Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, August 2, 2022

MINUTES

CALL TO ORDER (A)
Chairman Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)
Commissioner Tim Maloney led the Pledge of Allegiance.

ROLL CALL (C)
Present were: Chairman Nicolas Rodriguez; Commissioners, Tim Maloney, Susan Heim, Kay Cullen, and Andrew Tobin.

Also present; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Shannon McCully; Plant/Facilities Manager, Ryan Dempsey; Finance Manager, Connie Fazio; District Engineers, Ed Castle, and Steve Suggs; IT Consultant, David Soper; IT Support, Manny Santana; Collections Inspector/GIS, Brandon Curll; Lead Plant Operator, Jerry Baker.

Appeared virtually: Project Administration & HR Coordinator, Laura Weinstock; District Lobbyist; Cynthia Henderson; Florida Technical Consultants representative, James Barton

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)
Approval of Agenda (D-1)

General Manager, Peter Rosasco requested the deletion of Item M-1, *Phase II Solar Arrays Escalation Cost.*

Motion: **Commissioner Heim made a motion to approve the agenda as amended. Commissioner Maloney seconded the motion. Motion passed without objection.**

PUBLIC COMMENT (E)
No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)
Minutes of July 19, 2022 (F-1) Laydown Attached

Motion: **Commissioner Cullen made a motion to approve the minutes of the July 19, 2022 meeting. Commissioner Maloney seconded the motion. Motion passed without objection.**

GENERAL MANAGER (G)
Cynergy Lobbyist Contract Renewal (G-1)
Mr. Rosasco requested approval of the Cynergy Lobbyist contract.

Motion: **Commissioner Cullen made a motion to approve the request. Commissioner Heim seconded the motion.**

Vote on Motion:

Commissioner Cullen – Aye
Commissioner Maloney –Aye
Commissioner Heim – Aye
Commissioner Tobin – Nay
Chairman Rodriguez – Aye

ADMIN AND CUSTOMER SERVICE (H)
No Report.

IT (I)
GIS Presentation (I-1) Laydown Attached
Mr. Curll and Mr. Santana gave a presentation on the ESRI GIS status.

BUDGET AND FINANCE (J)
Preliminary FY23 Budget Presentation (J-1)
Ms. Fazio presented the Preliminary FY23 Budget.

FIELD (K)
No Report

PLANT/FACILITIES (L)
No Report.

CAPITAL PROJECTS (M)
Phase II Solar Arrays Escalation Cost (M-1)
Deleted.

Solar Monitoring System Training for the Board (M-2)
Mr. Rosasco informed the Board that Burke Construction will provide solar monitoring training to the Board and staff.

ENGINEERING (N)
No Report.

LEGAL REPORT (O)
No Report.

COMMISSIONER ITEMS (P)
No Report.

ROUNDTABLE DISCUSSION (Q)
No Report.

ADJOURNMENT (R)
The meeting was adjourned at 6:02 pm.

Nicolas Rodriquez, Chairman

Shannon McCully, Clerk

Seal

103355 Overseas Highway, Key
Phone
www.klwtd.com

Laydown August 2, 2022
Agenda Item F-1

Request for Wastewater Assessment Waiver or Exemption

ALL fields must be completed, unless indicated as optional, before the request will be reviewed.

Property Owner of Record: MONROE COUNTY COMPREHENSIVE PLAN LAND AUTHROTIY

Requested By*: MONROE COUNTY COMPREHENSIVE PLAN LAND AUTHORITY

**If not Owner of Record, authorization documentation must be submitted.*

Email (optional): Hurley-Christine@monroecounty-fl.gov **Phone:** (305) 393-3361

PARCEL 1

RE/Parcel ID: 00508500-000000 **Alternate Key:** 1627828

Physical Location: Vacant Land, Key Largo

PARCEL 2

RE/Parcel ID: _____ **Alternate Key:** _____

Physical Location: _____

PARCEL 3

RE/Parcel ID: _____ **Alternate Key:** _____

Physical Location: _____

I request a **WAIVER** of wastewater assessment for the parcel(s) listed above because:

