Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, January 17, 2023

MINUTES

CALL TO ORDER (A)
Chairman Nicolas Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)
Mr. Steve Suggs led the Pledge of Allegiance.

ROLL CALL (C)
Present were: Chairman Nicolas Rodriguez; Commissioners, Robert Majeska and Susan Heim.

Also present; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Shannon McCully; Finance Manager, Connie Fazio; Plant/Facilities Manager, Ryan Dempsey; Field Manager, Mike Dempsey; District Engineers, Ed Castle, and Steve Suggs; Lead Plant Operator, Jerry Baker; IT Support, Manny Santana.

Appeared virtually: Commissioners, Kay Cullen and Tim Maloney (arrived at 4:08 PM); Customer Account Specialist, Alex Irizarry; IT Consultant, Dave Soper.

Guests: Frank Pla, South Cliff Holdings, LLC; Andrew Tobin, for South Cliff Holdings, LCC.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
Approval of Agenda (D-1)
Chairman Rodriguez requested item 0-1 be presented before item F-1

Motion: **Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Cullen seconded the motion. Motion passed without objection.**

PUBLIC COMMENT (E)
No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)
Minutes of January 3, 2022 (F-1)

Motion: **Commissioner Majeska made a motion to approve the minutes of the January 3, 2022 meeting. Commissioner Heim seconded the motion. Motion passed without objection.**

GENERAL MANAGER (G)
February 21, 2023, Meeting (G-1)
Mr. Rosasco recommended rescheduling the February 21, 2023 meeting to February 28, 2023 to accommodate Florida Keys Day's dates.

CUSTOMER SERVICE (H)
Customer Service Report - December 2022 (H-1)
Mr. Irizarry presented the Customer Service Report for December 2022.

IT (I)
IT Report - December 2022 (I-1)
Mr. Soper presented the IT Report for December 2022.

BUDGET AND FINANCE (J)
Budget and Finance Report - December 2022 (J-1)
Ms. Fazio presented the Budget and Finance Report for December 2022.

FIELD (K)
Field Report - December 2022 (K-1)
Mr. M. Dempsey presented the Field Report for December 2022.

PLANT/FACILITIES (L)
Aqua-Aerobic Purchase: Disc Filter Cloth Sock (L-1)
Mr. R. Dempsey requested approval to purchase Aqua-Aerobics disc filter cloth socks for the plant.

Motion: **Commissioner Maloney made a motion to approve the request. Commissioner Heim seconded the motion.**

Vote on Motion:

Commissioner Maloney – Aye
Commissioner Heim –Aye
Commissioner Majeska– Aye
Commissioner Cullen – Aye
Chairman Rodriguez – Aye

CAPITAL PROJECTS (M)
Capital Projects Report - December 2022 (M-1) (Laydown attached)
Mr. Castle presented the Capital Projects Report for December 2022

Recommendation of Award for Deep Injection Well MIT (M-2)
Mr. Suggs requested approval to award Layne Christensen the contract for the Deep Injection Well MIT project in the amount of $137,555.54.

Motion: **Commissioner Heim made a motion to approve the request. Commissioner Majeska seconded the motion.**

Vote on Motion:

Commissioner Heim – Aye
Commissioner Majeska –Aye
Commissioner Maloney – Aye
Commissioner Cullen – Aye
Chairman Rodriguez – Aye

ENGINEERING (N)
No Report.

LEGAL REPORT (O)
South Cliff Estates SIC - Discussion (O-1)
Mr. Pla and Mr. Tobin addressed The Board regarding the South Cliff Estates project.

COMMISSIONER ITEMS (P)
No Report.

ROUNDTABLE DISCUSSION (Q)
No Report.

ADJOURNMENT (R)
The meeting was adjourned at 5:38 pm.

Nicolas Rodriquez, Chairman

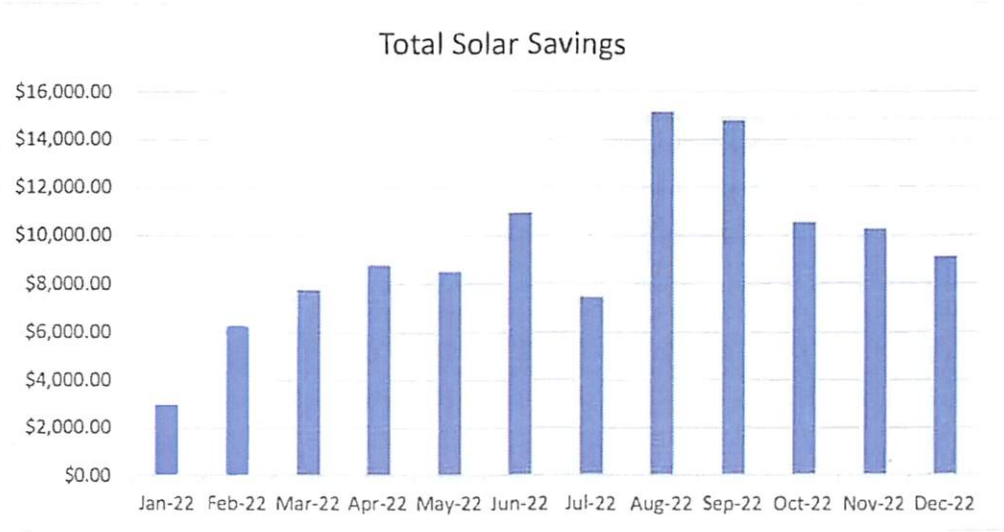
Shannon McCully, Clerk

Key Largo Wastewater Treatment District
Seal

Seal

Laydown January 17, 2023
Agenda Item M-1

KLWTD SOLAR PROJECT PERFORMANCE REPORT FOR 2022



January – December 2022 Solar Savings: $122,393.18

Average Solar Savings = $10,199 per month

Note: June and July totals are low since the WWTP did not report for part of June and all of July.

Administration Building had zero output until June 2022.