079.00	2,589.60	1,510.60	\$ 2,800.00	\$ -
155	401-5352-410.000.09	Radios / P25 MCSO Agreement	3,750.00	3,750.00	3,750.00	0.00	\$ 3,750.00	\$ -
156	401-5352-411.000.02	IT:HARDWARE REPAIR-Parts & Maint Upgrade	6,000.00	0.00	0.00	0.00	\$ 6,000.00	\$ -
157	401-5352-411.000.05	Bus. Cont. & IT Disaster Rcvry & Backup	16,500.00	6,870.11	16,488.26	9,618.15	\$ 17,000.00	\$ 500.00
158	401-5352-430.000.01	Water- Vac Station A	450.00	131.16	314.78	183.62	\$ 450.00	\$ -
159	401-5352-430.000.02	Water- Vac Station D	350.00	158.11	379.46	221.35	\$ 450.00	\$ 100.00
160	401-5352-430.000.03	Water- Vac Station F	350.00	109.44	262.65	153.21	\$ 450.00	\$ 100.00
161	401-5352-430.000.04	Water- Vac Station G	450.00	150.27	360.65	210.38	\$ 450.00	\$ -
162	401-5352-430.000.05	Water- Vac Station I - house	350.00	153.60	368.64	215.04	\$ 450.00	\$ 100.00
163	401-5352-430.000.06	Water- Vac Station I & Office	800.00	288.75	693.00	404.25	\$ 800.00	\$ -
164	401-5352-430.000.07	Water- Vac Station JK	650.00	195.35	468.84	273.49	\$ 550.00	\$ (100.00)
165	401-5352-430.000.09	Water- Humpty Dumpty	300.00	105.45	253.08	147.63	\$ 300.00	\$ -
166	401-5352-430.000.10	Water- Harborage	300.00	105.73	253.75	148.02	\$ 300.00	\$ -
167	401-5352-430.000.12	Water- Peter Pan	300.00	105.57	253.37	147.80	\$ 300.00	\$ -
168	401-5352-430.000.13	Water - Coastal WW/Largo Pk Lift Sta	0.00	0.00	0.00	0.00	\$ 300.00	\$ 300.00
169	401-5352-432.000.00	Facility Cleaning	11,000.00	3,828.57	9,188.57	5,360.00	\$ 11,000.00	\$ -
170	401-5352-432.001.00	Solid Waste	2,500.00	1,150.17	2,760.41	1,610.24	\$ 3,000.00	\$ 500.00
171	401-5352-435.000.01	Electricity- Vac Station A	75,000.00	28,984.89	69,563.74	40,578.85	\$ 75,000.00	\$ -
172	401-5352-435.000.02	Electricity- Vac Station D	75,000.00	28,210.36	67,704.86	39,494.50	\$ 75,000.00	\$ -
173	401-5352-435.000.03	Electricity- Vac Station E	60,000.00	18,427.66	44,226.38	25,798.72	\$ 50,000.00	\$ (10,000.00)
174	401-5352-435.000.04	Electricity- Vac Station F	2,500.00	706.45	1,695.48	989.03	\$ 2,500.00	\$ -
175	401-5352-435.000.05	Electricity- Vac Station G	43,000.00	11,476.11	27,542.67	16,066.56	\$ 35,000.00	\$ (8,000.00)
176	401-5352-435.000.06	Electricity- Vac Station I	12,000.00	5,104.02	12,249.65	7,145.63	\$ 15,000.00	\$ 3,000.00
177	401-5352-435.000.07	Electricity- Vac Station I - house	3,000.00	580.15	1,392.36	812.21	\$ 2,000.00	\$ (1,000.00)
178	401-5352-435.000.08	Electricity- Vac Station I - office	2,000.00	560.29	1,344.69	784.40	\$ 2,000.00	\$ -
179	401-5352-435.000.09	Electricity- Vac Station JK	55,000.00	21,529.86	51,671.66	30,141.80	\$ 55,000.00	\$ -
180	401-5352-435.000.11	Electricity- Humpty Dumpty	1,000.00	266.52	639.65	373.13	\$ 1,000.00	\$ -
181	401-5352-435.000.12	Electricity- Harborage	1,200.00	345.21	828.50	483.29	\$ 1,000.00	\$ (200.00)
182	401-5352-435.000.13	Electricity-Coastal WW/Largo Pk Lift Sta	1,200.00	376.94	904.65	527.71	\$ 1,200.00	\$ -
183	401-5352-435.000.14	Electricity-Peter Pan/Tweedy Pie	800.00	268.86	645.27	376.41	\$ 800.00	\$ -
184	401-5352-440.000.00	Rents & Leases	5,000.00	0.00	0.00	0.00	\$ 5,000.00	\$ -
185	401-5352-460.000.01	Repairs & Maintenance: Grounds Keeping	15,000.00	6,625.00	15,900.00	9,275.00	\$ 17,500.00	\$ 2,500.00

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
186	401-5352-460.000.02	Repairs & Maintenance: Vehicles	15,000.00	8,000.00	21,832.58	19,832.58	\$ 25,000.00	\$ 10,000.00
187	401-5352-460.000.03	Repairs & Maintenance: Equipment	160,000.00	91,221.42	218,931.41	127,709.99	\$ 220,000.00	\$ 60,000.00
188	401-5352-460.000.04	Repairs & Maintenance: Buildings	20,000.00	11,658.53	27,980.47	16,321.94	\$ 25,000.00	\$ 5,000.00
189	401-5352-460.000.05	Repairs & Maintenance: Collection System	100,000.00	35,077.04	84,184.90	49,107.86	\$ 100,000.00	\$ -
190	401-5352-460.000.05-CS SEWER	Repairs & Maintenance: Coll Sys/Cust Svc	2,000.00	850.00	2,040.00	1,190.00	\$ 2,000.00	\$ -
191	401-5352-460.000.08	Grinder Pump Monitoring	4,000.00	1,535.00	3,684.00	2,149.00	\$ 4,500.00	\$ 500.00
192	401-5352-470.000.00	Copier	1,980.00	455.16	1,092.39	637.23	\$ 1,980.00	\$ -
193	401-5352-491.000.01	Storm Supplies & Preparation	2,000.00	2,000.00	2,000.00	0.00	\$ 2,000.00	\$ -
194	401-5352-510.000.01	Office Supplies	2,500.00	1,000.00	1,608.30	608.30	\$ 2,500.00	\$ -
195	401-5352-510.000.03	Office Furnishings	3,000.00	346.06	830.54	484.48	\$ 3,000.00	\$ -
196	401-5352-511.000.00	Safety Supplies	6,000.00	1,431.32	3,435.17	2,003.85	\$ 5,000.00	\$ (1,000.00)
197	401-5352-520.000.00	Employee Uniforms / Clothing	3,200.00	152.81	366.74	213.93	\$ 3,200.00	\$ -
198	401-5352-520.005.00	Supplies and Tools (field operations)	46,004.00	20,347.19	48,833.26	28,486.07	\$ 46,000.00	\$ (4.00)
199	401-5352-520.006.00	Immunizations	1,500.00	0.00	0.00	0.00	\$ 1,500.00	\$ -
200	401-5352-520.010.01	Fuel: Equipment	2,000.00	435.48	1,045.15	609.67	\$ 2,000.00	\$ -
201	401-5352-520.010.02	Fuel: Vehicles	40,000.00	15,386.24	36,926.97	21,540.73	\$ 40,000.00	\$ -
202	401-5352-520.010.03	Fuel: Generators	8,500.00	5,694.00	5,694.00	0.00	\$ 8,500.00	\$ -
203	401-5352-540.000.00	Dues & Subscriptions	100.00	0.00	0.00	0.00	\$ 100.00	\$ -
204	401-5352-645.000.00	Capital Outlay - Computer Equipment	7,000.00	0.00	0.00	0.00	\$ 7,000.00	\$ -
	Total Dept 5352 - FIELD		2,707,279.00	1,099,002.44	2,668,454.13	1,530,422.69	\$ 2,881,235.00	\$ 173,956.00
							\$ -	\$ -
	Dept 5354 - FACILITIES						\$ -	\$ -
205	401-5354-120.000.00	Payroll-Facilities	590,727.00	231,157.00	558,186.00	323,619.00	\$ 598,289.00	\$ 7,562.00
206	401-5354-210.000.00	Payroll Taxes	45,259.00	17,435.01	41,844.02	24,409.01	\$ 45,789.00	\$ 510.00
207	401-5354-220.000.00	Retirement Contributions	35,497.00	12,900.86	30,962.07	18,061.21	\$ 35,897.00	\$ 400.00
208	401-5354-230.000.00	Group Health Premiums	88,001.00	33,815.49	81,157.17	47,341.68	\$ 92,236.00	\$ 4,235.00
209	401-5354-230.002.00	Group Life Insurance	588.00	234.86	563.66	328.80	\$ 575.00	\$ (13.00)
210	401-5354-240.000.00	Workers Compensation Insurance	15,000.00	4,925.85	11,822.04	6,896.19	\$ 12,500.00	\$ (2,500.00)
211	401-5354-311.000.03	Prof. Svcs. Managed IT Services	23,100.00	8,500.00	20,400.00	11,900.00	\$ 23,100.00	\$ -
212	401-5354-311.000.11	Professional Services: Safety Training	1,000.00	639.29	1,534.29	895.00	\$ 2,550.00	\$ 1,550.00
213	401-5354-400.000.00	Training, Education & Travel	10,000.00	251.58	603.79	352.21	\$ 10,000.00	\$ -
214	401-5354-410.000.02	Advanced Cellular Svc / AT&T FirstNet	1,000.00	349.90	839.76	489.86	\$ 1,000.00	\$ -
215	401-5354-410.000.08	GPS / Fleet Services	1,300.00	487.50	1,170.00	682.50	\$ 1,300.00	\$ -
216	401-5354-410.000.09	Radios / P25 MCSO Agreement	1,875.00	1,875.00	1,875.00	0.00	\$ 1,875.00	\$ -
217	401-5354-411.000.02	IT:HARDWARE REPAIR-Parts & Maint Upgrade	2,000.00	112.49	269.98	157.49	\$ 3,000.00	\$ 1,000.00

