



Key Largo Wastewater Treatment District  
103355 Overseas Hwy, Key Largo, FL  
Tuesday, June 7, 2022

## MINUTES

### CALL TO ORDER (A)

Commissioner Heim called the meeting to order at 4:03 PM.

### PLEDGE OF ALLEGIANCE (B)

Commissioner Andy Tobin led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Commissioners, Tim Maloney, Susan Heim, Kay Cullen, and Andrew Tobin.

Also present; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Field Manager, Mike Dempsey; Finance Manager, Connie Fazio; Plant Operations Manager, Ryan Dempsey; District Engineer, Steve Suggs; IT Support, Manny Santana; Lead Plant Operator, Jerry Baker.

Appeared virtually: Chairman Nicholas Rodriguez; General Manager Peter Rosasco, Project Administration & HR Coordinator, Laura Weinstock, and Tony Grau (Grau and Associates).

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (D-1)*

Commissioner Heim requested the deletion of Item L-1, *Abandonment of Easement at 102101 OSH*

**Motion:** Commissioner Cullen made a motion to approve the agenda as amended. Commissioner Maloney seconded the motion. Motion passed without objection.

### PUBLIC COMMENT (E)

No speakers.

### APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

*Minutes of May 17, 2022 (F-1)*

**Motion:** Commissioner Cullen made a motion to approve the minutes of the May 17, 2022 meeting. Commissioner Tobin seconded the motion. Motion passed without objection.

**GENERAL MANAGER (G)**

No Report.

**ADMIN AND CUSTOMER SERVICE (H)**

No Report.

**IT (I)**

*AVI-SPL Agreement/Cost Breakdown (I-1)*

Mr. Santana presented the AVI/SPL Agreement financial information.

**BUDGET AND FINANCE (J)**

*Audit Results/ACFR Presentation from Grau and Associates (J-1)*

Tony Grau presented the Audit Results/ACFR.

**FIELD (K)**

No Report.

**PLANT/FACILITIES (L)**

*Abandonment of Easement at 102101 OSH (L-1)*

Deleted.

*SBR Blower Overhaul/Labor Cost (L-2)*

Mr. R. Dempsey discussed the SBR Blower Overhaul/Labor Cost.

*Manhole and Buffer Tank Lining (L-3)*

Mr. Suggs submitted a proposal by Atlantic Pipe and Services, LLC to enter into a contract to repair several manholes and buffer tanks.

**Motion:** Commissioner Tobin made a motion to approve the proposed contract at the stated price of \$124,684.45, provided that the contract includes the District's General and Supplemental conditions and excludes Atlantic Pipe and Services, LLC's standard terms and conditions. Commissioner Cullen seconded the motion.

**Vote on Motion:**

**Commissioner Cullen – Aye**

**Commissioner Maloney – Aye**

**Commissioner Heim – Aye**

**Commissioner Tobin – Aye**

**Chairman Rodriguez – Aye**

**CAPITAL PROJECTS (M)**

No Report.

**ENGINEERING (N)**

No Report.

**LEGAL REPORT (O)**

No Report.

**COMMISSIONER ITEMS (P)**

No Report.

**ROUNDTABLE DISCUSSION (Q)**

*Additional Conversation about Item I-1 (Q-1)*

The Board discussed Agenda Item I-1 further with IT.

*Excessive Rain Discussion (Q-2)*

The Board and Staff discussed the June 3rd and 4th rain impact on the plant.

**ADJOURNMENT (R)**

The meeting was adjourned at 5:11 pm.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk



