

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:
May 7, 2024

Agenda Item Number: F-1

Action Required:
Yes


Department:
Legal

Sponsor:
Nick Mulick

Subject:
Minutes of April 16, 2024

Summary:
Staff to present the minutes of April 16, 2024 board meeting for approval.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Minutes
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By:  Date: 5-2-24
General Manager



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, April 16 2024

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Ms. Shannon McCully led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Sue Heim, Robert Majeska, and Philip Schwartz

Present Virtually: Commissioner Tim Maloney

Also present; General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Plant/Facilities Manager Ryan Dempsey; Weiler Engineering Ed Castle; Lead Plant Operator Jerry Baker; IT Support Manny Santana.

Appeared Virtually: Project Administration and HR Coordinator Laura Weinstock; IT Consultant Randy Redmond

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Commissioner Heim requested the addition of item *P-1 Forever Chemicals*

Mr. Rosasco requested the addition of item *G-1 Mutual Aid*

Mr. Rosasco requested the deletion of item *K-1 Field Report – March 2024*

Motion: Commissioner Heim made a motion to approve the agenda as amended. Commissioner Majeska seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E) (4:23 – 4:27pm)

Name and Address:

Dottie Moses, Key Largo

Subject:

12,000 Gallon Cap

APPROVAL OF MINUTES (F)

Minutes of April 2, 2024 (F-1)

Chairman Rodriguez requested item P-3 be amended to: “Chairman Rodriguez requested that the District provide single use water bottles only during hurricane seasons and department managers’ discretion.”

Motion: Commissioner Majeska made a motion to approve the minutes of April 2, 2024, as amended. Commissioner Schwartz seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

Mutal Aid (G-1)

Mr. Rosasco advised the Board that the District provided wastewater assistance to Ocean Reef Club (ORC) due to an emergency at their location, and recommended KLWTD staff draft a contact for providing ORC future assistance.

CUSTOMER SERVICE (H)

Customer Service Report – March 2024 (H-1) (Stopped for Public Comment)

Ms. Fazio presented the Customer Service monthly report.

IT (I)

No report in agenda.

BUDGET AND FINANCE (J)

Budget and Finance Report – March 2024 (J-1)

Ms. Fazio presented the Budget and Finance monthly report.

FIELD (K)

Deleted.

PLANT/FACILITIES (L)

Plant/Facilities Report – March 2024 (L-1)

Mr. Dempsey presented the Plant/Facilities monthly report.

CAPITAL PROJECTS (M)

Capital Projects Report – March 2024 (M-1)

Mr. Castle presented the Capital Projects monthly report.

ENGINEERING (N)

No report in agenda.

LEGAL REPORT (O)

No report in agenda.

COMMISSIONER ITEMS (P)

Forever Chemicals (P-1)

Commissioner Heim discussed the recent articles on forever chemicals and potable water.

ROUNDTABLE DISCUSSION (Q)

No report in agenda.

ADJOURNMENT (R)

The meeting was adjourned at 5:31 pm.

Nicolas Rodriguez, Chairman

Shannon McCully, Clerk

Seal _____

Screened influent hauled from Ocean Reef

Date	Time	Hauling Contractor	Gallons accepted	Receiving Operator
4/12/2024	8:15	Above All Septic and Drain	5000	WC
4/12/2024	8:45	Above All Septic and Drain	5000	WC
4/12/2024	10:30	Above All Septic and Drain	5000	WC
4/12/2024	10:45	Above All Septic and Drain	5000	WC
4/12/2024	11:05	Above All Septic and Drain	5000	WC
4/12/2024	11:20	Above All Septic and Drain	5000	WC
4/12/2024	12:15	Above All Septic and Drain	5000	WC
4/12/2024	12:30	Above All Septic and Drain	5000	WC
4/12/2024	13:00	Above All Septic and Drain	5000	WC
4/12/2024	13:20	Above All Septic and Drain	3600	AB
4/12/2024	13:50	Above All Septic and Drain	5000	WC
4/12/2024	14:00	Above All Septic and Drain	5000	WC
4/12/2024	15:00	Above All Septic and Drain	5000	WC
4/12/2024	15:15	Above All Septic and Drain	5000	AB
4/12/2024	15:25	Above All Septic and Drain	3600	WC
4/12/2024	15:35	Above All Septic and Drain	5000	WC
4/12/2024	15:45	Above All Septic and Drain	5000	WC
4/13/2024	7:45	Above All Septic and Drain	5000	DK
4/13/2024	8:05	Above All Septic and Drain	5000	DK
4/13/2024	9:05	Above All Septic and Drain	5000	DK
4/13/2024	9:15	Above All Septic and Drain	5000	DK
4/13/2024	9:30	Above All Septic and Drain	5000	DK
4/13/2024	10:20	Above All Septic and Drain	5000	DK
4/13/2024	10:40	Above All Septic and Drain	5000	DK
4/13/2024	10:50	Above All Septic and Drain	5000	DK
4/13/2024	11:00	Above All Septic and Drain	5000	DK
		Total	127200	
		\$4.65 per 1000 gallons	591.48	