



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, March 5, 2024

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Commissioner Sue Heim led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Sue Heim, Robert Majeska, Tim Maloney, and Philip Schwartz

Also present; General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Weiler Engineering Jessica Huff; IT Support Manny Santana

Appeared Virtually: Plant/Facilities Manager Ryan Dempsey; Field Manager Mike Dempsey; Project Administration and HR Coordinator Laura Weinstock; IT Consultant Randy Redmond; Lead Plant Operator Jerry Baker

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Commissioner Heim requested the addition of item *P-1 Airvac E-mail*

Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Maloney seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

No Speakers.

APPROVAL OF MINUTES (F)

Minutes of February 20, 2024 (F-1)

Motion: Commissioner Maloney made a motion to approve the minutes of January 20, 2024. Commissioner Majeska seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

No report in agenda.

CUSTOMER SERVICE (H)

No report in agenda.

IT (I)

No report in agenda.

BUDGET AND FINANCE (J)

Discussion of 12,000-gallon residential wastewater flow cap (J-1)

Board discussed either keeping or eliminating the 12,000 gallon cap and directed staff to bring specific information to the 3/20/2024 Board meeting

FIELD (K)

No report in agenda.

PLANT/FACILITIES (L)

No report in agenda.

CAPITAL PROJECTS (M)

No report in agenda.

ENGINEERING (N)

5 Homestead Ave Force Main Extension Recommendation of award (N-1)

Ms. Huff requested approval to award the contract for the 5 Homestead Ave Force Main Extension project to Page Excavating.

Motion: Commissioner Maloney made a motion to approve the request. Commissioner Heim seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye

Commissioner Heim – Aye

Commissioner Majeska – Aye

Commissioner Schartz – Aye

Chairman Rodriguez – Aye

LEGAL REPORT (O)

No report in agenda.

COMMISSIONER ITEMS (P)

Airvac Kits (P-1)

Board discussed and reaffirmed its previous decision to use FloVac valve kits.

ROUNDTABLE DISCUSSION (Q)

No report in agenda.

ADJOURNMENT (R)

The meeting was adjourned at 5:11 pm.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk

Seal _____