- ☐ The parcel is vacant and immediately adjacent to an assessed parcel that is connected to the District's central wastewater collection system. *Section 10.06 (a)(i)* ***$200.00 administrative fee required.**
- ☐ The parcel is vacant and designated as Tier I. *Section 10.06 (a)(ii)* ***$200.00 administrative fee required.**
- ☐ The parcel is vacant and only receives an annual tax notice due to the wastewater assessment. *Section 10.06(a)(iv)*
- ☑ The parcel is owned by Monroe County Land Authority or any other Federal, State or Local Agency for the purpose of protecting the natural environment. *Section 10.06 (a)(iii)*

I request an **EXEMPTION** of wastewater assessment for the parcel(s) listed above because:

- ☐ The parcel is vacant and has been aggregated with an adjoining parcel that is connected to the District's central wastewater collection system. *Section 10.05 (a)*
- ☐ The parcel is a marina, boat slip or rackominimum that is not capable of creating wastewater. *Section 10.05 (b)*
- ☐ The parcel cannot be improved due to zoning regulations or other legal constraints. *Section 10.05 (c)*
- ☐ The parcel cannot be improved due to physical conditions of the property. *Section 10.05 (d)*
- ☐ Other:

☐ I am requesting a refund. Attached to this form is evidence supporting request for refund.

☑ **I certify that if wastewater service to the parcel is reinstated, the then-current owner must pay the full direct and indirect District costs of providing the same. The amount charged at that time is expected to be significantly greater than the current non-ad valorem assessment.**

Christine Hurley — **Signature**

07/14/2022 — **Date**

This completed request form may be emailed to customerservice@klwtd.com or submitted to the District office located at: 103355 Overseas Hwy, Key Largo, FL 33037.

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Laydown August 2, 2022
Agenda Item F-1

Key Largo Wastewater Treat
103355 Overseas Highway, Key
Phone (305) 451-4019
www.klwtd.com

Request for Wastewater Assessment Waiver or Exemption

ALL fields must be completed, unless indicated as optional, before the request will be reviewed.

Property Owner of Record: Celia Alessandrini, Trustee of the Celia Alesandrini Rev. Living Trust dated 07/15/2009

Requested By*: Owner

**If not Owner of Record, authorization documentation must be submitted.*

Email (optional): _____ **Phone:** _____

PARCEL 1

RE/Parcel ID: 00445010-000000 **Alternate Key:** 1544701

Physical Location: Lot 8, Block 13 Palma Sola Subdivision

PARCEL 2

RE/Parcel ID: 00445020-000000 **Alternate Key:** 1544710

Physical Location: Lot 9, Block 13 Palma Sola Subdivision

PARCEL 3

RE/Parcel ID: 00445030-000000 **Alternate Key:** 1544728

Physical Location: Lot 10, Block 13 Palma Sola Subdivision

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DocuSigned by:
Celia Alessandrini
Signature

7/15/2022
Date

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Agenda Item F-1

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103355 Overseas Highway, Ke
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Requested By*: Owner

**If not Owner of Record, authorization documentation must be submitted.*

Email (optional): _____ **Phone:** _____

PARCEL 1

RE/Parcel ID: 00445040-000000 **Alternate Key:** 1544736

Physical Location: Lot 11, Block 13 Palma Sola Subdivision

PARCEL 2

RE/Parcel ID: _____ **Alternate Key:** _____

Physical Location: _____

PARCEL 3

RE/Parcel ID: _____ **Alternate Key:** _____

Physical Location: _____

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DocuSigned by:
Celia Alessandrini
Signature 24A9...

7/15/2022
Date

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Laydown August 2, 2022
Agenda Item I-1
Image from 2017 estimated
Monroe County BOCC, State of