



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, May 17, 2022

MINUTES

CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:03 PM.

PLEDGE OF ALLEGIANCE (B)

Commissioner Sue Heim led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners, Tim Maloney, Susan Heim, Kay Cullen, and Andrew Tobin.

Also present; General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Field Manager, Mike Dempsey; Finance Manager, Connie Fazio; Plant/Facilities Manager, Ryan Dempsey; District Engineer, Ed Castle; IT Support, Manny Santana

Appeared virtually: Project Administration & HR Coordinator, Laura Weinstock and Customer Account Specialist, Alex Irizarry.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Commissioner Heim requested the addition of Item P-1, *Tampering Fines*
Chairman Rodriguez requested the addition of Item P-2, *LMC Update*

Motion: Commissioner Cullen made a motion to approve the agenda as amended.
Commissioner Maloney seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of May 3, 2022 (F-1)

Motion: Commissioner Cullen made a motion to approve the minutes of the April 19, 2022 meeting. Commissioner Maloney seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

SFWMD Meeting Update (G-1)

Mr. Rosasco updated the Board about the SFWMD Governing Board meeting in Key Largo on May 12, 2022, and presented video footage.

ADMIN AND CUSTOMER SERVICE (H)

Customer Service Report - April 2022 (H-1)

Mr. Irizarry presented the Customer Service Report for April 2022.

IT (I)

IT Report - April 2022 (I-1)

Mr. Santana presented the IT Report for April 2022.

BUDGET AND FINANCE (J)

Budget and Finance Report - April 2022 (J-1)

Ms. Fazio presented the Budget and Finance Report for April 2022.

FIELD (K)

Field Report - April 2022 (K-1)

Mr. M. Dempsey presented the Field Report for April 2022.

PLANT/FACILITIES (L)

Plant/Facilities Report - April 2022 (L-1)

Mr. R. Dempsey presented the Plant/Facilities Report for April 2022.

CAPITAL PROJECTS (M)

Capital Projects Report - April 2022 (M-1)

Mr. Castle presented the Capital Projects Report for April 2022.

Emergency Vacuum Trailer Cost Increase (M-2)

Mr. Castle requested that the Board approve the increased cost for the roll-back cover work and authorize the General Manager to execute the change.

Motion: Commissioner Heim made a motion to approve the request for a payment up to \$1,561.37 for the Emergency Vacuum Trailer cost increase. Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Cullen – Aye

Commissioner Maloney – Aye

Commissioner Heim – Aye

Commissioner Tobin – Aye

Chairman Rodriguez – Aye

Solar Phases 2 & 3 Request for Additional Compensation (M-3)

Mr. Castle informed the Board that Burke Construction is requesting a Change Order to increase the contract amount. WEC will review the request.

ENGINEERING (N)

No Report.

LEGAL REPORT (O)

No Report.

COMMISSIONER ITEMS (P)

Tampering Fines (P-1)

Commissioner Heim asked the Board members if they are interested in considering increasing KLWTD's Tampering Charge. The members responded yes.

LMC Update (P-2)

Chairman Rodriguez informed the Board that he had completed his Leadership Monroe course.

ROUNDTABLE DISCUSSION (Q)

No Report.

ADJOURNMENT (R)

The meeting was adjourned at 5:52 pm.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk



