



Key Largo Wastewater Treatment District  
103355 Overseas Hwy, Key Largo, FL  
Tuesday, June 21, 2022

## MINUTES

### CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:00 PM.

### PLEDGE OF ALLEGIANCE (B)

Ms. Connie Fazio led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners, Tim Maloney, Susan Heim, and Andrew Tobin (left at 5:45 PM).

Also present; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Shannon McCully; Field Manager, Mike Dempsey; Finance Manager, Connie Fazio; District Engineer, Steve Suggs; IT Support, Manny Santana; Lead Plant Operator, Jerry Baker; Collections Inspector/GIS, Brandon Curll.

Appeared virtually: Commissioner, Kay Cullen; Project Administration & HR Coordinator, Laura Weinstock; Customer Account Specialist, Alex Irizarry; District Engineer, Ed Castle; IT Consultant, David Soper

Guest: Jim Saunders.

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (D-1)*

**Motion:** Commissioner Heim made a motion to approve the agenda. Commissioner Tobin seconded the motion. Motion passed without objection.

### PUBLIC COMMENT (E)

No speakers.

### APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

*Minutes of June 7, 2022 (F-1)*

**Motion:** Commissioner Maloney made a motion to approve the minutes of the June 7, 2022 meeting. Commissioner Heim seconded the motion. Motion passed without objection.

### GENERAL MANAGER (G)

*Second Rate Reduction (G-1)*

Mr. Rosasco discussed a possible second rate reduction with the Board.

## **ADMIN AND CUSTOMER SERVICE (H)**

*Customer Service Report - May 2022 (H-1)*

Mr. Irizarry presented the Customer Service Report for May 2022.

## **IT (I)**

*IT Report - May 2022 (I-1)*

Mr. Soper presented the IT Report for May 2022.

*GIS Presentation (I-2)*

Mr. James Barton and Ms. Theresa Chapman, representing Florida Technical Consultants, made a power point presentation describing their Geographic Information System mapping software.

## **BUDGET AND FINANCE (J)**

*Budget and Finance Report - May 2022 (J-1)*

Mr. Rosasco presented the Budget and Finance Report for May 2022.

## **FIELD (K)**

*Field Report - May 2022 (K-1)* (Presented before item J-1)

Mr. M. Dempsey presented the Field Report for May 2022.

## **PLANT/FACILITIES (L)**

No Report.

## **CAPITAL PROJECTS (M)**

*Capital Projects Report - May 2022*

Mr. Suggs presented the Capital Projects Report for May 2022.

*KLWTD Coatings CO2 (M-2)*

Mr. Suggs presented change order No. 2 for concrete coatings project.

**Motion:** Commissioner Maloney made a motion to approve the change order.  
Commissioner Heim seconded the motion.

### **Vote on Motion:**

**Commissioner Cullen – Aye**

**Commissioner Maloney – Aye**

**Commissioner Heim – Aye**

**Commissioner Tobin – Absent**

**Chairman Rodriguez – Aye**

## **ENGINEERING (N)**

No Report.

## **LEGAL REPORT (O)**

*Paradise Point Home Project - SIC 99 Seaside Ave (O-1)* (Presented after item I-2)

Mr. Mulick submitted Resolution 02-2022 imposing a System Impact Charge and increasing the EDU assignment for The Paradise Point Home Project.

**Motion:** Commissioner Heim made a motion to adopt Resolution 02-2022.  
Commissioner Tobin seconded the motion.

**Vote on Motion:**

**Commissioner Cullen – Aye**  
**Commissioner Maloney –Aye**  
**Commissioner Heim – Aye**  
**Commissioner Tobin – Aye**  
**Chairman Rodriguez – Aye**

**COMMISSIONER ITEMS (P)**

No Report.

**ROUNDTABLE DISCUSSION (Q)**

No Report.

**ADJOURNMENT (R)**

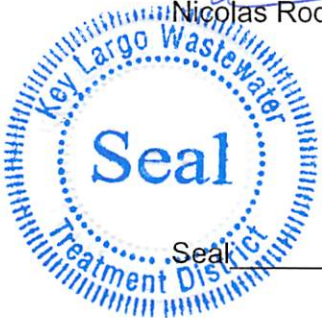
The meeting was adjourned at 6:23 pm.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk



Seal