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
218	401-5354-411.000.05	Bus. Cont. & IT Disaster Rcvry & Backup	8,600.00	3,553.00	8,527.20	4,974.20	\$ 8,600.00	\$ -
219	401-5354-432.000.00	Facility Cleaning	4,500.00	1,685.71	4,045.71	2,360.00	\$ 4,500.00	\$ -
220	401-5354-460.000.02	Repairs & Maintenance: Vehicles	3,000.00	1,565.11	3,756.27	2,191.16	\$ 3,000.00	\$ -
221	401-5354-460.000.03	Repairs & Maintenance: Equipment	1,200.00	0.00	0.00	0.00	\$ 1,200.00	\$ -
222	401-5354-510.000.01	Office Supplies	1,000.00	419.20	1,006.08	586.88	\$ 1,000.00	\$ -
223	401-5354-510.000.03	Office Furnishings	800.00	0.00	0.00	0.00	\$ 800.00	\$ -
224	401-5354-511.000.00	Safety Supplies	1,500.00	0.00	0.00	0.00	\$ 1,500.00	\$ -
225	401-5354-520.000.00	Employee Uniforms/ Clothing	1,500.00	132.11	317.06	184.95	\$ 1,500.00	\$ -
226	401-5354-520.005.00	Supplies & Tools	22,000.00	4,982.96	11,959.10	6,976.14	\$ 20,000.00	\$ (2,000.00)
227	401-5354-520.006.00	Immunizations	1,500.00	0.00	0.00	0.00	\$ 1,500.00	\$ -
228	401-5354-520.010.02	Fuel: Vehicles	7,500.00	2,237.96	5,371.10	3,133.14	\$ 7,500.00	\$ -
229	401-5354-645.000.00	Capital Outlay - Computer Equipment	3,000.00	0.00	0.00	0.00	\$ 3,000.00	\$ -
	Total Dept 5354 - FACILITIES		871,447.00	327,260.87	786,210.29	455,539.42	\$ 882,191.00	\$ 10,744.00
							\$ -	\$ -
							\$ -	\$ -
	Dept 5900 - CAPITAL IMPROVEMENTS							
230	401-5900-311.006.00-2018-007	Engineering: VPS Piping Mod	211,035.00	33.00	86,394.25	86,361.25	\$ 45,000.00	\$ (166,035.00)
231	401-5900-311.006.00-2019-002	Engineering: Fire Suppression @ WWTP	0.00	5,152.68	12,366.43	7,213.75	\$ -	\$ -
232	401-5900-311.006.00-2021-002	Engineering: Odor Control at Vac Stns	172,960.00	23,459.82	56,303.57	32,843.75	\$ 210,000.00	\$ 37,040.00
233	401-5900-311.006.00-2021-003	Engineering: Tanks Coating	0.00	0.00	760.00	760.00	\$ -	\$ -
234	401-5900-311.006.00-2022-000	Engineering: Capital Prelim Design & Bgt	25,000.00	13,808.93	33,141.43	19,332.50	\$ 35,000.00	\$ 10,000.00
235	401-5900-311.006.00-2022-001	Engineering: Effluent Filtration Upgrade	197,848.00	118,956.25	285,495.00	166,538.75	\$ 87,000.00	\$ (110,848.00)
236	401-5900-311.006.00-2022-003	Engineering: Lift Sta at KL Trailer Park	10,000.00	3,230.36	7,752.86	4,522.50	\$ 5,000.00	\$ (5,000.00)
237	401-5900-311.006.00-2022-004	Engineering: Vac System Monitoring	300,000.00	184,175.00	442,020.00	257,845.00	\$ 62,000.00	\$ (238,000.00)
238	401-5900-311.006.00-2022-009	Engineering -Power Cond & Elec Up @ WWTP	126,693.00	97,087.50	233,010.00	135,922.50	\$ 169,650.00	\$ 42,957.00
239	401-5900-311.006.00-2022-010	Engineering: EQ Tank Headworks/Scrn Upg	120,000.00	31,715.18	76,116.43	44,401.25	\$ 146,250.00	\$ 26,250.00
240	401-5900-311.006.00-2023-002	Engineering: Ventilation Upg @ Vac Stns	14,000.00	0.00	0.00	0.00	\$ 41,125.00	\$ 27,125.00
241	401-5900-311.006.00-2023-004	Engineering: Two Driveways @ Vac I	0.00	0.00	1,300.00	1,300.00	\$ -	\$ -
242	401-5900-311.006.00-2023-005	Engineering: Direct Potable Reuse	87,500.00	0.00	0.00	0.00	\$ 62,073.00	\$ (25,427.00)
243	401-5900-311.006.00-2023-025	Engineering: Deep Inj Well Permitting	0.00	0.00	15,435.00	15,435.00	\$ 5,000.00	\$ 5,000.00
244	401-5900-311.006.00-2023-027	Engineering: Isia NPK Pinch Valve FM	25,000.00	0.00	0.00	0.00	\$ 25,000.00	\$ -
245	401-5900-311.006.00-2024-001	Engineering: Grinder Pump Latrl Pit Upg	89,766.00	44,153.57	105,968.57	61,815.00	\$ 130,000.00	\$ 40,234.00
246	401-5900-311.006.00-2024-002	Engineering: Ops Blower Room Mod	30,000.00	0.00	0.00	0.00	\$ 52,500.00	\$ 22,500.00
247	401-5900-311.006.00-SvcConRv	Engineering: Service Connection Revision	15,000.00	9,339.29	22,414.29	13,075.00	\$ 20,000.00	\$ 5,000.00
248	401-5900-311.006.00-2022-008	Engineering: Vac Sta Elec Upg Pwr Cond	0.00	0.00	0.00	0.00	\$ 61,275.00	\$ 61,275.00
249	401-5900-311.006.00-2025-001	Engineering: Replace Vac Pit Collar	0.00	0.00	0.00	0.00	\$ 25,000.00	\$ 25,000.00

