



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, November 28, 2023

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Mr. Chris Sante led the Pledge of Allegiance.

ROLL CALL (C)

Present: Chairman Nicolas Rodriguez; Commissioners Sue Heim, Robert Majeska, and Tim Maloney.

Also present; General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Plant/Facilities Manager Ryan Dempsey; Field Manager Mike Dempsey; Weiler Engineering Steve Suggs; IT Support Manny Santana

Present Virtually: Finance Manager Connie Fazio, IT Consultant Randy Redmond

Absent: Commissioner Philip Schwartz

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Mr. Rosasco requested the addition of item *G-2 No Name Storm Update (Laydown)*

Mr. Mulick requested the addition of item *L-2 for Letter of No Objection (Laydown)*

Chairman Rodriguez requested that Items K-1 and K-2 be presented before Customer Service.

Commissioner Maloney requested the addition of item *P-1 December Board Meeting Dates*

Commissioner Majeska requested the addition of item *Q-1 Zoom - Attending Remotely*

Motion: Commissioner Heim made a motion to approve the agenda as amended. Commissioner Majeska seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

Mr. Chris Sante spoke on Items H-2 through H-7.

APPROVAL OF MINUTES (F)

Minutes of November 7, 2023 (F-1)

Motion: Commissioner Majeska made a motion to approve the minutes of November 7, 2023. Commissioner Maloney seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

Florida Keys Day Sponsorship G-1

Mr. Rosasco recommended the Senator level (\$3000) sponsorship for 2024 Florida Keys Day.

Motion: Commissioner Majeska made a motion to approve the Florida Keys Senator Sponsorship level. Commissioner Heim seconded the motion.

Vote on Motion:

Commissioner Heim– Aye
Commissioner Maloney– Aye
Commissioner Majeska– Aye
Commissioner Schwartz– Absent
Chairman Rodriguez – Aye

No Name Storm Update G-2 (Laydown)

Peter Rosasco gave the Board an update on the November 15-20, 2023 No Name Storm, including incurred overtime.

CUSTOMER SERVICE (H)

Customer Service Report - October 2023 (H-1)

Mr. Irizarry presented the Customer Service Report for October 2023.

Billing EDU Review - Owner Chris Sante - 95350 Overseas Hwy - AK# 1100293 (H-2)

Billing EDU Review - Owner Chris Sante - 131 Hood Ave. - AK# 8968235 (H-3)

Billing EDU Review - Owner Chris Sante - 300 Atlantic Dr. - AK# 1558052 (H-4)

Billing EDU Review - Owner Chris Sante - 99336 Overseas Hwy - AK# 1621935 (H-5)

Billing EDU Review - Owner Chris Sante - 98900 Overseas Hwy - AK# 1641171 (H-6)

Billing EDU Review - Owner Chris Sante - 107 Garden St. - AK# 1600164 (H-7)

Mr. Mulick presented Billing EDU Reviews for Owner Chris Sante for approval.

Motion: Commissioner Heim made a motion to approve items H-2 through H-7. Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Heim– Aye
Commissioner Maloney– Aye
Commissioner Majeska– Aye
Commissioner Schwartz– Absent
Chairman Rodriguez – Aye

IT (I)

IT Report - October 2023 (I-1)

Mr. Redmond presented the IT Report for October 2023.

BUDGET AND FINANCE (J)

No report in agenda.

FIELD (K)

Field Report - October 2023 (K-1)

Mr. Dempsey presented the Field Report for October 2023.

Vac Station G- Vacuum Pump Rebuild (K-2)

Mr. Dempsey requested approval for Vac Station G - Vacuum Pump Rebuild quote from KB Vacuum Pump Solutions, LLC.

Motion:

Commissioner Heim made a motion to approve the Quote from KL Vacuum Pump Solutions, LLC. Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Heim– Aye

Commissioner Maloney– Aye

Commissioner Majeska– Aye

Commissioner Schwartz– Absent

Chairman Rodriguez – Aye

PLANT/FACILITIES (L)

No report in agenda.

CAPITAL PROJECTS (M)

Capital Projects Report - October 2023 (M-1)

Mr. Suggs presented the Capital Projects Report for October 2023.

ENGINEERING (N)

No Report in agenda.

LEGAL REPORT (O)

Reversal of Waiver - Reso. 17-2023 AK# 1604577 (O-1)

Mr. Mulick submitted Resolution 17-2023 adopting a reversal of waiver for 134 S. Bay Harbor Dr, AK1604577.

Motion:

Commissioner Heim made a motion to adopt Resolution 17-2023. Commissioner Majeska seconded the motion.

Vote on Motion:

Commissioner Heim – Aye
Commissioner Majeska– Aye
Commissioner Maloney – Aye
Commissioner Schwartz– Absent
Chairman Rodriguez – Aye

Letter of No Objection - Reso. 18-2023 (O-2) (Laydown)

Mr. Mulick submitted Resolution 18-2023 adopting a Letter of No Objection to the abandonment of the right-of-way of a portion of Hibiscus Street, contiguous to Lots 20 and 23.

Motion: **Commissioner Majeska made a motion to adopt Resolution 18-2023. Commissioner Maloney seconded the motion.**

Vote on Motion:

Commissioner Majeska – Aye
Commissioner Maloney – Aye
Commissioner Heim – Aye
Commissioner Schwartz– Absent
Chairman Rodriguez – Aye

COMMISSIONER ITEMS (P)

December 2023 Board Meeting Dates (P-1)

Commissioner Maloney discussed canceling the December 12, 2023 Board Meeting. No action was taken.

ROUNDTABLE DISCUSSION (Q)

Zoom-Attending Remotely (Q-1)

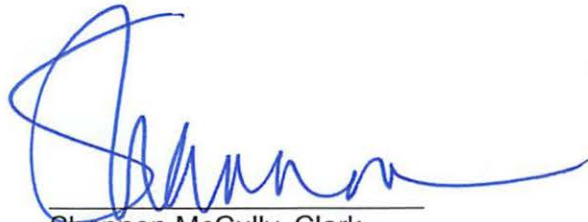
Commissioner Majeska discussed reconsidering the Board Policy and Practices (rules *8) virtual attendance policy for commissioners. Mr. Mulick informed the Board that the rule is based on FL state statutes, and adopting a different attendance rule involves changing KLWTD charter.

ADJOURNMENT (R)

The meeting was adjourned at 5:44 pm.



Nicolas Rodriquez, Chairman



Shannon McCully, Clerk