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
250	401-5900-311.006.00-2025-002	Engineering: Coll Sys Sea Level Ph1 Project	0.00	0.00	0.00	0.00	\$ 188,761.00	\$ 188,761.00
251	401-5900-311.006.00-2025-003	Engineering: Vac Sta Sewage Tank Upg	0.00	0.00	0.00	0.00	\$ 124,328.00	\$ 124,328.00
252	401-5900-311.006.00-2025-004	Engineering: MJ Wood Fire Supp Dispute	0.00	0.00	0.00	0.00	\$ 15,000.00	\$ 15,000.00
253	401-5900-311.006.00-2025-005	Engineering: Ductile Iron Piping Corrosion	0.00	0.00	0.00	0.00	\$ 150,000.00	\$ 150,000.00
254	401-5900-311.006.00-2025-005	Engineering: KLWTD Coll Sys Action Plan (SAP)	0.00	0.00	0.00	0.00	\$ 500,000.00	\$ 500,000.00
255	401-5900-630.000.00-2018-007	Capital Outlay: VPS PipingMod	2,926,755.00	1,451,180.69	3,482,833.65	2,031,652.96	\$ 200,000.00	\$ (2,726,755.00)
256	401-5900-630.000.00-2021-002	Capital Outlay: Odor Control at Vac Stns	987,131.00	0.00	1,550.00	1,550.00	\$ 987,500.00	\$ 369.00
257	401-5900-630.000.00-2021-004	Capital Outlay: Spare Inj Well Pump&VFD	20,000.00	0.00	0.00	0.00		\$ (20,000.00)
258	401-5900-630.000.00-2021-005	Capital Outlay: Effluent Inj Pump Repair	84,000.00	28,088.80	67,413.12	39,324.32	\$ 45,000.00	\$ (39,000.00)
259	401-5900-630.000.00-2022-001	Capital Outlay: Effluent Filtration Upg	3,067,345.00	1,533,505.88	3,680,414.11	2,146,908.23	\$ 500,000.00	\$ (2,567,345.00)
260	401-5900-630.000.00-2022-003	Cap Outlay: Replace Lift Sta KL Trl Pk	300,000.00	0.00	0.00	0.00	\$ 112,800.00	\$ (187,200.00)
261	401-5900-630.000.00-2022-004	Capital Outlay: Vac System Monitoring	2,322,566.00	1,120,828.79	2,689,989.10	1,569,160.31	\$ 1,225,000.00	\$ (1,097,566.00)
262	401-5900-630.000.00-2022-006	Cap Outlay: Sewage Pump Rep/Piping Mod	15,000.00	6,213.52	14,912.45	8,698.93		\$ (15,000.00)
263	401-5900-630.000.00-2022-009	Cap Outlay: Power Cond & Elec Upg WWTP	700,000.00	0.00	0.00	0.00	\$ 1,837,500.00	\$ 1,137,500.00
264	401-5900-630.000.00-2022-010	Cap Outlay: EQ Tank Headworks/Scrn Upg	1,250,000.00	0.00	0.00	0.00	\$ 1,950,000.00	\$ 700,000.00
265	401-5900-630.000.00-2023-002	Cap Outlay: Ventilation Upg @ Vac Stns	185,000.00	0.00	0.00	0.00	\$ -	\$ (185,000.00)
266	401-5900-630.000.00-2023-026	Capital Outlay: Diffuser Sleeves	56,500.00	0.00	56,424.25	56,424.25	\$ -	\$ (56,500.00)
267	401-5900-630.000.00-2023-027	Capital Outlay: Isla NPK Pinch Valve FM	250,000.00	0.00	0.00	0.00	\$ -	\$ (250,000.00)
268	401-5900-630.000.00-2024-001	Cap Outlay: Grinder Pump Lateral Pit Upg	590,625.00	0.00	0.00	0.00	\$ 251,000.00	\$ (339,625.00)
269	401-5900-630.000.00-2024-002	Capital Outlay: Ops Blower Room Mod	250,000.00	0.00	0.00	0.00	\$ -	\$ (250,000.00)
270	401-5900-640.000.00-2023-008	Cap Outlay: SoftStart Upg Vac Stn to VFD	112,500.00	0.00	0.00	0.00	\$ -	\$ (112,500.00)
271	401-5900-640.000.00-2023-009	Capital Outlay: SBR Blower Spare Parts	35,000.00	3,660.38	8,784.91	5,124.53	\$ -	\$ (35,000.00)
272	401-5900-640.000.00-2023-012	Cap Outlay: Spare Flow Meters for Plant	0.00	16,113.30	38,671.92	22,558.62		\$ -
273	401-5900-640.000.00-2023-015	Capital Outlay: SBR & DCU PLC Upgrades	0.00	27,272.86	65,454.86	38,182.00		\$ -
274	401-5900-640.000.00-2023-017	Capital Outlay: Vac Pump Rebuild & Spare	75,000.00	0.00	75,000.00	75,000.00	\$ 75,000.00	\$ -
275	401-5900-640.000.00-2023-022	Cap Outlay: Cabling Plant, Vac Stn, Admi	8,000.00	0.00	0.00	0.00		\$ (8,000.00)
276	401-5900-640.000.00-2023-023	Cap Outlay: Cameras-Plant, Admin, Field	0.00	191.43	459.43	268.00		\$ -
277	401-5900-640.000.00-2023-027	Capital Outlay: Isla NPK Pinch Valve FM	0.00	0.00	0.00	0.00	\$ 250,000.00	\$ 250,000.00
278	401-5900-640.000.00-2024-003	Capital Outlay: Replace Vac Pit Collars	250,000.00	0.00	0.00	0.00	\$ 350,000.00	\$ 100,000.00
279	401-5900-640.000.00-2024-004	Capital Outlay: Vac Stn Paint Interior	105,000.00	0.00	0.00	0.00	\$ 105,000.00	\$ -
280	401-5900-640.000.00-2024-005	Cap Outlay: Digester Motive Pump Replace	230,000.00	0.00	0.00	0.00	\$ 238,118.00	\$ 8,118.00
281	401-5900-640.000.00-2024-006	Capital Outlay: Replace Hydroxide Pump	20,000.00	0.00	19,970.00	19,970.00		\$ (20,000.00)
282	401-5900-640.000.00-2024-007	Cap Outlay: Inj Well Check Pump Valves	18,000.00	7,222.88	17,334.91	10,112.03		\$ (18,000.00)
283	401-5900-640.000.00-2024-008	Capital Outlay: Admin Bldg Hardening	59,670.00	0.00	0.00	0.00		\$ (59,670.00)
284	401-5900-640.000.00-2024-009	Capital Outlay: Forklift for Plant	47,000.00	50,665.00	50,665.00	0.00		\$ (47,000.00)

	GL NUMBER	DESCRIPTION	BUDGET 2024 ADOPTED BUDGET	Expected May- Sept 2024	Projected Total for FY24	YTD BALANCE AT 4/30/24	FY2025 Amount Requested	Budgeted Change from FY24 to FY25:
285	401-5900-640.000.00-2024-010	Capital Outlay: Admin/Board Vehicle	29,300.00	0.00	0.00	0.00		\$ (29,300.00)
286	401-5900-640.000.00-2024-011	Capital Outlay: Field Ops Truck	30,000.00	0.00	0.00	0.00	\$ 140,000.00	\$ 110,000.00
287	401-5900-640.000.00-2024-012	Capital Outlay: Mini Excavator	87,203.00	0.00	87,202.17	87,202.17		\$ (87,203.00)
288	401-5900-650.003.00-SvcConRv	Service Connection Construction Revision	50,000.00	53,339.44	53,394.65	55.21	\$ 200,000.00	\$ 150,000.00
289	401-5900-311.006.00-2025-002	Capital Outlay: Coll Sys Sea Level Ph1 Project	0.00	0.00	0.00	0.00	\$ 1,887,612.00	\$ 1,887,612.00
290	401-5900-640.000.00-2025-006	Spectrophotometer	0.00	0.00	0.00	0.00	\$ 7,000.00	\$ 7,000.00
291	401-5900-640.000.00-2025-007	SBR Blower VFD	0.00	0.00	0.00	0.00	\$ 60,000.00	\$ 60,000.00
292	401-5900-640.000.00-2025-008	Plant Perimeter Security Upgrades	0.00	0.00	0.00	0.00	\$ 12,000.00	\$ 12,000.00
293	401-5900-640.000.00-2025-009	Field Dept Vactron New for Replacement	0.00	0.00	0.00	0.00	\$ 110,000.00	\$ 110,000.00
294	401-5900-640.000.00-2025-010	New Salinity Probes for Vac Stations	0.00	0.00	0.00	0.00	\$ 42,000.00	\$ 42,000.00
295	401-5900-640.000.00-2025-011	New Clear Vus & SS Piping @ Vac Stn A, D & E	0.00	0.00	0.00	0.00	\$ 30,000.00	\$ 30,000.00
296	401-5900-640.000.00-2025-012	New Grinder Pumps (5)	0.00	0.00	0.00	0.00	\$ 17,500.00	\$ 17,500.00
297	401-5900-640.000.00-2025-013	Collection System Valves	0.00	0.00	0.00	0.00	\$ 32,000.00	\$ 32,000.00
298	401-5900-640.000.00-2025-014	Minks Vacuum Pump for Vac Stn F	0.00	0.00	0.00	0.00	\$ 16,500.00	\$ 16,500.00
299	401-5900-640.000.00-2025-015	Solar Upgrades & Repairs for Existing System	0.00	0.00	0.00	0.00	\$ 62,100.00	\$ 62,100.00
300	401-5900-640.000.00-2025-016	Ductile Iron Piping Corrosion	0.00	0.00	0.00	0.00	\$ 850,000.00	\$ 850,000.00
301	401-5900-640.000.00-2025-017	BSA Software Cloud Upgrade	0.00	0.00	20,844.00	20,844.00	\$ 59,345.00	\$ 59,345.00
302	401-5900-650.999.03-SCADAUPG	AQUA AEROBICS - SCADA UPGRADE SOFTWARE	0.00	0.00	43,351.00	43,351.00		\$ -
	Total Dept 5900 - CAPITAL IMPROVEMENTS		15,586,397.00	4,829,394.53	11,853,147.34	7,023,752.81	\$ 13,812,937.00	\$ (1,773,460.00)
	TOTAL EXPENDITURES		29,218,587.00	10,179,169.10	24,550,827.91	14,325,614.81	\$ 27,770,213.00	\$ (1,448,374.01)
	Fund 401 - GENERAL FUND:							
		TOTAL REVENUES FY24	29,218,587.00			TOTAL REVENUES FY25	\$ 27,770,213.00	
		TOTAL EXPENDITURES FY24	29,218,587.00			TOTAL EXPENDITURES FY25	\$ 27,770,213.00	
		NET OF REVENUES & EXPENDITURES FY24	0.00			NET OF REVENUES & EXPENDITURES FY25	\$ 0.00	

Proposed FY25 STAFFING SUMMARY

The District Charter requires that Commissioners be paid the CPI-U amount in the US Bureau of Labor Statistics / Miami, Ft. Lauderdale, West Palm. The June 2024 CPI is: 3.5%

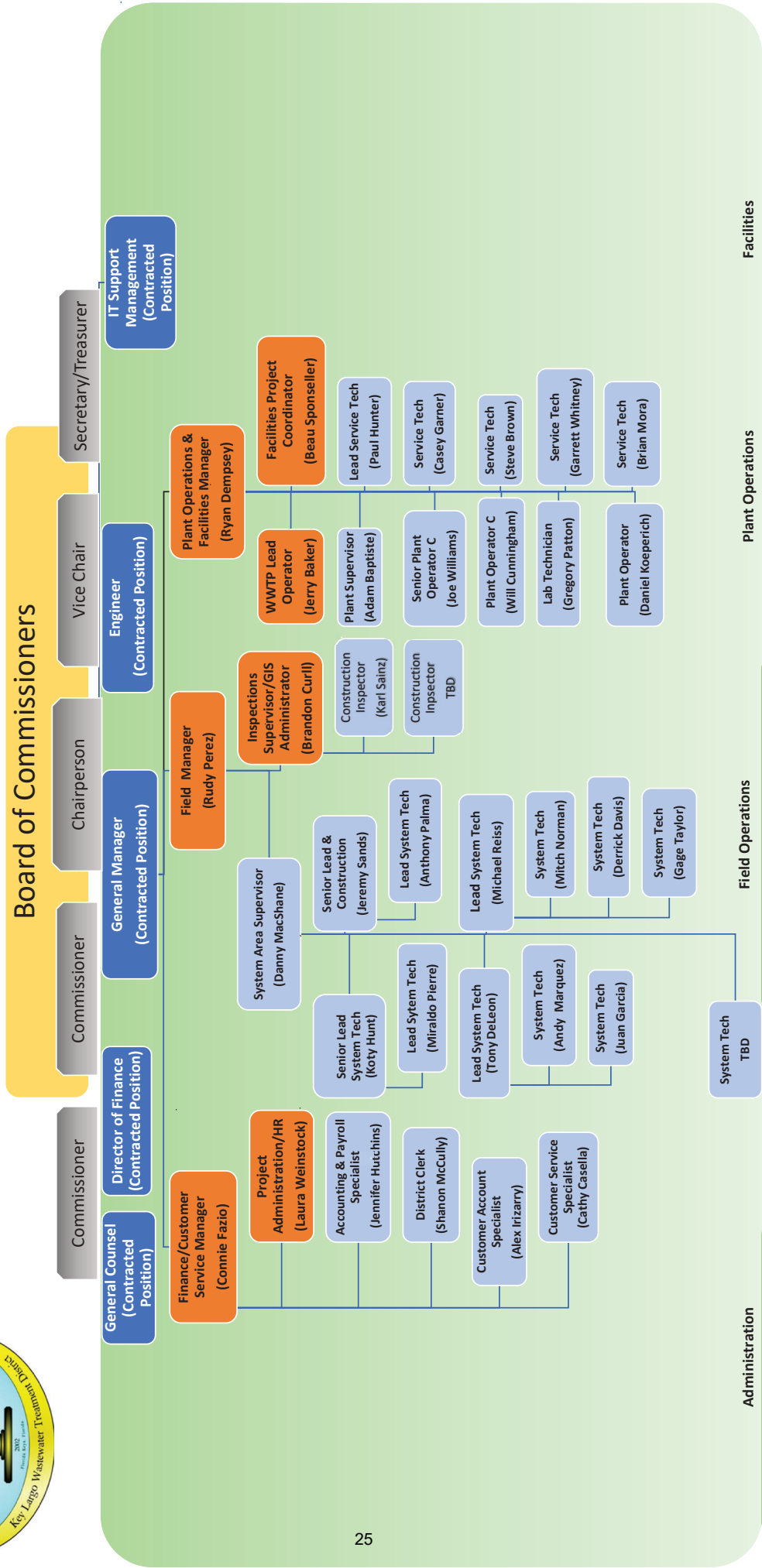
Department	FY25 Employees	FY25 Proposed (Rate of Pay Only)	FY24 Rate of Pay	Net Change Between FY24 & FY25 (Rate of Pay Only)	FY25 Cell Phone, Overtime, MOD, Uniforms	FY25 Taxes & Benefits	FY25 All Inclusive Total	FY24 All Inclusive Total	Net Change Between FY24 & FY25 (All Inclusive)
Commissioners	5	\$69,076.00	\$66,740.00	\$2,336.00	N/A	\$9,840.00	\$78,916.00	\$76,261.00	\$2,655.00
Administration	6	\$549,612.00	\$524,047.00	\$25,565.00	\$8,631.00	\$155,753.00	\$713,996.00	\$680,940.00	\$33,056.00
Plant Operations	6	\$447,445.00	\$428,652.00	\$18,793.00	\$51,861.00	\$146,289.00	\$645,596.00	\$616,622.00	\$28,974.00
Field Operations	17	\$1,168,250.00	\$1,102,166.00	\$66,084.00	\$168,345.00	\$406,070.00	\$1,742,665.00	\$1,623,777.00	\$118,888.00
Facilities	7	\$574,763.00	\$573,509.00	\$1,253.00	\$23,527.00	\$174,478.00	\$772,767.00	\$760,060.00	\$12,707.00
KLWTD FY25 Proposed Total	36	\$2,809,146.00	\$2,695,114.00	\$114,031.00	\$252,364.00	\$892,430.00	\$3,953,940.00	\$3,757,661.00	\$196,279.00

Field Operations: added one new entry level position, Construction Inspector Trainee

7.25.2024



Key Largo Wastewater Treatment District FY25 Organizational Chart DRAFT



Administration

Dark Blue = 5 Contracted Positions
Orange = 7 Salaried Positions
Light Blue = 29 Hourly Non-Exempt Positions

Interface: _____ Supervisory

FY24 TOTAL FTE = 35
FY25 TOTAL FTE = 36

Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date:
August 6, 2024

Agenda Item Number: G-2

Action Required:
Yes

Department: General Manager
Sponsor: Peter Rosasco

Subject:
Health Insurance Renewal - FY2025

Summary:
Mr. Rosasco will present the 2025 Health Insurance Renewal proposal to the Board.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ 461,652.84	1. FY24-25 Health Insurance Renewal Quote
Administration: _____	Expense	
Finance: _____	Funding Source:	
District Counsel: _____	District	
District Clerk: _____	Budgeted:	
Engineering: _____	Yes	

Approved By:  Date: 8-1-24
General Manager

Florida League of Cities United Healthcare Plan 4
KLWTD FY24 - FY25
Health Insurance Renewal Quote

Current Rates 10/01/2023-09/30/2024 (FY24) United Healthcare Choice Plus Plan 4				
Contract Type	Enrollment	Rate	Monthly Premium	Annual Premium
Employee Only	34*	\$1,008.31	\$34,282.54	\$411,390.48
*1 employee is not enrolled				

Delta Dental & United Healthcare Vision Rates (FY24)				
Contract Type	Enrollment	Annual Dental Premium	Annual Vision Premium	Total Dental / Vision Annual Premium All Employees
Employee Only	35	\$14,116.20	\$2,398.20	\$16,514.40
All current employees enrolled				

Current Budget for Health, Dental, Vision: \$427,904.88

Renewal Rates - 10/01/2024-9/30/2025 (FY25) United Healthcare Plan 4				
Contract Type	Enrollment	Renewal Rate	Monthly Premium	Annual Premium
Employee Only	35*	\$1,058.73	\$37,055.55	\$444,666.60
*filling missing Inspector position		Up 5%		

Delta Dental & United Healthcare Vision 10/01/2024-9/30/2025 (FY25)				
Contract Type	Enrollment	Annual Dental Premium	Annual Vision Premium	Total Dental / Vision Annual Premium All Employees
Employee Only	36	\$14,519.52	\$2,466.72	\$16,986.24
1 additional employee		No Rate Change	No Rate Change	

FY25 Proposed Annual Renewal Rate Includes The Following: \$461,652.84
 (Employee Only Medical, PPO Dental, Vision - 36 Employees)

7/29/2024

Florida Municipal Insurance Trust
Key Largo Waterwater Treatment District
Rate Quote for Medical and Prescription Drug Benefit Coverage

Current Rates - UnitedHealthcare Choice Plus Plan 4				
10/01/2023-				
Contract Type	Enrollment	09/30/2024	Monthly Premium	Annual Premium
Single	33	\$1,008.31	\$33,274.23	\$399,290.76
EE + Spouse	0	\$2,167.86	\$0.00	\$0.00
EE + Children	0	\$1,865.36	\$0.00	\$0.00
Family	0	\$3,024.91	\$0.00	\$0.00
Total	33		\$33,274.23	\$399,290.76

Renewal Rates - UnitedHealthcare Choice Plus Plan 4				
10/01/2024-				
Contract Type	Enrollment	09/30/2025	Monthly Premium	Annual Premium
Single	33	\$1,058.73	\$34,937.94	\$419,255.30
EE + Spouse	0	\$2,276.25	\$0.00	\$0.00
EE + Children	0	\$1,958.63	\$0.00	\$0.00
Family	0	\$3,176.16	\$0.00	\$0.00
Total	33		\$34,937.94	\$419,255.30

Percent Change	5.00%
-----------------------	--------------

Prescription Drug Copays	
Retail:	\$10/\$35/\$60
Mail Order:	\$25/\$87.50/\$150



This Coverage Agreement shall memorialize the group health plan coverage and required premiums as agreed between Florida Municipal Insurance Trust ("FMIT") and Key Largo Wastewater Treatment District ("Designated Member"). The effective date of this agreement is 10/01/2024-09/30/2025.

Coverage / Plans

Medical Coverage

UnitedHealthcare, Rx Copays \$10/\$35/\$60; 2.5 for mail order \$25/\$87.50/\$150

Delta Dental Coverage DPPO/DHMO-Employer Paid

UnitedHealthcare Vision Coverage-Employer Paid

Premiums

UnitedHealthcare Plan 4

Employee	\$1,058.73
Employee + Spouse	\$2,276.25
Employee + Children	\$1,958.63
Employee + Family	\$3,176.16

Delta Dental PPO 1500

Employee	\$33.61
Employee + Spouse	\$67.36
Employee + Children	\$71.58
Employee + Family	\$110.27

UnitedHealthcare Vision

Employee	\$5.71
Employee + Spouse	\$10.21
Employee + Children	\$10.36
Employee + Family	\$18.20

Delta Dental DHMO

Employee	\$15.38
Employee + Spouse	\$26.75
Employee + Children	\$32.91
Employee + Family	\$42.14

Other Specified Items

As a condition of the Coverage/Plans provided pursuant to this Coverage Agreement, Designated Member agrees to use UnitedHealthcare Benefit Services for all administration of benefits under the Continuation of Health Coverage requirements of the Consolidated Omnibus Budget Reconciliation Act, more commonly referred to as "COBRA" benefits.

Effective October 1, 2015, the Florida League of Cities is partnering with UnitedHealthcare to offer AARP Medicare Supplement and Medicare Advantage plans to decrease the overall cost to the retirees. The current Medicare Supplement plan will no longer be available due to the UnitedHealthcare plans being a more cost effective alternative.

Disclosure (new FMIT groups only)
Dependent SSN for enrollment

Signatures

Representative, Florida Municipal Insurance Trust

Date

Representative, Key Largo Wastewater Treatment District

Date

Note: Termination of coverage requires a 45 day written notice

Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date:
August 6, 2024

Agenda Item Number: L-1

Action Required:
Yes

Department:
Plant/Facilities

Sponsor:
Ryan Dempsey

Subject:
Field Dept. Truck Purchase

Summary:
Mr. Dempsey will present a quote from Bozard Ford for approval.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ 64,847.00	1. Bozard Ford Quote 2. Truck Details
Administration: _____	Expense	
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	Yes	

Approved By: _____

General Manager

Date: _____

8-1-24



August 1, 2024

Hello,

Bozard Ford is pleased to submit the following quote Based on Contract FSA23-VEL31.0

[illegible]

Sincerely,

Number of Units	1
Total Amount	\$ 64,847.00

Toby Sims
Government Fleet Specialist

2024 Ford F-350 Crew Cab DRW 4x2, Reading Service Truck (Stock #243914)



St

Pr

Som are

 2024 Ford Super Duty Chassis Cab Towing Guide

Chassis Details		▼
Stock Number	243914	
Stock Type	New	
Year	2024	
Make	Ford	
Model	F-350	
Class	3	
Drive Train	4x2	
Cab Type	Crew	
Vehicle Trim	XL	
Vehicle VIN	1FD8W3GN8REE58806	
Exterior Color Description	White	
Engine Cylinder Count	8	
Transmission Type	Automatic	
Rear Wheels	Dual	
Fuel Type	Gasoline	
Engine Make	Ford	
Engine Size (L)	7.3	
Brake Type	Hydraulic	

Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date:
August 6, 2024

Agenda Item Number: M-1

Action Required:
Yes

Department:
Capital Projects

Sponsor:
Steve Suggs

Subject:
Grinder Pump Lateral Kit Upgrades CO #1 - ODP of Lateral Kits (Deductive)

Summary of Discussion:

Attached is the deductive change order for the KLWTD Grinder Pump Lateral Kit Upgrades Project. This CO allows the for the Stainless Steel Lateral Kit equipment to be purchased directly by the District to exercise our tax-exempt status.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ (78,918.02)	1. Change Order 1 SS Lateral Kits
Administration: _____	Expense	
Finance: _____	Funding Source:	
District Counsel: _____	District	
District Clerk: _____	Budgeted:	
Engineering: _____	Yes	

Approved By: _____
General Manager



Date: 8-1-24

**SECTION 00950
CHANGE ORDER FORM**

CONTRACTOR ("Contractor"): Page Excavating, INC	CHANGE ORDER No. 1 PROJECT TITLE: KLWTD Grinder Pump Lateral Kit Upgrades PROJECT No. 03105.078:183		
OWNER: Key Largo Wastewater Treatment District ("Owner" or "District")	ENGINEER: Weiler Engineering 6805 Overseas Hwy Marathon, Florida 33050		
DATE OF ISSUE: August 6 th , 2024	EFFECTIVE DATE: <u>August 6th, 2024</u> contingent upon approval by the District's Board of Commissioners. Contractor shall commence work only after receipt of notification to proceed by the District's Contract Manager.		
Description of Work to be Performed: The Contractor is hereby authorized and directed to perform the following Work, generally described as: Deduct the cost, of certain equipment and materials from the Contractor's scope of supply. The Contractor shall provide the purchase price, less sales tax, and all necessary backup documentation for the District to prepare a purchase order for the equipment and materials. That purchase order shall be submitted and paid by the Key Largo Wastewater Treatment District. This is done solely to exercise the District's sales tax exemption. The Contractor shall remain responsible for delivery and acceptance of the equipment and materials and shall retain full responsibility and liability for all aspects of the work as defined in the Contract Documents. Reason for Change: To exercise the District's sales tax exemption for the purchase of the Stainless-Steel Lateral Kits. Work to be Performed is more specifically described as: See attached details Attachments: Letter of Understanding regarding Owner Direct Purchase, Updated SOV, Amendment to Purchase Terms, Purchase Requisition Total Proposed Increase (decrease) in Contract Price and Contract Time for this Change Order <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px; text-align: center;"> Increase (decrease) in Contract Price: (\$78,918.02) </td> <td style="width: 50%; padding: 5px; text-align: center;"> Increase (decrease) in Contract Time (Calendar days): 0 Days </td> </tr> </table>		Increase (decrease) in Contract Price: (\$78,918.02)	Increase (decrease) in Contract Time (Calendar days): 0 Days
Increase (decrease) in Contract Price: (\$78,918.02)	Increase (decrease) in Contract Time (Calendar days): 0 Days		
Acknowledgments: The aforementioned change, and work affected thereby, is subject to and governed by all provisions of the original Agreement and RFP. It is expressly understood and agreed that the approval of this Change Order shall have no effect on the original Agreement, including all GENERAL CONDITIONS, SUPPLEMENTARY CONDITIONS, and STANDARD SPECIFICATIONS, other than matters expressly provided herein. This Change Order constitutes full and mutual accord and satisfaction for the adjustment of the Contract Price and Contract Time as a result of increases or decreases in cost and time of performance caused directly and indirectly from the change. Acceptance of this Change Order constitutes an agreement between OWNER and CONTRACTOR that the Change Order represents an equitable adjustment to the Agreement and that CONTRACTOR shall waive all rights to file a Contract Claim or claim of any nature on this Change Order. Execution of this Change Order shall constitute CONTRACTOR's complete acceptance and satisfaction that it is entitled to no more costs or time (direct, indirect, impact, etc.) pursuant to this Change Order. Owner may require consent of the Contractor's surety, if any, to the terms of this Change Order.			
Original Contract Price: \$346,065.33	Original Contract Time: 180 Days (calendar days or dates)		

SUMMARY OF PRIOR CHANGE ORDERS			
C-O No.	Description of Change	Change in Contract Price	Change in Contract Time
1	Owner Direct Purchase of Stainless-Steel Lateral Kits	\$ (78,918.02)	0 Days
2		\$	Days
3		\$	Days
4		\$	Days
5		\$	Days
6		\$	Days
TOTAL OF ALL PRIOR CHANGES		\$ 0.00	0 Days
CURRENT CONTRACT PRICE AND TIME (Adjusted by Prior Change Orders BUT before adjusting for this Change Order)		\$346,065.33	180 Days
NEW CONTRACT PRICE AND TIME (Adjusted by Prior Change Orders AND this Change Order)		\$267,147.31	180 Days
Original Contract Substantial Completion Date: 01/08/2025		New Contract Substantial Completion Date: 01/08/2025	
Contractor: <u>Page Excavating, INC</u> By (Signature) _____ <u>Mark Page, President</u> (Printed Name and Title of Officer) (Date) _____ ATTEST: _____ (Secretary) (Corporate Seal)		Owner: <u>Key Largo Wastewater Treatment District</u> By (Signature) _____ <u>Peter Rosasco, General Manager</u> (Printed Name and Title of Officer) (Date) _____ ATTEST: _____ District Clerk (Seal)	

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:
August 6, 2024

Agenda Item Number: O-1

Action Required:
Yes

Department: Legal
Sponsor: Nicholas Mulick

Subject:
Amendment of 2008 Assessment Roll (Reso. 10-2024)

Summary of Discussion:

Two parcels were subdivided by the Property Appraiser to which each has been assigned a separate Parcel ID No. The new parcels will be assessed on the 2008 Assessment Roll, the same as the parent parcels.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$10,400.00	1. Resolution 10-2024
Customer Service: _____	Income	2. Letters for notification of imposition of SDC
Finance: _____	Funding Source:	
District Counsel: _____	Assessment revenue	
District Clerk: _____	Budgeted:	
Engineering: _____	No	

Approved By: _____
General Manager

Date: 8-1-24

RESOLUTION NO. 10-2024

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING 2008 FINAL ASSESSMENT RESOLUTION NO. 12-06-08 RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on June 17, 2008, the Key Largo Wastewater Treatment District (“District”) adopted 2008 Final Assessment Resolution No. 12-06-08 (“No. 12-06-08”); and

WHEREAS, the District assessed those tax parcels described in Exhibit 3.01 of Resolution No. 12-06-08 (“Assessment Roll”); and

WHEREAS, the tax parcels in Section 1 below described as “Parent Parcel” were assessed as part of Resolution No. 12-06-08; and

WHEREAS, the District has been advised by the Monroe County Property Appraiser that the owners of each Parent Parcel have taken the appropriate action to split the Parent Parcel; and

WHEREAS, that split has created two new tax parcels to which each has been assigned separate Parcel ID No. described as “New Parcel” in Section 1 below; and

WHEREAS, the New Parcels will be added to the Assessment Roll.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

Section 1.

PARENT PARCEL 1

PARCEL ID:	00496131-006400
AK NO.	1612944
PARCEL DESCRIPTION:	BK 3 LT 20 BUCCANEER POINT SUBDIVISION PB7-6 KEY LARGO OR787-450 OR823-402 OR1133-2205 OR2983- 2319

NEW PARCEL

PARCEL ID:	00496131-006610
AK NO.	9105243
PARCEL DESCRIPTION:	BK 3 LOT 21 BUCCANEER POINT SUBDIVISION PB7-6 KEY LARGO OR787-450 OR823-402 OR963-208 OR1009- 1495 OR1200-1147 OR1409-284 OR1409-2085 OR1409-2086 OR1501-2353 OR1558-1741 OR1781-478 OR1781-480 OR3180-1356 OR3186-0530 OR3192-1721 OR3263-1014
EDU	1.0
BEGINNING BALANCE	\$5,200.00

PARENT PARCEL 2

PARCEL ID: 00498020-000000
AK NO. 1615889
PARCEL DESCRIPTION: BK 3 LOT 11 AMD AND EXT PLAT OF KEY LARGO OCEAN SHORES PB4-18 KEY LARGO OR423-998/99 OR430-582/83 OR711-143 OR2357-896 OR2357-897/98M/T OR2357-899

NEW PARCEL

PARCEL ID: 00498020-000100
AK NO. 9105321
PARCEL DESCRIPTION: BK 3 LOT 10 AMD AND EXT PLAT OF KEY LARGO OCEAN SHORES PB4-18 KEY LARGO OR423-998/99 OR430-582/83 OR711-143 OR2357-896 OR2357-897/98M/T OR2357-899
EDU 1.0
BEGINNING BALANCE \$5,200.00

Section 2. 2008 FINAL ASSESSMENT RESOLUTION AMENDED. The 2008 Final Assessment Resolution No. 12-06-08 is hereby amended to include the parcels described as New Parcel in Section 1 above.

Section 3. 2008 ASSESSMENT ROLL AMENDED. The Assessment Roll, as described in Exhibit 3.01 of the 2008 Final Assessment Resolution No. 12-06-08 is hereby amended to include the parcels described as New Parcel in Section 1 above.

Section 4. 2008 FINAL ASSESSMENT RESOLUTION IN EFFECT. Except as modified, supplemented, and amended herein, the 2008 Final Assessment Resolution No. 12-06-08, and all previous amendments duly adopted by the District, shall remain in full force and effect.

Section 5. APPLICABILITY AND EFFECTIVE DATE. This resolution shall take effect upon adoption by the Board of Commissioners.

RESOLVED AND ADOPTED THIS 6TH DAY OF AUGUST, 2024

The foregoing Resolution was offered by Commissioner _____, who moved its approval. The motion was seconded by Commissioner _____, and being put to a vote the result was as follows:

	AYE	NAY
Chairman Rodriguez	_____	_____
Commissioner Heim	_____	_____
Commissioner Maloney	_____	_____
Commissioner Majeska	_____	_____
Commissioner Schwartz	_____	_____

The Chairman thereupon declared Resolution 10-2024 duly passed and adopted on the 6th day of August 2024.

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: _____
Nicolas Rodriguez, Chairman

*Approved to as to form
and legal sufficiency:*

ATTEST:

Shannon McCully, District Clerk

Nicholas W. Mulick, General Counsel

SEAL



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

June 6, 2024

To: IRA FINANCIAL TRUST COMPANY CFBO PERRY E SMITH
800 Copper Rd #3030
Frisco, CO 80443

RE: Imposition of Wastewater System Development Charge - AK# 9105243

Please be advised that the Key Largo Wastewater Treatment District's ("the District") Board of Commissioners ("the Board") will consider imposing a System Development Charge ("SDC") for the above-referenced parcel at its regularly scheduled meeting on July 16, 2024.

The SDC is the initial charge to each Tax Parcel assigned a parcel Alternate Key number by the Monroe County Property Appraisers Office and represents a portion of the Capital Costs for the construction of the District's Wastewater Management Facilities.

Reason for imposition of SDC: The District has been advised by the Monroe County Property Appraiser that tax parcel AK# 1612944 has been split to create a new tax parcel, AK# 9105243. The new parcel will be added to the 2008 Assessment Roll.

If the Board approves imposition of the SDC charge, the following changes will be made to your account:

EDU Assignment: The new tax parcel will be assigned one Equivalent Dwelling Unit ("EDU"). See attached for calculation.

System Development Charge (SDC): Equal to the sum of the capacity charge per EDU plus the connection charge to extend service to your parcel. See attached for calculation.

Monthly Base Charge: Upon development of the parcel, you will be required to pay a monthly base charge of \$27.13 per EDU. The charge will be included in your monthly Florida Keys Aqueduct Authority ("FKAA") bill.

The total SDC charge will be \$5,200.00. Parcel owners have two options for paying the assessment:



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

1. Pay in full: If you choose to pay the SDC in full, you must do so before August 31, 2024. Payment may be made in person, online at <http://klwtd.com/check-my-assessment/>, or by mailing a check to the District administrative office located at 103355 Overseas Highway, Key Largo, FL 33037 (please include the Alternate Key # listed on the first page of this Notice).

2. Pay in installment payments: If you choose not to pay the SDC in full before August 31, 2024, you will automatically be enrolled in the District's installment payment plan whereby the SDC will be paid in annual installments.

- a. The first installment will be included in your 2024 Monroe County Annual Tax bill.
- b. The amount of each installment payment will be equal to 1/4 full wastewater SDC plus interest and costs, which will vary from year to year. The interest rate is based on the District's borrowing rate which, for the 2024 assessment year, is 2.590%.
- c. At any time during the 4 year period, the owner of record may pay off the unpaid balance of the SDC. Pay off amounts are available from the District's Customer Service Department.

Your Rights: You have the right to appear at the meeting, present evidence, and have witnesses testify on your behalf. If you choose to appear or present evidence, please notify the Clerk and submit copies of any documents you would like the Board to consider no later than 15 days from the date of this Notice.

Please contact the Customer Account Specialist at 305-451-4019 ext. 209 or alexis.irizarry@klwtd.com for more information concerning how the proposed action will impact your parcel or for confirmation of the meeting date.

Sincerely,

By: 
Peter Rosasco, General Manager



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

AK# 9105243

Calculations

EDU Assignment: In accordance with Section 10.01(b)(i) of the Key Largo Wastewater Treatment District's General Rules and Regulations, residential tax parcels are assigned 1.0 EDU per dwelling unit.

SDC Charge

EDU Assignment	1.0 EDU
Capacity Charge (per EDU)	\$2,950.00
Connection Charge (per connection)	\$2,250.00
Total SDC Charge	\$5,200.00



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

June 6, 2024

To: HAGOPIAN JACK H TRUST
C/O CAROLYN ANN COCHRANE TRUSTEE
PO Box 371582
Key Largo FL 33037

RE: Imposition of Wastewater System Development Charge - AK# 9105321

Please be advised that the Key Largo Wastewater Treatment District's ("the District") Board of Commissioners ("the Board") will consider imposing a System Development Charge ("SDC") for the above-referenced parcel at its regularly scheduled meeting on July 16, 2024.

The SDC is the initial charge to each Tax Parcel assigned a parcel Alternate Key number by the Monroe County Property Appraisers Office and represents a portion of the Capital Costs for the construction of the District's Wastewater Management Facilities.

Reason for imposition of SDC: The District has been advised by the Monroe County Property Appraiser that tax parcel AK# 1615889 has been split to create a new tax parcel, AK# 9105321. The new parcel will be added to the 2008 Assessment Roll.

If the Board approves imposition of the SDC charge, the following changes will be made to your account:

EDU Assignment: The new tax parcel will be assigned one Equivalent Dwelling Unit ("EDU"). See attached for calculation.

System Development Charge (SDC): Equal to the sum of the capacity charge per EDU plus the connection charge to extend service to your parcel. See attached for calculation.

Monthly Base Charge: Upon development of the parcel, you will be required to pay a monthly base charge of \$27.13 per EDU. The charge will be included in your monthly Florida Keys Aqueduct Authority ("FKAA") bill.

The total SDC charge will be \$5,200.00. Parcel owners have two options for paying the assessment:



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

1. Pay in full: If you choose to pay the SDC in full, you must do so before August 31, 2024. Payment may be made in person, online at <http://klwtd.com/check-my-assessment/>, or by mailing a check to the District administrative office located at 103355 Overseas Highway, Key Largo, FL 33037 (please include the Alternate Key # listed on the first page of this Notice).

2. Pay in installment payments: If you choose not to pay the SDC in full before August 31, 2024, you will automatically be enrolled in the District's installment payment plan whereby the SDC will be paid in annual installments.

a. The first installment will be included in your 2024 Monroe County Annual Tax bill.

b. The amount of each installment payment will be equal to 1/4 full wastewater SDC plus interest and costs, which will vary from year to year. The interest rate is based on the District's borrowing rate which, for the 2024 assessment year, is 2.590%.

c. At any time during the 4 year period, the owner of record may pay off the unpaid balance of the SDC. Pay off amounts are available from the District's Customer Service Department.

Your Rights: You have the right to appear at the meeting, present evidence, and have witnesses testify on your behalf. If you choose to appear or present evidence, please notify the Clerk and submit copies of any documents you would like the Board to consider no later than 15 days from the date of this Notice.

Please contact the Customer Account Specialist at 305-451-4019 ext. 209 or alexis.irizarry@klwtd.com for more information concerning how the proposed action will impact your parcel or for confirmation of the meeting date.

Sincerely,

By: 
Peter Rosasco, General Manager



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

AK# 9105321

Calculations

EDU Assignment: In accordance with Section 10.01(b)(i) of the Key Largo Wastewater Treatment District's General Rules and Regulations, residential tax parcels are assigned 1.0 EDU per dwelling unit.

SDC Charge

EDU Assignment	1.0 EDU
Capacity Charge (per EDU)	\$2,950.00
Connection Charge (per connection)	\$2,250.00
Total SDC Charge	\$5,200.00

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:
August 6, 2024

Agenda Item Number: O-2

Action Required:
Yes

Department: Legal
Sponsor: Nicholas Mulick

Subject:
Amendment of 2009 Assessment Roll (Reso. 11-2024)

Summary of Discussion:

One parcel was subdivided by the Property Appraiser to which has been assigned a separate Parcel ID No. The new parcel will be assessed on the 2009 Assessment Roll, the same as the parent parcel.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$5,200.00	1. Resolution 11-2024
Customer Service: _____	Income	2. Letter for notification of imposition of SDC
Finance: _____	Funding Source:	
District Counsel: _____	Assessment revenue	
District Clerk: _____	Budgeted:	
Engineering: _____	No	

Approved By: _____
General Manager

Date: 8-1-24

RESOLUTION NO. 11-2024

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT AMENDING 2009 FINAL ASSESSMENT RESOLUTION NO. 20-05-09 RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS TO FUND THE FACILITIES AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR CORRECTION OF ERRORS AND OMISSIONS IN ASSESSMENT ROLLS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on May 19, 2009, the Key Largo Wastewater Treatment District (“District”) adopted 2009 Final Assessment Resolution No. 20-05-09 (“No. 20-05-09”); and

WHEREAS, the District assessed the tax parcel described in Exhibit 3.01 of Resolution No. 20-05-09 (“Assessment Roll”); and

WHEREAS, the tax parcel in Section 1 below described as “Parent Parcel” was assessed as part of Resolution No. 20-05-09; and

WHEREAS, the District has been advised by the Monroe County Property Appraiser that the owner of the Parent Parcel has taken the appropriate action to split the Parent Parcel; and

WHEREAS, that split has created a new tax parcel to which each has been assigned separate Parcel ID No. described as “New Parcel” in Section 1 below; and

WHEREAS, the New Parcel will be added to the Assessment Roll.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT:

Section 1.

PARENT PARCEL 1

PARCEL ID:	00481540-000000
AK NO.	1590746
PARCEL DESCRIPTION:	BK B LOT 20 ADOBE CASA COURT PB5-17 KEY LARGO OR299-527 OR571-12 OR619-415/17 OR725-383 OR788-854/55 OR791-986/87 OR821-215 OR844-1321 OR844-1324 OR880-147 OR906-1076 OR982-2239 OR993-565 OR999-1942R/S OR1058-1144ML OR1128-2379 OR1128-2377/78F/J OR1133-2237AFF OR1198-847/49 OR1199-1811 OR1585-767 OR1677-653/75F/J OR1680-334 OR2763-2175C/T OR2785-1038/52 OR2874-344/45

NEW PARCEL

PARCEL ID:	00481540-000100
AK NO.	9105317
PARCEL DESCRIPTION:	TAVERNIER COVE NO 1 PB1-103 KEY LARGO NW 1/2 BK B LOT 21 ADOBE CASA COURT PB5-17 KEY LARGO OR299-527 OR571-12 OR619-415/17 OR725-383 OR788-854/55 OR791-986/87 OR821-215 OR844-1321 OR844-1324 OR880-147 OR906-1076 OR982-2239 OR993-565 OR999-1942R/S OR1058-1144ML OR1128-2379 OR1128-2377/78F/J OR1133-2237AFF OR1198-847/49 OR1199-1811 OR1585-767 OR1677-653/75F/J OR1680-334 OR2763-2175C/T OR2785-1038/52 OR2874-344/45
EDU	1.0
BEGINNING BALANCE	\$5,200.00

Section 2. 2009 FINAL ASSESSMENT RESOLUTION AMENDED. The 2009 Final Assessment Resolution No. 20-05-09 is hereby amended to include the parcels described as New Parcel in Section 1 above.

Section 3. 2009 ASSESSMENT ROLL AMENDED. The Assessment Roll, as described in Exhibit 3.01 of the 2009 Final Assessment Resolution No. 20-05-09 is hereby amended to include the parcels described as New Parcel in Section 1 above.

Section 4. 2009 FINAL ASSESSMENT RESOLUTION IN EFFECT. Except as modified, supplemented, and amended herein, the 2009 Final Assessment Resolution No. 20-05-09, and all previous amendments duly adopted by the District, shall remain in full force and effect.

Section 5. APPLICABILITY AND EFFECTIVE DATE. This resolution shall take effect upon adoption by the Board of Commissioners.

RESOLVED AND ADOPTED THIS 6TH DAY OF AUGUST 2024

The foregoing Resolution was offered by Commissioner _____, who moved its approval. The motion was seconded by Commissioner _____, and being put to a vote the result was as follows:

	AYE	NAY
Chairman Rodriguez	_____	_____
Commissioner Heim	_____	_____
Commissioner Maloney	_____	_____
Commissioner Majeska	_____	_____
Commissioner Schwartz	_____	_____

The Chairman thereupon declared Resolution 11-2024 duly passed and adopted the 6th day of August 2024.

KEY LARGO WASTEWATER TREATMENT DISTRICT

BY: _____
Nicolas Rodriguez, Chairman

*Approved to as to form
and legal sufficiency:*

ATTEST:

Shannon McCully, District Clerk

Nicholas W. Mulick, General Counsel

SEAL



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

June 6, 2024

To: Sergio Matos
Gladys Matos
10840 SW 84th Ave
Miami, FL 33156

RE: Imposition of Wastewater System Development Charge - AK# 9105317

Please be advised that the Key Largo Wastewater Treatment District's ("the District") Board of Commissioners ("the Board") will consider imposing a System Development Charge ("SDC") for the above-referenced parcel at its regularly scheduled meeting on July 16, 2024.

The SDC is the initial charge to each Tax Parcel assigned a parcel Alternate Key number by the Monroe County Property Appraisers Office and represents a portion of the Capital Costs for the construction of the District's Wastewater Management Facilities.

Reason for imposition of SDC: The District has been advised by the Monroe County Property Appraiser that tax parcel AK# 1590746 has been split to create a new tax parcel, AK# 9105317. The new parcel will be added to the 2009 Assessment Roll.

If the Board approves imposition of the SDC charge, the following changes will be made to your account:

EDU Assignment: The new tax parcel will be assigned one Equivalent Dwelling Unit ("EDU"). See attached for calculation.

System Development Charge (SDC): Equal to the sum of the capacity charge per EDU plus the connection charge to extend service to your parcel. See attached for calculation.

Monthly Base Charge: Upon development of the parcel, you will be required to pay a monthly base charge of \$27.13 per EDU. The charge will be included in your monthly Florida Keys Aqueduct Authority ("FKAA") bill.

The total SDC charge will be \$5,200.00. Parcel owners have two options for paying the assessment:



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

1. Pay in full: If you choose to pay the SDC in full, you must do so before August 31, 2024. Payment may be made in person, online at <http://klwtd.com/check-my-assessment/>, or by mailing a check to the District administrative office located at 103355 Overseas Highway, Key Largo, FL 33037 (please include the Alternate Key # listed on the first page of this Notice).

2. Pay in installment payments: If you choose not to pay the SDC in full before August 31, 2024, you will automatically be enrolled in the District's installment payment plan whereby the SDC will be paid in annual installments.

a. The first installment will be included in your 2024 Monroe County Annual Tax bill.

b. The amount of each installment payment will be equal to 1/5 full wastewater SDC plus interest and costs, which will vary from year to year. The interest rate is based on the District's borrowing rate which, for the 2024 assessment year, is 2.590%.

c. At any time during the 5 year period, the owner of record may pay off the unpaid balance of the SDC. Pay off amounts are available from the District's Customer Service Department.

Your Rights: You have the right to appear at the meeting, present evidence, and have witnesses testify on your behalf. If you choose to appear or present evidence, please notify the Clerk and submit copies of any documents you would like the Board to consider no later than 15 days from the date of this Notice.

Please contact the Customer Account Specialist at 305-451-4019 ext. 209 or alexis.irizarry@klwtd.com for more information concerning how the proposed action will impact your parcel or for confirmation of the meeting date.

Sincerely,

By: 
Peter Rosasco, General Manager



Key Largo Wastewater Treatment District

103355 Overseas Highway, Key Largo, FL 33037

Post Office Box 491, Key Largo, FL 33037

Phone (305) 451-4019 • www.klwtd.com

AK#9105317

Calculations

EDU Assignment: In accordance with Section 10.01(b)(i) of the Key Largo Wastewater Treatment District's General Rules and Regulations, residential tax parcels are assigned 1.0 EDU per dwelling unit.

SDC Charge

EDU Assignment	1.0 EDU
Capacity Charge (per EDU)	\$2,950.00
Connection Charge (per connection)	\$2,250.00
Total SDC Charge	\$5,200.00

**Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary**

Meeting Date:
August 6, 2024

Agenda Item Number: O-3

Action Required:
Yes

Department:
Legal

Sponsor:
Nick Mulick

Subject:
Conservation Parcel Waiver Request - (Reso. No. 15-2024)

Summary:
A request for waiver of wastewater service and exemption from SDC assessment for AK No's. 1668435, and 1668443 per KLWTD General Rules and Regulations, Section 10.06 (a)(iii).

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$ 0.00 \$497.00 Each Property \$994.00 Total	1. Customer request for waiver
Administration: _____	Refunded Uncollected	2. KLWTD Form F-19
Finance: _____	Funding Source:	3. Reso. 15-2024
District Counsel: _____	Assessment Revenue	4. Map
District Clerk: _____	Budgeted:	
Engineering: _____	No	

Approved By: _____

General Manager

Date: _____



103355 Overseas Highway, Key Largo, FL 33037

Phone (305) 451-4019

www.klwtd.com

Request for Wastewater Assessment Waiver or Exemption

ALL fields must be completed, unless indicated as optional, before the request will be reviewed.

Property Owner of Record: CRAWDADY INC

Requested By*: CRAWDADY INC

**If not Owner of Record, authorization documentation must be submitted.*

Email (optional): _____ Phone: 305 942-9980

RE/Parcel ID: 00544920-000000 Alternate Key: 1668435

Physical Location: 1010 Gibraltar Rd

RE/Parcel ID: 00544930-000000 Alternate Key: 1668443

Physical Location: 1008 Gibraltar Rd

RE/Parcel ID: _____ Alternate Key: _____

Physical Location: _____

I request an **EXEMPTION** of wastewater assessment for the parcel(s) listed above because:

- ☐ The parcel is vacant and has been aggregated with an adjoining parcel that is connected to the District's central wastewater collection system. *Section 10.05 (a)*
- ☐ The parcel is a marina, boat slip or rack minimum that is not capable of creating wastewater. *Section 10.05 (b)*
- ☐ The parcel cannot be improved due to zoning regulations or other legal constraints. *Section 10.05 (c)*
- ☐ The parcel cannot be improved due to physical conditions of the property. *Section 10.05 (d)*

I request a **WAIVER** of wastewater assessment for the parcel(s) listed above because:

- ☐ The parcel is vacant and immediately adjacent to an assessed parcel that is connected to the District's central wastewater collection system. *Section 10.06 (a)(i) Contiguous Vacant Parcel*
***\$200.00 administrative fee required.**
- ☐ The parcel is vacant and designated as Tier I. *Section 10.06 (a)(ii) Tier 1 (one) Vacant Parcel*
***\$200.00 administrative fee required.**
- ☐ The parcel is vacant and only receives an annual tax notice due to the wastewater assessment. *Section 10.06 (a)(iv) Minimum Tax Bill*
- ☐ The parcel is owned by Monroe County Land Authority or any other Federal, State or Local Agency for the purpose of protecting the natural environment. *Section 10.06 (a)(iii) - Conservation Parcel*
- ☒ The parcel is being conveyed to the Monroe County Land Authority or any other Government Agency for conservation purpose. **The Waiver shall take effect upon receipt by the District of proof that the Government Entity has acquired title to the Subject Tax Parcel. Section 10.06 (a)(iii) - Conservation Parcel**

Acknowledgement Box required to process all exemptions *Section 10.04(a)* or waiver requests *Section 10.06(b)*

- ☒ Certify that if wastewater service to the parcel is reinstated, the then-current owner must pay the full direct and indirect District costs of providing the same. The amount charged at that time is expected to be significantly greater than the current non-ad valorem assessment.

Signature Jamie E. Crawford

Date JULY 12, 2024

This completed request form may be emailed to customerservice@klwtd.com or submitted to the District office located at:

RESOLUTION NO. 15 - 2024

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT (“THE BOARD”) APPROVING THE REQUEST BY CRAWDADDY INC (“THE OWNER”), FOR THE REMOVAL OF TWO TAX PARCELS AK# 1668435; AND AK# 1668443 FROM THE 2006 NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Crowdaddy Inc (“The Owner”) is the owner of the tax parcels described in Section 1 below (“the Subject Tax Parcels”); and

WHEREAS, the Key Largo Wastewater Treatment District (the “District”) assessed the Subject Tax Parcels via Resolution 28-08-06 dated August 9, 2006 (the “2006 Non-ad Valorem Assessment Roll”); and

WHEREAS, the Subject Tax Parcels are being conveyed to the Monroe County Comprehensive Plan Land Authority for conservation purposes; and

WHEREAS, the Owner requests that the District remove the Subject Tax Parcels from the 2006 Non-ad Valorem Assessment Roll, pursuant to the Key Largo Wastewater Treatment District’s General Rules and Regulations, Section 10.06(a)(iii).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT THAT:

Section 1.

PARCEL I.D.: 00544920-000000
AK NO.: 1668435
PARCEL DESCRIPTION: BK 9 LT 8 BAHIA MAR EST PB4-79 KEY LARGO OR301-534 OR1102-1059DC OR1102-1060/64 OR1180-2269/70PR OR1948-614 OR1948-602D/C OR1948-607/12WILL

PARCEL I.D.: 00544930-000000
AK NO.: 1668443
PARCEL DESCRIPTION: BK 9 LT 9 BAHIA MAR EST PB4-79 KEY LARGO OR339-249 (COUNTY HELD CERT) OR810-474T/D OR1952-1946

Section 2.

EFFECTIVE DATE. This Resolution shall take effect and the Subject Tax Parcels excluded from the 2006 Final Assessment Roll upon receipt by the District of proof that the Subject Tax Parcels have been purchased by the Monroe County Comprehensive Plan Land Authority for conservation purposes. No part of the System Development Charge paid prior to the effective date of this Resolution shall be refunded.

Section 3.

RESOLUTION NO. 15 – 2024

AUTHORIZATION OF DISTRICT OFFICIALS. The General Manager and/or his designee(s) are authorized to take all actions necessary to implement the terms and conditions of this Resolution.

RESOLVED AND ADOPTED THIS 6th DAY OF AUGUST 2024.

The foregoing RESOLUTION was offered by Commissioner _____, who moved for its adoption. The motion was seconded by Commissioner _____, and being put to a vote the result was as follows:

	AYE	NAY
Chairman Rodriguez	_____	_____
Commissioner Majeska	_____	_____
Commissioner Heim	_____	_____
Commissioner Schwartz	_____	_____
Commissioner Maloney	_____	_____

The Chairman thereupon declared this Resolution duly passed and adopted this 6th day of August 2024.

KEY LARGO WASTEWATER TREATMENT DISTRICT

By: _____
Nicolas Rodriguez,
Chairman

ATTEST:

*Approved as to form
and legal sufficiency:*

Shannon McCully, District Clerk

By: _____
Nicholas W. Mulick, Esq.,
General Counsel

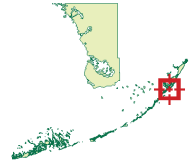
SEAL



Monroe County, FL



Overview



Legend

- Centerline
- Easements
- Hooks
- Lot Lines
- Road Center
- Rights of Way
- Shoreline
- Condo Building
- Key Names
- Subdivisions
- Parcels

Parcel ID 00544920-000000 **Alternate ID** 1668435 **Owner Address** CRAWDADDY INC
Sec/Twp/Rng 22/61/39 **Class** VACANT RES **PO Box** 373021
Property Address 1010 GIBALTAR Rd **Key Largo, FL** 33037
District 500K
Brief Tax BK 9 LT 8 BAHIA MAR EST PB4-79 KEY LARGO OR301-534 OR1102-1059DC OR1102-1060/64 OR1180-2269/70PR OR1948-614
Description OR1948-602D/C OR1948-607/12WILL
(Note: Not to be used on legal documents)

Date created: 7/23/2024
Last Data Uploaded: 7/23/2024 6:57:29 AM

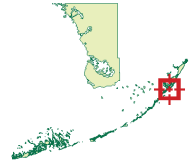
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Monroe County, FL



Overview



Legend

- Centerline
- Easements
- Hooks
- Lot Lines
- Road Center
- Rights of Way
- Shoreline
- Condo Building
- Key Names
- Subdivisions
- Parcels

Parcel ID 00544930-000000 **Alternate ID** 1668443 **Owner Address** CRAWDADDY INC
Sec/Twp/Rng 22/61/39 **Class** VACANT RES **PO Box** 373021
Property Address 1008 GIBALTAR Rd **Key Largo, FL** 33037
District 500K
Brief Tax Description BK 9 LT 9 BAHIA MAR EST PB4-79 KEY LARGO OR339-249 (COUNTY HELD CERT) OR810-474T/D OR1952-1946
(Note: Not to be used on legal documents)

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